

	 APPLICATION FOR INSTALLATION OF MONUMENT / PLAQUE ALL FEES MUST BE PAID AT TIME OF APPLICATION. HEADSTONE AND PLAQUE SPECIFICATIONS DETAILED ON BACK OF APPLICATION FORM 		
TYPE OF APPLICATION BEING MADE	 Headstone Plaque Monument (not for use in Lawn Cemeteries) (specifications must be provided with application) 		
CEMETERY LOCATION	Biloela Lawn Cemetery Moura Lawn Cemetery Theodore Cemetery Jambin Cemetery Baralaba Cemetery Cracow Cemetery Wowan Cemetery Biloela Old Cemetery Cracow Cemetery Taroom Lawn Cemetery Taroom Monumental Cemetery Grave No:		
APPLICANT DETAILS Please ensure ALL details are supplied.	Full Name:		
	Postal Address		
	Locality / Town:	State	Postcode
	Contact Number/s:		
	Relation to Deceased:		
DECLARATION	 I am the person in whose name the Right of Burial was issued. I am not the Right of Burial holder but have written authority from the person in whose name the right of burial was issued. (Please attach authority) The deceased is the Right of Burial Holder There is no Right of Burial Holder but my relationship to the deceased is: (eg. Next of kin) Signature of Applicant: 		
GRAVE DETAILS Please Print	Section:	Grave No:	
	Date of Burial:		
	Name of Deceased:		
	Name:		
WORK TO BE COMPLETED BY Please Print See conditions on back of form	Company: (if applicable) Postal Address:		
	Locality / Town:	State	Postcode
	Contact Details:		
	NB: A plan drawn to scale of the proposed monument shall accompany the application. Information to be included shall be monument materials, size of plaque, and height of monument aboveground.		
PRIVACY NOTICE	Banana Shire Council is collecting your personal information to process your application. The information will not be disclosed to any other person or agency external to council without your consent, unless required by or authorised by law. Personal information will be handled in accordance with the <i>Information Privacy Act 2009</i>		
OFFICE USE ONLY	Receipt Date:	Receipt No:	
	Entered On Computer Register: Yes No	Right of Burial owner checked : Yes No	
	Entered on Spreadsheet: Yes No		



	Lawn Cemeteries (Biloela and Moura)		
CONDITIONS FOR INSTALLATION OF PLAQUES /	 Headstone must comply with Council's Plan Number 7-041 (see below) Materials permitted can be concrete or other stone material such as granite Vases not to exceed a height of 250 mm (10"), with a maximum of two vases per 		
MONUMENT	 Vases not to exceed a height of 250 mm (10"), with a maximum of two vases per headstone. 		
	Lawn Cemetery (Taroom) – to be installed by Council		
	All headstones must consist of a base and plaque		
	 No part of the plaque or any photos is to preclude more than 7 mm above the concrete base. 		
	 Plaques are to be cast bronze mounted on a concrete base or stone material at ground level 		
	 Two Standard sizes – 380 mm x 216 mm and 380 mm x 280 mm 		
	Biloela Cremation Garden		
	 Raised bronze lettering and raised border with a dark brown background 176 mm x 114 mm 		
	Columbarium Walls (excluding Taroom)		
	Plagues to be chrome/brass/bronze or copper plated.		
	 Height – 100 mm (min) 140 mm (max) 		
	 Width – 140 mm (min) 180 mm (max) 		
	Columbarium Wall (Taroom) – to be installed by Council		
	Plaques to be cast bronze or brass		
	Height – 150 mm		
	 Single – width 150 mm (min) 180 mm (max) 		
	 Double – width 270 mm (min) 280 mm (max) 		

