

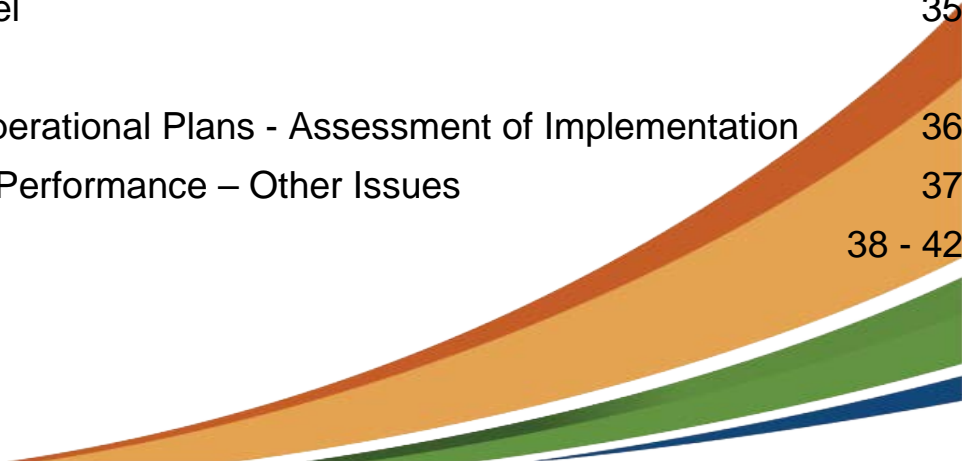


2019/20 ANNUAL REPORT

Adopted at 17 November 2020 Special Meeting
Minute No: SM001095

CONTENTS

Council Contacts	1
Vision, Mission Statement & Values	2
Australia Day Awards	3 - 4
Shire Profile	5 - 6
Council Services, Shire Statistics & Map	7
Sister Shire	8
Native Title	9 - 10
Council Structure	11
Councillors	
– Elected Members	12 - 13
– Representation on Committees	14 - 17
– Remuneration & Superannuation	18
– Expenses & Facilities Provided	19 - 20
– Meeting Attendance	21
– Overseas Travel	21
– Conduct & Performance	22 - 23
Administrative Action Complaints	24 - 26
Community Grants & Discretionary Funds	27
Mayor's Message	28
Councillors Year in Review	29 - 33
Chief Executive Officer's Report	34
Employees	
– Senior Management	35
– Overseas Travel	35
Corporate Planning	
– Corporate & Operational Plans - Assessment of Implementation	36
– Operation and Performance – Other Issues	37
– Key Strategies	38 - 42



– Key Actions	43
---------------	----

Corporate Strategy 1 - GOVERNANCE

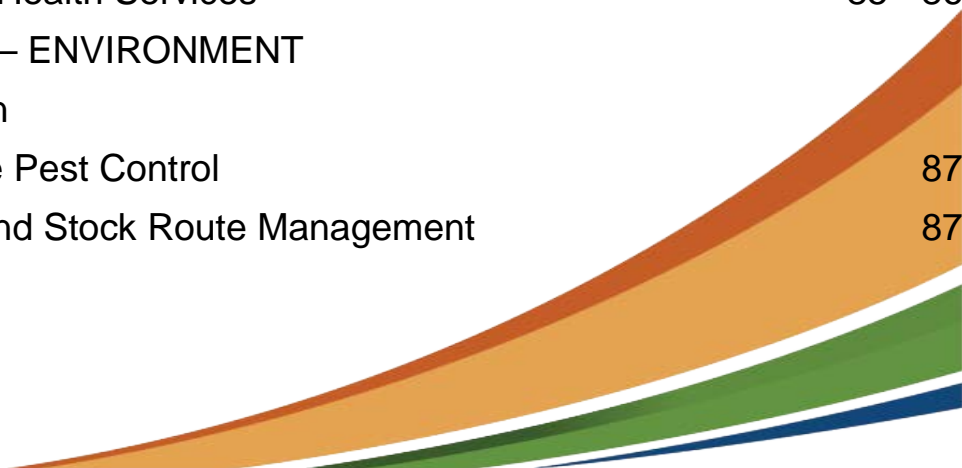
– Governance and Administration	44 - 46
– Human Resource Management	47
– Workforce Statistics	48
– Learning and Development	49 - 50
– Work Health and Safety	51 - 52
– Records Management	53
– Information and Communication Technology	54
– Community Development	55 - 60
– Customer Service	61
– Financial Services	62
– Stores and Procurement	62
– Disaster Management	63 - 64

Corporate Strategy 2 – SOCIAL WELLBEING

– Art Collection & Exhibition	65 - 66
– Shire Promotion - Focus	67
– Library	68 - 71
– Community Resource Centre	72 - 74
– RADF-Regional Arts Development Fund	75
– HACC - Home and Community Care	76
– Parks & Open Spaces	77 - 81
– Cemeteries	82
– Animal Control	82 – 84
– Environmental Health Services	85 - 86

Corporate Strategy 3 – ENVIRONMENT

– Land Protection	
○ Invasive Pest Control	87
○ Stock and Stock Route Management	87



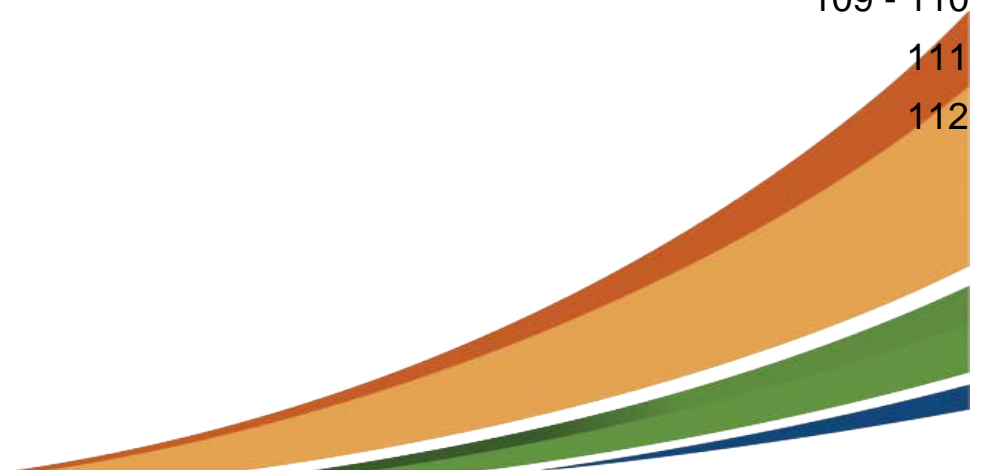
- Washdown Facilities 88
- Tick Clearing 88

Corporate Strategy 4 – ECONOMIC

- Development Services
 - Town Planning 89
 - Plumbing 90
 - Building 90
 - Swimming Pool Certification 90
- Tourism Development 91 - 94
- Economic Development
 - Broad Direction 95
 - Economic Development Management 95
 - Future Intentions and Projects 95

Corporate Strategy 5 – INFRASTRUCTURE

- Water Supply & Sewerage 96 - 97
- Built Environment 98
- Infrastructure Services
 - Infrastructure Technology 99
 - Survey & Design 99
 - Strategic Planning 99
 - Operational Works 100
 - Infrastructure Delivery (Roads)
 - Project Delivery and Infrastructure Maintenance
 - Capital Works 101 - 108
- Waste 109 - 110
- Aerodromes 111
- Plant 112

