



Banana Shire Council ORDINARY MEETING MINUTES

***Meeting Date:* Wednesday, 28 November 2018**

***Venue:* Banana Shire Council Chambers
62 Valentine Plains Road, Biloela**

***Time:* 9.00 am**

1.0 Opening of Meeting

"Council recognises that this meeting is held on the Land of the Gaangalu Nation and that the Banana Shire also includes land of the Iman People, Wulli Wulli People, Wadja People, Wakka Wakka People and Darumbal People."

2.0 Attendance including Apologies & Leave of Absence

3.0 National Anthem & Prayer

4.0 Confirmation of Minutes

4.0.1 Ordinary Meeting held 24 October 2018

5.0 Mayor's Report / Minute

6.0 Business Outstanding

6.0.1 Business Arising from Previous Meetings & Matters Lying on the Table

7.0 Declaration of Interest on Matters on the Agenda

8.0 Corporate & Community Services

8.1 Corporate Services

8.1.1 Financial Report P/E 31/8/18

8.1.2 Resolutions Actions Report

8.1.3 Major Capital Projects – Monthly Actual Expenditure as at 12/11/18

8.2 Community

8.2.1 Banana Shire Community Resource Centre Advisory Committee – Minutes of Meeting held 17 October 2018

8.2.2 Community Grants Applications – October 2018 Round

8.2.3 Callide Dawson Cricket Association Inc – Synthetic Wicket

8.3 Tourism and Promotion

8.3.1 Lake Callide Retreat Amenities Block

9.0 Infrastructure Services

- 9.1 Infrastructure Services
 - 9.1.1 Infrastructure Monthly Report
 - 9.1.2 Resolutions Actions Report
 - 9.1.3 Transport Infrastructure Development Scheme Funding Allocation
 - 9.1.4 Application for Closure of Road – Gibihi Road and Three Chain Road
 - 9.1.5 Transport Tourism Connections Program Round 2 – Lake Callide Drive
 - 9.1.6 Building Better Regions Fund Round 3 (BBRR3) – Upgrade and Repair of the Thangool Stormwater

10.0 Council Services

- 10.1 Council Services
 - 10.1.1 Resolutions Actions Report
 - 10.1.2 Major Capital Projects – Monthly Actual Expenditure as at 12/11/18
 - 10.1.3 Waste Levy Ready Funding

11.0 Executive Services

- 11.1 Executive Services
 - 11.1.1 Resolutions Actions Report
 - 11.1.2 W4Q Capital Projects – Monthly Actual Expenditure as at 12/11/18
 - 11.1.3 Contact with a Lobbyist Report for P/E 30/09/2018
 - 11.1.4 Ordinary Meeting Dates 2019

12.0 Close of Meeting

1.0 Opening of Meeting

The meeting commenced at 9.00 am.

2.0 Attendance including Apologies & Leave of Absence

Councillors – Mayor Nev Ferrier and Crs Middleton, Snell, Brennan, Semple, Leo and Boyce.
Officers – Chief Executive Officer (CEO)

3.0 National Anthem & Prayer

Following the National Anthem, Pastor Nigel Muller from the Assembly of God Church led Council in prayer.

4.0 Confirmation of Minutes

Minute No: OM004211

Resolution:

That the minutes of the Ordinary Meeting held on 24 October 2018 be taken as read and confirmed.

Moved: Cr Boyce

Seconded: Cr Middleton

Carried

5.0 Mayor's Report / Minute

The Mayor advised / reported on the following –

- Discussion held with Gladstone Regional Council in relation to the fires in their Council area and briefed Council on same.
 - The dog walk held in October, which was well run and successful.
 - The ALGA National Local Roads & Transport Congress held in Alice Springs last week that he and Crs Brennan and Semple attended. Also provided information on the DCP (Drought Communities Program) Workshop held the morning (22/11/18) following the Congress at which Banana Shire requested to be invited to be part of the group. The Mayor will continue to liaise with the relevant department / officers on this matter.
 - Advised there are flying foxes at the Wowan State School again.
 - The official opening of the Moura Miners Memorial on 10 November 2018.
 - Advised that today's meeting will adjourn at 10 am to allow for the Deputy Mayor, CEO, Council Officers and himself to participate in a teleconference in relation to the current fires and weather conditions in Queensland in the next few days.
-

6.0 Business Outstanding

It was noted that there is no business arising from previous meetings or matters lying on the table.

The Director Corporate & Community Services and Acting Director Council Services attended the meeting.

7.0 Declaration of Interest on Matters on the Agenda

The CEO declared his interest in Agenda Item 8.2.2, i.e. the requested grant by the Thangool State School as his wife is a teacher at the school.

8.0 Corporate & Community Services

8.1.1 FINANCIAL REPORT– PERIOD ENDING 31 OCTOBER 2018

Date: 14 November 2018

Author: Manager Financial Services, Dave Steger

File No: CM7.2

Letter No:

Attachment: Statement of Comprehensive Income - Actual v Budget to 31 October 2018; Statement of Financial Position – Actual v Budget to 31 October 2018; Statement of Cash Flows - Actual v Budget to 31 October 2018; Statement of Changes in Equity to 31 October 2018; Account Balances, Cash Position and Rates Report to 14 November 2018.

Minute No: OM004212

This report is a legislative requirement.

Resolution:

That Council receive the Financial Report as tabled for the period ending 31 October 2018.

Moved: Cr Leo

Seconded: Cr Brennan

Carried

Report

1. Introduction

The purpose of the Financial Report is to give Management and Council an overview of the organisation's financial performance for the period ending 31 October 2018.

It is presented in a format which compares the year to date to the amended 2018/2019 budget. The year to date budget is 4/12 or 33.33% of the amended budget. The financial analysis contained in this report compares; either year to date revenue or expenditure with equivalent budget to date amounts or, in the case of rates, year to date revenue with an appropriate cashflow position.

2. Report

Comprehensive Income Statement:

Council recorded an operating surplus of \$3,661,903 for the month of October. The main points to consider are:

- This month's surplus is a normal part of Council's operating cycle.
- Contract Works is up approximately 20.28% mainly because Council has been better in making progress claim to Main Roads
- Fees & Charges are 11.71% above amended budget. Lake Callide Retreat, Aerodrome Head Tax, Aerodrome Parking Fees and animal registrations are above budget figures for this time of year.
- Operating grants are 22.59% below the year to date amended budget position. This difference is a result of Council work on flood restoration being programmed for later in the financial year.
- Total operating expenditure is on track at 0.21% above the year to date amended budget position.

Capital Expenditure:

Capital expenditure – see separate report.

3. Conclusion

Management will continue to monitor both incoming and outgoing cash flow in an effort to ensure that Council achieves the best possible end of the year outcome. Management will also endeavour to ensure that operating revenues are sufficient to meet all areas of committed service delivery.

Considerations

1. Corporate Plan

This matter has direct reference to Corporate Plan Strategy 1.2. (a), (b), (c) and (d).

2. Policy and Legal Implications

N/A

3. Financial and Resource Implications

Management will monitor revenue, expenditure and cashflow to ensure that Council has sufficient financial resources to deliver its budgeted commitments and achieve the best possible operating result for Council.

4. Risk Assessment

N/A

8.1.2 ACTION REPORT ON PREVIOUS COUNCIL RESOLUTIONS – CORPORATE & COMMUNITY SERVICES

Date: 21 November 2018
Author: Tom Upton - Director Corporate & Community Services
File No:
Letter No:
Attachment: Resolutions Action Report
Minute No: OM004213

The DCCS verbally reported on the current status of each item on this report.

Resolution:

That the Resolutions Action Report for Corporate & Community Services as presented be noted and received.

Moved: Cr Leo

Seconded: Cr Boyce

Carried

Report

This report is to advise Council of the outstanding matters currently being dealt with by the organisation.

Considerations

1. **Corporate Plan**
N/A
 2. **Policy and Legal Implications**
Policy and legal implications will be addressed through each matter.
 3. **Financial and Resource Implications**
Budget impacts will be addressed in resolving each matter.
 4. **Risk Assessment**
N/A
-

The CEO provided a verbal update on the status of activities at the Theodore Airport.

8.1.3 MAJOR CAPITAL PROJECTS – MONTHLY ACTUAL EXPENDITURE – CORPORATE & COMMUNITY SERVICES

Date: 22 November 2018
Author: Tom Upton - Director Corporate & Community Services
File No:
Letter No:
Attachment: Capital Expenditure Report
Minute No: OM004214

The DCCS verbally reported on the current status of each item on this report.

Resolution:

That Council note and receive the Major Capital Expenditure Report as at 12 November 2018 for Corporate & Community Services.

Moved: Cr Leo

Seconded: Cr Semple

Carried

Report

Providing a report on Council's Major Capital Expenditure as at 12 November 2018 for Corporate & Community Services.

Refer attachment.

The Acting Director Infrastructure Services attended the meeting.

8.2.1 COMMUNITY RESOURCE CENTRE ADVISORY COMMITTEE – MINUTES OF MEETING HELD 17 OCTOBER 2018

Date: 25/10/2018
Author: Pam Semple – Senior Program Advisor - CRC
File ID: 5318
Letter ID: 1437539
Attachment:
Minute No: OM004215

Resolution:

That Council receive and note the Minutes of the Community Resource Centre Advisory Committee meeting held on 17 October 2018.

That Council endorse the following community representative role on the CRC Advisory Committee:

- *Business Representative – Judy Mazzer*

Moved: Cr Boyce

Seconded: Cr Middleton

Carried

Report

The minutes of Council Advisory Committee meetings are to be presented to Council.

Refer to Document No: 1437539 for the unconfirmed minutes of the Banana Shire Community Resource Centre Advisory Committee meeting held on 17 October 2018.

Considerations

- 1. Corporate Plan**
N/A
- 2. Policy and Legal Implications**
NDIS transition and reporting
- 3. Financial and Resource Implications**
NDIS financial reporting
- 4. Risk Assessment**
N/A

8.2.2 COMMUNITY GRANTS APPLICATIONS – OCTOBER ROUND 2018

Date: 8 November 2018
Author: Community Development Advisor, Melinda Petty
File No:
Letter No: 1438569, 1439196, 1439228
Attachment:
Minute No: OM004216

Cr Brennan declared an interest in this agenda item, in particular the grant application from the Thangool State School P & C due to relatives attending the school and did not take part in the discussion and voting.

