

**Banana Shire Council** 

62 Valentine Plains Road, Biloela PO Box 412,

Biloela QLD 4715

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## PRELODGEMENT MEETING **DEVELOPMENT ASSESSMENT REQUEST**

Prelodgement meetings are intended to provide initial advice on specific issues identified for discussion by the applicant and any likely major issues relevant to a development proposal. It cannot replace the in-depth investigation normally associated with the formal assessment of an application and consideration of any public submissions. While the advice is given in good faith, it in no way binds a decision by the Council.

NOTES: A Prelodgement meeting is not suitable for general enquiries									
	Date:								
APPLICANTS DETAILS (MANDATORY)	Name:								
	Postal address:								
	Locality / Town:				State:	Postcode:			
	Phone:			Mobile:					
	Email:								
SITE PLAN	Postal address:								
	Locality / Town:				State:	Postcode:			
	Real Property Description (Lot & Plan):								
	Zone:								
	Area: sqm/ha Site Din			nensions:					
	Current Use:								
	The Purpose of the meeting is to discuss:								
MEETING DETAILS						Tankrinal Januar			
	Initial concepts		ailed Desi	gn is	sues	Technical Issues			
	Preferred Meeting Date:  (Allow at least 5 business days from the date form is lodged)								
	Time: : am/pm								

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	NAMES OF ATTENDEES:						
MEETING ATTENDEES							
	Have you previously obtained any information and/or advice from Council?						
	□ No	☐ Yes ► Gi	ve Details				
	Date (Advice Received):						
	Council Officers Name:						
	Department:		Position:				
	Advice Received:						
BACKGROUND							
	PROPOSAL DETAILS:						
PROPOSAL	The quality of advice given depends on the accuracy of the information you provide. It is essential that you thoroughly research the site and the proposal to identify relevant issues to raise at the meeting.						
	Information available online at <a href="https://www.banana.gov.au">www.banana.gov.au</a> may assist you.						
DETAIL	Detail Description:						
DESCRIPTION OF PROPOSED							
DEVELOPMENT							

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	APPLICATION CHECKLIST					
CHECKLIST TO BE COMPLETED	To help ensure the best outcome for the specific issues to be discussed at the Prelodgement Meeting please include the following items with your request:					
	Clear identification of the site					
	Photographs of the site and the surrounding area					
	A concept plan or detailed plan (detailed plans should include):  • A site plan, floor plans and elevations for all proposed buildings					
	<ul> <li>All proposed roads, allotments, parks, waterways and ecological corridors for proposed reconfigurations</li> </ul>					
	Likely impacts such as increases in traffic, noise, effects on the environment, stormwater, infrastructure and heritage value issues					
FORM LODGEMENT	Form may be lodged to Council via the following ways  • Email: <a href="mailto:enquiries@banana.qld.gov.au">enquiries@banana.qld.gov.au</a> ; or  • In person to Council Office on Valentines Plains Road					