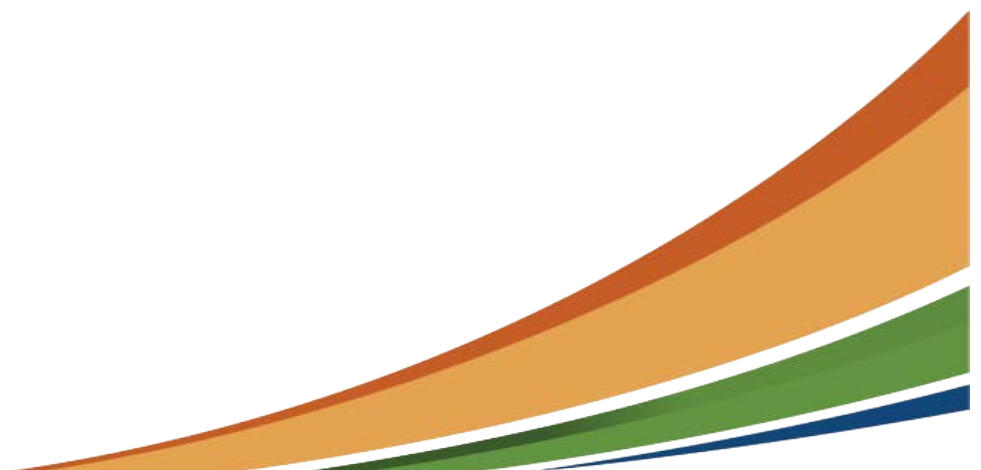


Other Matters

– Beneficial Enterprises, Business Activities, Commercial Business Units	113
– Joint Local Government	114
– Invitations to Change Tenders	114
– Registers	115
– Financial Assistance Grants	116 - 118
– Concessions on Rates and Charges	119
– Internal Audit	119
– Competitive Neutrality	120
– Ethics	121

Financial Statements

– General Purpose Financial Statement	122
– Current Year Financial Sustainability Statement	122
– Long Term Financial Sustainability Statement	122
– Auditor General's Report about the General Purpose Financial Statement	122
– Community Financial Report	123 - 130
– Valuation of Non-Current Physical Assets	131
– Borrowings & Debt	132
– Annual Financial Report	133 - end



Vision, Mission Statement & Values

Our Vision

“Shire of Opportunity”

“To improve the quality of life for our communities through the delivery of efficient, effective and sustainable services and facilities”

Our Mission Statement

Our Council is committed to promoting and striving for continuous improvement in all that we do, for the benefit and growth of the whole of our Shire.

Our Values

- Advocacy for our people
- Effective and responsive leadership
- Integrity and mutual respect
- Honesty, equity and consistency in all aspects of Council’s operations
- Quality of service to our citizens
- Work constructively together, in the spirit of teamwork
- Sustainable growth and development

Australia Day Awards 2020

Recognising our achievers

Congratulations to the Theodore Community on hosting the Australia Day celebrations this year at the Theodore Showgrounds. Eager crowds from across the Shire were in attendance to enjoy the family fun on offer and to congratulate award winners and nominees for the Banana Shire Australia Day Awards.



2020 Volunteer of the Year Winner – Graham Rewald pictured with Mayor Nev Ferrier

Twenty-one nominations were received across ten categories for the Awards.

2020 Australia Day Awards	
Citizen of the Year Award	Dianne Morris (Winner)
	Douglas Poole
	Sally Conway
Young Citizen of the Year Award	Ameliija Swaffer-Selff (Winner)
Volunteer Award	Graham Rewald (Winner)
	John Walton

Cultural Award	Le-Anne Cowell (Winner)
Junior Cultural Award	Laney Siegmeier (Winner)
Senior Sportsperson	Salome Duff (Winner)
Junior Sportsperson	Amelija Swaffer-Selff (Winner)
	Tyler Seagrott
Sports Coach, Official and/or Administrator	Terry Tappin (Winner)
	Judi Powell
Community Group or Team	Wowan/Dululu Community Volunteer Group Inc. (Winner)
	Callide Dawson Beef Carcase Competition Committee
	Leichhardt Branch Australian Stock Horse Society
Community Event of the Year Award	2019 Jambin State School P&C Bullarama (Winner)
	The Bilo Blowout
	Cutting Edge Express Time Trial Races



2020 Community Event of the Year Nominees pictured with Mayor Nev Ferrier

Profile of the Banana Shire

Banana Shire has a rich history and a strong future built on the back of grazing and cropping agricultural enterprises and the continuing expansion and development of mining, gas and manufacturing industries.

The region opened up in 1853 when sheep stations were established in the region and the township of Banana appeared in 1881 with a population of 122 people.

Today sheep have been replaced by a wide variety of beef cattle breeds, open country has been cultivated for the production of wheat, sorghum and legume crops while the flood plains along the Dawson River produce fertile ground and easy access to irrigation for cotton.

The key to Banana Shire's economic success has been its diversity.

Coal was first discovered in 1860, but not mined until the 1920s when the underground mine at Baralaba opened. Coal deposits in the Callide Basin near Biloela were opened up in 1945 and in the Bowen Basin near Moura in 1950. Over the years gold was discovered and mined at Cracow, coal seam gas wells put down in the Dawson Valley, meat processing facilities and power generating plants established at Biloela - all diluting the region's reliance on the agricultural sector.

A number of speciality agricultural enterprises have also prospered in recent times with redclaw crayfish production, herbs and spices and squab (meat pigeon) processing all selling to southern markets.

Banana Shire is located in Central Queensland, Australia and covers 28,577 square kilometres with a sparsely spread population of 14,456 people.

The majority of these people live within the mix of larger towns and rural villages that service the agricultural and resource sectors.

Biloela is the largest community, with a population of 5,800 and is home to the Shire's administration centre. It is the dormitory town for the Callide Power Stations, Callide and Boundary Hill coal mines and Tey's Bros Meatworks and is the main service centre for the Callide Valley boasting a number of retail and service businesses.

Moura has a population of 1,700 and serves the mining and rural industries of the area. It is the home of the Dawson coal mine and also the second largest grain depot in Queensland. Also located adjacent to Moura is the Queensland Cotton processing gin, Queensland Nitrates ammonium nitrate manufacturing plant and significant gas resources.

Taroom has a population of 580 and is richly endowed with natural attractions, a thriving rural sector and a range of quality community and business facilities.

Theodore, with a population of 450, supports a diverse rural community with its main industries being cotton growing and saw milling.

Other centres besides these four significant urban centres include Thangool, population 300 and Baralaba population 260, Banana, Dululu, Goovigen, Jambin, Wowan and Cracow.

The Shire supports 2559 registered businesses, nine public primary schools, three public P10-schools, two state high schools, one private primary school and one private P-10 school, one Central Queensland University centre, most mainstream Christian churches and their associated groups, five public hospitals, and a number of popular sports. Biloela also has a high standard PCYC complex.

Banana Shire provides a variety of recreation, employment, education and lifestyle options. Sport and recreation play a major role in the lifestyle of Banana Shire residents with over 390 community and sporting groups to choose from. See Councils website www.banana.qld.gov.au

Numerous natural and man-made attractions make Banana Shire region an ideal tourist destination.

The magnificent gorges and sandstone vistas of the Isla Gorge and Expedition Nation Park, beautifully carved by wind and water are a must see. There is something serenely special about sitting among the palms that line sections of the Dawson River, watching as the water slowly flows north. You cannot surpass the magically enchanting Mt Scoria or the breathtaking scenery from up on Kroombit Tops National Park. For fishing enthusiasts there is nothing better than hooking a large barramundi in Lake Callide and topping off a day on the water with a feed of redclaw crayfish.

For everything there is to do in the Banana Shire visit our Sandstone Wonders website provides the full picture, www.sandstonewonders.com. Here you can download our detailed self-drive trails and town maps.

