



Banana Shire Council ORDINARY MEETING MINUTES

*Meeting Date: **Wednesday, 27 September 2017***

*Venue: **Banana Shire Council Chambers
62 Valentine Plains Road, Biloela***

*Time: **9.00 am***

1.0 Opening of Meeting

"Council recognises that this meeting is held on the Land of the Gaangalu Nation and that the Banana Shire also includes land of the Iman People, Wulli Wulli People, Wadja People, Wakka Wakka People and Darumbal People."

2.0 Attendance including Apologies & Leave of Absence

3.0 National Anthem & Prayer

4.0 Confirmation of Minutes

4.0.1 Ordinary Meeting held 23 August 2017

5.0 Mayor's Report / Minute

6.0 Business Outstanding

6.0.1 Business Arising from Previous Meetings & Matters Lying on the Table

7.0 Declaration of Interest on Matters on the Agenda

8.0 Corporate & Community Services

8.1 Corporate Services

8.1.1 Financial Report P/E 31/08/17

8.1.2 Resolutions Actions Report

8.1.3 Major Capital Projects – Monthly Actual Expenditure as at 18/09/17

8.1.4 Sundry Debtors Policy

8.1.5 Consideration of Rebate on Water Consumption Charges – Assessment
No: 10547-00000-000

8.1.6 Minutes of Audit Committee Meeting held 23/8/17

8.2 Community

8.2.1 Community Grants Funding Round

8.2.2 RADF Funding Round

8.2.3 Community Resource Centre Advisory Committee – Minutes of Meeting
held on 24 August 2017

8.2.4 Change to Moura Library Opening Hours

9.0 Infrastructure Services

- 9.1 Infrastructure Services
 - 9.1.1 Monthly Report – Infrastructure Services
 - 9.1.2 Resolutions Actions Report
 - 9.1.3 Disaster Management Strategic Plan – Performance Review May – July 2017
 - 9.1.4 Revised 2017/18 Infrastructure Development Plan

10.0 Council Services

- 10.1 Council Services
 - 10.1.1 Resolutions Actions Report
 - 10.1.2 Major Capital Projects – Monthly Actual Expenditure as at 18/09/17
- 10.2 Development & Environmental Services
 - 10.2.1 Application for Reduction of Fees – Development Permit for MCU (Integrated Caravan Park & Accommodation Village) – 95 Dawson Highway, Moura
 - 10.2.2 RAL007-15/16 - Request for Negotiated Decision – Reconfiguring a Lot (1 into 7) (Impact Assessable) Situated at 40507 Burnett Highway, Biloela and Described as Lot 1 RP883979
 - 10.2.3 Amendment to Fees and Charges – Stock Route Agistment Permit
 - 10.2.4 Feral Cat Bounty

11.0 Executive Services

- 11.1 Executive Services
 - 11.1.1 Resolutions Actions Report
 - 11.1.2 Department of Infrastructure, Local Government & Planning - Local Government Grants & Subsidies Program
 - 11.1.3 Twin Valleys Motorcycle Club – Rates Assessment No: 15591-10500-000

12.0 Close of Meeting

1.0 Opening of Meeting

The meeting commenced at 9.03am

2.0 Attendance including Apologies & Leave of Absence

Present

Councillors – Mayor Nev Ferrier and Crs Middleton, Snell, Brennan, Semple, Leo & Boyce

Officers – Chief Executive Officer & Acting Director Corporate & Community Services

3.0 National Anthem & Prayer

Following the National Anthem, Father Thadayoose from the Catholic Church led Council in prayer

4.0 Confirmation of Minutes

Minute No: OM003855

Resolution:

That the minutes of the Ordinary Meeting held on 23 August 2017 be taken as read and confirmed.

Moved: Cr Middleton

Seconded: Cr Brennan

Carried

5.0 Mayor's Report / Minute

The Mayor –

- Referred to the success of recent social events held around the Shire i.e. race meets and fishing competitions
 - Attended the turning of the sod for the Moura Miners Memorial Project
 - Attended Opening of Callide Dam Playground which was a huge success
-

6.0 Business Outstanding

It was noted there is no business arising from previous meetings or matters lying on the table

7.0 Declaration of Interest on Matters on the Agenda

It was noted there are no declarations of interest on matters on the agenda

Manager Finance attended the meeting.

8.0 Corporate & Community Services

8.1.1 FINANCIAL REPORT– PERIOD ENDING 31 AUGUST 2017

Date: 20 September 2017

Author: Manager Financial Services, Dave Steger

File No: CM7.2

Letter No:

Attachment: Statement of Comprehensive Income - Actual v Budget to 31 August 2017; Statement of Financial Position – Actual v Budget to 31 August 2017; Statement of Cash Flows - Actual v Budget to 31 August 2017; Statement of Changes in Equity to 31 August 2017; Cash Position and Rates Report to 20 September 2017; Cash Analysis Graph

Minute No: OM003856

Resolution:

That Council receive the Financial Report as tabled for the period ending 31 August 2017.

Moved: Cr Leo

Seconded: Cr Brennan

Carried

This report is a legislative requirement.

Report

1. Introduction

The purpose of the Financial Report is to give Management and Council an overview of the organisation's financial performance for the period ending 31 August 2017.

It is presented in a format which compares the year to date to the original 2017/2018 budget. The year to date budget is 2/12 or 16.67% of the original budget. The financial analysis contained in this report compares; either year to date expenditure with equivalent budget to date expenditure or, in the case of rates, year to date expenditure with an appropriate cashflow position.

2. Report

Comprehensive Income Statement:

Council recorded an operating surplus of \$9,043,064 for the month of August. The main points to consider are:

- The Rate and Utility Charges include a manual water consumption adjustment for the July – December 2017 rating period. Accordingly the current rates and charges position is 2.4% in excess of the six month cashflow position. This will adjust in September as Discounts and Pension remissions were only ledgered after the discount day had passed. An update will be provided in the next monthly report.
- At this time of the year a surplus is a normal part of Council's operating cycle.
- Fees and charges are up slightly (3.65%). This is mainly due to the annual issuing of animal registrations and health licences in July.

- Total operating expenditure is within 1% of the year to date budget position. Employee costs are 4.88% lower – this variance has been caused by early financial year leave and vacant positions; Materials and Services 3.47% higher and Finance Costs 14.33% below budget as the first loan repayment interest and administration changes are paid quarterly. This payment was made on 15 September 2017.

Cash Report

In addition to the regular monthly cash report we have attached a graph that shows how Council has been using its cash reserves over the past three financial years. This graph has been updated to include August's cash closing balance.

At the end of August Council's cash position had improved by \$4.73 million. Not surprisingly the main contributors were the early rates payments and the receipt of Council's 1st Quarter Financial Assistance Grant.

Importantly, the graph shows a continued recovery in Council's cash position.

Capital Expenditure:

Capital expenditure – see separate report.

3. Conclusion

Management will continue to monitor both incoming and outgoing cash flow in an effort to ensure that Council achieves the best possible end of the year outcome. Management will also endeavour to ensure that operating revenues are sufficient to meet all areas of committed service delivery.

Considerations

1. Corporate Plan

This matter has direct reference to Corporate Plan Strategy 1.2. (a), (b), (c) and (d).

2. Policy and Legal Implications

N/A

3. Financial and Resource Implications

Management will monitor revenue, expenditure and cashflow to ensure that Council has sufficient financial resources to deliver its budgeted commitments and achieve the best possible operating result for Council.

4. Risk Assessment

N/A

8.1.2 ACTION REPORT ON PREVIOUS COUNCIL RESOLUTIONS – CORPORATE & COMMUNITY SERVICES

Date: 7 September 2017
Author: Frank Smallwood – Acting Director Corporate & Community Services
File No:
Letter No: N/A
Attachment: Resolutions Action Report
Minute No: OM003857

Resolution:

That the Resolutions Action Report for Corporate & Community Services as presented be noted and received.

Moved: Cr Leo

Seconded: Cr Boyce

Carried

Report

This report is to advise Council of the outstanding matters currently being dealt with by the organisation.

Considerations

1. **Corporate Plan**
N/A
2. **Policy and Legal Implications**
Policy and legal implications will be addressed through each matter.
3. **Financial and Resource Implications**
Budget impacts will be addressed in resolving each matter.
4. **Risk Assessment**
N/A

8.1.3 MAJOR CAPITAL PROJECTS – MONTHLY ACTUAL EXPENDITURE – CORPORATE & COMMUNITY SERVICES

Date: 20 September 2017
Author: Todd Sleeman – Director Corporate & Community Services
File No:
Letter No:
Attachment: Capital Expenditure Report
Minute No: OM003858

Resolution:

That Council note and receive the Major Capital Expenditure Report as at 18 September 2017 for Corporate & Community Services.

Moved: Cr Leo

Seconded: Cr Snell

Carried

Report

Providing a report on Council's Major Capital Expenditure as at 18 September 2017 for Corporate & Community Services.

Refer attachment.

8.1.4 SUNDRY DEBTORS POLICY REVIEW AND RESCINDING OF PRIVATE WORKS POLICY

Date: 14th September 2017
Author: Manager Financial Services, Dave Steger
File No:
Letter No:
Attachment: Sundry Debtors Policy
Sundry Debtors Procedure
Private Works Policy
Minute No: OM003859

Resolution:

That Council:

- 1. Adopt the amended Sundry Debtors Policy as attached; and***
- 2. Rescind the Private Works Policy.***

Moved: Cr Boyce

Seconded: Cr Semple

Carried

Report

Sundry Debtors Policy

Council is continually updating all of its policies and procedures to ensure they meet legislative requirements and Council's plans assist staff in their implementation and are readily available, open and transparent for all residents of the shire.

The policy has been amended, with changes to the title and a minor increase in the amount the Chief Executive Officer or delegate; may write off as a bad debt. The Sundry Debtors Procedure has been included for information, as there have been amendments made, however the Chief Executive Officer has the delegation to amend this procedure where appropriate.

The policy has been provided to Council's Executive Management Team for review and no further amendments were identified.

Private Works Policy

The amended Sundry Debtors Policy and Procedure has now included all information on sundry debts (excluding rates and related charges) which includes Private Works. The existing process for private works remains the same, however the processes are now included in the Sundry Debtors procedure which makes the current policy on Private Works redundant.

It is therefore recommended that the Private Works Policy be rescinded.

Considerations

- 1. Corporate Plan**
This matter has direct reference to Corporate Plan Strategy 1.1 (a), (b) and (c) and 1.2 (c)
- 2. Policy and Legal Implications**
Review of Sundry Debtors Policy and rescinding of Private works policy has no apparent legal implications.

3. Financial and Resource Implications

No additional financial implications or resource requirements.

4. Risk Assessment

No additional risks with adoption.

8.1.5 CONSIDERATION FOR REBATE ON WATER CONSUMPTION CHARGES – ASSESSMENT NO: 10547-00000-000

Date: 13 September 2017
Author: Manager Financial Services, Dave Steger
File No: 10547-00000-000
Letter No:
Attachment: Doc ID: 1355991
Minute No: OM003860

Recommendation

That Council does not grant a rebate for the water consumption charges on Assessment No: 10547-00000-000.

Resolution:

Pursuant to sections 120 (1) (c), 121 (a) and 122 (1) (a) of the Local Government Regulation 2012, Council resolves to grant a concession to the ratepayers of Assessment No: 10547-00000-000 by way of rebate of 50% of the water consumption charge for the period 1st January 2017 – 30th June 2017, on the basis that requiring these ratepayers to pay the full amount of the water consumption charge originally levied will cause them hardship.

Moved: Cr Snell

Seconded: Cr Middleton

Carried

Report

Council has received correspondence from the owner of Assessment No: 10547-0000-000 located at 94 Kariboe Street, Biloela, asking Council to grant a concession for the water consumption for the period 1st January 2017 – 30th June 2017 as listed on the rates notice for this assessment issued on 7th August 2017.

The owner of the property has had a major leak which occurred during a period of time when the owner was away from the residence, and has subsequently received a large water consumption notice for this period (575KI). The owner has advised that the leak has been repaired and that water consumption should revert to the average consumption for the household (approximately 40KI for the last two years).

Under the *Local Government Regulation 2012*, Section 120 (1) (c) states that concession may be given if the payment of rates or charges will cause hardship to the land owner.

Council have made decisions on prior occasions regarding water consumption and granting of concessions, however these decisions are generally decided on each instance separately.

It is my recommendation that Council does not grant a rebate for the water consumption charges on Assessment No: 10547-00000-000.