Proposed Recommendation –

That with respect to the following applications received under the October round of the Community Grants Program, that Council:-

2. *approve the application from Thangool State School P&C to the value of \$5,000.00 towards the purchase and installation of a new air conditioner to set up an additional classroom;*
-

Resolution:

A. That with respect to the following applications received under the October round of the Community Grants Program, that Council:-

1. ***approve the application from the Central Queensland Gliding Club Ltd to the value of \$4,950.00 towards the electrical wiring upgrade to their clubhouse and hangars at Lot 1, Gliding Club Road Dixalea;***
3. ***approve the application from the Wowan Sports Club Inc to aid in the redevelopment of the Wowan Sports Ground to the value of \$3,500.00 towards the purchase and installation of a new ablution block; and conditionally approve \$1,500.00 towards cricket pitch materials subject to the outcome of Council's funding application through Cricket Australia.***

Moved: Cr Semple

Seconded: Cr Leo

Carried

B. That with respect to the following application received under the October round of the Community Grants Program, that Council:-

2. ***approve the application from Thangool State School P&C to the value of \$3,000.00 towards the purchase and installation of a new air conditioner to set up an additional classroom.***

Moved: Cr Leo

Seconded: Cr Middleton

Carried

The above motion was carried with Cr Boyce voting against the motion, and Cr Brennan did not vote on the motion.

Report

A Council decision is required on three applications received in the October round of Council's Community Grants Program as each request is above the CEO's delegation. As outlined in the Community Grants Policy:

"The Chief Executive Officer is authorised and delegated to administer the Community Grants Program processes for the administration, selection process and endorsement of applications for events to a maximum of \$5,000 per grant and any other project to a maximum of \$2,500 per grant".

The Central Queensland Gliding Club has applied for \$4,950.00 towards an electrical wiring upgrade to their clubhouse and hangars at Lot 1, Gliding Club Road Dixalea.

Key points:

- This is stage one of their electrical upgrade project which will include new safety switches and improved wiring.
- This will ensure electrical safety issues identified in a recent audit are rectified.
- Stage 2 of the project will be the purchase of a fixed silenced diesel generator as an improved power supply to assist them when holding fly-in weekends, competition flying weeks and the day to day operations of the Club.
- Mains power is not currently available to the property and is not an affordable option for the Club.
- The Club have 36 current financial members and provide services to over 800 people annually.
- The Club are the only operational gliding club in the CQ Region.
- The Club have sourced quotes from two providers with the preferred quote (\$30 cheaper) being from a Banana Shire based business.
- The Club have received previous funding via the Community Grants Program for applications in 2016 (paid Jan 2017) for \$3,520.00 towards the purchase and installation of a solar system; and 2017 for \$4,818.00 for the purchase of a ride on mower.

The Thangool State School P&C have applied for \$5,000.00 towards the purchase and installation of a new air conditioner to set up an additional classroom.

Key points:

- The total cost of the project is \$7,819.39.
- The need has arisen due to a significant increase in student enrolments for 2019, requiring an additional teacher and classroom to be set up.
- Replacing the old faulty air conditioner will ensure that the newly formed class have the same equipment, opportunities and facilities as the older, more established classrooms.
- The P&C have received previous funding via the Community Grants Program in 2017 for \$5,000.00 towards the purchase of interactive learning panels.

The Wowan Sports Club have applied for \$5,000.00 towards the purchase and installation of a new ablution block and cricket pitch materials to aid in the redevelopment of the Wowan Sports Ground.

Key points:

- Newly formed Club as of January 2018.
- Total project cost is estimated at \$12,190.
- Aim is to establish a multipurpose sports ground in Wowan to host community sporting events – bringing more people into town and supporting local businesses and providing a venue for active recreation.
- No previous funding requested or received from Council.

It is recommended that all three applications be approved for the amounts requested.

Considerations

1. Corporate Plan

- 1.1.a - Manage Council in a cost effective and efficient manner.
- 1.1.e - Undertake engagement and communication with stakeholders and the community.
- 1.1.f - Demonstrate Council's passion for the community and the services it provides through continued or enhanced service delivery.
- 1.1.l - Operate with probity and integrity while achieving legislative compliance.
- 2.1.a - Develop partnerships and relationships with the community, business and government.
- 2.1.c - Encourage healthy and happy communities through provision, encouragement or support of a range of wellbeing services and facilities including community resources, arts and culture, recreation and sport, commemorations, communication facilities, festivities and events.
- 2.1.i - Subject to sustainability and financial resources, maintain and where appropriate improve the current level of services, activities and functions to meet community needs.

2. Policy and Legal Implications

Community Grants Policy – 68

3. Financial and Resource Implications

Ten applications were received under the October round. The total amount requested was \$35,085.40. The remaining seven applications not detailed in this report are yet to be assessed.

The Community Grants budget for the 2018/19 financial year is \$100,000.00. Funds remaining as at 8th November totalled \$75,920.13. This has taken in to consideration annual contributions approved for:

RACQ Capricorn Helicopter Rescue Service	annual contribution out of the Community Grants budget for the remainder of Council's term – Council minute OM03599	\$ 5,500.00
Child Safety Handbook	annual contribution - subject to request - processed operationally as per Community Grants Procedures	\$ 440.00
Chaplaincy Vehicle	annual budget for maintenance - Council minute OM003428 - approved contribution to 30.06.20	\$ 2,000.00
Special Children's Xmas Party	annual contribution - subject to request - processed operationally as per Community Grants Procedures	\$ 250.00

4. Risk Assessment

Council Governance risks – n/a

Financial Risk – n/a

Infrastructure Risks – n/a

Environment & Health Risks – n/a

8.2.3 CALLIDE DAWSON CRICKET ASSOCIATION INC – SYNTHETIC WICKET

Date: 5 November 2018
Author: Dean Smoothy – Land & Leasing Officer
File No:
Letter No:
Attachment: Magiq #1437849
Minute No: OM004217

Resolution:

That the Callide Dawson Cricket Association be advised, Council agrees to provide funding of \$9,000 in the 2019/20 financial year for materials and installation of a new concrete wicket with astro turf at Magavalis Sporting Complex subject to the outcome of an application for funding from Cricket Australia for replacement of the wickets.

Moved: Cr Snell

Seconded: Cr Middleton

Carried

Report

Banana Shire Council removed the John Sack / Michael Grimsey ovals for relocation to allow the construction of the current netball courts and BMX at the Magavalis Sports Complex in approximately 2009. Council at the time had agreed to provide a replacement cricket wicket when required by the Cricket Association.

The Callide Dawson Cricket Association Inc lost two ovals as a result of the changes and have requested a concrete wicket be constructed beside the turf wicket on the Gordon "Sooty" Ralphs oval to return a multi-purpose wicket for fixtures.

The request has been triggered due to the number of fixture games that were lost due to weather last season.

Considerations

1. **Corporate Plan**
2.2.1 C, 4.4.1 E
2. **Policy and Legal Implications**
NIL
3. **Financial and Resource Implications**

Cost of materials and construction of concrete pitch -	\$4800
Cost of glue down pitch for self-install -	\$3195
Cost to prepare/level the area (skid steer hire) and loam to top dress -	\$1000
Total -	\$8995

Prices subject to quotes and increases in rates of contractors next financial year
4. **Risk Assessment**
NIL

8.3.1 LAKE CALLIDE RETREAT AMENITIES BLOCK

Date: 27 October 2018
Author: Dean Smoothy – Land & Leasing Officer
File No:
Letter No:
Attachment: Amenities Location Map
Minute No: OM004218

Resolution:

That Council delegate authority to the Mayor and CEO to approve the construction of an amenities block and camp kitchen at Lake Callide Retreat.

Moved: Cr Brennan

Seconded: Cr Middleton

Carried

Report

Banana Shire Council has developed the Lake Callide Retreat as a tourism facility adjacent to Lake Callide at Biloela.

The facility currently has a small number of powered caravan sites and cabins as well as a substantial independent campers area adjacent to the developed area of the site.

The cabins all have ensuite facilities while the existing powered caravan sites are using a shower facility in the recreation area. Some independent campers are also paying a small fee for access to the shower facility although there have been some complaints in respect to the distance to the amenities.

Council has funded the development of an amenities block for the Lake Callide Retreat in the 2018/2019 budget with \$100,000 having been provided to fund the project.

The proposed building will consist of a prefab on slab construction with three (3) unisex toilet / shower rooms, including one (1) disability/family room, one (1) ambient including a laundry room with two (2) washing machines and driers and camp kitchen, subject to available funding.

This report canvases three options for Council in terms of the proposed building.

1. Amenities, Laundry and Camp Kitchen (New Build)
2. Amenities and Laundry (New Build)
3. Amenities and Laundry (Relocation of Demountable Building)

Option One provides for the construction of a wood framed, aluminium clad building on a concrete slab containing three (3) unisex toilet and shower ensuites (disabled, ambulant and regular), a laundry and a camp kitchen. This is the most expensive option and will only proceed if Council is successful with the Building Stronger Regions Funding application.

The camp kitchen will utilise the BBQ on the landing of the Council Chambers and excess white goods Council have in stock. It is envisaged that the camp kitchen will consist of stainless steel benches, fridge/freezer, microwave, toaster and BBQ.

Given the anticipated cost of option one, two additional options have been scoped out that are more affordable.

Option Two also scopes out a new build option, similar to option one but excludes the camp kitchen resulting in a substantially lower construction cost.

Option Three seeks to install a donga that currently contains four ensuites and a laundry that was purchased in the 2017/2018 financial year. This donga would need to be reduced to three ensuites to provide for an accessible ensuite.

If there is sufficient funding further suggestions would be:

- the replacement of the current earth system with a taylex system which services the cabins. The reasoning behind this is that there is continued maintenance issues with the current earth system and its limited life span.
- the placement of a standard two room amenities block (map 2) for the use by the short term campers.

Considerations

1. Corporate Plan

1.1.1.F, 5.5.1.A, D,

2. Policy and Legal Implications

Environmental Authority - ERA irrigation area requirements

3. Financial and Resource Implications

Preliminary Costings Only

The following estimates are based on nominal industry rates per square metre and need to be tested with quotations to bring back to approved budget.

