

<p><b>Food Act 2006</b></p>	<h2 style="text-align: center;">Application for a Temporary Food Business Licence</h2> <p>Contact Council if you have any specific enquiries regarding fees or how to complete this form. Type or print clearly and select boxes where applicable. Enter "n/a" if the question does not apply.</p> <p style="text-align: center;"><b>Conditions may be imposed on the permit as considered appropriate by Council.</b></p>
<p><b>Application to be made a MINIMUM of 5 business days prior to activity / event being held</b></p>	<p><b>Temporary</b> – for a limited number of events per year - up to max. 11 events</p> <p><input type="checkbox"/> Temporary Food Licence      Fee: \$35.00 per Event</p> <p><input type="checkbox"/> Temporary Food Licence      Fee: Free to non-profit Organisations</p>
	<h3>Applicant Details</h3> <p>Business name</p> <hr/> <p>Title      <input type="checkbox"/> Mr      <input type="checkbox"/> Mrs      <input type="checkbox"/> Ms      <input type="checkbox"/> Miss      <input type="checkbox"/> Other (specify)</p> <hr/> <p>Family name</p> <p>Given names</p> <p>Position</p> <p>Postal address</p> <hr/> <p>Locality / Suburb      State      Postcode</p> <p>Phone Number      Mobile Number</p> <p>Fax Number      Email</p>
<p>Select as applicable.</p>	<h3>Contact Details</h3> <p><input type="checkbox"/> Business      <input type="checkbox"/> Private</p> <p>Contact person</p> <hr/> <p>Postal address</p> <hr/> <p>Locality / Suburb      State      Postcode</p> <p>Phone Number      Mobile Number</p> <p>Fax Number      Email</p>
<p>Provide details of the activity to be held.</p> <p>If insufficient space, attach full description on separate sheet.</p>	<h3>Activity / Event Details</h3> <p>Activity duration    From: _____ To: _____</p> <p>Or on the following dates:</p> <p>Types of food to be sold:</p> <hr/> <p>Will any food be prepared off-site?      <input type="checkbox"/> Yes      <input type="checkbox"/> No</p> <p>If yes, please provide details:</p> <hr/>
<p>Provide details of the location of the activity to be held.</p>	<h3>Activity / Event Location</h3> <p>Location of Activity</p> <hr/> <p>Locality / Suburb      State      Postcode</p>

Provide details of any qualifications or experience relevant to the applicant.	<b>Suitability of person to hold a licence</b>
	Skills & knowledge of applicants to sell safe and suitable food:  
	Have any of the applicants been convicted for a breach of any food legislation? <i>If the applicant is a corporation or an incorporated association, an executive officer of the corporation or a member of the association's management committee are included.</i> <input type="checkbox"/> No <input type="checkbox"/> Yes (If Yes, please attach details)
	Have any of the applicants previously held a licence under the <i>Food Act 2006</i> , the <i>Food Act 1981</i> or a corresponding law that was suspended or cancelled? <i>If the applicant is a corporation or an incorporated association, an executive officer of the corporation or a member of the association's management committee are included.</i> <input type="checkbox"/> No <input type="checkbox"/> Yes (If Yes, please attach details)
	Have any of the applicants been refused a licence under the <i>Food Act 2006</i> , the <i>Food Act 1981</i> or a corresponding law? <i>If the applicant is a corporation or an incorporated association, an executive officer of the corporation or a member of the association's management committee are included.</i> <input type="checkbox"/> No <input type="checkbox"/> Yes (If Yes, please attach details)

This section only applies to commercial activities and is not required for non for profit organisations.  You may nominate more than one Food Safety Supervisor.	<b>Nomination of Food Safety Supervisor</b>
	The Food Safety Supervisor must be reasonably available to be contacted by the Local Government and by persons who handle food at the food business, while the business is being carried on.
	<b>Note:</b> If you do not know the details of your Food Safety Supervisor(s) at this time, do not complete this section. This will not affect the decision made on your application. However, you are required to provide the Local Government details of your Food Safety Supervisor(s) and copies of their certificates within thirty (30) days of receiving your licence.
	Food Safety Supervisor details
	Name
	Address
	Business hours contact no

	<b>Attachments</b>
	<b>For temporary premises -</b> <input type="checkbox"/> One (1) copy of a plan showing details of the layout of all equipment, washing facilities and details of any enclosures and flooring, including the types of materials used.

<b>Applicant</b>	<b>Declaration</b>
	<i>I declare the information provided in this application to be true and correct.</i>
	Signature _____ Date ____ / ____ / ____

<b>Please note: This application and fee MUST be lodged with your Council</b>	
<b>Office use only</b>	Date Received: _____ Application Checked: YES NO
	Fee (\$): _____ Taken By: _____
	Receipt No: _____ Other: _____
	Subject: LE2.6

**PRIVACY COLLECTION NOTICE:** THE PERSONAL INFORMATION GATHERED BY COUNCIL ON THIS FORM IS FOR THE PURPOSE OF MAINTAINING COUNCIL'S LICENCE REGISTER AND WILL NOT BE USED FOR ANOTHER PURPOSE OR GIVEN TO ANY OTHER PARTY UNLESS YOU HAVE CONSENTED OR COUNCIL IS REQUIRED OR AUTHORISED BY LAW TO DO SO.