Should Council wish to grant a concession for the water consumption charges then the following wording is required for the resolution:

“Pursuant to sections 120 (1) (c), 121 (a) and 122 (1) (a) of the *Local Government Regulation 2012*, Council resolves to grant a concession to the ratepayers of Assessment No: 10547-00000-000 by way of rebate of XX% (\$XXXX.XX) of the water consumption charge for the period 1st January 2017 – 30th June 2017, on the basis that requiring these ratepayers to pay the full amount of the water consumption charge originally levied will cause them hardship”.

Considerations**1. Corporate Plan**

This matter has direct reference to Corporate Plan Strategy 1.1 (a), (b), and 1.2 (a).

2. Policy and Legal Implications

N/A

3. Financial and Resource Implications

Financial implication: - Loss of revenue if a full or partial rebate of the water consumption charges is given for the period 1st January 2017 – 30th June 2017. The total water consumption charge for the period on Assessment No: 10547-00000-000 was \$1,048.05.

4. Risk Assessment

N/A

8.1.6 BANANA SHIRE COUNCIL AUDIT COMMITTEE MEETING REPORT

Date: 13th September 2017
Author: Manager Financial Services, Dave Steger
File No:
Letter No:
Attachment: Documents No: 1361239
Minute No: OM003861

Resolution:

That –

- 1. The report of the Banana Shire Council Audit Committee meeting held on 23rd August 2017 be received.***
- 2. The following recommendations of the Audit Committee be noted:***
 - a. Endorsement of the 2017 Interim Management Letter by Council's external auditors (BDO Pty Ltd)***
 - b. Endorsement of the Internal Auditors (Crowe Horwath Aust. Pty Ltd) Final Core Council Processes report***
 - c. Acceptance of the valuation of Water & Wastewater Assets by CardNo***

Moved: Cr Leo

Seconded: Cr Boyce

Carried

Report

The report of the Banana Shire Council Audit Committee meeting held on 23rd August 2017 is to be presented to Council.

Refer to Document No: 1361239 for the minutes of the Audit Committee meeting.

Considerations

1. Corporate Plan

This matter has direct reference to Corporate Plan Strategy 1.1 (a), (k) and (l).

2. Policy and Legal Implications

The internal audit function is required under the *Local Government Act 2009* and *Local Government Regulation 2012*.

3. Financial and Resource Implications

N/A

4. Risk Assessment

No apparent risks.

8.2.1 COMMUNITY GRANTS APPLICATIONS – AUGUST ROUND 2017

Date: 13 September 2017
Author: Community Development Advisor, Robyn Miles
File No:
Letter No: 1356506
Attachment:
Minute No: OM003862

Resolution:

That Council approve the application from Central Qld Gliding Club received under the August round of the Community Grants Program to the value of \$4818.00 toward the purchase of a ride on mower.

Moved: Cr Semple

Seconded: Cr Brennan

Carried

Report

A Council decision is required on an application received in the August round of Council's Community Grants Program as it is above the CEO's delegation. As outlined in the Community Grants Policy:

"The Chief Executive Officer is authorised and delegated to administer the Community Grants Program processes for the administration, selection process and endorsement of applications for events to a maximum of \$5,000 per grant and any other project to a maximum of \$2,500 per grant".

Central Qld Gliding Club have applied for \$4,818.00 towards the purchase of a ride on mower to maintain grass around the hangers and clubhouse. It is requested to assist members in maintaining a safe and presentable environment for members and visitors. A ride on mower will reduce labour time for members as mowing is currently being done with push mowers and through the extreme summer heat is a strenuous task.

Considerations

1. Corporate Plan

- 1.1.a - Manage Council in a cost effective and efficient manner.
- 1.1.e - Undertake engagement and communication with stakeholders and the community.
- 1.1.f - Demonstrate Council's passion for the community and the services it provides through continued or enhanced service delivery.
- 1.1.l - Operate with probity and integrity while achieving legislative compliance.
- 2.1.a - Develop partnerships and relationships with the community, business and government.
- 2.1.c - Encourage healthy and happy communities through provision, encouragement or support of a range of wellbeing services and facilities including community resources, arts and culture, recreation and sport, commemorations, communication facilities, festivities and events.
- 2.1.i - Subject to sustainability and financial resources, maintain and where appropriate improve the current level of services, activities and functions to meet community needs.

2. Policy and Legal Implications

Community Grants Policy – 68

3. Financial and Resource Implications

Total for all applications approved in the August round was \$10,388.

That would leave approximately \$80,982.00 remaining for the three more rounds in the current financial year with a total Grants budget of \$100,000.00. This has taken in to consideration annual contributions approved for:

| | | |
|--|---|-------------|
| RACQ Capricorn Helicopter Rescue Service | annual contribution out of the Community Grants budget for the remainder of Council's term – Council minute OM03599 | \$ 5,500.00 |
| Child Safety Handbook | annual contribution - subject to request - processed operationally as per Community Grants Procedures | \$ 880.00 |
| Chaplaincy Vehicle | annual budget for maintenance - Council minute OM003428 - approved contribution to 30.06.20 | \$ 2,000.00 |
| Special Children's Xmas Party | annual contribution - subject to request - processed operationally as per Community Grants Procedures | \$ 250.00 |

4. Risk Assessment

Council Governance risks – n/a

Financial Risk – n/a

Infrastructure Risks – n/a

Environment & Health Risks – n/a

8.2.2 RADF 2016-17 – FUNDING ROUND 3

Date: 8 September 2017
Author: Shanna Muston: RADF Liaison Officer
File ID: RADF: 2455
Letter ID:
Attachment:
Minute No: OM003863

Resolution:

That Council approve the funding recommendation as follows:

1. ***Applicant - Joy Mathew***
Outcome - Recommended totalling \$7500. With the special conditions that:
 - The film be made available to residents of local aged care facilities such as Wahroonga.***
 - That the premiere be advertised widely in local print and media forms at Joy K Mathew's cost***

Moved: Cr Snell

Seconded: Cr Boyce

Carried

Carried with Crs Leo & Semple voting against

Report

The funding application submitted by Joy K Mathew under the third round of the 2016-17 RADF Grant Program required further deliberation by the RADF Assessment Panel. Further information was sought and a meeting was held with the applicant to determine the funding recommendation.

| <i>Applicant & Funding Category</i> | <i>Purpose of Grant</i> | <i>Requested</i> | <i>Recommendation</i> |
|--|--|-------------------------|---|
| Joy K Mathew Local Storytelling | Short Film To make a motivational short movie targeting youth and the elderly filmed locally in Biloela and Rockhampton. | \$7500 | Recommended that the applicant be asked to present the project to the Banana Shire RADF Assessment Panel for further discussion, with the funding decision to be presented at the next Council Meeting. Final: Application recommended at a total of \$7500 with the special conditions that: <ul style="list-style-type: none"> • <i>The film be made available to residents of local aged care facilities such as Wahroonga.</i> • <i>That the premiere be advertised widely in local print and media forms</i> |

Cr Boyce and Cr Leo are Council's representatives on the RADF Assessment Panel.

Considerations

1. Corporate Plan

2.1(a) *Develop partnerships and relationships with the community, business and government.*
 2.1(c) *Encourage healthy and happy communities through provision, encouragement or support of a range of wellbeing services and facilities including community resources, arts and culture, recreation and sport, commemorations, communication facilities, festivities and events.*

2. Policy and Legal Implications

NIL

3. Financial and Resource Implications**Total funding available: 8983**

| 2016-17 RADF Funding Summary | |
|--|-----------------------|
| Item | Initial Budget |
| BSC Initiated Project (Modern Pioneers) | 5446 |
| Individual Professional Development Grants | 8000 |
| Community Project Grants | 20,168 |
| Returned Funds | 432 |
| Total RADF Funding | 34046 |

| Individual Funding Summary | | Community Project Grants Funding Summary | |
|-----------------------------------|----------------------------|---|----------------------------|
| Funding Round | Grants Administered | Funding Round | Grants Administered |
| Round 1/2 Sep/Oct 2016 | | Round 1 | 11,517 |
| Round 3 Nov 2016 | | Round 2 | |
| Round 4 Jan 2017 | | Round 3 | 5600 |
| Round 5 Feb 2017 | | Funding Remaining | 3051 |
| Round 6 March 2017 | | | |
| Round 7 April 2017 | 2500 | | |
| Round 8 May 2017 | | | |
| Round 9 June 2017 | | | |
| Funding Remaining | 5500 | | |

4. Risk Assessment

NIL

8.2.3 COMMUNITY RESOURCE CENTRE ADVISORY COMMITTEE – MINUTES OF MEETING HELD 24 AUGUST 2017

Date: 04/09/17
Author: Pam Semple – Senior Program Advisor - CRC
File ID: 5318
Letter ID: 1359428
Attachment:
Minute No: OM003864

Resolution:

That Council receive and note the Minutes of the Community Resource Centre Advisory Committee meeting held on 24 August 2017.

Moved: Cr Boyce

Seconded: Cr Middleton

Carried

Report

The minutes of Council Advisory Committee meetings are to be presented to Council.

Refer to Document No: 1359428 for the unconfirmed minutes of the Banana Shire Community Resource Centre Advisory Committee meeting held on 24 August 2017.

Considerations

1. **Corporate Plan**
N/A
2. **Policy and Legal Implications**
NDIS transition and reporting
3. **Financial and Resource Implications**
NDIS financial reporting
4. **Risk Assessment**
N/A

8.2.4 CHANGE TO MOURA LIBRARY OPENING HOURS

Date: 15 September 2017
Author: Ruth Thompson, Senior Library and Information Services Advisor
File ID:
Letter ID:
Attachment:
Minute No: OM003865

Resolution:

That Council approve the change to the Moura Library opening hours to Tuesdays and Thursdays from 9.30am - 5.30pm and Saturdays from 9.30am - 12.30pm, commencing October 2017.

Moved: Cr Leo

Seconded: Cr Semple

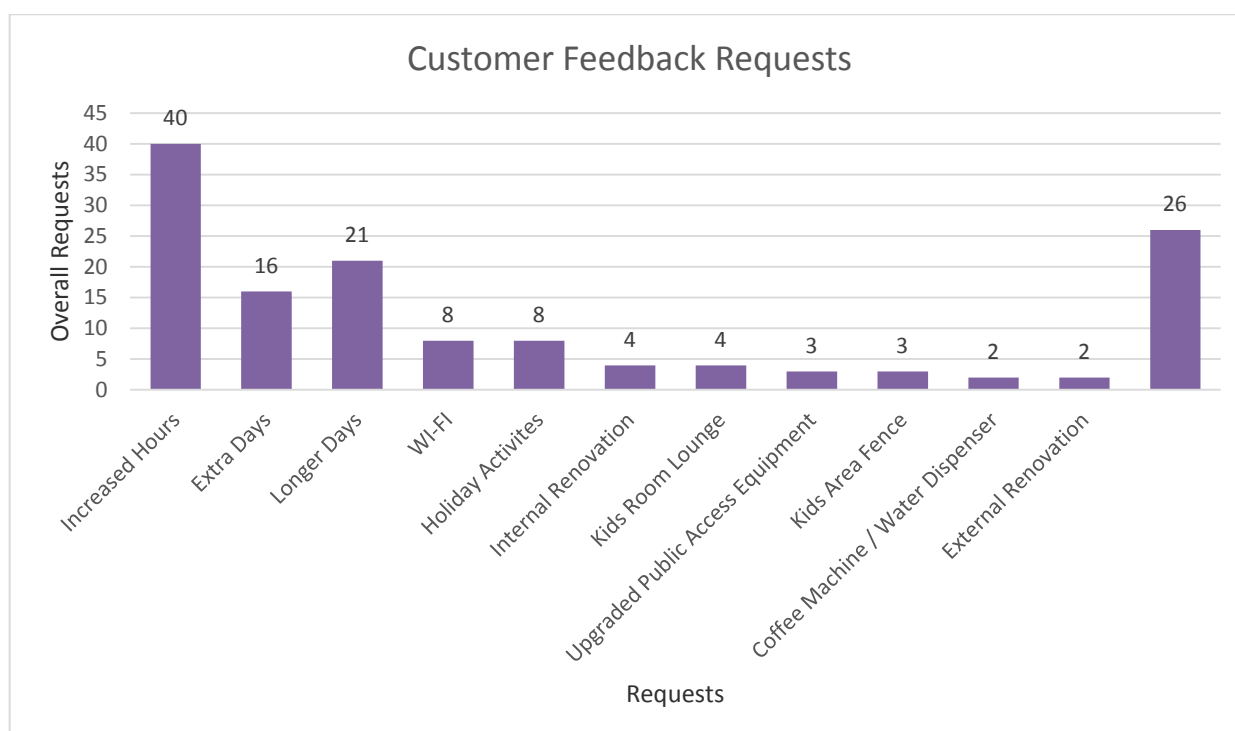
Carried

Report

Currently the staff member is employed 17 hours per week and opens the Library Tuesday and Thursday 1pm - 6pm and Friday and Saturday 9am -12pm. Community have commented they find the half days, 2 mornings and 2 afternoons confusing.