Items	Option One	Option Two	Option Three
Construction Costs	\$100 000.00	\$75 000.00	NIL
Footings	Included	Included	\$25 000.00
Modifications	Included	Included	\$16 000.00
Floor coverings	Included	Included	\$10 000.00
Ramps and Roof	Included	Included	\$7 000.00
Painting	Included	Included	\$6 000.00
Gas & Plumbing	Included	Included	\$7 000.00
Taylex system	\$25 000.00	\$25 000.00	\$25 000.00
Effluent dispersal irrigation bed area (Council to supply clean fill/mulch from the Biloela Transfer Station)	\$20 000.00	\$20 000.00	\$20 000.00
Structural engineering and design	\$5 000.00	\$5 000.00	\$2 000.00
Environmental Authority Application consultant fees (in progress)	\$12 000.00	\$12 000.00	\$12 000.00
TOTALS	\$162 000.00	\$137 000.00	\$130 000.00

4. Risk Assessment

Continued complaints may be to the detriment of the volume of visitors wishing to utilise Lake Callide Retreat and to the region. A decline in trade may see the closure of a Council asset that may be a financial burden.

The Director Corporate & Community Services left the meeting.

Adjournment

Minute No: OM004219

A. That Council adjourn for morning tea at 9.55 am for morning tea and the Mayor, Deputy Mayor, CEO and Council Officers to participate in a teleconference as advised in the Mayor's report.

Moved: Cr Leo

Seconded: Cr Semple

Carried

B. That the meeting resume at 10.40 am.

Moved: Cr Brennan

Seconded: Cr Leo

Carried

9.0 Infrastructure Services

9.1.1 MONTHLY COUNCIL REPORT – INFRASTRUCTURE SERVICES

Date: 12 November 2018

Author: John McDougall – Acting Director Infrastructure Services

File ID:

Letter ID:

Attachment: Works Program, Works Schedule

Minute No: OM004220

Resolution:

That Council receive the November 2018 Infrastructure Services Monthly Council Report as presented.

Moved: Cr Semple

Seconded: Cr Brennan

Carried

Report

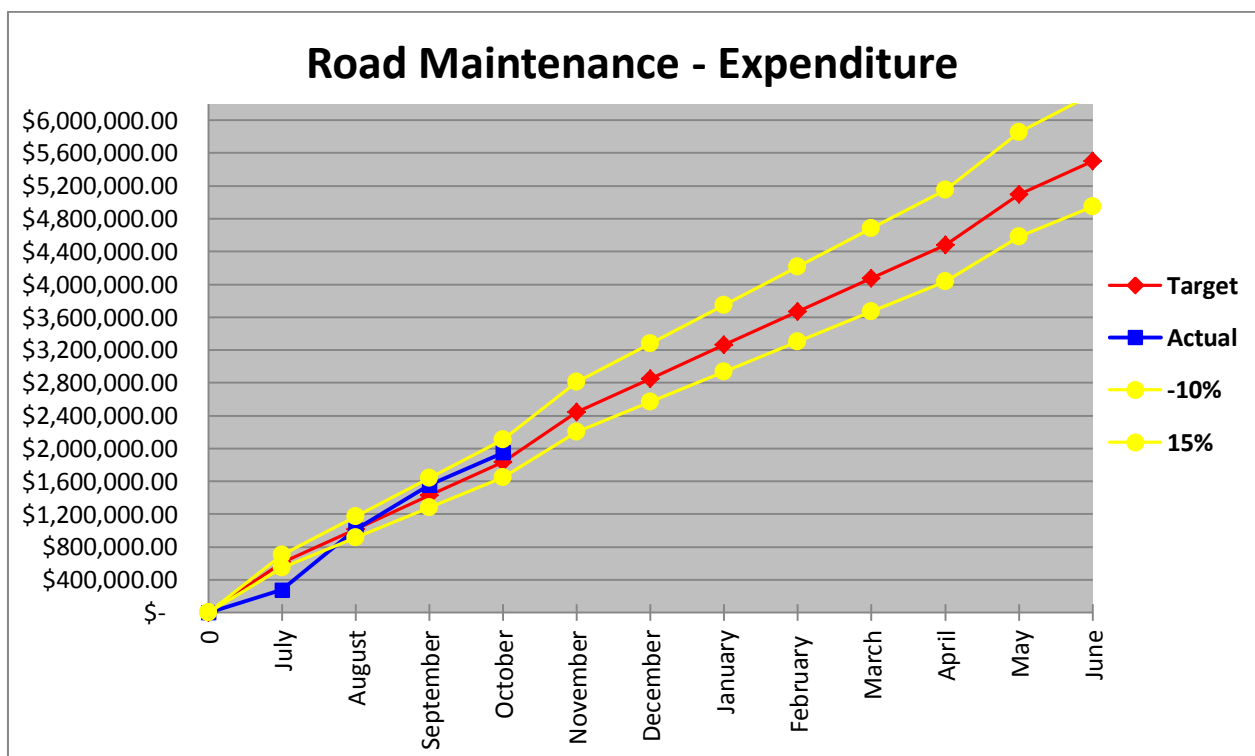
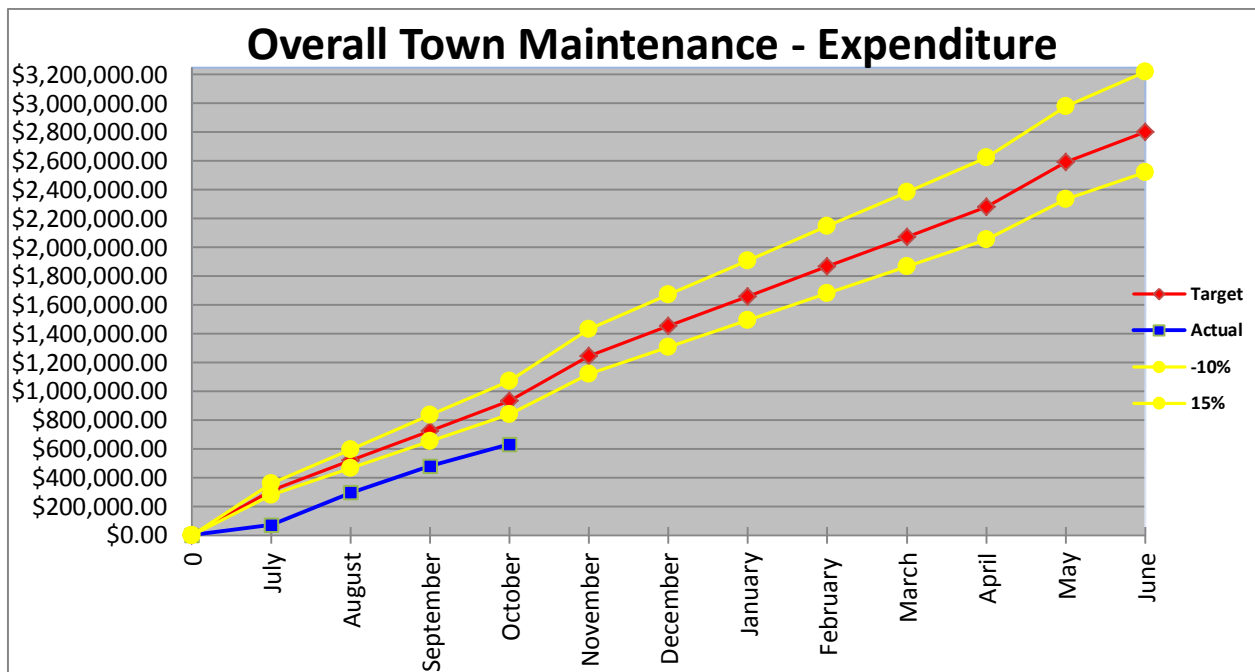
This month's Council report by Infrastructure Services details the following actual expenditure:

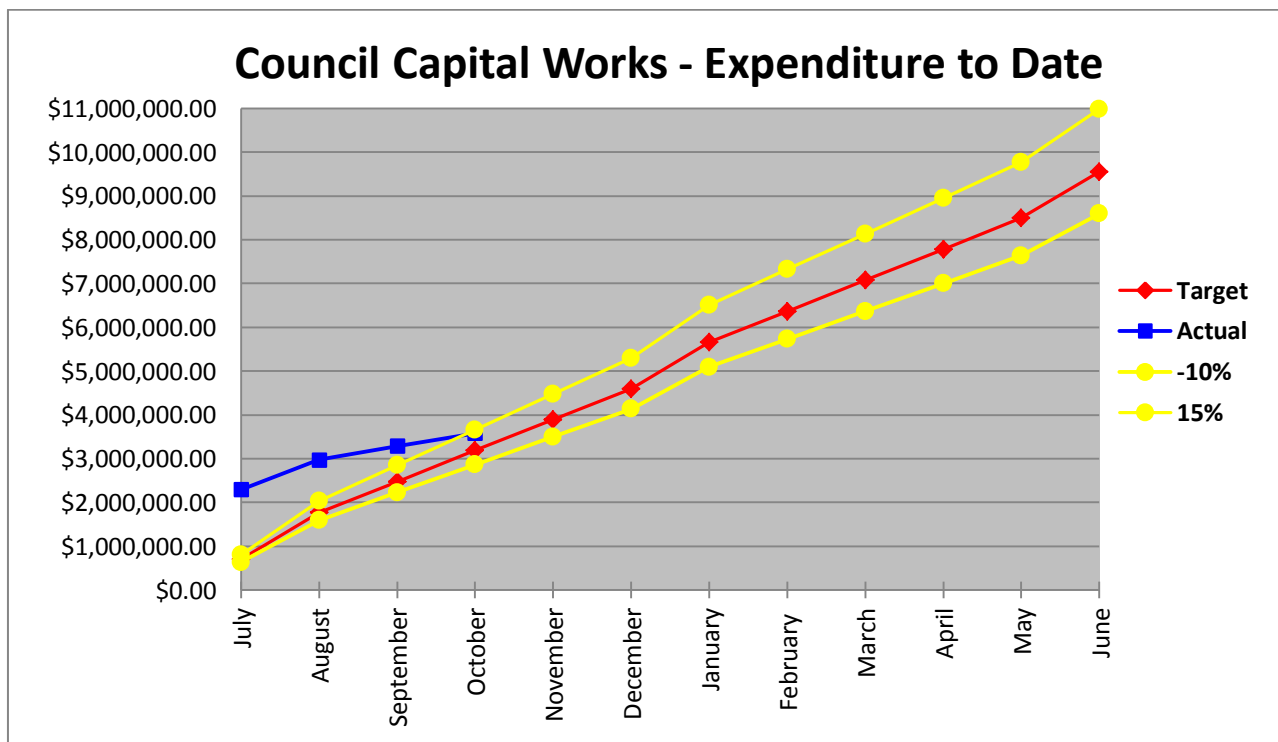
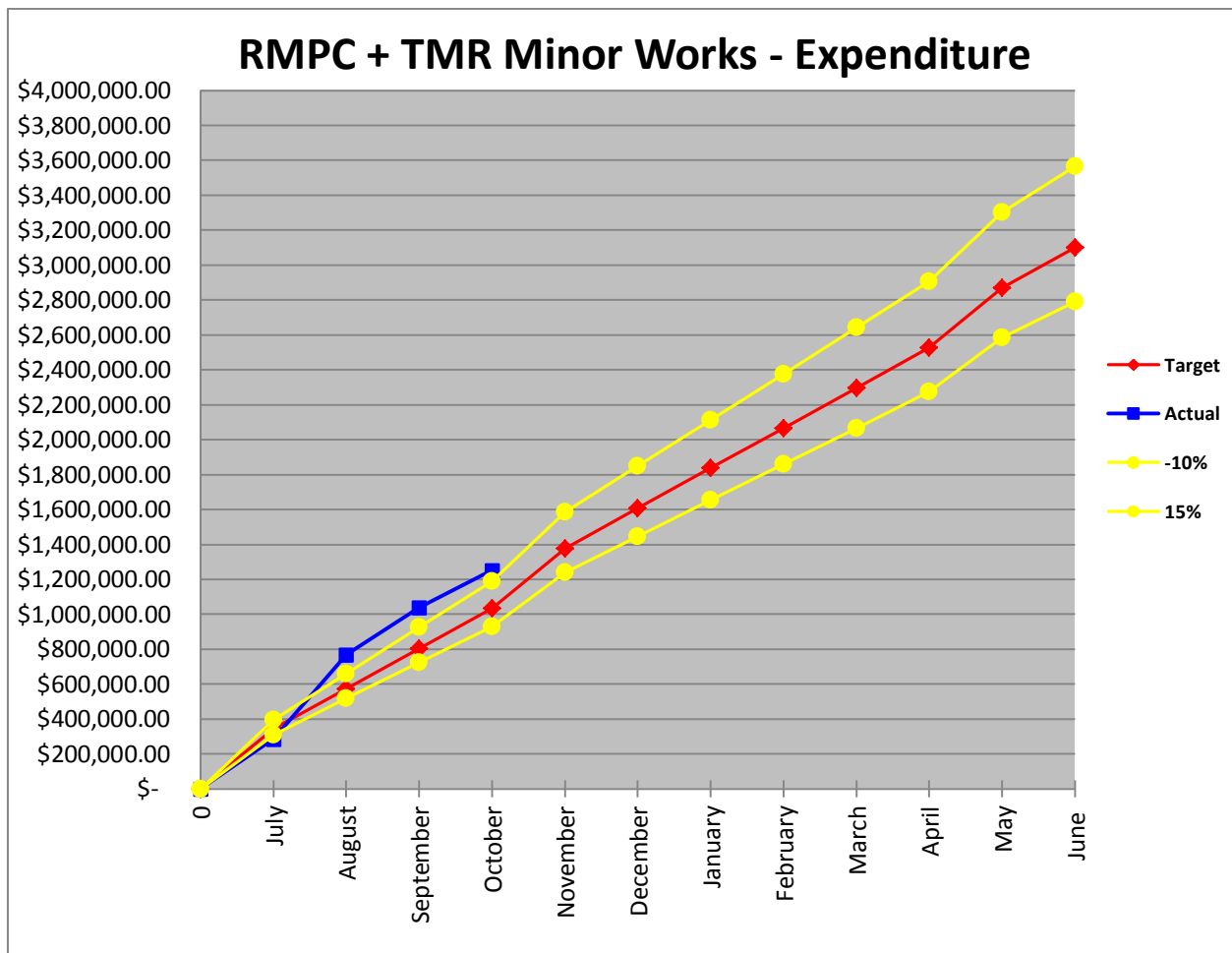
- Over all Capital Expenditure
- Over all Town Maintenance
- Road Maintenance
- RMPC & TMR Minor Works

**Please see below the current expenditure profiles for various programs.*

The lines shown represent:

- Yellow - (15% above, 10% below target)
- Red - (on target based on a "straight line approximation")
- Blue – Actual expenditure





Year To Date Actual Expenditure

BANANA SHIRE COUNCIL										
Infrastructure Services										
Capital Expenditure Report For Year 2018/2019 as at 12/11/18										
Work Area / Project	2018/19 Budget	WIP (Previous Years)	YTD Expenditure	Committed	Total Expenditure	(Over)/Under Budget (\$)	Over/ Under	% Spent	Job Progress %	Information/ Explanation
INFRASTRUCTURE SERVICES										
Roads / Drainage										
See Infrastructure Development Plan (IDP) - For detailed report please see Engineering Report for Council Meeting	9,768,830.00	6,875,925.08	2,207,629.25	1,756,878.88	3,964,587.33	5,804,322.67	UNDER	40.58%	21.00%	We have set up purchase orders with our preferred suppliers for the 12 month period. Also the percentage complete is based on Construction activities and doesn't consider the cost associated to the design and materials purchased. There is costs incurring behind the scene on projects before actuals occur in the field.
TOTAL ROADS/DRAINAGE	9,768,830.00	6,875,925.08	2,207,629.25	1,756,878.88	3,964,587.33	5,804,322.67	UNDER			
INFRASTRUCTURE SERVICES TOTAL	9,768,830.00	6,875,925.08	2,207,629.25	1,756,878.88	3,964,587.33	5,804,322.67	UNDER			
Please note includes W4Q2 Funding										

Considerations**1. Corporate Plan**

The delivery of the RIP relates to Council's 'Corporate Objective 5 – Planning and Delivering our Infrastructure Services' as part of Council's Corporate Plan.

2. Policy and Legal Implications

The delivery of this program will be managed in such a way as all appropriate/applicable policies/legislation is complied with.

3. Financial and Resource Implications

The delivery of the various works programs are a significant undertaking by the Works Section which require an extensive commitment by the entire Works group.

All of these various programs will be delivered simultaneously utilising various combinations of Council, Sub-Contractor and Principal Contractor resources.

Critical to the delivery of these inter-connected programs is the diversity and multi-skilled competency of the expanded workforce, with a degree of internal redundancy contained within the Section.

Actual expenditure to date compared to target expenditure for 2018/19 is shown on the included graphs with upper and lower limits as an indicative monitoring measure.

4. Risk Assessment

The primary risk factors and control measures that would impede the full delivery of the Capital Works program are:

- Wet weather
- Loss of key staff
- Inability to appropriately up-skill, attract and/or retain key staff

- Breakdown of critical plant items
- Availability of key sub-contract plant and services
- Availability of key materials
- Availability of approved designs

These risks are constantly being monitored, reviewed and addressed.

9.1.2 ACTION REPORT ON PREVIOUS COUNCIL RESOLUTIONS – INFRASTRUCTURE SERVICES

Date: 21 November 2018
Author: John McDougall – Acting Director Infrastructure Services
File No:
Letter No:
Attachment: Resolutions Action Report
Minute No: OM004221

Resolution:

That the Resolutions Action Report for Infrastructure Services be noted and received.

Moved: Cr Brennan

Seconded: Cr Semple

Carried

Report

This report is to advise Council of the outstanding matters currently being dealt with by the organisation.

Considerations

1. **Corporate Plan**
N/A
2. **Policy and Legal Implications**
Policy and legal implications will be addressed through each matter.
3. **Financial and Resource Implications**
Budget impacts will be addressed in resolving each matter.
4. **Risk Assessment**
N/A

9.1.3 TRANSPORT INFRASTRUCTURE DEVELOPMENT SCHEME FUNDING ALLOCATION

Date: 5 November 2018
Author: Allan Heit – Manager Infrastructure Technology
File ID: 9378
Letter ID:
Attachment:
Minute No: OM004222

Resolution:

That Council receive the report and approve the revised Transport Infrastructure Development Scheme funding allocation.

Moved: Cr Semple

Seconded: Cr Brennan

Carried

Report

The Transport Infrastructure Development Scheme (TIDS) is part of a funding program aimed at supporting local transport infrastructure needs of regional, rural and remote communities throughout Queensland. TIDS funding is provided for roads classified as Local Roads of Regional Significance (LRRS), funding conditions require a schedule of projects and associated cost estimates to be provided to the Bowen Basin Regional Roads and Transport Group.

The existing TIDS allocation schedule is shown in **Table 1**. The TIDS funding allocation review was due to changing Shire priorities, project funding requirements, additional traffic data analysis and emerging industries.

The review of the TIDS funding allocation was based on the following LLRS characteristics:

- Road forms an important part of the economic development strategy of the region, including access to natural resources, agricultural areas, industrial zones and attractions of regional significance.
- Road provides access to rail heads, freight depots, ports and major airfields from a higher order road.
- Road connects shires, towns, cities and regions and provides travel time and distance savings.
- Road provides a connecting function across a local government boundary.
- Road acts as a significant commuter route, that is, urban roads providing travel and distance savings.
- Road provides access to regionally significant institutions like community health, education, recreation, youth, aged care and entertainment facilities.
- Road provides the only access to a remote community.
- Road provides emergency access.

And the following road design and construction considerations:

- Current traffic volume (Table 3)– supporting existing road users.
- Anticipated traffic volume – supporting connecting infrastructure and industry.
- Road safety – intersections, horizontal and vertical alignment conditions.
- Locality – spread across the divisions.

- Flexible projects – TIDS funding cannot be 'rolled over', projects selected are flexible in costs.

The proposed TIDS allocation is shown in **Table 2**, the strategy focuses on completing five significant road networks within the Shire, then focusing on rehabilitating and maintaining existing road networks.

