



Banana Shire Council Acquittal Form

To be submitted within six (6) weeks of completion of project/event
(Failure to submit may affect future funding opportunities)

Organisation/Club:

Project/Event Name:

Project/Event Date:

| Amount received from Banana Shire Council | Actual amount spent | Unspent funds to be returned to Council |
|--|---------------------|--|
| \$ | \$ | \$ |

I certify that:

- The information provided above with respect to the expenditure of donation/contribution monies is true and accurate and the funds have been applied in accordance with the purposes of the donation/contribution;
- I have attached receipts to prove expenditure of the funds received from Council;
- Surplus funds have been refunded to Council (receipt attached);
- Banana Shire Council was promoted as follows:

Name: _____

Committee Role: _____
(e.g. Chairperson/Secretary/Treasurer)

Signature: _____ **Date:** _____

PLEASE RETURN TO:
 The Chief Executive Officer
 Banana Shire Council, PO Box 412, Biloela QLD 4715