Library staff recently conducted a survey over a 3 week period (July – September 2017) 33 written responses were returned. It was suggested that the library open 9.30am – 5.30pm (1 hr lunch break) on Tuesday and Thursday; and 9.30am – 12.30pm on Saturday (total of 17 hours). The responses returned were 30 in favour of these times and 3 against. Monthly statistical data collated provides evidence that Friday is the least patronised day of the current opening days.

Graph below indicates feedback received December 2017 – March 2017; 52 respondents.



Considerations

1. Corporate Plan

This matter has direct reference to Corporate Plan Strategy 1.1 (a) (e) and (f) and 1.2. (c) and (d).

2. Policy and Legal Implications

Nil

3. Financial and Resource Implications

The change of hours would not affect current hours of employment of the staff member and are within current budget guidelines for the Moura Library facility.

4. Risk Assessment

N/A

General Business – Corporate & Community Services

Cr Brennan referred to the sale of land for overdue rates and asked how many of those on the list have contacted Council. CEO advised out of the 20 ratepayers listed, 4 or 5 have contacted Council – one ratepayer has now paid, 2 or 3 are talking to Council, and one property is under contract. Cr Leo asked if the rates have to be paid in full to stop the process and the CEO advised that is a decision of Council. Cr Snell asked if this process will now happen each year, and FM advised yes.

Cr Boyce asked how the sale of residential land at Theodore is going. CEO advised a number of enquiries have been received with one looking promising. Cr Boyce advised that a real estate agent received an enquiry regarding two lots, and the CEO advised Council has no problem with that and the agent should contact Council's Manager Environment & Planning.

Cr Leo asked if any expressions of interest were received for the temporary transfer of 150ML of water from the Dawson Valley allocation, and the CEO advised yes and a price has been negotiated with a bidder.

Acting Director Corporate & Community Services & Finance Manager left the meeting.

Director Infrastructure Services attended the meeting.

9.0 Infrastructure Services

9.1.1 MONTHLY COUNCIL REPORT – INFRASTRUCTURE SERVICES

Date: 11 September 2017
Author: Frank Nastasi – Director Infrastructure Services
File ID:
Letter ID:
Attachment: Works Program
Minute No: OM003866

Resolution:

That Council receive the September 2017 Infrastructure Services Monthly Council Report as presented.

Moved: Cr Brennan

Seconded: Cr Semple

Carried

Report

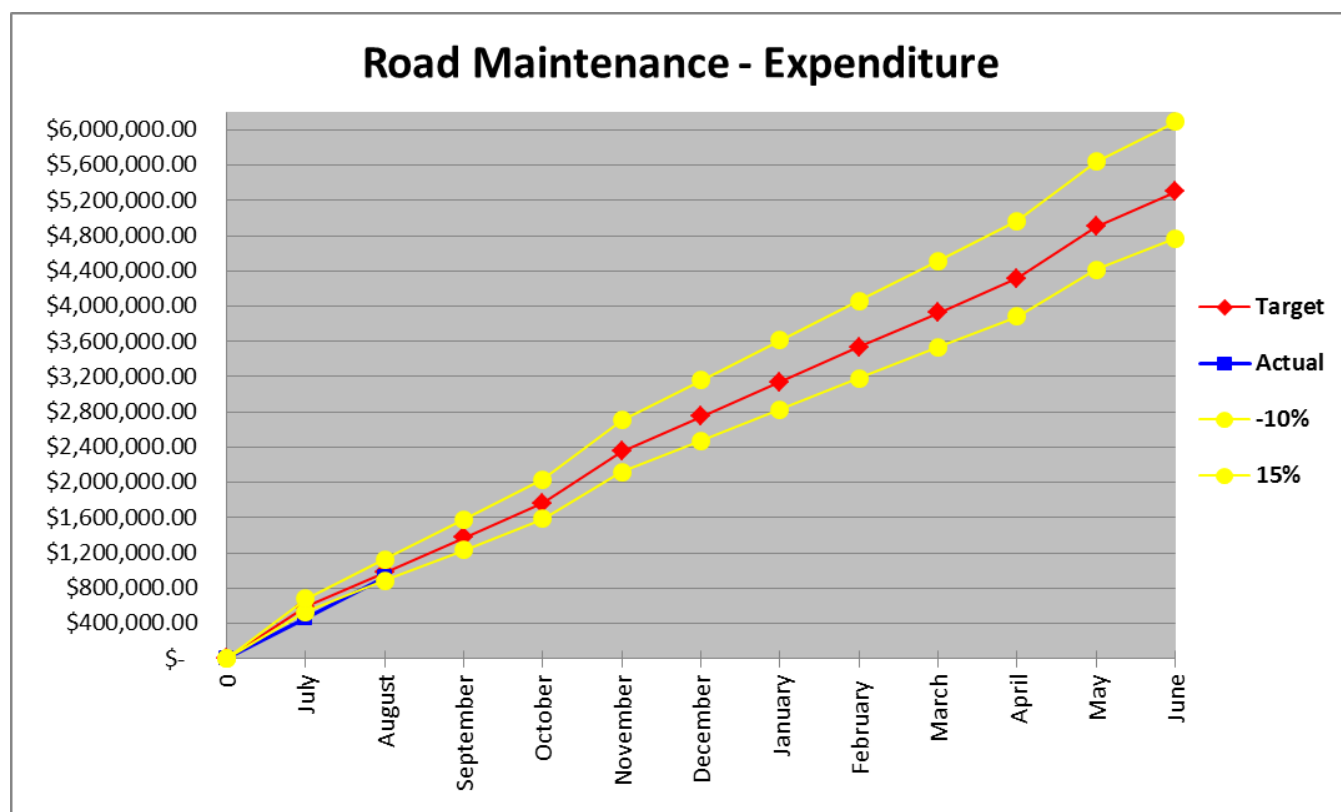
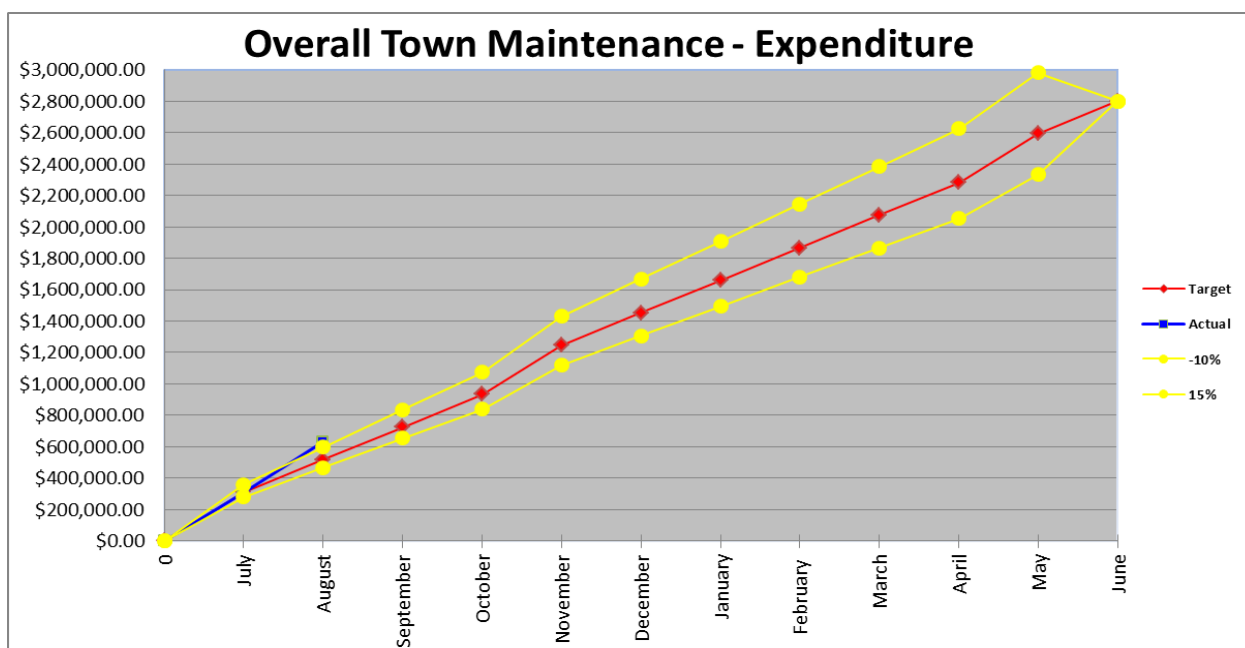
This month's Council report by Infrastructure Services details the following actual expenditure:

- Over all Capital Expenditure
- Over all Town Maintenance
- Road Maintenance
- RMPC & TMR Minor Works

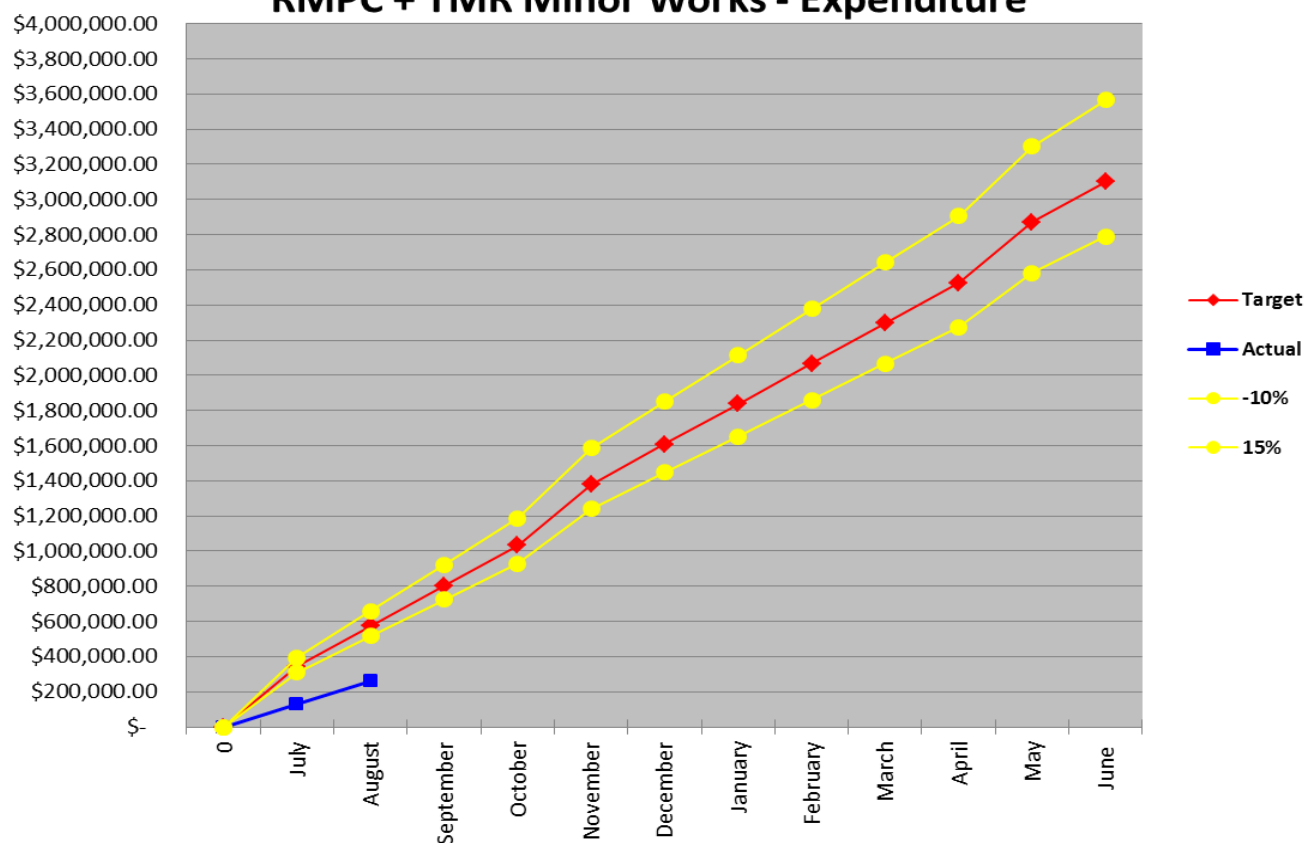
**Please see below the current expenditure profiles for various programs.*

The lines shown represent:

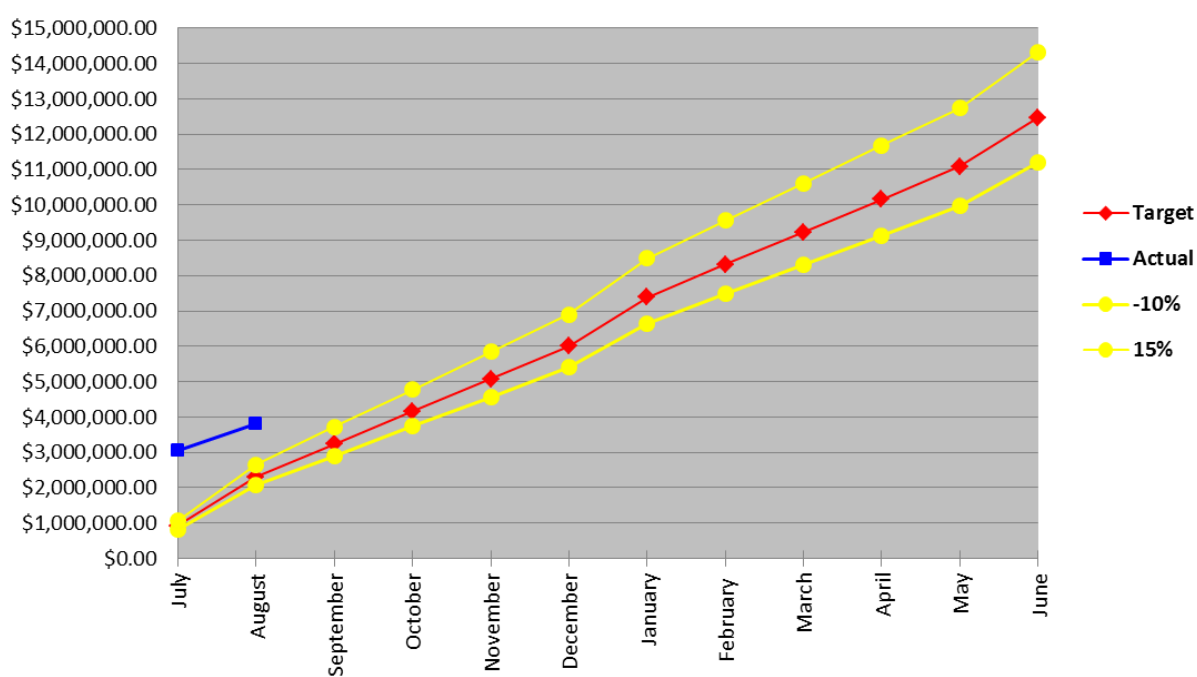
- *Yellow - (15% above, 10% below target)*
- *Red - (on target based on a "straight line approximation")*
- *Blue – Actual expenditure*



RMPC + TMR Minor Works - Expenditure



Council Capital Works - Expenditure to Date



Considerations

1. Corporate Plan

The delivery of the RIP relates to Council's 'Corporate Objective 5 – Planning and Delivering our Infrastructure Services' as part of Council's Corporate Plan.

2. Policy and Legal Implications

The delivery of this program will be managed in such a way as all appropriate/applicable polices/legislation is complied with.

3. Financial and Resource Implications

The delivery of the various works programs are a significant undertaking by the Works Section which require an extensive commitment by the entire Works group.

All of these various programs will be delivered simultaneously utilising various combinations of Council, Sub-Contractor and Principal Contractor resources.

Critical to the delivery of these inter-connected programs is the diversity and multi-skilled competency of the expanded workforce, with a degree of internal redundancy contained within the Section.

Actual expenditure to date compared to target expenditure for 2016/17 is shown on the included graphs with upper and lower limits as an indicative monitoring measure.

4. Risk Assessment

The primary risk factors and control measures that would impede the full delivery of the Capital Works program are:

- Wet weather
- Loss of key staff
- Inability to appropriately up-skill, attract and/or retain key staff
- Breakdown of critical plant items
- Availability of key sub-contract plant and services
- Availability of key materials
- Availability of approved designs

These risks are constantly being monitored, reviewed and addressed.

9.1.2 ACTION REPORT ON PREVIOUS COUNCIL RESOLUTIONS – INFRASTRUCTURE SERVICES

Date: 7 September 2017
Author: Frank Nastasi – Director Infrastructure Services
File No:
Letter No:
Attachment: Resolutions Action Report
Minute No: OM003867

Resolution:

That the Resolutions Action Report for Infrastructure Services be noted and received.

Moved: Cr Semple

Seconded: Cr Brennan

Carried

Report

This report is to advise Council of the outstanding matters currently being dealt with by the organisation.

Considerations

1. **Corporate Plan**
N/A
2. **Policy and Legal Implications**
Policy and legal implications will be addressed through each matter.
3. **Financial and Resource Implications**
Budget impacts will be addressed in resolving each matter.
4. **Risk Assessment**
N/A

9.1.3 DISASTER MANAGEMENT STRATEGIC PLAN – PERFORMANCE REVIEW MAY – JULY 2017

Date: 31 August 2017

Author: Disaster Management Coordinator - Andrew Bicknell

File No:

Letter No: N/A

Attachment: Disaster Management Strategic Plan – Performance Review May – July 2017

Minute No: OM003868

Resolution:

That Council receive the Disaster Management Strategic Plan Performance Review as presented.

Moved: Cr Boyce

Seconded: Cr Semple

Carried

Report

Banana Shire Disaster Management Strategic Plan performance review for the period May to July 2017 is attached.

Progress against the strategic plan actions and objectives is overseen by the Banana Shire Local Disaster Management Executive Team, comprising the LDMG Chairperson (Mayor), Deputy Chairperson (Deputy Mayor), Local Disaster Coordinator (Director Infrastructure Services) and Deputy Local Disaster Coordinators (Director Council Services and Chief Executive Officer).

The overall intent of the Disaster Management Strategic Plan is to:

1. Ensure a more coordinated and efficient approach to strengthen Council's disaster management operations and activities
2. Focus on priority issues and work towards common goals including compliance with the Queensland Emergency Management Assurance Framework
3. Provide a managed and focussed approach to our disaster management activities as a whole, with a view to continuous improvement throughout the realm of disaster management (mitigation/prevention, preparation, response and recovery)

Considerations

1. Corporate Plan

1.1 – To ensure Council demonstrates leadership and is accountable to internal and external stakeholders, including the community through transparent and inclusive decision making processes and effective service delivery and operations.

2. Policy and Legal Implications

Banana Shire Council Policy No. 15 – Disaster Management
Queensland Disaster Management Act 2003
Queensland Disaster Management Strategic Policy Framework

3. Financial and Resource Implications

N/A

4. Risk Assessment

N/A

9.1.4 REVISED 2017/18 INFRASTRUCTURE DEVELOPMENT PLAN (IDP)

Date: 21 September 2017
Author: Al Heit – Manager Infrastructure Technology
File ID:
Letter ID:
Attachment:
Minute No: OM003869

Resolution:

That Council approve the revised 2017/18 Infrastructure Development Plan (IDP) which forms part of this report, subject to Fitzroy Development Road being removed as it is not a Council Road.

Moved: Cr Brennan

Seconded: Cr Semple

Carried

Report

The current 2017/18 IDP requires updating due to the following:

- the current funding allocation does not meet the funding conditions
- the scope of projects has been revised
- actual cost of projects differ from the estimate
- 2016/17 project costs have carried over into 2017/18

Key points of the revised 2017/18 IDP are:

- Council contributions remain at \$3,487K
- Roads to Recovery funding increases by \$280K to \$2,477K (increased to the 2017/18 funding allocation)
- 'Subsidy Other' funding increases by \$183K to \$5,533K (funding carry over from 2016/17)
- The Deearne Road – Rural Construction project scope has increased
- The Theodore Moura – Rural Construction project scope has increased
- The Inverness Road - Rural Construction project has been postponed and removed from the 2017/18 IDP
- The McLaughlins Road - Rural Construction project has been postponed and removed from the 2017/18 IDP
- The Nathan Road - Rural Construction project has been postponed and removed from the 2017/18 IDP

Attached is the full 2017/18 IDP and cost waterfall.

Considerations

1. Corporate Plan

5. Infrastructure

Plan and deliver effective and efficient infrastructure services.

- a. Manage and develop infrastructure at levels of service which meet community expectations and ensure long term sustainability subject to financial resources.
- b. Focus on essential service delivery especially transport including road, street and bridges network and aerodromes, water and sewerage treatment and supply systems and waste including garbage and water.
- h. Provide and maintain effective transport infrastructure

2. Policy and Legal Implications

There are no Policy and Legal implications associated with this recommendation.

3. Financial and Resource Implications

The recommendation will align the IDP with the funding conditions.

4. Risk Assessment

- a. Economic
There is no economic impact to Council for this recommendation.
- b. Social
There is no social impact to Council for this recommendation.
- c. Environmental
There is no environmental impact to Council for this recommendation.
- d. Political
There is no political impact to Council for this recommendation.
- e. Legislative
There is no legislative impact to Council for this recommendation.
- f. Operational
There is no adverse operational impact to Council for this recommendation.