- **Theodore Moura Road** – Lonesome Creek to Kianga Road. The road network services vehicles travelling from Theodore to Moura. Project completion is scheduled for 2019/20.
- **Shepherdsons Road, Jambin Dakenba Road** – The road network will service heavy vehicle travelling from Gladstone to the Biloela Meatworks and Biloela Industrial area. Increase Road train use is predicted when the Dawson Highway and Callide Creek Bridges are upgraded. Project completion is scheduled for 2019/20.
- **Banana Baralaba Road** – The road network services vehicles travelling from Banana to Baralaba. Project completion is scheduled for 2018/19.
- **Deearne Road** – The road is frequently used for Taroom residents to travel to the Burnett Highway (177km) the alternate route is through Theodore and Cracow (239km). The road upgrade will continue until the end of the programme.
- **Van Itallies Road** – The road has a high AADT and is used by residents south of Biloela (Thangool) to travel to Biloela, Callide Mine, and the Callide Power Station. Project completion is scheduled for 2019/20.

The following additional road networks will be included in the TIDS allocation.

- **Gibihi Road** – Leichhardt Highway to the new Three Chain Road. The road network services vehicles travelling from Theodore to Moura and to Dawson Mine.
- **Paines Road** – The road has a high AADT and is both a major route for Heavy Vehicles bypassing Biloela and for Biloela residents accessing the Burnett highway.
- **Jambin Goovigen Road** – The road is used frequently for primary producers to access grain and livestock facilities. The road requires rehabilitation in segments and resealing to prevent further degradation.
- **Crowsdale Camboon Road** – The road is used frequently for primary producers to access grain and livestock facilities. The road has shown significant degradation and requires gravel resheeting in large segments; formation and drainage structures will be constructed to facilitate future low cost sealing.
- **Jambin Dakenba (North)** – The road is used frequently by industry and primary producers. The road has shown significant degradation in segments from weather events and heavy vehicle use, specific segments will be targeted for upgrade (including culvert replacement).

The following projects will be removed from the existing TIDS allocation:

- Banana Baralaba Road – Intersection with the Leichhardt Highway, alternate funding for this project is being sought.
- Valentine Plains Road – Bailey Lane intersection reconstruction, the intersection will be upgraded (lines and signs) as part of Van Itallies Road upgrade.

Local Government	TMR project number	Road	Project Work Description	Location Details	Total \$	Contributions		Allocation Year (TIDS Contribution)			
						LG \$	TIDS \$	2018-19	2019-20	2020-21	2021-22
Banana		Theodore-Moura Road (Section 3)	Rehabilitation, Widen & Seal	CH12600-CH16600	1,000,000	500,000	500,000	500,000			
Banana		Banana Baralaba Road (Section 3)	Rehabilitation, Widen & Seal	CH29000-CH33200	620,000	310,000	310,000	310,000			
Banana		Deearne Road (Section 2)	Form, Drainage, Pavement & Seal	CH4100-CH12300	1,000,000	500,000	500,000	500,000			
Banana		Jambin Dakenba Road	Rehabilitation, Widen & Seal	CH22400-CH23200; CH23600-CH24100	300,000	150,000	150,000	150,000			
Banana		Shepherdsons Road	Rehabilitation, Widen & Seal	CH1290-CH2000	180,000	90,000	90,000	90,000			
Banana		Theodore-Moura Road (Section 4)	Rehabilitation, Widen & Seal	CH16600-CH21000	1,000,000	500,000	500,000		500,000		
Banana		Deearne Road (Section 3)	Form, Drainage, Pavement & Seal	CH12300-CH20000	1,000,000	500,000	500,000		500,000		
Banana	204/LGSR/28	Valentine Plains Road	Baileys Lane Intersection Reconstruction	CH3640-CH4000	580,000	290,000	290,000		290,000		
Banana	204/LGSR/29	Van Itallies Road	Widen, Overlay, Seal, Floodway	CH0-CH1400	370,000	185,000	185,000		185,000		
Banana		Theodore-Moura Road (Section 5)	Rehabilitation, Widen & Seal	CH21000 - CH25700	1,000,000	500,000	500,000			500,000	
Banana	204/LGSR/31	Banana Baralaba Road (Section 4)	Intersection Reconstruction, Widen & Seal	CH0-CH1150	1,010,000	505,000	505,000			505,000	
Banana		Deearne Road (Section 4)	Form, Drainage, Pavement & Seal	CH20000-CH28000	1,000,000	500,000	500,000			500,000	
Banana		Paines Road	Rehabilitation, Widen & Seal	CH0-CH2100	1,000,000	500,000	500,000				500,000
Banana		Deearne Road (Section 5)	Form, Drainage, Pavement & Seal	CH28000-CH29800; CH31400-CH35000	1,000,000	500,000	500,000				500,000
Banana		Jambin Dakenba Road (Section3)	Rehabilitation, Widen & Seal	CH24100-CH25700	580,000	290,000	290,000				500,000
								1,550,000	1,475,000	1,505,000	1,500,000

Table 1 - Existing TIDS funding

Local Government	TMR project number	Road	Project Work Description	Location Details	Total \$	Contributions		Allocation Year (TIDS Contribution)			
						LG \$	TIDS \$	2018-19	2019-20	2020-21	2021-22
Banana		Theodore-Moura Road (Section 3)	Rehabilitation, Widen & Seal	CH16600-CH23200	1,000,000	500,000	500,000	500,000			
Banana		Banana Baralaba Road (Section 3)	Rehabilitation, Widen & Seal	CH29000-CH33200	620,000	310,000	310,000	310,000			
Banana		Deearne Road (Section 2)	Form, Drainage, Pavement & Seal	CH4100-CH12300	1,000,000	500,000	500,000	500,000			
Banana		Jambin Dakenba Road	Rehabilitation, Widen & Seal	CH22400-CH23200; CH23600-CH24100	300,000	150,000	150,000	150,000			
Banana		Shepherdsons Road	Rehabilitation, Widen & Seal	CH1290-CH2000	180,000	90,000	90,000	90,000			
Banana		Theodore-Moura Road	Rehabilitation, Widen & Seal	CH11400-CH11900;CH23900-CH25700	600,000	300,000	300,000		300,000		
Banana		Deearne Road	Form, Drainage, Pavement & Seal	CH12300-CH20000	1,000,000	500,000	500,000		500,000		
Banana		Shepherdsons Road	Rehabilitation, Widen & Seal	CH1860-CH3760	500,000	250,000	250,000		250,000		
Banana		Jambin Dakenba Road	Rehabilitation, Widen & Seal	CH24100-CH25700	400,000	200,000	200,000		200,000		
Banana		Jambin Goovigen Road	Rehabilitation & Reseal	CH0-10800	450,000	225,000	225,000		225,000		
Banana		Deearne Road	Form, Drainage, Pavement & Seal	CH20000-CH28000	1,000,000	500,000	500,000			500,000	
Banana		Gibihi Road	Rehabilitation & Reseal	CH6900-CH12600	1,000,000	500,000	500,000			500,000	
Banana	204/LGSR/29	Van Itallies Road	Widen, Overlay, Seal, Floodway	CH80-CH1400	310,000	155,000	155,000			155,000	
Banana		Crowsdale Camboon Road	Form, Drainage, Gravel Resheet	CH20800-CH26800	700,000	350,000	350,000			350,000	
Banana		Deearne Road	Form, Drainage, Pavement & Seal	CH28000-CH29800; CH31400-CH35000	1,000,000	500,000	500,000				500,000
Banana		Paines Road	Rehabilitation, Widen & Seal	CH0-CH2100	500,000	250,000	250,000				250,000
Banana		Jambin Dakenba Road	Rehabilitation, Culvert upgrade, Pavement & Seal	CH14000-CH15500	800,000	400,000	400,000				400,000
Banana		Crowsdale Camboon Road	Form, Drainage, Gravel Resheet	CH26800-CH32800	700,000	350,000	350,000				350,000
								1,550,000	1,475,000	1,505,000	1,500,000

Table 2 - Proposed TIDS funding

Road Name	AADT	Area	Notes
Theodore Moura Road (North)	1786	Moura	Gibihi Road to Moura
Calvale Road	1420	Biloela	Access to Callide Mine, Power Station, Transfer Station usage (AADT 454 past Linkes Road intersection)
Callide Street	1168	Biloela	Good condition
Gibihi Road	774	Moura	Damaged from Blast - currently closed
Linkes Road	740	Biloela	Access to Callide Mine, Power Station, Transfer Station
Valentine Plains Road	680	Biloela	AADT from Baileys Lane to Magavalis
Dunn Street	559	Biloela	Access for Heavy Vehicles
Paines Road	491	Biloela	Access to Burnett Highway, Heavy Vehicle Access
Raedon Street	466	Biloela	Access to the Industrial Estate
Theodore Moura Road (South)	454	Theodore	Access from Theodore to Gibihi Road
Moura Baralaba Road	427	Baralaba	Currently being upgraded by Baralaba Coal
Winston Street	411	Thangool	Thangool School and Aerodrome access
Eleventh Avenue	406	Theodore	
Van Itallie's Road	269	Biloela	Southern Burnett Highway (Thangool etc.) access to Callide Mine, Power Station, Transfer Station, Council, Magavalis
Jambin Dakenba Road (South)	255	Biloela	Access to the Biloela Meatworks and Heavy Vehicle Access to Biloela from Gladstone
Three Chain Road	236	Moura	Access to QNP
Partridge Drive	234	Theodore	Heavy Vehicle Access
Quarrie Road	234	Biloela	Heavy Vehicle Access
Walloon Street	234	Theodore	Heavy Vehicle Access
Crowsdale Camboon Road (North)	202	Biloela	AADT is for the sealed section
Baralaba Banana Road	171	Baralaba	Currently TIDS project
Shepherdsons Road	158	Biloela	Currently TIDS project
Aerodrome Road	156	Thangool	Access to the Thangool Primary School and Aerodrome
Defence Road (North)	139	Theodore	AADT is for the sealed section
Goovigen Connection Road	103	Goovigen	Access from Leichhardt Hwy to Burnett Hwy
Goovigen Rannes Road	102	Goovigen	Access from Leichhardt Hwy to Burnett Hwy
Stanley Street	94	Goovigen	Urban connector road
Crowsdale Camboon Road (South)	90	Theodore	AADT is for the unsealed section
Injune Road	76	Taroom	Access from Taroom to Injune
Jambin Dakenba Road (North)	76	Jambin	
Jambin Goovigen Road	76	Goovigen	Access from Jambin to Goovigen
Deearne Road	66	Taroom	Access from Taroom to Eldsvold
Defence Road (South)	63	Taroom	AADT is for the unsealed section
Nathan Road (South)	34	Taroom	Taroom to Wandoan
Cracow Road	22	Taroom	Taroom to Cracow
Nathan Road (North)	8	Taroom	Deearne Rd to Cracow Rd

Table 3 – LRRS Traffic Counts

Considerations

1. Corporate Plan

5. Infrastructure

Plan and deliver effective and efficient infrastructure services.

a. Manage and develop infrastructure at levels of service which meet community expectations and ensure long term sustainability subject to financial resources.

b. Focus on essential service delivery especially transport including road, street and bridges network and aerodromes, water and sewerage treatment and supply systems and waste including garbage and water.

h. Provide and maintain effective transport infrastructure

2. Policy and Legal Implications

There are no Policy and Legal implications associated with this recommendation.

