



# Regional Arts Development Fund (RADF)



## RADF Committee Ordinary Meeting Minutes

### Banana Shire Council – RADF Committee Meeting

Chair: *Alan McTaggart* RADF Liaison Officer: *Shanna Muston*

27 April 2015

Venue: **Banana Shire Council Chambers Biloela**

Agenda Items	Details	Responsible Committee Member	Due Date
<b>Opened</b>	10.20AM	Chair: A McTaggart	
<b>Attendees</b>	A McTaggart, G Semple, D Tan, S Muston, M Clancy, N Kent		
<b>Apologies</b>	T Hewitt, D Cridland, J Mundell, V Becker		
<b>Previous Minutes</b>	Minutes of last meeting held on 16/2/2015 were accepted as a true and accurate record of the meeting YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	Moved: D Tan Second: G Semple	
<b>Business arising from Minutes</b>	Council resolution regarding committee quorum		
<b>Correspondence In and Out</b>	In: <ul style="list-style-type: none"> <li>BSC: Council Resolutions &amp; confirmation of grants, Council Meeting Outcomes</li> <li>Applicants: RADF Letters of Offer/Agreements, Outcome Report</li> </ul> Out: <ul style="list-style-type: none"> <li>RADF Committee: Minutes</li> <li>Applicants: RADF Letters of Offer/Agreements, Outcome Report Reminder</li> </ul> Inward and outward correspondence endorsed	Moved: G Semple Second: D Tan	
<b>Acquittals Report</b>	Cindy Cooper: QLD Heritage Park	RLO to email to all members.	
<b>Funding Applications</b>	\$11350 Banana Shire Council Banana Shire Regional Art Gallery: Engaging the Community.  Semple invited Shanna to speak on application. Favourably received - Recommended	Moved: A McTaggart Second: D Nutley	
	\$3890 Banana Shire Council Local Storytelling through Oral History Recommended	Moved: A McTaggart Second: D Tan	

	Suggestion to identify communities to host, recommend outlying areas.		
	<p>\$3087 Banana Shire Queensland Remote Rural and Regional Women’s Network (QRRRWV) Exhibition + Workshop by Artist/Calligrapher</p> <p>D.Tan unable to vote on item.</p> <p>\$527 of ineligible items (\$2562 new total)</p> <p>A McTaggart moves that application goes to Council for approval due to insufficient quorum numbers.</p>	Moved: A McTaggart	
	<p>\$5500 Sarah Norris Taroom Photography Workshop with Rowan Bestmann</p> <p>Application not recommended in current form for this round. Feedback provided for applicant.</p>	Moved: G Semple Second: M Clancy	
	<p>11.45 – Meeting adjourned for lunch 12:20 – Meeting reopened</p>		
	<p>\$500 CABS Request to increase Film Workshop grant by \$500 due to quote changes.</p> <p>D Tan, G Semple unable to vote on item.</p> <p>A McTaggart as chairperson recommended that the change to budget be increased by \$500. Due to conflict of Interest and quorum requirements item will go directly to Council for consideration</p>		
	12:30 M Clancy leaves meeting		
<b>General Business</b>	<p>SM &amp; gave update on RADF changes and presented arts and cultural policy survey data.</p> <ul style="list-style-type: none"> <li>• Committee support event and festival ‘tendering’ idea. Suggest to consider grant round timing.</li> <li>• Promotion: need to write letters etc. to inform community about RADF, building of artist database and utilise focus</li> <li>• Committee propose that Council investigate an appropriate social media avenue for promotion of arts and cultural events.</li> <li>• Re-consider wording of ‘big’ and ‘significant’ in grant category 5</li> <li>• Ineligible projects and items, split into 2 categories to clarify ‘exceptions’</li> </ul>		

	<ul style="list-style-type: none"><li>• Discussion of peer review process</li><li>• Applications forms – new versions are clear to read</li></ul>		
<b>Meeting Closed</b>	2.05PM		
<b>Next Meeting</b>	To be advised		

UNCONFIRMED