Council Services

Road Network:

State

Council	- Sealed	1,121 km
	- Unsealed	2664 km
	- Unformed	62km

Aerodromes

- Certified
- Other

Water Treatment Plants

Sewerage Treatment Plants

Public Swimming Pools

Community Centres/Halls

Community Resource Centre

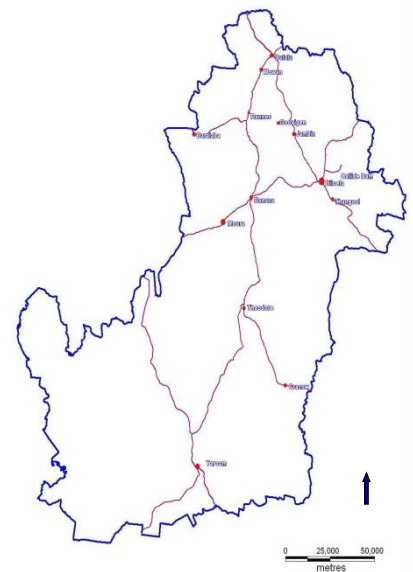
Libraries

Mobile Library

833 km

4,680 km

3
3
5
4
3
6
1
4
1



Shire Statistics

- Area 28,577 km²
- Population 14,456
- Main Administration Centre Biloela
- Other Towns & Villages Banana, Baralaba, Cracow, Dululu, Goovigen, Jambin, Moura, Taroom, Thangool, Theodore & Wowan

The major industrial activities contributing to the economy of the Banana Shire include:

Electricity Production

Coal and Coal Seam Gas Production

Ammonium Nitrate Production

Livestock Production

Crop Production

Gold Mining

Schools

Banana	Banana State School
Baralaba	Baralaba P-10 State School
Biloela	Biloela State School
	Biloela State High School
	Redeemer P-12 School
	St Joseph's Primary School
Goovigen	Goovigen State School
Jambin	Jambin State School
Moura	Moura State School
	Moura State High School
Taroom	Taroom P-10 State School
Thangool	Thangool State School
Theodore	Theodore P-10 State School
Wowan	Wowan State School
Rural	Mount Murchison State School
	Prospect Creek State School



Sister Shire

The Sister Shire agreement between Banana Shire and Boulouparis in New Caledonia reached a significant milestone in March 2018.

The Twinning Agreement celebrated its 20th anniversary and the past two decades have been beneficial for both local government organisations.

The Commune of Boulouparis is located on the island nation of New Caledonia, a French Territory due east of Mackay, about two hours flying time from Brisbane.

Boulouparis is 862 square kilometres in area with a population of 3005 people.

[Source: National Institute of Statistics and Economic Studies France (web), Institute of Statistics and Economic Studies New Caledonia (web)].

The Sister City relationship was the brainchild of former Banana Shire Councillor Tom Hosking who fostered the relationship during the early years and ensured its success by coordinating the initial delegations and visits.

In the early stages trade agreements, particularly based around grain and seed, helped cement the relationship, while subsequent delegations led to Boulouparis primary producers replicating the red claw crayfish production models that were successful in Banana Shire.

The relationship also gives Banana Shire residents a chance to understand and accept the differences in culture between both countries together with the possibility to exploit trade opportunities as they arise. A recent example is the establishment of a successful deer abattoir that is investigating the opportunity of exporting meat to Australia and importing kangaroo carcasses for processing through the abattoir. Both local governments must remain vigilant to capitalise on unique opportunities like this when they arise.

The relationship between Boulouparis and Banana Shire also allows both Local Government authorities to gain an understanding of each other's challenges and concepts on how to handle situations which are similar to both authorities.

Large solar farms have been constructed in Boulouparis over the past few years and this similar type of development is set to proceed in Banana Shire in the coming years.

A delegation from Banana Shire travels to Boulouparis once every four years, while return trade visits from Boulouparis officials occurs a little more frequently.



Native Title and Aboriginal Cultural Heritage

Native Title

Progress has been ongoing by the descendants of the original inhabitants of Banana Shire towards legal, cultural and community recognition.

A number of claims have been lodged with the National Native Title Tribunal and are in various stages of working towards full recognition. These include Gaangalu Nation, Iman People #4, Wadja People and Wulli Wulli #2 and #3 of those claims which have not been determined.

The Wulli Wulli People #3 claim was originally filed on 14 November 2017 over an area which includes a section of Banana Shire. The Wulli Wulli People #3 claim is split into three parts.

Part A – Overlaps with GNP claim and is programmed for a trial on connection on a date to be advised.

Part B – Does not overlap with other claims, but is subject to issues within the Wulli Wulli People and other indigenous respondents. The applicant proposes that an expert conference be converted to attempt to resolve these issues.

Part C – Overlaps with Wakka Wakka People #4 (Part B) claim. The Wulli Wulli People have agreed to amend their claim boundary to remove that overlap. On that basis, the issue has now been resolved.

As the Iman People #4 Claim has been accepted for registration by the NNTT. The Claim overlapped with the Wadja People Claim (QUD 422/2012) and was proceeding towards a trial on connection. However, the Iman People recently agreed to amend their Claim area and the two claims are no longer overlapped.

The applicant is still in the process of collating the claim group's connection material. The claim group has advised that it will be in a position to provide its connection material to the State and other respondents by 13 December 2019.

Council is about to recommence negotiations with the Wulli Wulli and Iman peoples on the update to the current ILUA.

The Gangulu People lodged a claim on 20 August 2012 over an area which includes a section of Banana Shire including the towns of Banana, Baralaba, Biloela, Dululu, Goovigen, Jambin, Moura, Rannes, Thangool and Wowan. This claim has not been determined to date, and consequently an ILUA has not been negotiated.

Discussions are soon to recommence with the Gangulu People in regards to formulating an ILUA even though a consent determination has not been finalised. This will assist with the management of a large portion of the shire that the Gangulu people have a claim over.

The Wadja People claim is progressing towards a trial on the separate question of connection which involves Gangulu Nation People and Western Kangoolu People.