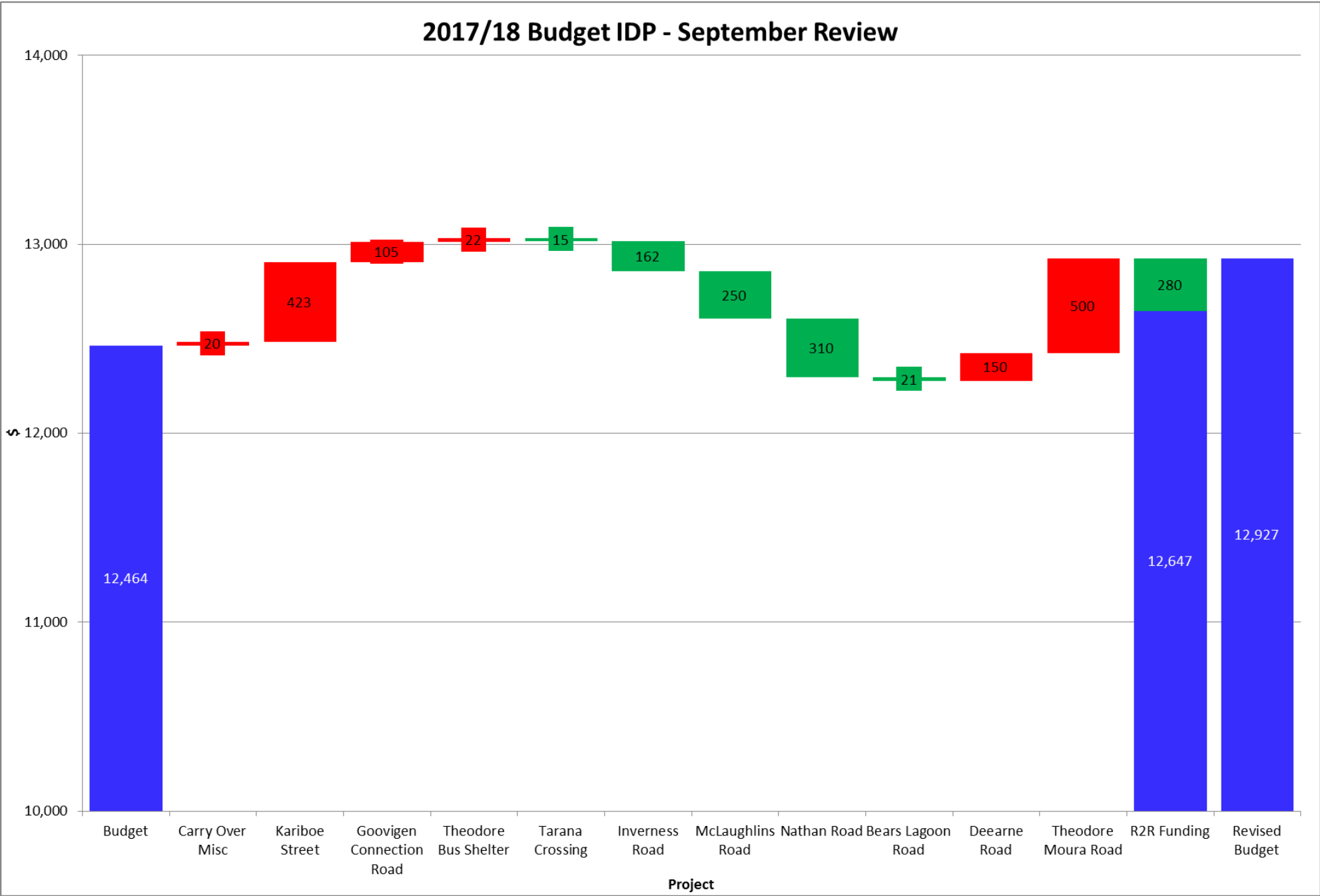
| ID | Cost Centre | Project Name | Project Scope | Project Details | Road/Place Name | Total Budget \$ | Council Contribution \$ | R2R \$ | TIDS \$ | Subsidy Other \$ | Comments |
|--------------------------|----------------|---|---|--|--------------------------|-----------------|-------------------------|--------|---------|------------------|-------------------------------|
| Bikeways & Footpaths | | | | | | | | | | | |
| 122 | 0191-9999-0000 | Eden Park Pathways upgrade | Installation of new and upgrade of existing pathway | Dawson Highway | Eden Park | \$ 300,000 | \$ - | \$ - | \$ - | \$ 300,000 | TMR |
| ???? | | Theodore Bus Shelter | Theodore Bus Shelter | Bus Shelter | Theodore | \$ 22,000 | \$ 11,000 | \$ - | \$ - | \$ 11,000 | TMR |
| ???? | | Lake Callide Pathway | Concrete Pathway for access to the amenities building | Construction of new 2m wide concrete pathway | Lake Callide | \$ 40,000 | \$ - | \$ - | \$ - | \$ 40,000 | W4Q |
| 1785 | | Washpool St Pathway | Concrete pathway between Rainbow St and Statefarm Road | Construction of new 2m wide concrete pathway | Washpool St | \$ 70,000 | \$ - | \$ - | \$ - | \$ 70,000 | W4Q |
| 1780 | 0191-9998-0000 | Scenic St pathway | Concrete pathway from Nicklin St to McArthur St | Construction of new 2m wide concrete pathway | Scenic St | \$ 110,000 | \$ - | \$ - | \$ - | \$ 110,000 | W4Q |
| Bridge Upgrade Program | | | | | | | | | | | |
| 1248 | 0152-0126-0000 | Defence Road Bridge Replacement (Gas) | Replace 46m Timber Bridge at deck and girders and associated approach work | Ch40800 - Delusion Creek | Defence Road | \$ 400,000 | \$ - | \$ - | \$ - | \$ 400,000 | Origin Gas Money |
| 1634 | 0151/0126/0000 | Defence Road Bridge Replacement | Upgrade abutment and associated work as per the Level 2 inspection report | Ch32679 to Ch32690 - Oxtrack Creek | Defence Road | \$ 50,000 | \$ - | \$ - | \$ - | \$ 50,000 | Origin Gas Money |
| 1716 | 0151-0256-0000 | Completion of Callide Creek crossing on Jambin Dakenba Road | Bridge construction completion with contractor | Ch23170 to Ch23600 - Callide Creek, crossing reconstruction, new alignment, construction bridge approaches | Jambin Dakenba Road | \$ 3,400,000 | \$ 50,000 | \$ - | \$ - | \$ 3,350,000 | BRP Round 2 and Other funding |
| Community Street scaping | | | | | | | | | | | |
| 717 | 5570-4101-0000 | Taroom CBD Community Street scaping | Street Furniture | Root Protection on the Leichhardt Tree | Taroom CBD | \$ 25,000 | \$ 25,000 | \$ - | \$ - | \$ - | |
| Parks & Open Spaces | | | | | | | | | | | |
| 95 | 0303-1101-0000 | Jim Hooper Park Access Road | Shape and seal Access road | Access road seal | Jim Hooper Park | \$ 40,000 | \$ 40,000 | \$ - | \$ - | \$ - | |
| 1782 | 0309-4991-0000 | Moura Skate Park - Carry over of Sport and Rec Funding | Expansion of Skate park | 2016/17 carry over for the expansion of the skate park | Moura Recreation reserve | \$ 55,040 | \$ - | \$ - | \$ - | \$ 55,040 | Sport & Rec Funds |
| 1568 | 0309-4992-0000 | Moura Skate Park Bollard Fencing | Install moveable bollard fencing around and along road frontage at skate park | Bollard fencing 120m | Moura Recreation Reserve | \$ 6,000 | \$ 6,000 | \$ - | \$ - | \$ - | |
| 1783 | 0313-4401-0000 | Mobile Skate Park | Purchase of Mobile Skate Park | 2016/17 Carry over for the purchase of the mobile sate park | Shire | \$ 50,000 | \$ - | \$ - | \$ - | \$ 50,000 | W4Q |
| 90 | 0310-3401-0000 | Leichhardt Park Irrigation | Install irrigation system | Irrigation to Leichhardt Park | Leichhardt Park | \$ 10,000 | \$ 10,000 | \$ - | \$ - | \$ - | |
| 1594 | 0312-3701-0000 | Junction Park irrigation | Install irrigation system | Irrigation system in Junction Park | Junction Park | \$ 10,000 | \$ 10,000 | \$ - | \$ - | \$ - | |

| ID | Cost Centre | Project Name | Project Scope | Project Details | Road/Place Name | Total Budget \$ | Council Contribution \$ | R2R \$ | TIDS \$ | Subsidy Other \$ | Comments |
|------------------------------------|----------------|---|---|--|--------------------------|-----------------|-------------------------|------------|------------|------------------|-----------------------|
| Rural Construction - Gravel | | | | | | | | | | | |
| 1723 | 0131-0180-0000 | Ghinghinda Road Gravel Resheeting | 100mm gravel resheet 6.5m width | Ch0 to Ch3000 - Length 3,000m | Ghinghinda Road | \$ 240,000 | \$ - | \$ 240,000 | \$ - | \$ - | |
| 1718 | 0131-0479-0000 | Tarana Crossing Road- Gravel Resheeting | 100mm gravel resheet | Ch0 to Ch2507 - Length 2,507m | Tarana Crossing Road | \$ 210,000 | \$ 210,000 | \$ - | \$ - | \$ - | Actuals |
| 1686 | 0131-0030-0000 | Bears Lagoon Road - Gravel Resheeting | 100mm gravel resheet | Ch4920 to Ch9000 - Gravel overlay patching, width 6.5m | Bears Lagoon Road | \$ 129,000 | \$ 99,000 | \$ - | \$ - | \$ 30,000 | Santos Gas Money |
| 271 | 0131-0332-0000 | McLaughlins Road - Rural Construction | Formation, Drainage, Floodway, Gravel Sheetting, realignment | Ch520 to Ch770 - Length 250m, width 6.5m | McLaughlins Road | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 272 | 0131-0252-0000 | Inverness Road - Rural Construction | Realignment, Formation, Drainage, Gravel Pavement & Bitumen Seal at Rail Level Crossing | Ch2300 to 2600 - Length 300m - width 6.5m | Inverness Road | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 1459 | 0111-0359-0000 | Nathan Road Rural Construction (Stage 1) | 100mm gravel resheet 4m width | Ch13090 to Ch15402 - Length 2,312m, width 4m | Nathan Road | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 1678 | 0131-0035-0000 | Behrendorffs Road - Gravel Resheeting | 100mm gravel resheet (includes PMB stabilization product trial) | Ch5300 to Ch6300 - Rework and stabilize, length 1,000m, width 4m | Behrendorffs Road | \$ 100,000 | \$ 100,000 | \$ - | \$ - | \$ - | |
| 1694 | 0131-0195-0000 | Glenhaughton Road - Gravel Resheeting | 100mm gravel resheet | Ch10500 to Ch 13300 (between the grids) - Length 2,800m, width 4m | Glenhaughton Road | \$ 180,000 | \$ 180,000 | \$ - | \$ - | \$ - | |
| Rural Construction - Seal | | | | | | | | | | | |
| 270 | 0111-0237-0000 | Hintons Lane - Rural Construction | Rehabilitation, pavement widening and seal | Ch844 to Ch1184 - Length 340m, pavement width 6.5m, seal width 4m | Hintons Lane | \$ 62,000 | \$ 62,000 | \$ - | \$ - | \$ - | |
| 278 | 0111-0130-0000 | Dixalea Deeford Road Rural Construction (Stage 1) | Rehabilitation, pavement widening and bitumen seal | Ch3410 to Ch4410 - Length 1,000m, width 6.5m | Dixalea Deeford Road | \$ 170,000 | \$ 102,000 | \$ 68,000 | \$ - | \$ - | |
| 266 | 0131-0125-0000 | Deearne Road - Rural Construction (Stage 1) | Formation, drainage, pavement widening, and seal | Ch500 to Ch1750 - Length xxxxm, pavement width 6.5m, seal width 4m | Deearne Road | \$ 500,000 | \$ - | \$ - | \$ 250,000 | \$ 250,000 | Origin Gas Money |
| 301 | 0111-0440-0000 | Saleyards Road - Rural Construction | Rehabilitation, pavement widening and seal | Ch00 to Ch2600 - Length 2,600m, width 6.5m | Saleyards Road | \$ 399,234 | \$ - | \$ 399,234 | \$ - | \$ - | |
| | | Goovigen Connection Road - Rural Construction | Rehabilitation, pavement widening and seal | | Goovigen Connection Road | \$ 106,000 | \$ 53,000 | \$ - | | \$ 53,000 | Heavy Vehicle Funding |
| 1681 | 0111-0024-0000 | Banana Baralaba Road Rural Construction | Rehabilitation, pavement widening and seal | Ch9130 to Ch17000 - Length 7,870m, width 6.5m | Banana Baralaba Road | \$ 1,060,000 | \$ - | \$ 530,000 | \$ 530,000 | \$ - | |
| 1234 | 0111-0483-0000 | Theodore Moura Road Rural Construction (Section2) | Formation, drainage, pavement widening and seal | Ch11000 to 13000 (Check Ch), Length 2,000m, width 6.5m | Theodore Moura Road | \$ 1,000,000 | \$ - | \$ 500,000 | \$ 500,000 | \$ - | |
| 1273 | 0111-0459-0000 | Shepherdsons Road - Rural Construction | Pavement widening, removal of concrete floodway and stabilisation of water crossing point | Ch747 to Ch1547, Length 800m, width 6.5m | Shepherdson Road | \$ 300,000 | \$ - | \$ 150,000 | \$ 150,000 | \$ - | |

| ID | Cost Centre | Project Name | Project Scope | Project Details | Road/Place Name | Total Budget \$ | Council Contribution \$ | R2R \$ | TIDS \$ | Subsidy Other \$ | Comments |
|-----------------------|----------------|--|--|---|--------------------------|-----------------|-------------------------|--------|---------|------------------|----------|
| Rural Drainage | | | | | | | | | | | |
| 1601 | 0151-0102-0000 | Colombo Road - Floodway replacement | Floodway construction | Ch610 - Floodway replacement, length 50m (includes approaches), width 6.5m | Colombo Road | \$ 150,000 | \$ 150,000 | \$ - | \$ - | \$ - | |
| 1787 | 0151-0454-0000 | Semples Road - Floodway replacement | Floodway construction | Ch13040 to Ch13060 - Length 20m, width 6.5m | Semples Road | \$ 50,000 | \$ 50,000 | \$ - | \$ - | \$ - | |
| 65 | 0151-0438-0000 | Russian Club Road - Floodway Replacement | Floodway construction | Ch450 to Ch550, Length 100m (includes approaches), width 6.5m | Russian Club Road | \$ 80,000 | \$ 80,000 | \$ - | \$ - | \$ - | |
| Rural Reseals | | | | | | | | | | | |
| 1788 | | Semples Road - Asphalt Overlay | Asphalt overlay of floodway | Ch362 to Ch371 - Width 6.5m | Semples Road | \$ 3,350 | \$ 3,350 | \$ - | \$ - | \$ - | |
| 1789 | | Semples Road - Asphalt Overlay | Asphalt overlay of floodway | Ch1186 to Ch1201 - Width 6.5m | Semples Road | \$ 5,550 | \$ 5,550 | \$ - | \$ - | \$ - | |
| 67 | | Semples Road - Asphalt Overlay | Asphalt overlay of floodway | Ch5926 to 5941 - Width 6.5m | Semples Road | \$ 5,550 | \$ 5,550 | \$ - | \$ - | \$ - | |
| 1790 | | Semples Road - Asphalt Overlay | Asphalt overlay of floodway | Ch6756 to Ch 6771 - Width 6.5m | Semples Road | \$ 5,550 | \$ 5,550 | \$ - | \$ - | \$ - | |
| 455 | 0171-0199-0000 | Goolara Heinekes Road - Rural reseal | PMB 10mm Reseal | Ch4000 to Ch4600 - Length 600m | Goolara Heinekes Road | \$ 21,450 | \$ 21,450 | \$ - | \$ - | \$ - | |
| 442 | 0171-0138-0000 | Drumburle Road - Rural reseal | PMB 10mm Reseal | Ch0 to Ch4140 - Length 4,140m | Drumburle Road | \$ 148,000 | \$ 148,000 | \$ - | \$ - | \$ - | |
| 491 | 0171-0126-0000 | Defence Road - Rural reseal | PMB 10mm Reseal | Ch32000 to Ch36500 - Length 4,500m | Defence Road (Section 1) | \$ 161,000 | \$ 161,000 | \$ - | \$ - | \$ - | |
| 1565 | 0171-0112-0000 | Cracow Road - Rural reseal | PMB 10mm Reseal | Ch11500 to Ch12100 - Length 600m | Cracow Road | \$ 24,000 | \$ 24,000 | \$ - | \$ - | \$ - | |
| 1566 | 0172-0112-0000 | Cracow Road - Rural reseal | PMB 10mm Reseal | Ch12500 to Ch13600 - Length 1,100m | Cracow Road | \$ 44,000 | \$ 44,000 | \$ - | \$ - | \$ - | |
| School Safety | | | | | | | | | | | |
| 469 | 5575-4091-0000 | River Road - School Safety | Bus Stop, pavement widening, seal and signage | Ch7976 to Ch8015 - Bus turnaround area at Saxelbys Road | River Road | \$ 40,000 | \$ 40,000 | \$ - | \$ - | \$ - | |
| 484 | 5575-4031-0000 | McCanns Road - School Safety | Pavement widening, turnaround area, seal and signage | ChXXXX to ChXXXX - Bus Turn around area widening and pavement | McCanns Road | \$ 25,000 | \$ 25,000 | \$ - | \$ - | \$ - | |
| TMR Project | | | | | | | | | | | |
| 1781 | 0022-9981-0000 | Fitzroy Development Road - Dust seals | Construction of dust seals | Ch46850 to Ch47190 - length 340m, width 8.5m Ch67035 to Ch67325- length 290m, width 8.5m | Fitzroy Development Road | \$ 500,000 | \$ - | \$ - | \$ - | \$ 500,000 | TMR |