3. Financial and Resource Implications

The project will require 50% funding from Council.

4. Risk Assessment

a. Economic

There is no economic impact to Council for this recommendation.

b. Social

There is no social impact to Council for this recommendation.

c. Environmental

There is no environmental impact to Council for this recommendation.

d. Political

There is no political impact to Council for this recommendation.

e. Legislative

There is no legislative impact to Council for this recommendation.

f. Operational

There is no adverse operational impact to Council for this recommendation.

9.1.4 APPLICATION FOR CLOSURE OF ROAD – GIBIHI ROAD AND THREE CHAIN ROAD

Date: 12 November 2018
Author: Allan Heit – Manager Infrastructure Technology
File ID: 84686
Letter ID:
Attachment: Applications for Closure of Roads
Minute No: OM004223

Resolution:

That Council receive the report and endorse the application for Closure of Road – Gibihi Road and Three Chain Road.

Moved: Cr Brennan

Seconded: Cr Semple

Carried

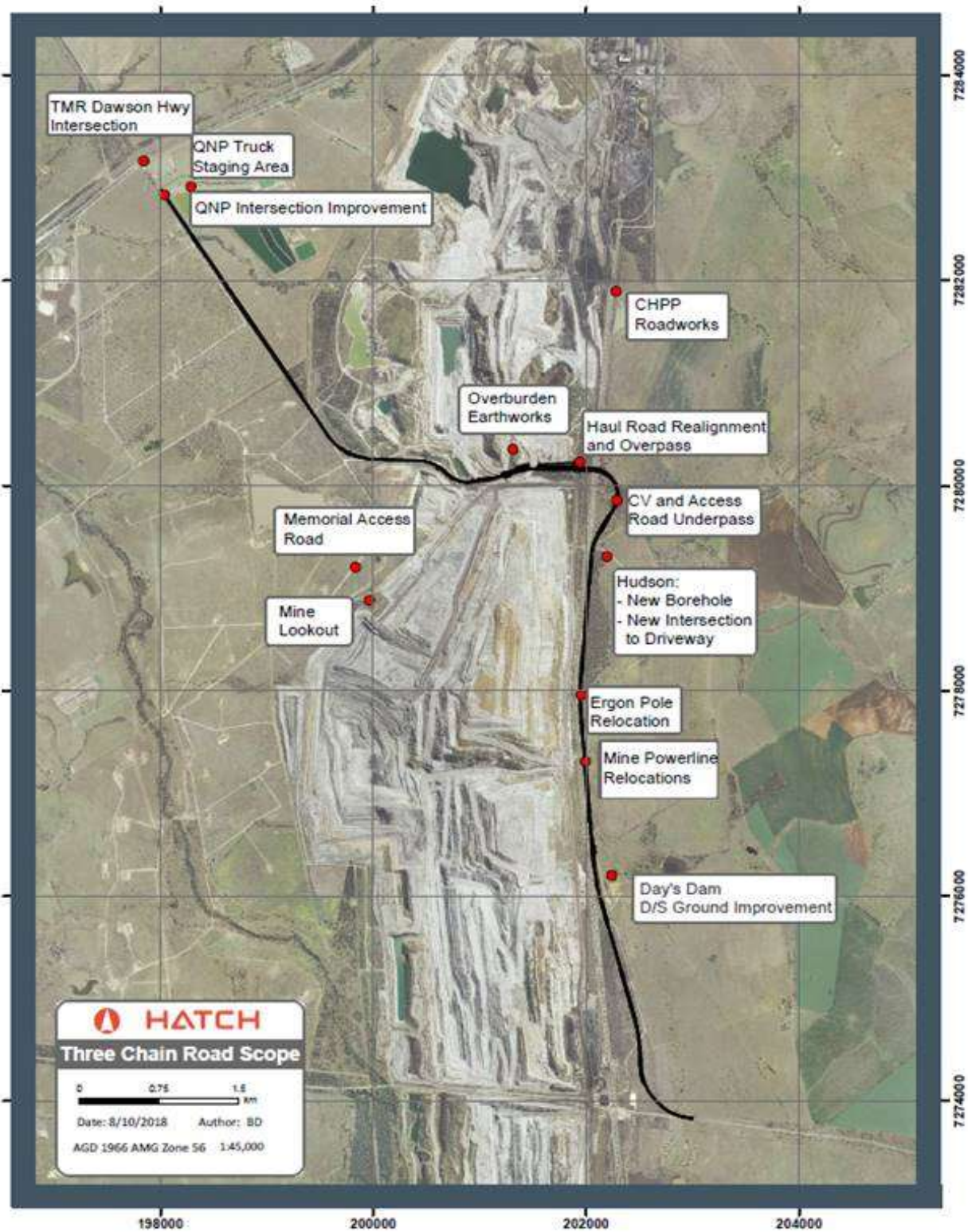
The above motion was carried with Cr Leo voting against the motion.

Report

Significant ground cracking along Gibihi Road was reported on Friday 10th November 2017, the road has been closed to traffic since the incident. The damaged segment of Gibihi Road cannot be repaired and Anglo American have proposed an alternate route from the Eastern end of the damaged Gibihi Road through to the Dawson Highway via Three Chain Road (see below).

Various land parcels will need to be realigned to facilitate the new Three Chain Road, notice has been given of an application made under the section 100 of the *Land Act 1994* for the permanent closure of segments of Gibihi Road and the existing Three Chain Road (attached).

Banana Shire Council staff have been working with Anglo American, neighbours and stakeholders to facilitate the creation of the new Three Chain Road, it is requested that Council receive this report and endorse the application for Closure of Road – Gibihi Road and Three Chain Road.



Considerations

1. Corporate Plan

5. Infrastructure

Plan and deliver effective and efficient infrastructure services.

- a. Manage and develop infrastructure at levels of service which meet community expectations and ensure long term sustainability subject to financial resources.
- b. Focus on essential service delivery especially transport including road, street and bridges network and aerodromes, water and sewerage treatment and supply systems and waste including garbage and water.
- h. Provide and maintain effective transport infrastructure

2. Policy and Legal Implications

There are no Policy and Legal implications associated with this recommendation.

3. Financial and Resource Implications

The project is 100% funded by Anglo American.

4. Risk Assessment

g. Economic

There is no economic impact to Council for this recommendation.

h. Social

The road closures have been discussed with stakeholders and neighbours however there may be some social impact to Council for this recommendation.

i. Environmental

Environmental considerations are Anglo Americans responsibility, Anglo have been transparent with managing all risks to Council and there does not appear to be any environmental impact to Council for this recommendation.

j. Political

There is no political impact to Council for this recommendation.

k. Legislative

There is no legislative impact to Council for this recommendation.

l. Operational

There is no adverse operational impact to Council for this recommendation.

9.1.5 TRANSPORT TOURISM CONNECTIONS PROGRAM ROUND 2 – LAKE CALLIDE DRIVE

Date: 5 November 2018
Author: Allan Heit – Manager Infrastructure Technology
File ID: 6036
Letter ID:
Attachment:
Minute No: OM004224

Proposed Recommendation –

That Council receive the report and approve the submission for Transport Tourism Connections Program Round 2 (TCCR2) funding for the Lake Callide access and car park upgrade or alternatively decide not to make application for funding under Transport Tourism Connections Program Round 2 (TCCR2).

Resolution:

That Council receive the report and not make application for funding under Transport Tourism Connections Program Round 2 (TCCR2).

Moved: Cr Boyce

Seconded: Cr Leo

Carried

The motion was carried with Crs Middleton and Snell voting against the motion.