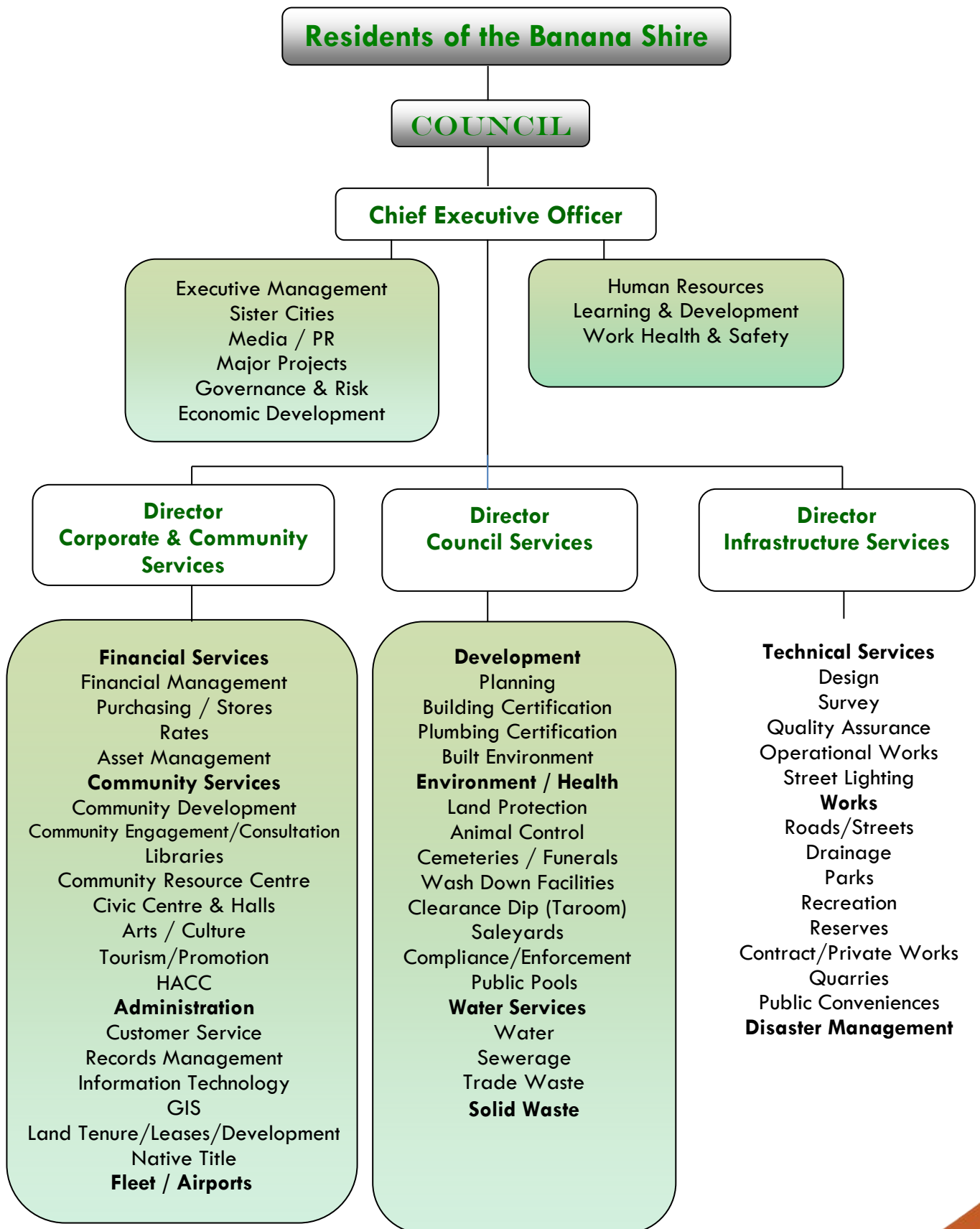
Aboriginal Cultural Heritage

Council is very conscious of its obligations and responsibilities under the *Aboriginal Cultural Act 2003*. Depending on the level of impact, prior inspection with subsequent identification, clearance, relocation, monitoring or other outcome may be necessary for certain projects.






Whilst this is a completely separate matter to Native Title, the indigenous party to consult with on Aboriginal Cultural Heritage issues for a specific site is determined by the native title determination. Consequently Aboriginal Cultural Heritage has been included in the ILUAs with the Iman and Wulli Wulli people with proposed capital projects to be presented to the relevant forums.


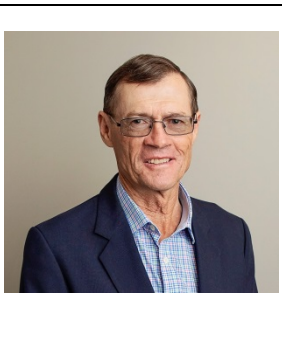
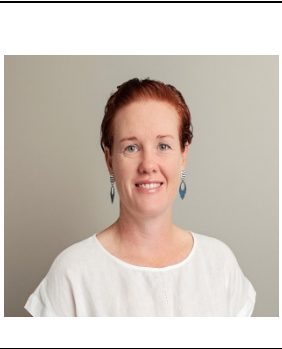

It is anticipated negotiations on the same or similar approach will apply to any future discussions on ILUAs.





Elected Members

Councillor		Portfolio
	<p>MAYOR – CR NEV FERRIER</p> <p>Mobile: 0448 011 814</p> <p>Email: mayor@banana.qld.gov.au</p>	Executive Management, Economic Development, Media/PR, LDMG, assist all Portfolio Councillors, Work Health & Safety.
	<p>DIVISION 1 – CR JOHN RAMSEY In term from 15 April 2020</p> <p>Mobile: 0478 198 499</p> <p>Email: john.ramsey@banana.qld.gov.au</p>	Infrastructure Services includes Roads, Streets, Drainage, Parks, Recreation, Reserves, Contract/Private Works, Street Lighting, Design Survey, Airports, Land Protection, Washdown Facilities, Saleyards, Clearance Dip at Taroom, Fleet.
	<p>DIVISION 1 – CR DAVID SNELL In term until 14 April 2020</p>	Water, Sewerage, Public Pools, Trade Waste, Solid Waste, Biloela Civic Centre, Land Tenure & Land Development, Public Conveniences, Fleet, Native Title.
	<p>DIVISION 2 - CR WARREN MIDDLETON DEPUTY MAYOR In term until 14 April 2020</p>	Planning & Environment (including Planning, Plumbing, Building, Animal Control, Cemeteries/Funerals), Compliance Enforcement, Disaster Management (including SES), Human Resources, Learning & Development, Governance & Risk
	<p>DIVISION 2– CR JUDY PENDER</p> <p>Mobile: 0429 922 859</p> <p>Email: judy.pender@banana.qld.gov.au</p>	Corporate & Community includes Libraries, Community Resource Centre, Customer Service, Records Management, Halls, Biloela Civic Centre, Community Development, Community Engagement & Consultation, Sister Cities.

	<p>DIVISION 3 – CR PAT BRENNAN In term until 14 April 2020</p>	<p>Infrastructure (including Roads, Streets, Drainage, Parks, Recreation, Reserves, Contract/Private Works, Quality Assurance, Quarries, Operational Works, Street Lighting, Design, Survey), Airports, Land Protection, Wash Down facilities, Saleyards, Clearance Dip (Taroom).</p>
	<p>DIVISION 3 – CR PHILLIP CASEY In term from 15 April 2020</p> <p>Mobile: 0499 043 719</p> <p>Email: phillip.casey@banana.qld.gov.au</p>	<p>Development Services – Planning & Environment includes Planning, Plumbing, Building, Animal Control, Cemeteries, Funerals, Compliance Enforcement; Local Disaster Management Group, State Emergency Service, Human Resources, Learning & Development, Work Health & Safety.</p>
	<p>DIVISION 4 - CR COL SEMPLE Appointed DEPUTY MAYOR 15 April 2020</p> <p>Mobile: 0437 740 189</p> <p>Email: colin.semple@banana.qld.gov.au</p>	<p>Infrastructure (including Roads, Streets, Drainage, Parks, Recreation, Reserves, Contract/Private Works, Quality Assurance, Quarries, Operational Works, Street Lighting, Design, Survey), Airports, Land Protection, Wash Down facilities, Saleyards, Clearance Dip (Taroom).</p>
	<p>DIVISION 5 – CR BROOKE LEO</p> <p>Mobile: 0438 110 325</p> <p>Email: brooke.leo@banana.qld.gov.au</p>	<p><u>11 April 2016 to 14 April 2020</u> Finance, Information Technology, Purchasing/Stores, Rates, Asset Management, GIS, Tourism/Promotion, Arts/Culture, Insurance.</p> <p><u>15 April 2020 to current</u> Corporate & Community includes Finance, Information Technology, Purchasing/Stores, Rates, Asset Management, GIS, Tourism /Promotion, Arts, Culture, Governance & Risk.</p>
	<p>DIVISION 6 – CR TERRI BOYCE</p> <p>Mobile: 0427 283 202</p> <p>Email: terri.boyce@banana.qld.gov.au</p>	<p><u>14 March 2017 to 14 April 2020</u> Libraries, CRC, HACC, Customer Service, Records Management, Halls (excluding Biloela Civic Centre), Community Development, Community Engagement, Community Consultation, Sister Cities</p> <p><u>15 April 2020 to current</u> Water, Sewerage, Public Swimming Pools, Trade Waste, Solid Waste, Land Tenure & Land Development, Public Conveniences, Native Title & HACC.</p>

Councillor Representation on Committees

Advisory Committees

Committee / Group	Council Department	Councillor/s
Banana Shire Community Resource Centre Advisory Committee	Corporate & Community Services	Pender - current Boyce - until 15 April 2020
Economic Development Advisory Committee	Executive Services	Mayor - current Leo - current Boyce - current Casey - current
RADF - Regional Arts Development Fund	Corporate & Community Services	Leo - current Boyce - current

Council has approved by resolution that Councillors, other committee members, employees and other persons may take part by teleconferencing at all Advisory Committee meetings.

