



Banana Shire Council
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BUILDING SEARCH REQUEST FORM 2018/2019

Contact Council if you have any specific enquiries regarding fees or how to complete this form. Type or print clearly and select boxes where applicable. Enter "n/a" if the question does not apply.

NB: Historical building data pre-1997 has been archived and Council cannot provide this information.

BUILDING SEARCH REQUIRED:

(PLEASE NOTE – SEARCHES WILL BE PROCESSED WITHIN 10 WORKING DAYS FROM DATE OF RECEIPT OF APPLICATION)

- | | | |
|--------------------------|--|------------------------|
| <input type="checkbox"/> | BUILDING RECORDS SEARCH - STANDARD (INCLUDES PLANS, APPROVALS, FINALS & ANY COPY OF CERTIFICATE OF CLASSIFICATION) | FEE: \$171.00 – NO GST |
| <input type="checkbox"/> | BUILDING RECORDS SEARCH – WITHIN 48 HOURS – (INCLUDES PLANS, APPROVALS, FINALS & ANY COPY OF CERTIFICATE OF CLASSIFICATION) | FEE: \$374.00 – No GST |
| <input type="checkbox"/> | BUILDING COMPLIANCE SITE INSPECTION - (INCLUDES PLANS, APPROVALS, FINALS & ANY COPY OF CERTIFICATE OF CLASSIFICATION) | FEE: \$326.00 - No GST |

APPLICANT DETAILS:

Applicants Name		
Contact Person	Your Ref	
Postal address		
Locality / Town	State	Postcode
Contact phone		
Contact fax	Email	

APPLICANT'S SIGNATURE Date

PROPERTY DETAILS:

Address

Street No		
Street		
Locality / Town	State	Postcode

Real property description

Lot no.	Registered plan	Parish
Description of property: (eg. Dwelling, vacant, industrial, etc)		

Vendor/Lessee/Business

Name:

Purchaser

Name:

PLEASE READ:

The information requested by you will be extracted from Council's records in response to your request. The Council's records do not necessarily reflect the actual state of matters relating to the property or the degree of compliance with relevant requirements. Persons making decisions with financial or legal implications will not be able to rely upon the information supplied for the purposes of determining whether any particular facts or circumstances exist and the Council expressly disclaims any invitation to place such reliance on the information. Persons must obtain their own professional advice on these matters. The Council (and its Officers and Agents) contract to supply information on this basis. Further information on the limits of the information supplied will be included in the information supplied.

PRIVACY COLLECTION NOTICE: THE PERSONAL INFORMATION GATHERED BY COUNCIL ON THIS FORM IS FOR THE PURPOSE OF PROVIDING SEARCH REQUEST INFORMATION AND WILL NOT BE USED FOR ANOTHER PURPOSE OR GIVEN TO ANY OTHER PARTY UNLESS YOU HAVE CONSENTED OR COUNCIL IS REQUIRED OR AUTHORISED BY LAW TO DO SO.

OFFICE USE ONLY

Total	Receipt No	Date / /
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