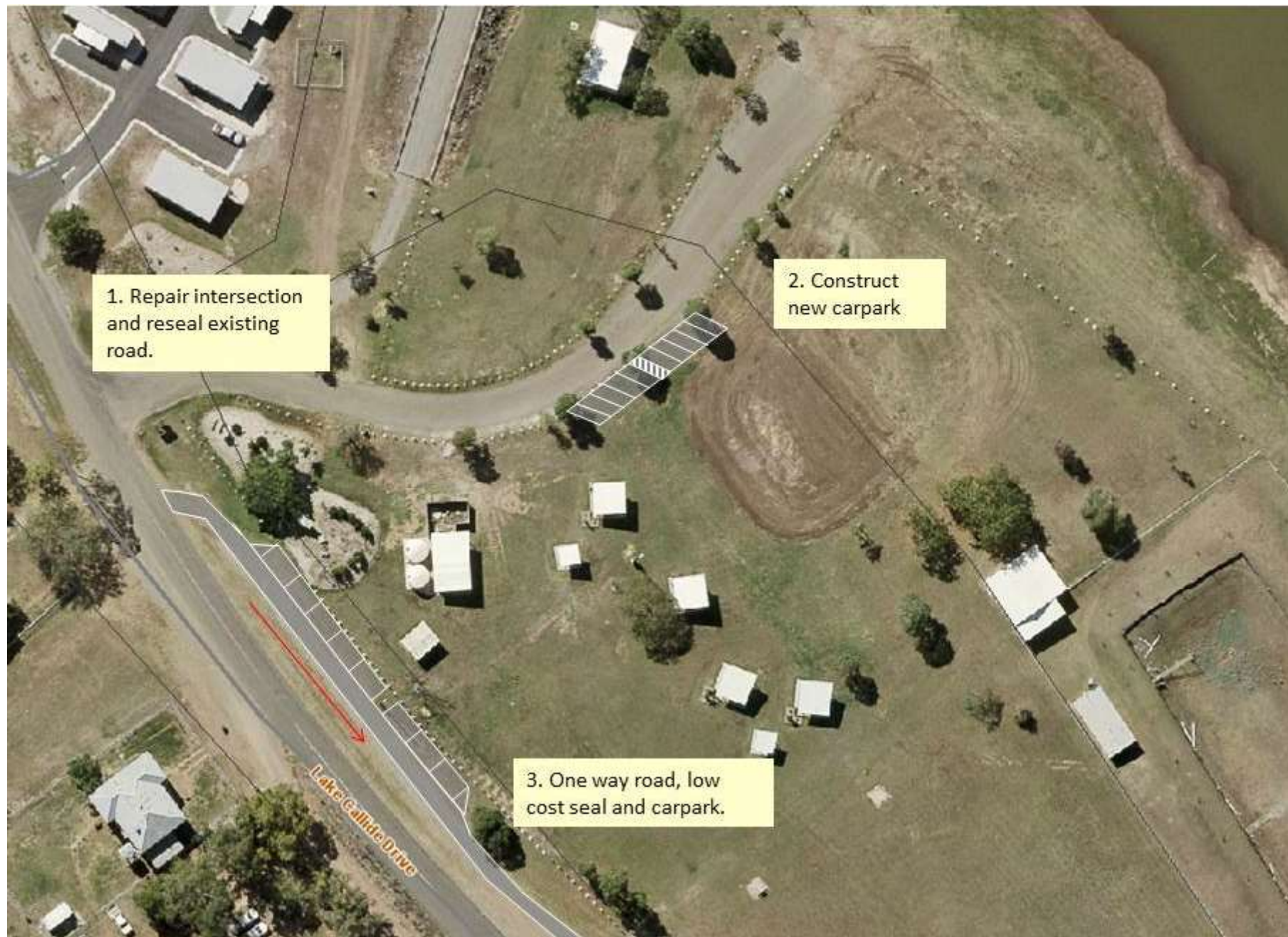
Report

The Transport Tourism Connections Program Round 2 provides financial support for state and local government and private sector to work together to provide infrastructure to help the transport system to connect to tourism experiences. Funding of sites on local-government controlled road are subject to 50:50 contribution by local government and state government.

The project scope includes:

1. Repair Lake Callide access lane and Lake Callide Drive intersection CH1340-CH1370; reseal Lake Callide access lane; cost estimate \$20K
2. Construct new angle parking carpark Lake Callide access lane; cost estimate \$67K
3. Formation, sealing of the off street carpark, Lake Callide Drive CH1370-CH1550; cost estimate \$90K

The project is included in the 10Y IDP, currently scheduled for 2020/21, the total cost of the project is estimated at \$176K, if the funding application is successful then council will need to contribute \$88K.



Considerations

1. Corporate Plan

5. Infrastructure

Plan and deliver effective and efficient infrastructure services.

- a. Manage and develop infrastructure at levels of service which meet community expectations and ensure long term sustainability subject to financial resources.
- b. Focus on essential service delivery especially transport including road, street and bridges network and aerodromes, water and sewerage treatment and supply systems and waste including garbage and water.
- h. Provide and maintain effective transport infrastructure

2. Policy and Legal Implications

There are no Policy and Legal implications associated with this recommendation.

3. Financial and Resource Implications

The project will require 50% funding from Council.

4. Risk Assessment

m. Economic

There is no economic impact to Council for this recommendation.

n. Social

There is no social impact to Council for this recommendation.

o. Environmental

There is no environmental impact to Council for this recommendation.

p. Political

There is no political impact to Council for this recommendation.

q. Legislative

There is no legislative impact to Council for this recommendation.

r. Operational

There is no adverse operational impact to Council for this recommendation.

9.1.6 BUILDING BETTER REGIONS FUND ROUND 3 (BBRR3) – UPGRADE AND REPAIR OF THE THANGOOL STORMWATER

Date: 5 November 2018
Author: Allan Heit – Manager Infrastructure Technology
File ID: 6034
Letter ID:
Attachment:
Minute No: OM004225

Resolution:

That Council receive the report and approve the submission for Building Better Regions Fund Round 3 (BBRR3) funding for the upgrade and repair of the Thangool stormwater.

Moved: Cr Brennan

Seconded: Cr Semple

Carried

Report

The Building Better Regions Fund runs over 5 years from 2017-18 to 2021-22.

The objectives of the program are to:

- drive economic growth
- build stronger regional communities into the future.

The intended outcomes of the program are to:

- create jobs
- have a positive impact on economic activity, including Indigenous economic participation through employment and supplier-use outcomes
- enhance community facilities
- enhance leadership capacity
- encourage community cohesion and sense of identity.

There are two grant opportunities as part of this program:

- Community Investments Stream
- Infrastructure Projects Stream.

The Infrastructure Projects Stream supports projects which involve the construction of new infrastructure, or the upgrade or extension of existing infrastructure that provide economic and social benefits to regional and remote areas. The grant amount will usually be 50 per cent of eligible project costs.

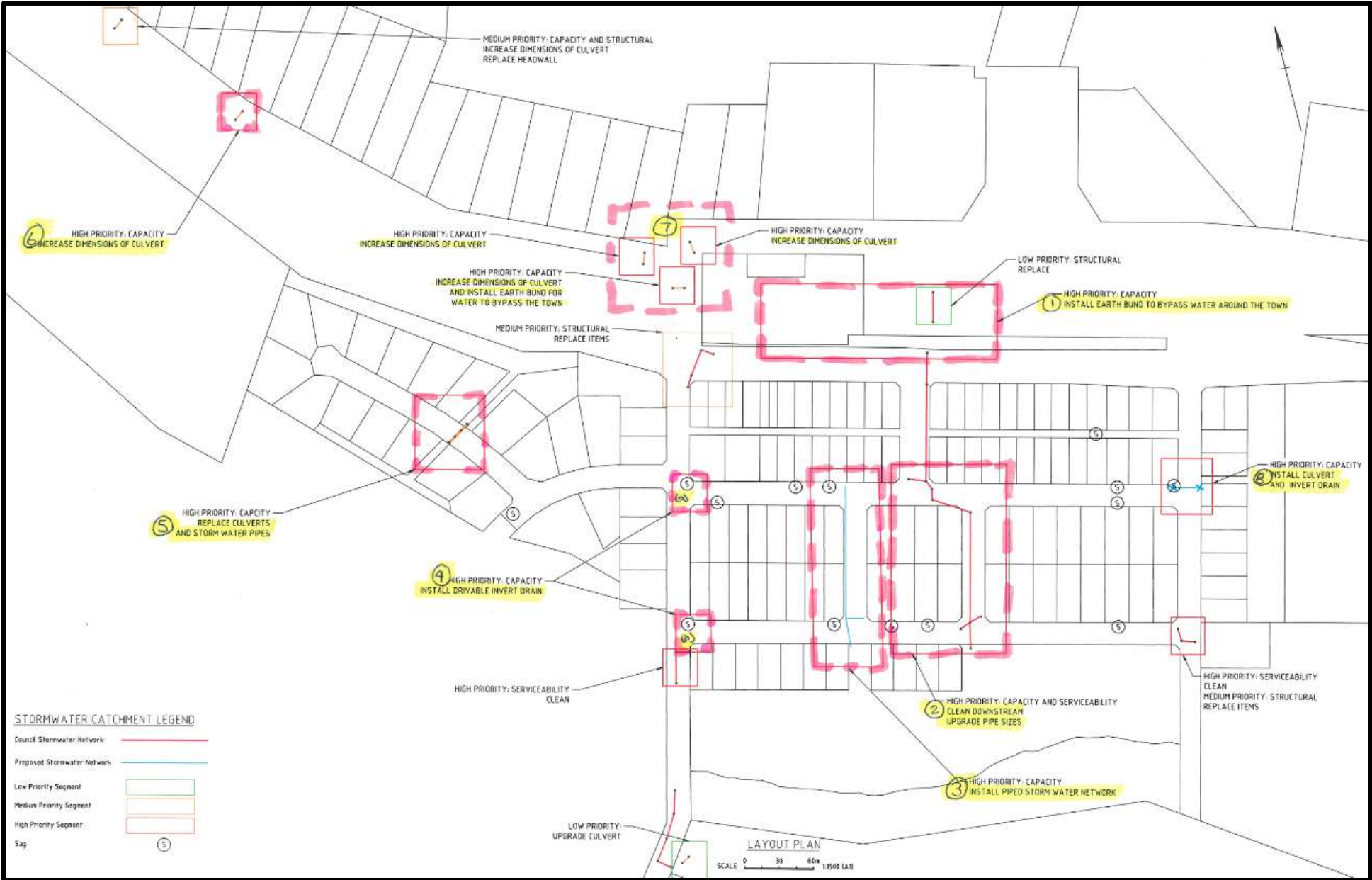
Banana Shire Council propose to apply for funding through the Building Better Regions Fund Round 3 for the upgrade and repair of the Thangool stormwater network as identified in the 2015 Thangool drainage study.

The project scope includes completing all identified high priority upgrades/construction, this includes:

1. Ramsay Street – Install an earth bund to bypass water around the town, cost estimate \$22K.
2. Lloyd Street and Murray Street – Clean downstream and upgrade pipe sizes, cost estimate \$198K.
3. Shean Street – Installed piped stormwater network, cost estimate \$133K

4. Winston Street
 - a. Install drivable invert drain at the Stanley Street intersection, cost estimate \$33K.
 - b. Install drivable invert drain at the Leslie Street intersection, cost estimate \$33K.
5. Britten Street – Replace culverts and stormwater pipes, cost estimate \$90K.
6. Blanchs Road – Increase dimensions of culvert, cost estimate \$39K.
7. Blanchs Road and Winston St intersection – Increase dimensions of culverts, cost estimate \$114K.
8. Austen Street – Install culvert and invert drain, cost estimate \$35K.

The total cost of the project to complete all high priority works is estimated at \$697K, if the funding application is successful then Council will need to contribute \$349K. The project is included in the 2018/19 IPD (\$100K) and 10Y IDP (\$150K).



Considerations

1. Corporate Plan

5. Infrastructure

Plan and deliver effective and efficient infrastructure services.

a. Manage and develop infrastructure at levels of service which meet community expectations and ensure long term sustainability subject to financial resources.

b. Focus on essential service delivery especially transport including road, street and bridges network and aerodromes, water and sewerage treatment and supply systems and waste including garbage and water.

h. Provide and maintain effective transport infrastructure

2. Policy and Legal Implications

There are no Policy and Legal implications associated with this recommendation.