Statutory Committees

Committee / Group	Council Department	Councillor/s
BSC Local Disaster Management Group	Infrastructure Services <i>Disaster Management Act 2003 Section 29</i>	Mayor - current Casey - current Leo - until 15 April 2020 Middleton - until 15 April 2020
Banana Shire Council Audit Committee	Executive Services <i>Local Government Act 2009 Section 105</i>	Leo (Chairperson) - current Boyce - current

Council Portfolio Briefings / Working Groups / Workshops

Committee / Group	Council Department	Councillor/s
Banana Shire Aerodromes Working Group	Infrastructure Services	Semple - current Ramsey - current Brennan - until 15 April 2020
BS Tourism & Events Working Group	Community	Leo - current Boyce - current Casey - current Mayor – until 15 April 2020
Callide Dam Recreation Area Working Group	Infrastructure Services	Mayor - current Casey - current

		Ramsey - current Pender - current Brennan - until 15 April 2020 Middleton - until 15 April 2020 Snell - until 15 April 2020
Gladstone Area Water Board Working Group	Executive Services	Mayor - current Boyce - current Snell - until 15 April 2020
HACC – Home and Community Care (Taroom)	Corporate & Community Services	Boyce - current
Native Title & Cultural Heritage Representative	Corporate & Community Services	Boyce - current Snell - until 15 April 2020
Road Safety Management Reference Group	Infrastructure Services	Semple - current Ramsey - current Brennan - until 15 April 2020
Wulli Wulli ILUA (5 Council representatives required on the Committees and must include the Mayor & CEO (or their delegate))	Corporate & Community Services	Mayor (or delegate) - current Semple - current Boyce - current ****CEO (or delegate) MGR Relevant Director

Where not a member, the Mayor is invited to all advisory committee meetings & Council working group meetings.

Community & Other Organisations Committees

COMMITTEE / ASSOCIATION / GROUP	FACILITATOR / PATRON / INSTIGATOR / CONTROLLING BODY	COUNCILLOR/s
Baralaba Landcare	Dept of Environment & Science	Semple - current
Banana Shire Art Gallery Assn Inc	Community	Leo - current Pender - current
Banana Shire Community Arts Assn	Community	Leo - current Pender - current
Bowen Basin Regional Road & Transport Group	Infrastructure	Mayor - current Crs Semple and/or Ramsey - current Brennan - until 15 April 2020
Callide Valley Water Supply Scheme Customer Committee	Dept of Natural Resources, Mines & Energy	Boyce - current Pender - current Snell - Until 15 April 2020

COMMITTEE / ASSOCIATION / GROUP	FACILITATOR / PATRON / INSTIGATOR / CONTROLLING BODY	COUNCILLOR/s
Capricorn Pest Management Group	Capricorn Pest Management Group	Semple - current Ramsey - current Brennan - until 15 April 2020
Central Queensland Regional Planning Committee	Dept of State Development, Manufacturing, Infrastructure & Planning	Mayor - current Casey - current Brennan - until 15 April 2020
CQ Regional Organisation of Councils	Livingstone Shire Council	Mayor - current Semple - current Middleton - until 15 April 2020
Dawson Catchment Co-ordinating Association Inc	Dept of Natural Resources, Mines & Energy	Boyce - current Semple - until 15 April 2020
Dawson Valley Water Supply Customer Committee	Dept of Natural Resources, Mines & Energy	Boyce - current Snell - until 15 April 2020
Dee River Restoration Committee (a sub-committee of the Wowan/Dululu Landcare Group)	Wowan/Dululu Landcare Group	Mayor - current Semple - current
Don River, Dee River & Alma Creek Advisory Committee	Dept of Natural Resources, Mines & Energy	Mayor - current Semple - current
Drive Inland Promotions Association	Drive Inland Promotions Committee	Leo - current
Dululu/Wowan Landcare	Dept of Environment & Science	Semple - current
LECC Jambin/Goovigen	BSC Local Disaster Management Group	Ramsey - current Semple - until 15 April 2020 <i>(Appointment of councillors to LECC groups is not a council appointment)</i>
LECC Moura/Banana	BSC Local Disaster Management Group	Leo - current <i>Appointment of councillors to LECC groups is not a council appointment.</i>
LECC Theodore/Cracow	BSC Local Disaster Management Group	Boyce - current <i>Appointment of councillors to LECC groups is not a council appointment.</i>
LECC Taroom	BSC Local Disaster Management Group	Boyce - current <i>Appointment of councillors to LECC groups is not a council appointment.</i>

COMMITTEE / ASSOCIATION / GROUP	FACILITATOR / PATRON / INSTIGATOR / CONTROLLING BODY	COUNCILLOR/s
LECC Wowan/Dululu	BSC Local Disaster Management Group	Sample - current <i>Appointment of councillors to LECC groups is not a council appointment.</i>
LECC Baralaba/Rannes	BSC Local Disaster Management Group	Sample - current <i>Appointment of councillors to LECC groups is not a council appointment.</i>
Magavalis Sports Club Committee	Community	Ramsey - current
Recovery Sub Group - Economic	BSC Local Disaster Management Group	Leo - current Casey - current
Recovery Sub Group – Environmental	BSC Local Disaster Management Group	Casey - current Brennan - until 15 April 2020
Recovery Sub Group – Human Social	BSC Local Disaster Management Group	Pender - current Boyce - until 15 April 2020
Recovery Sub Group – Infrastructure	BSC Local Disaster Management Group	Sample - current
Taroom Landcare	Dept of Environment & Science	Boyce - current
Taroom Showgrounds Improvement Committee	Taroom Show Society	Boyce - current

Councillors' Remuneration and Superannuation

Local Government Regulation 2012 Section 186 (a)

Remuneration levels for Mayors and Councillors are determined by the Local Government Remuneration Tribunal. Council is obliged to pay according to the remuneration schedule prepared and published by this Tribunal. (*Local Government Regulation 2012 Section 247 - Remuneration payable to councillor*)

Banana Shire is a Category 3 Council.

Councillors' remuneration for the financial year was based on the schedule below -

Position	% of MLA Rate	Remuneration Rate (This rate applied as from 01/07/2019)
Mayor	65	\$106,099
Deputy Mayor	37.5	\$61,211
Councillor	32.5	\$53,049

Council contributes Superannuation on behalf of all Councillors (*Local Government Act 2009 Section 226*).

The remuneration as listed was paid to Councillors during 2019/20:

Councillor	Remuneration	Superannuation	Total
PJ Brennan	\$43,209	\$5,183	\$48,392
NG Ferrier	\$106,046	\$12,721	\$118,767
B Leo	\$53,022	\$6,360	\$59,382
W Middleton	\$50,081	\$6,007	\$56,088
CG Semple	\$54,502	\$6,538	\$61,040
RG Snell	\$43,209	\$5,183	\$48,392
TS Boyce	\$53,022	\$6,360	\$59,382
PJ Casey	\$9,618	\$1,154	\$10,772
JF Pender	\$9,618	\$1,154	\$10,772
JC Ramsey	\$9,618	\$913	\$10,531

Councillors' Expenses Reimbursement

Copy of Councillor Expenses Reimbursement Resolutions

Local Government Regulation 2012 Section 186 (1) (b)

No resolutions were made during the year to adopt or amend the Expenses Reimbursement Policy.