| ID | Cost Centre | Project Name | Project Scope | Project Details | Road/Place Name | Total Budget \$ | Council Contribution \$ | R2R \$ | TIDS \$ | Subsidy Other \$ | Comments |
|---------------------------|----------------|--|---|--|--|-----------------|-------------------------|------------|---------|------------------|----------|
| Urban Construction | | | | | | | | | | | |
| 1368 | 0141-0604-0000 | Charles Street - Urban Construction | Earthworks, drainage, gravel pavement | Ch410 to Ch609 (Nicholson Street start) - Length 200m, width 6.5m | Charles Street | \$ 120,000 | \$ 120,000 | \$ - | \$ - | \$ - | |
| 1349 | 0141/0674/0000 | Collard Street - Urban Construction | Pavement widening, kerb and channel replacement, and bus indentation | Ch113 to Ch165 (from Bell Street to Scoria Street) - Length 60m | Collard Street | \$ 90,000 | \$ 90,000 | \$ - | \$ - | \$ - | |
| 882 | 0141/0660/0000 | Bell Street Kerb - Urban Construction | Realign and replace kerb and channel, road profile correction and asphalt overlay | Ch640 to Ch860 (Prairie Street to Murchison Street) - Length 220m | Bell Street | \$ 500,000 | \$ - | \$ 500,000 | \$ - | \$ - | |
| 1595 | 0141/0689/0000 | Dunn Street - Urban Construction | Widen and rehab for Heavy Vehicle access | Ch881 to Ch1161 (from Mobbs Way to Quarrie Road) - Length 280m, width 8.0m | Dunn Street | \$ 65,000 | \$ 65,000 | \$ - | \$ - | \$ - | |
| 1662 | 0141-0737-0000 | Raedon St - Urban Construction | Pavement rehab and drainage works | Ch380 to Ch440 (Callistemon Street intersection) - pavement rehab and drainage works | Raedon Street | \$ 150,000 | \$ 150,000 | \$ - | \$ - | \$ - | |
| 1608 | 0141/0666/0000 | Callide Lane - Urban Construction | Pavement reshape and drainage works | Ch683 to Ch878 - Length 195m | Callide Lane | \$ 90,000 | \$ - | \$ 90,000 | \$ - | \$ - | |
| 1578 | 0141-0962-0000 | Wolsey Street - Urban Construction | Pavement widen, seal, kerb and channel | Ch664 to Ch790 (Hospital entrance to Ford St) - Length 126m | Wolsey Street | \$ 90,000 | \$ 90,000 | \$ - | \$ - | \$ - | |
| 759 | 0141-1029-0000 | Dyers Lane (Western Lane) - Urban Construction | Pavement rehab and seal | Ch195 to Ch310 - Length 115m, width 4m | Dyers Lane | \$ 35,000 | \$ 35,000 | \$ - | \$ - | \$ - | |
| Urban Drainage | | | | | | | | | | | |
| 842 | 0162-9901-0000 | Urban Drainage - Kerb and channel upgrade | Kerb and channel upgrade to CMDG standard | To be determined - Approx 1000m | Town Streets | \$ 100,000 | \$ 100,000 | \$ - | \$ - | \$ - | |
| 868 | 0161-9903-0000 | Urban Drainage - General | CCTV inspection, drainage repair or replacement | To be determined | Town Streets | \$ 50,000 | \$ 50,000 | \$ - | \$ - | \$ - | |
| 839 | 0162-9902-0000 | Urban Drainage - Pit Upgrade | Stormwater gully pits/structures upgrade to CMDG standard | To be determined - Approx 10 pits | Town Streets | \$ 50,000 | \$ 50,000 | \$ - | \$ - | \$ - | |
| 1475 | 0161/0603/0000 | Bramston Street - Urban Construction (Stage 1) | Pavement reshape, reseal and drainage works | Ch530 to Ch765 (Herbert Street to Charles Street) - Length 235m, width 6.5m | Bramston Street | \$ 80,000 | \$ 80,000 | \$ - | \$ - | \$ - | |
| 856 | 0162-0667-0000 | Biloela CBD - Urban Drainage | Shadesail's, stormwater drainage, inlet and outlet structures | Melton Street to Quarrie Road | Callide Outlet | \$ 788,000 | \$ 524,000 | \$ - | \$ - | \$ 264,000 | R4R |
| 1624 | 0162/0735/0000 | Quarrie Road - Urban Drainage | Drainage reconstruction | Road side drainage construction | Quarrie Road | \$ 100,000 | \$ 100,000 | \$ - | \$ - | \$ - | |
| 1705 | 0161-0689-0000 | Dunn Street - Urban Drainage Project | Stormwater drainage, inlet and outlet structures | Dunn Street outlet to Quarrie Road | Dunn Street | \$ 90,000 | \$ 90,000 | \$ - | \$ - | \$ - | |
| 1574 | 0161-0895-0000 | Shirley St - Urban drainage | Construct 2m wide concrete spoon drain | Concrete spoon drain | Corner of Shirley Street and McArthur Street | \$ 26,000 | \$ 26,000 | \$ - | \$ - | \$ - | |
| 1244 | 0161-9904-0000 | Thangool Urban Drainage | CCTV inspection, drainage repair or replacement, recommendations from Proterra Report | Drainage Network | Town Streets | \$ 50,000 | \$ 50,000 | \$ - | \$ - | \$ - | |

| ID | Cost Centre | Project Name | Project Scope | Project Details | Road/Place Name | Total Budget \$ | Council Contribution \$ | R2R \$ | TIDS \$ | Subsidy Other \$ | Comments |
|--------------------------------------|----------------|---|--|--|-----------------|-----------------|-------------------------|--------------|--------------|------------------|----------|
| Urban Reseals | | | | | | | | | | | |
| 1123 | 0181-1012-0000 | Dawson Avenue, Theodore - Urban Reseal | 10m wide 10mm PMB Reseal | Ch655 to Ch1288 - Length 633m, width 6m | Dawson Avenue | \$ 23,000 | \$ 23,000 | \$ - | \$ - | \$ - | |
| 1137 | 0181-1029-0000 | Western Lane, Theodore - Urban Reseal | 4m wide 10mm PMB Reseal and line mark | Ch626 to Ch512 (from Sixth Avenue to Fifth Avenue) - Length 114m, width 4m | Western Lane | \$ 3,000 | \$ 3,000 | \$ - | \$ - | \$ - | |
| 1701 | 0181-1016-0000 | Fifth Avenue, Theodore - Urban Reseal | 10mm PMB Reseal and line mark | Ch9 to Ch212 (The Boulevard to Dawson Avenue) - Length 203m, width 14m (includes parking areas) | Fifth Avenue | \$ 21,000 | \$ 21,000 | \$ - | \$ - | \$ - | |
| 1702 | 0181-1025-0000 | Sixth Avenue, Theodore - Urban Reseal | 10mm PMB Reseal and line mark | Ch164 to Ch353 (The Boulevard to Dawson Avenue) - Length 164m, width 22m (includes lanes and parking area) | Sixth Avenue | \$ 22,000 | \$ 22,000 | \$ - | \$ - | \$ - | |
| 1703 | 0181-1024-0000 | Seventh Avenue, Theodore - Urban Reseal | 10mm PMB Reseal and line mark | Ch190 to Ch353 (The Boulevard to Dawson Avenue) - Length 163m, width 22m (excludes grassed area) | Seventh Avenue | \$ 22,000 | \$ 22,000 | \$ - | \$ - | \$ - | |
| 28 | 0181-1014-0000 | Eighth Avenue, Theodore - Urban Reseal | 14m wide 10mm PMB Reseal line mark | Ch245 to Ch408 (The Boulevard to Dawson Avenue), Length 163m, width 14m | Eight Avenue | \$ 14,000 | \$ 14,000 | \$ - | \$ - | \$ - | |
| 912 | 0181-1021-0000 | Ninth Avenue, Theodore - Urban Reseal | 22m wide 10mm PMB Reseal and line mark | Ch240 to Ch403 (The Boulevard to Dawson Avenue), Length 163m, width 22 (excludes grassed area) | Ninth Avenue | \$ 18,000 | \$ 18,000 | \$ - | \$ - | \$ - | |
| 1122 | 0181-1015-0000 | Eleventh Avenue, Theodore - Urban Reseal | 6m wide 10mm PMB Reseal | Ch555 to Ch620 (The Boulevard to Western Lane) - Length 65m, width 5m | Eleventh Avenue | \$ 2,500 | \$ 2,500 | \$ - | \$ - | \$ - | |
| Other 2016/17 project carry over | | | | | | | | | | | |
| | | Nickloin St Pathway, Lion Park, Cracow Road Floodway, Lonesome Creek Approaches | | | | \$ 20,000 | \$ 20,000 | \$ - | \$ - | \$ - | |
| Proposed September IDP Review Totals | | | | | | \$ 12,927,224 | \$ 3,486,950 | \$ 2,477,234 | \$ 1,430,000 | \$ 5,533,040 | |
| Current Budget IDP Totals | | | | | | \$ 12,464,224 | \$ 3,486,950 | \$ 2,197,234 | \$ 1,430,000 | \$ 5,350,040 | |
| | | | | | | \$ 463,000 | \$ - | \$ 280,000 | \$ - | \$ 183,000 | |



General Business – Infrastructure Services

Cr Leo asked what the traffic count result was on Bears Lagoon Road, and DIS advised from memory around 120 vehicles in a day. DIS to provide the exact figure to Councillors.

Cr Snell asked when the drain across Quarrie Road would be finished as it needs to be done before the wet season. DIS advised the job would be finished before the wet season.

Cr Brennan asked for an update on Linkes Road Crossing, which the DIS provided.

DIS left the meeting

Director Council Services & Manager Environment & Planning attended the meeting

10.0 Development & Environmental Services

10.1.1 ACTION REPORT ON PREVIOUS COUNCIL RESOLUTIONS – DEVELOPMENT & ENVIRONMENTAL SERVICES

Date: 20 September, 2017
Author: John McDougall, Director Council Services
File No:
Letter No: N/A
Attachment: Resolutions Action Report
Minute No: OM003870

Resolution:

That the Resolutions Action Report for Development & Environmental Services as presented be noted and received.

Moved: Cr Boyce

Seconded: Cr Snell

Carried

Report

This report is to advise Council of the outstanding matters currently being dealt with by the Department.

Considerations

1. **Corporate Plan**
N/A
2. **Policy and Legal Implications**
Policy and legal implications will be addressed through each matter.
3. **Financial and Resource Implications**
Budget impacts will be addressed in resolving each matter.
4. **Risk Assessment**
N/A

10.1.2 MAJOR CAPITAL PROJECTS – MONTHLY ACTUAL EXPENDITURE – DEVELOPMENT & ENVIRONMENTAL SERVICES

Date: 20 September 2017
Author: John McDougall – Director Council Services
File No:
Letter No:
Attachment: Capital Expenditure Report
Minute No: OM003871

Resolution:

That Council note and receive the Major Capital Expenditure Report for Development & Environmental Services as at 18 September 2017.

