

## Rural Addressing Action Request

### To Be Completed by Customer (PLEASE PRINT)

<b>PROPERTY NAME REQUIRING RURAL ADDRESSING</b>		
<b>PROPERTY ACCESS ROAD NAME</b>		
<b>LOCALITY</b>		
<b>LOT &amp; PLAN NUMBER</b>		
<b>REQUEST DETAILS</b> (Example – Would like to have rural address placed at entrance)		
<b>REQUESTED BY</b>		
<b>ADDRESS</b>		
<b>PHONE NUMBER</b>		
<b>SIGNATURE</b>		<b>DATE:</b>

### Office Use Only

<b>GIS</b>		
<b>MAP ATTACHED</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>FORWARDED TO WORKS</b>	_____	_____
	(print name and sign)	(date)
<b>Works</b>		
<b>DISTANCE FROM LAST KNOWN ADDRESS (M)</b>		
<b>RA NUMBER ASSIGNED</b> (Note: mark approx post location on map)		
<b>PROPERTY NAME AND OTHER NOTES</b>		
<b>RA POST INSTALLED AND RETURN FORM TO GIS</b>	_____	_____
	(print name and sign)	(date)
<b>GIS</b>		
<b>GIS UPDATE</b>	_____	_____
	(print name and sign)	(date)
<b>Rates</b>		
<b>RATES UPDATE</b>	_____	_____
	(print name and sign)	(date)
<b>APPLICANT NOTIFIED</b>	_____	_____
	(print name and sign)	(date)
<b>ENTERED INTO MAGIQ</b>	Document ID:	