Councillor Expenses Incurred and Facilities Provided

Local Government Regulation 2012 Section 186 (1) (b)

The following expenses were incurred and facilities provided to each Councillor under Council's Reimbursement Expenses Policy.

Reimbursements direct to Councillors

Councillor	Internet Allowance	Mobile Phone Allowance	Incidental Allowance	Travel Expenses	Out of Pocket Expenses	Insurance Claim Excess	TOTAL
T Boyce	300.00	300.00					600.00
PJ Brennan	250.00	250.00		1,309.00			1,809.00
NG Ferrier	300.00						300.00
B Leo	300.00	300.00		3,438.08			4,038.08
W Middleton	250.00	250.00					500.00
C Semple	300.00	300.00		3,208.92			3,808.92
D Snell	250.00	250.00					500.00
J Ramsey	50.00	50.00		479.40			579.40
J Pender	50.00	50.00					100.00
P Casey	50.00	50.00		221.00			321.00
TOTAL	2,100.00	1,800.00		8,656.40			12,556.40

Facilities provided to Councillors (additional to Remuneration and Expenses Reimbursed)

Councillor	Facilities Provided
T Boyce	Vehicle (for Council use only)
	Accommodation (in Biloela for meetings)
	Tablet computer
PJ Brennan (In term until 14 April 2020)	Tablet computer
P Casey	Tablet computer
NG Ferrier	Office at Administration Centre
	Vehicle (for Council use only)
	Mobile phone
	Tablet computer
	Mayoral corporate credit card
B Leo	Tablet computer
W Middleton (In term until 14 April 2020)	Tablet computer
J Pender	Tablet computer
J Ramsey	Tablet computer
C Semple	Tablet computer
D Snell (In term until 14 April 2020)	Tablet computer



Councillors Meeting Attendance

Local Government Regulation 2012 Section 186 (c)

The following Local Government meetings were attended by Councillors.

Councillor	Ordinary Meetings	Special Meetings	Committee Meetings	Council Workshops
T Boyce	12	2	4	14
PJ Brennan	9	1	5	10
NG Ferrier	12	2	13	14
B Leo	12	2	11	14
W Middleton	8	1	3	10
C Semple	12	2	14	14
D Snell	9	1	0	9
P Casey	3	1	7	4
J Pender	3	1	3	4
J Ramsey	3	1	1	4

Overseas Travel – Councillors

Local Government Regulation 2012 Section 188 (1)

There was no overseas travel made by a Councillor in an official capacity during the financial year.

Conduct and Performance of Councillors

A) *Local Government Act 2009 Chapter 5A*
Local Government Regulation 2012 Section 186

I) *Local Government Regulation 2012 Section 186(d)*

Unsuitable Meeting Conduct	Local Government Regulation 2012 Section 186 (d) (i)	Orders made under section 150 I (2) of the <i>Local Government Act 2009</i> .	Nil
Inappropriate Conduct	Local Government Regulation 2012 Section 186 (d) (ii)	Orders made under section 150 AH(i) of the <i>Local Government Act 2009</i> .	Nil
Misconduct	Local Government Regulation 2012 Section 186 (d) (iii)	Number of decisions, orders, recommendations made under 5150 AR (i) of the <i>Local Government Act 2009</i> .	Nil

II) *Local Government Regulation 2012 Section 186 (e)*

	(e) (i)	(e) (ii)	(e) (iii)
	The name of each Councillor for whom a decision, order or recommendation mentioned in paragraph (d) was made.	A description of the unsuitable meeting conduct, inappropriate conduct or misconduct engaged in by each Councillor.	A summary of the decision, order or recommendation made for each Councillor.
	Nil	Nil	Nil

B) *Local Government Regulation 2012 Section 186 (f)*

The number of each of the following during the financial year.

	Details	Number
S186(f)(i)	Complaints referred to the assessor under Section 150 P9(2)(a) of the Act by Local Government entities for the Local Government.	Nil
S186(f)(ii)	Matters, mentioned in Section 150P(3) of the Act, notified to the Act, notified to the Crime and Corruption Commission.	Nil
S186(f)(iii)	Notices given under Section 150R(2) of the Act.	Nil
S186(f)(iv)	Notices given under Section 150S(2)(a) of the Act.	Nil
S186(f)(v)	Notices given under Section 150W (a)(b)(d) of the Act.	Nil

S186(f)(vi)	Referred notices accompanied by a recommendation mentioned in Section 150 AC (3) (a) of the Act.	Nil
S186(f)(vii)	Occasions in formation was given under Section 150AF (4)(a) of the Act.	Nil
S186(f)(viii)	Occasions the Local Government asked another entity to investigate under Chapter 5A, Part 3, Division 5 of the Act for the Local Government, the suspected inappropriate conduct of a Councillor.	Nil
S186(f)(ix)	Applications heard by the conduct tribunal about the alleged misconduct of a Councillor.	Nil



Administrative Action Complaints

Administrative Action Complaints Commitment to Dealing Fairly

Local Government Regulation 2012 Section 187 (1) (a)

Banana Shire Council intends to provide a level of customer service that does not attract complaints, but acknowledges the right of persons to provide feedback, both positive and negative, on its services and/or to lodge a complaint about a decision or other action it takes.

Objectives

In regards to complaints, Council has the following Objectives:

- To manage and resolve complaints about administrative actions of Council in a process that covers all administrative action complaints made to Council;
- To quickly and efficiently respond to complaints in a fair and objective way;
- To include the criteria considered when assessing whether to investigate a complaint;
- To inform an affected person of Council's decision about the complaint and the reasons for the decision, unless the complaint was made anonymously; and
- To enhance the community's confidence in the complaints process and of the reputation of the Council as being accountable and transparent.

Principles

When addressing complaints, Council is committed to the following principles:

Fairness and Objectivity

All complaints received by Council are considered on their merits and addressed in an equitable and unbiased manner whilst observing the principles of natural justice.

Accessibility

The Complaints Management Policy and Procedures are easy to access and can be understood by all people, including those with special needs.

Visibility

Information about lodging a complaint or feedback, and the complaints management process, is publicised to the Shire community.

Confidentiality

All complaints/feedback are treated with relevant level of confidentiality.

Client Focus

Receipt of each complaint/feedback is acknowledged in accordance with Council's Customer Service Policy at that time, and customers are treated courteously and kept informed of progress with their complaint or the outcome of their feedback.

Integration into Business Improvement Processes

The outcomes under the Administrative Action Complaints Management Process are analysed and Council's systems, policies and procedures amended if improvements are identified as contributing to business effectiveness.

Openness and Accountability

Council believes in openness and accountability so that the process for reporting on the actions and decisions of Council is clearly established, including the outcome of investigations under this Administrative Action Complaints Management Process.

Natural Justice

The Administrative Action Complaints Management Process complies with the principles of natural justice so that all parties directly affected by the complaint have an opportunity to present their views and the process is conducted without bias.

Courtesy to Council Officers

Procedures are in place to protect officers from the small percentage of customers who may display an unacceptable level of rudeness or aggression.

Reprisal

Complainants will not suffer any reprisal from Council or its Officers for making a complaint.

