



Banana Shire Council Acquittal Form

To be submitted within six (6) weeks of completion of project/event
(Failure to submit may affect future funding opportunities)

Organisation/Club: .....

Project/Event Name: .....

Project/Event Date: .....

Table with 3 columns: Amount received from Banana Shire Council, Actual amount spent, Unspent funds to be returned to Council. Each cell contains a dollar sign (\$) as a placeholder.

I certify that:

- The information provided above with respect to the expenditure of donation/contribution monies is true and accurate and the funds have been applied in accordance with the purposes of the donation/contribution;
I have attached receipts to prove expenditure of the funds received from Council;
Surplus funds have been refunded to Council (receipt attached);
Banana Shire Council was promoted as follows:

Five horizontal lines for providing details on how Banana Shire Council was promoted.

Name: \_\_\_\_\_

Committee Role: \_\_\_\_\_
(e.g. Chairperson/Secretary/Treasurer)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

PLEASE RETURN TO:
The Chief Executive Officer
Banana Shire Council, PO Box 412, Biloela QLD 4715