Moved: Cr Middleton

Seconded: Cr Snell

Carried

Report

Providing a report on Council's Major Capital Expenditure as at 18 September 2017 for Council Services.

Refer attachment.

10.2.1 APPLICATION FOR REDUCTION OF FEES – DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE FOR UNDEFINED USE (INTEGRATED CARAVAN PARK & ACCOMMODATION VILLAGE) – 95 DAWSON HIGHWAY, MOURA – LOT 10 ON SP210954

Date: 01 September 2017
Author: Chris Welch, Manager Environment and Planning
File No:
Letter No:
Attachment: Attachment 1 – Applicant's Request (ID1358363)
Minute No: OM003872

Resolution:

That Council advise the applicant that, based on the circumstances, the application fee relating to a Development Application for a Material Change of Use for an Undefined Use (Integrated Caravan Park and Accommodation Village) is \$10,169.00.

Moved: Cr Leo

Seconded: Cr Middleton

Carried

Report

Reel Planning CQ have prepared and lodged a Material Change of Use (Impact Assessable) Development Application for an Undefined Use (Integrated Caravan Park and Accommodation Village) over the current Moura Caravan Park located on Lot 10 on SP210954 at 95 Dawson Highway, Moura. The proposed use will accommodate a broad range of people staying on the premises. No physical changes are proposed to the existing caravan park or any variation to the work recently approval to extend the caravan park (MCU007-16/17). The new application formalises the ability of workers to stay on the premises in conjunction with travellers and long-term residents. The new application does not include payment of application fees associated with the proposed use and is considered 'not properly made' as a result.

Council has received a request from Reel Planning CQ to reduce the planning application fees by 50% (Attachment 1) on the basis that:

- fees of \$17,425 were recently paid for the assessment of the extension to the caravan park which covered the majority of issues associated with the new application;
- the new application is of identical physical scale;
- the extent of change in assessment between the previous and new applications is limited to varied responses to the Town Zone Code and the Caravan Park and Workers' Accommodation Code and the inclusion of assessment of the proposal against the strategic elements of the planning scheme;

The applicant argues that the caravan park application fee is the most appropriate. Their calculated fee is \$17,930 but they have incorrectly identified the number of units/sites that form part of the application (80 units used in their fee calculation opposed to 176 units and 32 caravan sites in the application) and they have not recognised the separate fee for workers' accommodation. If the total number of proposed units is subjected to a 50/50 split between the caravan park fee and the workers' accommodation fee, the total estimated fee would be \$47,562.00.

The new application does not apportion a percentage of the proposed activity to either the caravan park or workers' accommodation uses to maintain flexibility in management of accommodation provided on the site. This precludes calculation of application fees based on the proportion of the development for each activity as is the usual method where more than one land use is proposed.

However, Council's current Fees and Charges Schedule identifies that development application fees for an undefined use are to be determined by Council at the time the application is made. As Council development application fees are a cost recovery exercise, it is more appropriate to disregard fees for identified uses given that an undefined use has been applied for and focus on the estimated cost to Council in receipting and assessing the application and recognising that a large proportion of the assessment of the new application has already been carried out as part of the recent assessment of MCU007-16/17.

Development and Environment Services have estimated the following probable costs in terms of Council manpower and resources based on time taken and/or averaged wage costs:

- Administration – preparing file, registering correspondence, managing internal referrals, preparing public notice signage, collating submissions and providing information to applicant, collating reports for workshop and general meetings, preparing decision correspondence for applicant and any submitters – \$540.00
- Planning assessment – review of application material, preparation of statutory notices, site inspection, coordination of information request and review of response thereto, confirmation of public notification requirements, fielding enquiries from members of the public, review of submissions, assessment of application, preparation of planning report and draft conditions – \$6,204.00
- Assessment by internal referees – building, environment, waste and infrastructure services – review of application and provision of advice for information request, review of response to information request and provision of advice on conditions - \$ 795.00
- Council meetings – attendance at workshop and general meeting by councillors, chief executive officer, directors and planning staff to discuss application - \$2,000.00
- Resources – stationery, signs, copying, scanning – \$630.00

The total projected cost to Council in assessing this application is \$10,169.00, recognising that this amount is significantly less than would be the case for a greenfield development of the same scale as:

- the physical changes brought about by the proposal have recently been the subject of Council assessment for which a fee of \$17,425.00 was paid; and
- the remaining aspects of this proposal formalise the long-standing use of the site for a caravan park of 128 caravan sites and cabins;

Recommendation

Council's application fee is a cost recovery fee and \$10,169.00 is a reasonable estimation of the cost to Council in assessing this particular application given its circumstances. In conjunction with the \$17,425.00 paid for the recent development approval, a total of \$27,594.00 will have been paid for development that covers a proportion of existing activities and the 80-unit expansion on the site. It is recommended that the applicant be advised that an application fee of \$10,169.00 is the appropriate fee in the circumstances.

Considerations

1. Corporate Plan

N/A

2. Policy and Legal Implications

Council's 2017/2018 Fees & Charges do not identify a specific fee for undefined uses. The recommended fee represents an accurate representation of Council's cost recovery to assess the application.

It is unlikely that this reduction will set a precedent for similar requests as the circumstances are unique.

3. Financial and Resource Implications

The reduction in fees will have an impact on the resources of the Council Services Directorate but is in line with expected costs.

4. Risk Assessment

Approving this request sets a potential precedent to reduce fees in similar circumstances, however it is unlikely that these circumstances will recur on a regular basis.

10.2.2 RAL007-15/16 - REQUEST FOR NEGOTIATED DECISION – RECONFIGURING A LOT (1 INTO 7) (IMPACT ASSESSABLE) SITUATED AT 40507 BURNETT HIGHWAY, BILOELA AND DESCRIBED AS LOT 1 ON RP883979

Date: 11 September 2017
Author: Chris Welch, Manager Environment & Planning
File No:
Letter No: RAL007-15/16
Attachments: 1. Locality Map ID1349242
2. Applicant's representations ID1360416
3. Original Decision Notice ID1352538
Minute No: OM003873

Resolution:

That the request for a Negotiated decision Notice for Development Permit RAL007-15/16 by Fredricksen Maclean and Associated for Reconfiguring a Lot (Impact Assessable) for a 7-lot subdivision at 40507 Burnett Highway, Biloea, described as Lot 1 on RP883979 be approved to the extent detailed below:

A. Amend Condition 12 in accordance with the following:

The property is to be connected to the existing water reticulation. An extension to the existing 150mm water main in Valentine Plains Road and the existing 100mm water main in the Burnett Highway by a 150mm main to a junction point and then extending to the development site is required. The extension will include the provision of two pressure valves at the junction between the Valentine Plains Road main and the new extension and a pressure valve at the join with the existing 100mm main in the Burnett Highway and a pressure valve at the T-junction of the new main on the western side of the Burnett Highway and the new extension from the Valentine Plains Road main. These works are to be undertaken as part of the first stage of the development to be constructed and must provide connection capacity to all lots in all other stages of the development.

An amendment to the Cox Andrews Engineers plans G1705-01-01, G1705-01-02 and G1705-01-03, as submitted with the request for a Negotiated Decision, reflecting the requirements of this Condition is required and amended plans are to be lodged with Council for approval.

B. Amend Condition 14 in accordance with the following:

Payment of Fire Hydrants – The applicant is required to meet the cost of ~~replacement or reinstatement of existing fire hydrants and~~ the installation of new fire hydrants to the extended water mains to ensure complete coverage of all residential units in accordance with the 'Fire Hydrant and Vehicle Access Guidelines for Residential, Commercial and Industrial Lots' published 2015 from the Queensland Fire and Emergency Services.

Moved: Cr Brennan

Seconded: Cr Boyce

Carried

REPORT

Applicant: Fredricksen Maclean and Associates
Owner/s: Matthew N Hutton & Karen S Hutton
Subject Site: Lot 1 RP883979
Application Lodged: 6 June 2016 properly made on 9 June 2016

Request for Negotiated

| | |
|---------------------------|---|
| Decision Lodged: | 7 September 2017 |
| Planning Scheme: | Banana Shire Planning Scheme |
| Zone and Overlays: | Town Residential Precinct, Catchment Overlay |
| Applicable Codes: | Town Zone Code, Development Standards Code, Reconfiguring a Lot Code, House Code |
| Referral Agencies: | Department of Infrastructure, Local Government and Planning |
| Submissions: | One |
| Summary: | The changes proposed in the request are consistent with the original Decision Notice and the <i>Sustainable Planning Act 2009</i> . |

BACKGROUNDProposal

Council issued a Development Permit for Reconfiguring a Lot for 1 into 7 lots over land situated at 40507 Burnett Highway, Biloela by Decision Notice ID 1352538 dated 27 July 2017. This decision notice was issued by Council Ordinary Meeting (OM003831).

The proposal sought approval for a residential lot to be reconfigured into seven smaller residential allotments. The new lot sizes will vary between 2084m² and 3563m² with direct access from the Burnett Highway. Lot 1 on RP883979 is not connected to water services as it falls outside the water service area of Biloela. The applicant proposed to extend the water main along the Burnett Highway to ensure water supply to the new lots.

On 7 September 2017, the applicant lodged a request for a Negotiated Decision. The applicant's representations and request for a Negotiated Decision are about the following matters.

Condition 12

The condition required an upgrade and extension of the existing 100mm water main in the Burnett Highway to a 150mm main to maintain standards to existing properties and the new allotments. The upgrade is required during the first stage of the development to be constructed and must provide connection capacity for all lots in all other stages to ensure that adequate service is catered for at the outset of the development.

Subsequent to consultation with Council's Water Services, the applicant proposes an alternate main construction from the existing 150mm water main in Valentine Plains Road.

Condition 14

The condition required the replacement or reinstatement of existing fire hydrants in the existing 100mm main in the Burnett Highway in addition to the installation of new hydrants in the mains extension.

PUBLIC NOTIFICATION

The original application was subject to Public Notification. There was one submission made about the application that did not raise any points relevant to the water supply issue.

REFERRAL AGENCIES

The Department of Infrastructure Local Government and Planning (DILGP) – State Assessment Referral Agency (SARA) was a referral agency for the development application. The referral agencies requirements for the original decision are not relevant to the water supply issue:

INTERNAL REFERRAL COMMENTS

The request was referred internally on 11 September 2017.
Water and Sewerage – Comments received on 11 September 2017.

Comments, conditions and advice received during internal referral have been incorporated in the assessment, decision and conditions of approval.

INFRASTRUCTURE CHARGES

No change is requested to the original Infrastructure Charges Notice.

ASSESSMENT

Section 363 (2) Sustainable Planning Act 2009

The assessment manager must consider the matters the assessment manager was required to consider in assessing the application, to the extent the matters are relevant.

The assessment and recommendations on the matters raised in the Applicant's representations about the original Decision Notice are provided below.

Condition 12

The applicant has requested amendments to Condition 12 to reflect the agreed position reached with Water Services to allow the construction of a new main from the existing Valentine Plains Road main, under the Burnett Highway to service the development and to be extended to connect to the existing main in the Burnett Highway in accordance with submitted engineering drawings (see Attachment 1). The plans propose a 100mm mains supply to service the new allotments and indicates new isolation valves at the connection between the new main and the existing 100mm main in the Burnett Highway and at the T-junction of the extension of the Burnett Highway main and the new main crossing the Highway from Valentine Plains Road and continuing on to service the new allotments. The plans provide no new fire hydrants.

Response

Comments received from Water services following their review of the submitted plan identified a number of issues:

1. The proposed 100mm mains supply to the new allotments is unacceptable. Water Services require a 150mm main for all new works.
2. The plan shows no fire hydrants. The Capricorn Municipal Design Guidelines (CMDG) requires hydrants to be provided with a maximum separation distance of 80m.
3. The proposed new isolation valves are insufficient. Water Services require two additional isolation valves at the new junction with the existing main in Valentine Plains Road to meet the requirements of the CMDG.

To accommodate these requirements it is recommended that Condition 12 be amended as follows:

The property is to be connected to the existing water reticulation. An extension to the existing 150mm water main in Valentine Plains Road and the existing 100mm water main in the Burnett Highway by a 150mm main to a junction point and then extending to the development site is required. The extension will include the provision of two pressure valves at the junction between the Valentine Plains Road main and the new extension and a pressure valve at the join with the existing 100mm main in the Burnett Highway and a pressure valve at the T-junction of the new main on the western side of the Burnett Highway and the new extension from the Valentine Plains Road main. These works are to be undertaken as part of the first stage of the development to be constructed and must provide connection capacity to all lots in all other stages of the development.

