

Nuisance Complaint Form

Contact Council if you have any specific enquiries regarding how to complete this form. Type or print clearly and select boxes where applicable.

PLEASE PRINT IN BLOCK LETTERS

A nuisance may be caused by animals roaming, poultry, vehicles, noise, odour, light, visual pollution, overgrown vegetation, or dust.

PLEASE NOTE: If you want to lodge a complaint about a barking dog, there is a separate form to be filled out. This form cannot be used to lodge a barking dog complaint.

Applicant Details

It is necessary to supply us with a contact number.	Applicants Name.		
	Residential Address		
	Locality / Town	State	Postcode
	Postal Address		
	Locality / Town	State	Postcode
	Phone Number	Mobile Number	
	Email		

Offenders Details

Details of the person / people committing an alleged offence

Name		
Address		
Locality / Town	State	Postcode

Details of Nuisance

Please put as much information in this section so that Officers can get a clear understanding of the degree of the nuisance.

Type of Nuisance	<input type="checkbox"/> Animal	<input type="checkbox"/> Poultry	<input type="checkbox"/> Vehicle
<input type="checkbox"/> Noise (ie machinery)	<input type="checkbox"/> Odour	<input type="checkbox"/> Light	<input type="checkbox"/> Overgrown Vegetation
<input type="checkbox"/> Visual Pollution	<input type="checkbox"/> Dust	<input type="checkbox"/> Other _____	

Description of Nuisance

When is the problem most annoying to you and why?
How long has the nuisance existed?
Has contact been made with the offender?
If so, has the offender taken any action?

Description of Animal Causing the Nuisance (if applicable)

Type of Animal	<input type="checkbox"/> Dog	<input type="checkbox"/> Cat	<input type="checkbox"/> Poultry/Other _____
Sex	<input type="checkbox"/> Male	<input type="checkbox"/> Female	
Colour			
Distinguishing Features (ie white chest)			

	Description of Vehicle (if applicable)	
	Vehicle Make	Vehicle Colour
	Vehicle Model	Vehicle Type
	Registration Number	State of Registration
	Additional Information	

Details of time trap will be required for. If cat traps available at time of application.	Cat Trap Hire Details										
	For residents experiencing difficulties with stray cats on their property and causing a nuisance, a cat trap can be hired from Council for a maximum hire period of fourteen (14) days. Applicants hiring Council's Cat traps must return them cleaned and sanitised.										
	Period of hire from										
	Trap Number	1	2	3	4	7	8	9	10	11	12
		13	14	15	16	17	18	19	20	21	
If no cat traps available at time of application:	Reason for Hire										
	<input type="checkbox"/> Compliance Officer to issue cat trap to complainant and advise administration.										

Witness One	Witness Details												
	Witnesses must have observed and be affected by the nuisance to sign this section. Witnesses must also be from separate addresses in the vicinity of the nuisance. As a witness to this nuisance you must have read the contents of this complaint, and observed the effects of this nuisance from your own address and not the address of the complainant.												
	Name												
	Address												
	Contact Phone												
	Signature						Date					/	/
	Witness Two	Name											
		Address											
		Contact Phone											
		Signature						Date					/

	Declaration											
	I acknowledge by virtue of section 110A (5) (c) of the Justices Act 1886 that:											
	1. This written statement by me dated ___/___/___ is true to the best of my knowledge and belief; and 2. I make it knowing that, if it were admitted as evidence, I would be liable to prosecution if I stated in this statement anything that I knew to be false.											
Signature						Date					/	/

Please note: This form MUST be lodged with your Council

Office use only	Date Received:	Application Checked: YES NO
	Fee (\$):	Taken By:
	Receipt No:	Other:
	FID2194; 2196; 2631; 2634; 8984; 8211; 8212; 8213; 8214	

PRIVACY COLLECTION NOTICE: THE PERSONAL INFORMATION GATHERED BY COUNCIL ON THIS FORM IS FOR THE PURPOSE OF MAINTAINING COUNCIL'S LICENCE REGISTER AND WILL NOT BE USED FOR ANOTHER PURPOSE OR GIVEN TO ANY OTHER PARTY UNLESS YOU HAVE CONSENTED OR COUNCIL IS REQUIRED OR AUTHORISED BY LAW TO DO SO.