Commitment

Council commits to:

- A complaints process that is easy to understand and is readily accessible to all;
- A structured process for complaints management to ensure anyone who is dissatisfied about a decision or other action of Council, a Council Officer or a Councillor can easily and simply lodge a complaint;
- An increase in awareness of the complaints process for Council's staff and the community;
- The fair, efficient and consistent treatment of complaints about decisions and other administrative actions of Council;
- Providing complainants with information on the complaints process and, if necessary, assistance to make their complaint;
- Enhancement of the community's confidence in the complaints process and of the reputation of Council as being accountable and transparent;
- Identifying and allocating the management resources needed for an effective Administrative Action Complaints Process;
- The training of officers to deal with complaints and to record and analyse complaints data by building the capacity of staff to effectively manage complaints in an environment of continuous improvement;
- Training Council officers on Good Decision Making in Government;
- Council Officers receiving complaints in a professional manner;

- Detection and rectification, where appropriate, of administrative errors;
- Identification of areas for improvement in Council's administrative practices;
- Welcoming valid feedback as an opportunity for improvement of Council's administrative practices;
- Responding to complaints as quickly as possible and in accordance with the timeframes set out in the complaints procedure;
- Monitoring complaints with a view to continuous improvement of Council's business processes; and
- Providing information to affected people as to their statutory rights of review if they are not satisfied with the outcome of the Administrative Action Complaints Management Process.

Administrative Action Complaints Implementation and Assessment

Local Government Regulation 2012 Section 187 (1) (b)

Council adopted its Complaint Management Policy by Council resolution 29 March 2006 (Minute Ref 31041). It was reviewed and amended on 24 February 2010 (Minute Ref OM000852), 29 October 2013 (Minute Ref OM002550) and 23 November 2016 (Minute Ref OM003620).

This policy can be viewed at Council's Administration Centre, 62 Valentine Plains Road, Biloela or on Council's website.

The Chief Executive Officer is authorised to appoint a Complaints Management Officer to deal with each complaint received. All complaints are dealt with in accordance with the policy.

Council has dealt with all complaints received in a timely and effective manner.

Administrative Action Complaints Statistics

Local Government Regulation 2012 Section 187 (2) (a) (i) to (iii) & 187 (2) (b)

(a)(i) Number of Administrative Action Complaints made	(a)(ii) Number of Administrative Action Complaints resolved	(a)(iii) Number of Administrative Action Complaints not resolved	(b) Number of Administrative Action Complaints in (a) (iii) made in a previous year and not resolved
4	4	0	0

Grants to community organisations

Local Government Regulation 2012 Section 189 (a)

Summary of Grants to Community Organisations

Local Government Regulation 194-195 & Community Grants Policy

Account Number	Name	Amount	Notes
3190-2120-0001	Community Development – Grants to Community Organisations	\$84,837.42	
3190-2120-0002	Community Development – In Kind Assistance	\$3,423.76	
3450-2380-0000	Regional Arts Development Fund – Grants to locals in 2019/20 Financial Year.	\$24,290	This figure includes approved grants from the 2018/19 and 2019/20 RADF program as this operates September-September and any open RADF projects.
	TOTAL	\$112,551.18	

Councillors' discretionary funds

Local Government Regulation 2012 Section 189 (b) (i) & (ii)

Local Government Act 2009 Section 109 Local Government Regulation 2012 Section 202

To date, Council has not allocated Discretionary Funds to Councillors; consequently no Councillors' Discretionary Funds were expended during this year.



Mayor's Message

Banana Shire enjoys a diverse economic base.

Coal and gold mining, coal seam gas extraction, power generation, ammonium nitrate production, meat processing combined with beef cattle production, grain cropping and a number of smaller niche crops, including herbs, provides this diversity.

This protects us, to some degree, from major slumps in individual industries.

While pockets of the Shire enjoyed heavy rain in February most of the Shire continues to suffer from an extended dry period which has had a negative impact on the rural sector, which then flows through to the local communities. The emergence of the world-wide pandemic, COVID-19, also hit our communities hard.

In Banana Shire we were extremely fortunate to avoid the virus infecting local residents. This was due largely to local residents adhering to the social distancing and personal hygiene requirements as issued by the Federal and State Health authorities and the travel and business restrictions implemented by the government. Everybody needs to be congratulated on making these major changes to their lifestyle and keeping our communities safe. Sadly, the restrictions took a heavy toll on many businesses and for some it will take years to recover. Unfortunately, these were the sacrifices we as a community had to make.

The impact the drought and COVID-19 have had on ratepayers weighed heavily on Councillors and Council staff during its budget deliberations. We were all mindful to ensure we limited the impact on the community when setting our rates and rolling out our service delivery programs. Council was able to limit the rate increase for the 2020/21 year to less than 1%.

Council also took the unprecedented step to extended our rate discount period and waive interest charged on overdue rates during the first half of 2020. This was seen as a necessity to allow ratepayers impacted by COVID-19 restrictions an extended period to pay off their rates without incurring additional financial charges.

It has certainly been a baptism of fire for the new Council that was elected in March 2020 and we were fortunate to have a mix of experienced elected representatives working together with our new Councillors during this difficult exercise.

Banana Shire is entering into an interesting phase with a number of solar and wind farm projects slated for development along with a few manufacturing companies looking to set up base within our communities.

These will only add to the diversity of our economy and trigger minor growth within some of our towns.

Cr Nev Ferrier
MAYOR

Councillors Year In Review



DEPUTY MAYOR COLIN SEMPLE

The last year was unprecedented due to the outbreak of the COVID- 19 virus which had a huge impact on everyday life and a negative financial impact on Australia. Banana Shire has been fortunate in having no cases recorded, hopefully this remains the case and business and industry can continue uninterrupted.

Council elections were held in March with three new councillors declared.

The last year has also been challenging due to the severe drought with many locals declaring it the worst in living memory.

Banana Shire Council was fortunate to secure drought funding from the Commonwealth Government and Works for Queensland funding from the Queensland Government which enabled projects to be undertaken which otherwise would not have been possible.

With the advent of COVID-19 both State and Federal Governments are looking to stimulate the economy and further stimulus packages have been announced. Some major projects which have been completed in Division Four in the last financial year are –

- River bank stabilisation on the Dawson River at Baralaba
- Resurfacing of the Baralaba netball courts
- Replacement of Pocket Creek Bridge in Wowan
- Deck repairs to the bridge on the Goovigen Connection Road
- New Taylex septic system at the Wowan RSL Hall
- Repairs to the Goovigen Hall
- A new toilet block in Opportunity Park at Banana
- Funds allocated to the Jambin Campdraft Committee to upgrade their facilities
- Upgrades to water supplies in Dululu, Wowan and Goovigen
- Improvements to transfer stations in Dululu, Wowan, Goovigen and Baralaba

Maintenance of the road system has been a challenge with a lack of rain causing the gravel to deteriorate quickly and the heavy falls in January and February causing major damage. The effect of this has been our routine maintenance is behind schedule and many roads are not to the standard expected.



CR JOHN RAMSEY

As Division 1 Councillor my portfolio is Roads and Infrastructure.

I have been appointed to the –

- Banana Shire Aerodromes Working Group
- Callide Dam Recreation Area Working Group
- Road Safety Management Reference Group
- Bowen Basin Regional Roads & Transport Group
- Magavalis Sports Club Committee
- Biloela Cemetery Advisory Committee

Some small but notable accomplishments have been achieved: -

- A bore has been set up at the Magavalis Sports Complex to maintain the grounds at and around the cemetery and sports complex
- Melton Park, after being vandalised, is undergoing a facelift which included ideas and suggestions from the general public.

Having completed LG online courses I have gained more knowledge about councillor requirements and initiatives. This is continual.

My aspirations are to work with Council and local enterprise groups to soften the look of the Biloela town area (the Hub of the Banana Shire). By using topical art work (such as the painting of cockatoos around town) and facilitating the planting of trees which produce shade and beauty we can beautify our town. I will continue to explore options to build a water park for families to enjoy.