An amendment to the Cox Andrews Engineers plans G1705-01-01, G1705-01-02 and G1705-01-03, as submitted with the request for a Negotiated Decision, reflecting the requirements of this Condition is required and amended plans are to be lodged with Council for approval.

Condition 14

The applicant has requested amendments to Condition 14 as it relates to the replacement or reinstatement of existing hydrants in the 100mm main in the Burnett Highway. As the agreed alternative to providing reticulated water supply to the development, no works are required on the existing Burnett Highway main.

Response

Council concurs that the changed arrangements for reticulated water supply negate the need for Condition 14 to require replacement or reinstatement of existing hydrants in the Burnett Highway main. It is recommended that Condition 14 be amended as follows:

Payment of Fire Hydrants – The applicant is required to meet the cost of ~~replacement or reinstatement of existing hydrants and~~ the installation of new fire hydrants to the extended water mains to ensure complete coverage of all residential units in accordance with the 'Fire Hydrant and Vehicle Access Guidelines for Residential, Commercial and Industrial Lots' published 2015 from the Queensland Fire and Emergency Services.

Conclusion

On the basis of the above assessment, it is considered that the request for a Negotiated Decision can be approved.

DELEGATIONS/ AUTHORISATIONS

The Chief Executive Officer of Banana Shire Council is delegated the power to issue a Decision Notice Approval pursuant to the relevant sections of the SPA.

The Chief Executive Officer of Banana Shire Council delegated power to the Director Council Services and Manager Environment and Planning to take action as an 'Assessment Manager' under the relevant sections of the SPA under which this application was processed, and under which the Decision Notice will be issued.

Under normal operating procedures, applications with submissions or involving policy sensitive matters (as determined by the Director Council Services) are considered by Council for determination.

COMMUNICATION

The applicant will be advised of Council's decision in accordance with the requirements of the Sustainable Planning Act 2009.

Considerations

1. Corporate Plan

This report and recommendation is consistent with the intent of the Banana Shire Council Corporate Plan 2009-2014.

2. Policy and Legal Implications

The application was processed in accordance with the relevant provisions of the Sustainable Planning Act 2009 (SPA). Appeal rights apply to the applicant and to submitters.

3. Financial and Resource Implications

Nil

4. Risk Assessment

Nil

Moved Cr Leo, seconded Cr Middleton and carried: That the meeting adjourn at 10.30am for morning tea.

Moved Cr Leo, seconded Cr Middleton and carried: That the meeting recommence at 10.55am.

10.2.3 AMENDMENT TO FEES AND CHARGES – STOCK ROUTE AGISTMENT PERMIT

Date: 7 September 2017
Author: Chris Welch, Manager Environment and Planning
File No:
Letter No:
Attachment:
Minute No: OM003874

Resolution:

That Council approve the amendment to the 2017/18 fees and charges relating to Stock Route Agistment Permit – Large Stock (Shire Drought Declared) from \$1.08 to the minimum fee applicable under the Stock Route Management System (SRMS) as adopted by DNRM on an annual basis - (currently \$1.12).

Moved: Cr Brennan

Seconded: Cr Boyce

Carried

Report

The 2017/18 Fees and Charges were adopted by Council on 26 April, 2017. It has now come to notice that the Department of Natural Resources and Mines (DNRM) have altered the minimum charge applicable in the Stock Route Management System from \$1.08 to \$1.12. Council fees and charges identifies the older charge in their Stock Route Agistment Permit – Large Stock (Shire Drought Declared) fee, requiring an amendment to the fees and charges to bring them into line with the new DNRM charge.

As DNRM alter their fees and charges in August each year and Council adopts the Fees and Charges in April or May each year, this fee will require amendment each year. Therefore to negate having to alter this fee after the fact each year, it is recommended that the fees and charges be amended to have no dollar amount included but the description listed below be added instead:

- the minimum fee applicable under the Stock Route Management System (SRMS) as indicated on DNRM website at <https://www.dnrm.qld.gov.au/our-department/corporate-information/fees-charges>

Considerations

- 1. Corporate Plan**
N/A
- 2. Policy and Legal Implications**
N/A
- 3. Financial and Resource Implications**
N/A
- 4. Risk Assessment**
N/A

10.2.4 FERAL CAT BOUNTY

Date: 01 September 2017

Author: Chris Welch, Manager Environment & Planning

File No:

Letter No:

Attachment: Attachment 1 – Letter from Upper Dawson Branch of the Queensland Wildlife Preservation Society (ID1345653)

Minute No: OM003875

Resolution:

That Council resolve to –

- (a) expand the existing bounty payment for identified invasive animals to include feral cats and kittens;***
- (b) allocate \$25,000.00 from the existing Land Protection operating expenses budget to fund payments of \$10.00 for adult animals and \$5.00 for kittens; and***
- (c) suspend the expanded control program once the allocated \$25,000.00 is exhausted***

Moved: Cr Brennan

Seconded: Cr Boyce

Carried

Report

Council's Land Protection Section currently administers a bounty payment for wild dogs, dingoes and foxes destroyed on rural properties subject to evidence being provided to Council in the form of animal scalps. At present, feral cats are not included in the bounty.

Recently, an increase in feral cat numbers has been observed, particularly through the rural areas of the Shire. Council has also received correspondence from the Upper Dawson Branch of the Queensland Wildlife Preservation Society (Attachment 1) raising the issue of impacts from feral and uncontrolled cats. The *Biosecurity Act 2014* identifies cats as an invasive animal and allows Council to undertake a program for the control of such animals within the Shire area.

It is proposed to run a temporary expansion of the current bounty payment to include feral cats. This will work by allocating \$25,000 out of the existing Land Protection operating expenses budget to fund payments of \$10.00 for each mature cat scalp and \$5.00 for each kitten scalp. Once the \$25,000 allocation is exhausted, the cat scalp bounty will cease. A similar program in the McKinlay Shire recently had a significant impact on the feral cat population.

The cat scalp bounty payment will operate identically to the current wild dog/dingo bounty in that it:

- will be limited to feral animals destroyed on rural properties;
- the property owner need not be the party destroying the animal and requesting payment but that they must sign the payment request form, providing consent for the applicant to be on the property for that purpose;
- requires the applicant to deliver the scalps and payment application form to the Dunn Street Depot for processing;

It is expected that limiting payment to scalps of animals destroyed on rural properties with the permission of the property owner will limit any potential for domestic pets to be caught up in the control programme. However, Council may wish to consider the need for greater control of domestic cats to prevent them contributing to the feral cat population.

Recommendation

It is recommended that Council approve the expansion of the existing bounty to include feral cats with a payment of \$10.00 for each adult and \$5.00 for each kitten subject to compliance with the existing bounty payment program for wild dogs, dingoes and foxes.

Considerations

1. **Corporate Plan**
N/A
 2. **Policy and Legal Implications**
The proposal is legitimised through the provisions of the *Biosecurity Act 2014*
 3. **Financial and Resource Implications**
Nil – funded from existing budget resources
 4. **Risk Assessment**
N/A
-

General Business – Development & Environmental Services

Cr Semple referred to the Banana Cemetery being x-rayed for unmarked graves some time ago and asked where this is at. DCS advised the survey has been done. Cr Semple advised that a marker was to be placed at the cemetery recognising the unmarked graves. DCS advised he would arrange for the marker to be installed. Cr Semple then asked if the Banana Cemetery had ever been officially closed, and if so, would it be classed as a historical cemetery? DCS advised he would investigate and provide Council with a report at a future meeting.

Director Council Services & MEP left the meeting.

11.0 Executive Services

11.1.1 ACTION REPORT ON PREVIOUS COUNCIL RESOLUTIONS – EXECUTIVE SERVICES

Date: 15 September 2017
Author: Ray Geraghty – Chief Executive Officer
File No:
Letter No:
Attachment: Resolutions Action Report
Minute No: OM003876

Resolution:

That the Resolutions Action Report for Executive Services as presented be received.

Moved: Cr Leo

Seconded: Cr Brennan

Carried

Report

This report is to advise Council of the outstanding matters currently being dealt with by the organisation.

Considerations

1. **Corporate Plan**
N/A
2. **Policy and Legal Implications**
Policy and legal implications will be addressed through each matter.
3. **Financial and Resource Implications**
Budget impacts will be addressed in resolving each matter.
4. **Risk Assessment**
N/A

11.1.2 DEPARTMENT OF INFRASTRUCTURE, LOCAL GOVERNMENT & PLANNING - LOCAL GOVERNMENT GRANTS & SUBSIDIES PROGRAM

Date: 21 September 2017
Author: Chief Executive Officer - Ray Geraghty
Folder ID: 6036
Letter No: 1355409
Attachment:
Minute No: OM003877

Resolution:

That Council submit the following projects under the 2017-2019 Local Government Grants & Subsidies Program -

- 1. Taroom Sewerage Treatment Plant Upgrade – Total Project Cost \$625,000*
- 2. Biloela Sewerage Pump Station upgrade (Raedon St) – Total Project Cost \$200,000*
- 3. Replacement of Pocket Creek Timber Bridge & Culverts, Wowan – Total Project Cost \$450,000*
- 4. Colombo Road Floodway Upgrade – Total Project Cost \$150,000*

and it be delegated to the Mayor & CEO to prioritise the projects.

Moved: Cr Brennan

Seconded: Cr Snell

Carried

Report

Correspondence has been received from the Department of Infrastructure, Local Government & Planning advising of the release of the \$60 million, application based 2017-19 Local Government Grants & Subsidies Program (LGGSP); with applications closing on the 6 October 2017. The rate of subsidy is 60% of eligible project costs.

It is recommended that Council submit the four (4) projects listed above.

Considerations

- 1. Corporate Plan**
Key Strategy 1.1.1
- 2. Policy and Legal Implications**
Program guidelines must be met
- 3. Financial and Resource Implications**
Subsidy is 60% of eligible project costs
- 4. Risk Assessment**
No apparent additional risks

11.1.3 TWIN VALLEYS MOTORCYCLE CLUB – RATES ASSESSMENT NO: 15591-10500-000

Date: 20 September 2017
Author: Ray Geraghty – Chief Executive Officer
File No: 3059
Letter No: 1361490
Attachment:
Minute No: OM003878

Resolution:

That pursuant to the Local Government Regulations 2012 s120(1)(b)(1), s121(a) and s122(1)(a) & (b) Council grant a concession of 100% of the general rate charged (\$1387-50 gross) for the 2017/18 financial year to the Twin Valleys Motorcycle Club (assessment number 15591-10500-000). This is in addition to the current concession of up to a maximum of \$1,000-00 for services.

Moved: Cr Snell

Seconded: Cr Brennan

Carried

Report

The Twin Valleys Motorcycle Club have a lease over portion of the Magavalis Sports Complex (Lease H Part F L116 SP200874) being an area of 1.194 hectares.

The land previously was not valued by the Department of Natural Resources & Mines as it was owned by Council. However a valuation was applied to the leased land and general rates were levied for the first time in August 2016.

The Club applied for and received a concession of \$1,000-00 under Council's rate concession policy for the current financial year.

The issue of charging general rates to non-profit community, recreational and sporting clubs was discussed by Council during the budget process. Following on from these discussions it is proposed to grant a concession on the full general rate charge to Twin Valleys Motorcycle Club (assessment 15591-10500-000) for the 2017/18 financial year.

Considerations

1. **Corporate Plan**
This matter has direct reference to Corporate Plan Strategy 1.1 (a), (b), and 1.2 (a).
2. **Policy and Legal Implications**
N/A
3. **Financial and Resource Implications**
Loss of revenue of \$1387-50
4. **Risk Assessment**
N/A

General Business – Executive Services

Cr Leo asked for an update on Baralaba Coal, which the CEO provided.

Mayor referred to the Stronger Communities Funding Program where each Federal Member is allocated an amount for their electorate. This year four community groups in Banana Shire have been invited by Ken O'Dowd to submit applications – Biloela Mens Shed, Theodore Mens Shed, Magavalis Sports Complex (mower) and Wowan/ Dululu Multipurpose Centre (playground). The grant has to be matched \$ for \$. The Theodore Mens Shed is short \$4,500 to meet their 50%. It was agreed that the Theodore Mens Shed be advised to apply for the required \$4,500 under Council's Community Grants Funding Program, and that the subsequent application be considered out of round.

Cr Leo advised that Moura is going pink for a week in October in support of breast cancer awareness, and she will talk to MAC for approval for the Moura Office to participate.

Mayor advised that a decision needs to be made on how long the mobile skate park remains at each town before being moved to the next location. Following discussion it was resolved that it remain at each location for 2 months.

12.0 Close of Meeting

Meeting closed at 11.30am

To be confirmed at 25 October 2017 Ordinary Meeting.

MAYOR

CHIEF EXECUTIVE OFFICER
