

FINANCIAL SEARCH REQUEST FORM 2018/19

Contact Council if you have any specific enquiries regarding fees or how to complete this form. Type or print clearly and select boxes where applicable. Enter "n/a" if the question does not apply.

Select as applicable.	APPLICANT DETAILS		
	<input type="checkbox"/> Business	<input type="checkbox"/> Private	
	Applicants Name		
	Contact Person	Your Ref	
	Postal address		
	Locality / Town	State	Postcode
	Contact phone	Contact fax	
	Email		
	<input type="checkbox"/> Search results issued by email	<input type="checkbox"/> Search results issued by email and post	
APPLICANT'S SIGNATURE Date.....			
Address	PROPERTY DETAILS		
	Street No		
	Street		
Real property description	Locality / Town	State	Postcode
	Lot no.	Registered plan	
Description of property: (eg. Dwelling, vacant, industrial, etc)			
Vendor/Lessee/ Business	Name:		
Purchaser	Name:		
<p>The information requested by you will be extracted from Council's records in response to your request. The Council's records do not necessarily reflect the actual state of matters relating to the property or the degree of compliance with relevant requirements. Persons making decisions with financial or legal implications will not be able to rely upon the information supplied for the purposes of determining whether any particular facts or circumstances exist and the Council expressly disclaims any invitation to place such reliance on the information. Persons must obtain their own professional advice on these matters. The Council (and its Officers and Agents) contract to supply information on this basis. Further information on the limits of the information supplied will be included in the information supplied.</p>			
FINANCIAL SEARCHES REQUIRED			
(PLEASE NOTE – SEARCHES WILL BE PROCESSED FROM THE DATE PAYMENT IS RECEIPTED WITHIN THE TIMEFRAMES SPECIFIED BELOW)			
<input type="checkbox"/>	SHORT RATE SEARCH (FINANCIAL DETAILS ONLY - UP TO 3 WORKING DAYS)	FEE:	\$82.00 – No GST
<input type="checkbox"/>	FULL RATE SEARCH (INCLUDES WATER METER READING - UP TO 10 WORKING DAYS)	FEE:	\$180.00 – No GST
<input type="checkbox"/>	URGENT FULL SEARCH – (UP TO 3 WORKING DAYS)	FEE:	\$250.00 – No GST
<input type="checkbox"/>	PHONE/COUNTER SEARCH (OWNERSHIP DETAILS ONLY)	FEE:	\$26.00 – No GST
<input type="checkbox"/>	WATER METER READING FEE	FEE:	\$90.00 – No GST
OFFICE USE ONLY	Total	Receipt No	Date / /