3. Financial and Resource Implications

The project will require 50% funding from Council.

4. Risk Assessment

s. Economic

There is no economic impact to Council for this recommendation.

t. Social

There is no social impact to Council for this recommendation.

u. Environmental

There is no environmental impact to Council for this recommendation.

v. Political

There is no political impact to Council for this recommendation.

w. Legislative

There is no legislative impact to Council for this recommendation.

x. Operational

There is no adverse operational impact to Council for this recommendation.

The Acting Director Infrastructure Services left the meeting.

The Mayor briefed Council on this morning's teleconference in relation to the upcoming Queensland weather, fires etc; and a discussion was held on same.

10.0 Council Services

10.1.1 ACTION REPORT ON PREVIOUS COUNCIL RESOLUTIONS – DEVELOPMENT & ENVIRONMENTAL SERVICES

Date: 8 November 2018
Author: Kathy Kelly, Acting Director Council Services
File No:
Letter No: N/A
Attachment: Resolutions Action Report
Minute No: OM004226

The Mayor requested a follow-up be undertaken on the definition for “barking dogs” as per Council’s 28 March 2018 meeting minute No. OM004011 as listed in this action report.

Resolution:

That the Resolutions Action Report for Development & Environmental Services as presented be noted and received.

Moved: Cr Snell

Seconded: Cr Boyce

Carried

Report

This report is to advise Council of the outstanding matters currently being dealt with by the Department.

Considerations

1. **Corporate Plan**
N/A
2. **Policy and Legal Implications**
Policy and legal implications will be addressed through each matter.
3. **Financial and Resource Implications**
Budget impacts will be addressed in resolving each matter.
4. **Risk Assessment**
N/A

10.1.2 MAJOR CAPITAL PROJECTS – MONTHLY ACTUAL EXPENDITURE – COUNCIL SERVICES

Date: 22 November 2018
Author: John McDougall, Acting Director Council Services
File No:
Letter No:
Attachment: Capital Expenditure Report
Minute No: OM004227

Cr Leo asked about the overrun expenditure in water and the A/DCS will follow up on same.

Resolution:

That Council note and receive the Major Capital Expenditure Report for Council Services as at 12 November 2018.

Moved: Cr Snell

Seconded: Cr Boyce

Carried

Report

Providing a report on Council's Major Capital Expenditure as at 12 November 2018 for Council Services.

Refer attachment.

10.1.3 WASTE LEVY READY FUNDING

Date: 27 October 2018
Author: Victoria Hammer, Principal Environment and Land Management Officer
File ID:
Letter ID:
Attachment: 2018-19 Local Government Levy Ready Grant Program (LGLRGP)
Project Proposal
LGLRGP Guidelines
Minute No: OM004228

Resolution:

That Council approve co-funding estimated at \$87,500.00 for the Local Government Levy Ready Grant Program to be allocated from the Waste Operational budget (strategic planning expenses).

Moved: Cr Snell

Seconded: Cr Brennan

Carried

Report

The Queensland Government is developing a new resource recovery and waste strategy to increase recycling and recovery and create new jobs. The strategy will be underpinned by a waste disposal levy which is proposed to commence on 4 March 2019.

To prepare for the waste levy implementation Council have submitted a project proposal under the Local Government Levy Ready Grant Program (LGLRGP) offered by the Department of Local Government, Racing and Multicultural Affairs (DLGRMA). The funding program proposes to subsidise up to 70% of eligible project costs to make necessary infrastructure upgrades for waste disposal facilities in preparation for the waste levy implementation.

Trap Gully Landfill was the only eligible waste facility within Banana Shire. A project proposal was submitted in accordance with the program guidelines in October. See project proposal attached.

The DLGRMA have now requested Council provide confirmation that they will fund the remaining project costs. The total estimated project costs were approx. \$290,000.00. The most Council would be eligible for under the grant program is 70% (approx. \$203,500.00). The remaining 30% is approx. \$87,500.00.

Council was awarded approx. \$90,000.00 under the Maturing the Infrastructure Pipeline Project 2 (MIPP2) to develop the Waste Management Masterplan (WMMP). It is therefore proposed Council utilise the current operational budget from the strategic planning expenses for waste management for the waste levy ready work required at TGL. We do not anticipate this will have a significant impact on the budget considering the incoming revenue for the WMMP.

Considerations

1. **Corporate Plan**
Review and monitor the cost of service delivery
2. **Policy and Legal Implications**
Waste Reduction and Recycling (Waste Levy) and Other Legislation Amendment Bill 2018
Waste Reduction and Recycling (Waste Levy) Amendment Regulation 2018

3. Financial and Resource Implications

As per attached project proposal

4. Risk Assessment

Incomplete - Waste Levy Ready Gap-Analysis being drafted by Council Working Group to identify potential risks associated with the implementation of the waste levy

Council Services Miscellaneous

Cr Snell asked in relation to the status of development applications and the CEO advised this information will be distributed to Councillors at the end of each month.

The Acting Director Council Services left the meeting.

11.0 Executive Services

11.1.1 ACTION REPORT ON PREVIOUS COUNCIL RESOLUTIONS – EXECUTIVE SERVICES

Date: 20 November 2018
Author: Ray Geraghty - Chief Executive Officer
File No:
Letter No:
Attachment: Resolutions Action Report
Minute No: OM004229

Resolution:

That the Resolutions Action Report for Executive Services as presented be received.

Moved: Cr Leo

Seconded: Cr Middleton

Carried

Report

This report is to advise Council of the outstanding matters currently being dealt with by the organisation.

Considerations

1. **Corporate Plan**
N/A
2. **Policy and Legal Implications**
Policy and legal implications will be addressed through each matter.
3. **Financial and Resource Implications**
Budget impacts will be addressed in resolving each matter.
4. **Risk Assessment**
N/A

11.1.2 MAJOR CAPITAL PROJECTS – MONTHLY ACTUAL EXPENDITURE – W4Q PROJECTS

Date: 22 November 2018
Author: Ray Geraghty, Chief Executive Officer
File No:
Letter No:
Attachment: Capital Expenditure Report W4Q Projects
Minute No: OM004230

Resolution:

That Council note and receive the Major Capital Expenditure Report for the W4Q projects as at 12 November 2018.

Moved: Cr Boyce

Seconded: Cr Leo

Carried

Report

Providing a report on Major Capital Expenditure for the W4Q projects as at 12 November 2018 for Council Services.

Refer attachment.

11.1.3 REGISTER OF CONTACT WITH A LOBBYIST – AS AT 30 SEPTEMBER 2018

Date: 20 November 2018
Author: Ray Geraghty - Chief Executive Officer
File No:
Letter No:
Attachment: Register
Minute No: OM004231

Resolution:

That Council receive the Register of Contact with a Lobbyist report as at 30 September 2018.

Moved: Cr Semple

Seconded: Cr Brennan

Carried

Report

Under the *Integrity Act 2009* Council must keep a register of contact with a lobbyist for Councillors & applicable Staff.

From time to time, the Integrity Commission requests a copy of this register for a particular month.

Also Council is required to advise of any contact by Councillors or applicable staff with an unregistered lobbyist as soon as practicable.

This report has also been presented to Council Executive Management Team for their information and/or comment.

Considerations

- 1. Corporate Plan**
Reference 1.1.I
- 2. Policy and Legal Implications**
Required under *Integrity Act 2009*
Consistent with the Principles under the *Local Government Act 2009*
- 3. Financial and Resource Implications**
Minimal financial and moderate staff resources required.
- 4. Risk Assessment**
No apparent risk with complying with legislation.

11.1.4 ORDINARY MEETING DATES 2019

Date: 27 November 2018
Author: Ray Geraghty – Chief Executive Officer
Folder ID: 2356
Letter No:
Attachment:
Minute No: OM004232

Resolution:

That one Ordinary Meeting of Council be held each month in 2019 as follows:-

January	Wednesday 23 rd
February	Wednesday 27 th
March	Wednesday 27 th
April	Wednesday 24 th
May	Wednesday 22 nd
June	Wednesday 26 th
July	Wednesday 24 th
August	Wednesday 28 th
September	Wednesday 25 th
October	Wednesday 23 rd
November	Wednesday 20 th
December	Wednesday 11 th

The meetings will commence at 9.00 am at the Council Chambers, 62 Valentine Plains Road, Biloela.

Moved: Cr Middleton

Seconded: Cr Semple

Carried

Report

Council needs to set Ordinary Meetings dates for 2019.

The meetings will commence at 9.00 am at the Council Chambers at 62 Valentine Plains Road, Valentine Plains, Biloela.

Considerations

- 1. Corporate Plan**
N/A
 - 2. Policy and Legal Implications**
N/A
 - 3. Financial and Resource Implications**
The cost to advertise and inform the community of Council's meeting dates.
 - 4. Risk Assessment**
N/A
-

Executive Services Miscellaneous

The CEO advised of Biloela Enterprise Inc's request for a letter of support to include with a funding application to engage a paid Project/Officer/co-ordinator by Biloela Enterprise Inc for two (2) years, and the resources required to support the role.

A discussion was held on this matter.

Minute No: OM004233

Resolution:

That Council not provide the requested letter of support to Biloela Enterprise Inc to include with a funding application to engage a paid Project/Officer/Coordinator, based on the following reasons –

- *EBAI is not the appropriate organisation to lead such a project.*
- *EBAI is Biloela Centric.*
- *EBAI is not representative of the Shire as a whole.*
- *Such a project is larger than Banana Shire Council only - has regional implications.*
- *Projects of this significance should be run / managed by Council / CQROC.*
- *No mandate from Council or community to undertake such a project.*
- *Serious doubt the validity of the two year project proposed based on the request to Council for a letter of support.*
- *No project plan or project brief provided.*
- *No draft budget for project provided.*
- *Minimal information provided to Council and Council has been excluded from preliminary discussions that have taken place.*
- *Concerns that BSC and Council's position/views will be/have been misrepresented.*
- *No details of funding program provided.*
- *Lack of consultation with Banana Shire Council regarding the project.*

Moved: Cr Leo

Seconded: Cr Brennan

Carried

A/DIS returned and updated Council on another briefing received from QFES on the unprecedented current weather conditions for Queensland.

12.0 Close of Meeting

The meeting closed at 12.05 pm.

To be confirmed at 12 December 2018 Ordinary Meeting.

MAYOR

CHIEF EXECUTIVE OFFICER