The Shire had a high rainfall period in January-February contributing to a major deterioration of the roads (mainly gravel). Whilst not coming under the banner of “a natural disaster” to make use of State Government funding, Council has continued to maintain roads in a reasonable condition with the limited available funds.

I thank sincerely all community members and our local Council workers who contribute to making our town enticing. Being in contact with the previous Division 1 Councillor, I have learned some of the more intricate workings of the services provided by Council, especially in the area of water.

My experience as a Councillor thus far has been very interesting and fulfilling, attending to those things which matter most to the people in our shire.



CR JUDY PENDER

I was elected to Council on 28 March 2020 in the middle of the COVID-19 pandemic.

I have been able to address some important issues which needed immediate attention.

The Banana Shire Arts Association House on the corner of Hospital Road and Prairie Street was in a financial mess and there had been no reporting done for 13 years. I was able to form a new committee with new members on the management committee with new ideas and a number of new members and other clubs and groups wanting to use the house. From that the Community Garden has been formed and will be part of the Banana Shire Arts Association House grounds.

Lately I have been helping small business owners struggling from the effects of COVID-19 on their businesses, and trying to survive and not lose everything they have worked for. I am glad I have the experience of owning my own business and I understand how tough it can be on your mental state. I have attended all sorts of meetings in my Community Service Portfolio, which I really enjoy and have learnt a lot from these great volunteers who work so hard in our community to make a difference.



CR PHILLIP CASEY

I was elected as a Councillor at the March 2020 local government elections. Faced with COVID-19, difficult budget decisions and day to day communications with residents. It has been a very busy and rewarding time. Council is well supported by excellent people in our directors, managers and employees. I have been extremely fortunate to have known some of the personnel in Council for a number of years. These people have always demonstrated a steadfast commitment to Council and to performing their jobs to the best of their ability. As residents you want the best from your

elected representatives, however without the support of good people backing our decisions we would not succeed.

I have taken up the portfolios of Planning, Plumbing, Building, Animal Control, Cemeteries, Funerals, Compliance Enforcement, Local Disaster Management Group (Deputy Chair), State Emergency Service, Human Resources, Learning & Development, Work Health & Safety. I have also requested to be involved in Economic Development, Native Title and Cultural Heritage.

To date I am enjoying the role of Councillor and will make every effort to be available to all residents. The most pleasing aspect of the job is the formation of the Economic Development Advisory Committee and commencing the development of the long term Economic Development Strategy, building on "Banana Shire – Shire of Opportunity".



CR BROOKE LEO

2019/2020 year saw the end of my first term in Council and the start of my second term.

My focus continues to be around strategies and vision which encourages growth in our towns and delivers improved services and facilities to our communities in an efficient way. There is no reason why our communities should be decreasing in population. Our places provide us with a lifestyle to be envious of and investment in growing our towns through residential, business and industrial investment needs to be realised. Of course a large part of the challenge we have is that many of our Shire workforce lives out of the Shire – something I will continue to try and change on a number of levels.

I make sure I stay in touch with my community as much as possible – always ensuring I do my best to reflect their ideas. I do not engage or respond to Facebook banter in my role as Councillor – the reality is that I would by and large only reach the trolls. Instead, I sit on many local committees and make myself available for face-to-face meetings as much as I can.

The 19/20 year saw visitors flocking to our community – many as a result of Council's and community efforts in tourism marketing. I worked with the Tourism group to put together the Moura Visitor's Guide which seems to be a great asset and is spread far and wide both in print and digitally. Rotary Park numbers are very good (a joint project between Council and Chamber) and this has helped local businesses and keeps the town busy.

I've continued to work with the community hospital group to advocate for the extension to our facility. This has been done on Federal, State and Local levels and will not stop until we are successful. I'm assisting with the process to explore opportunities to increase the number of units at the community-owned retirement village and working on a new museum, library and office complex in the railway reserve. The big vision is to develop that precinct with community input into a useable, appealing space. I hope that won't be too far away.

There is much to do and still room for improvement in the way Council delivers services. Part of the challenge of running this 'business' is trying to balance so many different community priorities but I believe there is change in Council and it will be an exciting term this next four years. Three new Councillors, a new CEO and new Directors seem to be bringing about change in a number of ways which will hopefully be beneficial to all of us in the long term.



CR TERRI BOYCE

For most of the 2019/20 financial year we experienced a record drought. This had a flow on affect to our local communities, both negative and positive.

While mentally draining for many looking at the skies, the community pulled together to look out for each other and local business continued to be supported.

Anyone selling or carting produce were kept busy with many restricting the amount of clients they could supply fodder to.

Not long after we received some relief rain, we were hit with the Covid-19 restrictions. While the hospitality businesses suffered major loss of income, most other businesses have continued to have normal turnover, and some have actually increased their business due to the locals not travelling away and shopping locally. Wouldn't it be great if the community continued to shop locally and keep our local shops strong? A town is only as good as the people who support the town.

All our towns are working towards increasing the tourism market which supports our local businesses and will allow the towns to grow. To increase this market we need to improve the attractiveness of tourist attractions and improve access to these areas. The presentation of our towns and facilities is essential to improve tourism numbers throughout our regions. Theodore is leading the way, it's not uncommon to see 80-100 caravans staying in Theodore during the cooler months. Travellers tell me, a quiet laid-back lifestyle is the main attraction.

The many local community groups and sporting groups continue to support their respective districts by providing events and opportunities for the community to come together and provide entertainment for the community. I attend many of these events throughout the year. I also try to attend all Theodore Chamber and Taroom District Development Association meetings each month.

The Cracow community is based around the Cracow Gold Mine, which has been bought by Aeris Resources this year. I have met with the new management and they will continue to support the Theodore and Cracow communities. The Cracow tourist caravan park has been extended to cater for an increase in travellers stopping in Cracow. The Cracow Mining Museum is a major attraction for visitors.

Our council staff have kept our towns well presented. Taroom and Theodore towns have had drainage, curb and channelling improvements and extension of concrete footpath networks. Cracow town has had an extension to the caravan park area. Taroom has seen two major projects start in the year and due for completion in 20/21, the Amenities building at the Taroom Pool and Taroom Waste Transfer Station. I'm sure the community will be pleased with a tidy waste transfer station which includes increased recycling capabilities.

Although not all rural roads are perfect, many improvements through gravel sheeting, bitumen resealing and bitumen seals occurred. The cost of improving roads is astronomical and unfortunately there is only so much funding to go around. Our towns have an agricultural base, and we need to ensure people have a reasonable road to travel to town.

I'm looking forward to an improved season and prosperity for our respective districts.



Chief Executive Officer's Report

This is my first report as Banana Shire Council Chief Executive Officer and I would like to start by acknowledging the service and success of outgoing Chief Executive Officer Mr Ray Geraghty, who retired in November of 2019. Ray has handed over an organisation in good financial shape, with a committed and skilled workforce.

I would also like to take this opportunity to thank the elected Council for its support over the last seven months as I settle into this role. Council has a very highly skilled executive in place with Venkata Peteti as Director of Corporate and Community Services, Chris Whitaker as Director Infrastructure Services, Chris Welch as Director of Council Services and Dianne Hone as Human Resources Manager and I thank the executive and other staff for their efforts over the course of the year.

Banana Shire Council has completed some \$28 million worth of capital works over the course of the year and has delivered its services across its broad service profile throughout the course of the year.

Over the last 12 months Council was fortunate to receive \$2,000,000 in drought stimulus funding from the Federal Government and this funded upgrades to a broad range of community assets. Council also received around \$7.4 million dollars in Federal Assistance Grant Funding from the Federal Government which is often overlooked but key untied funding that is essential to the financial sustainability of the shire.

The Queensland State Government has also contributed substantially to funding shire operations over the last 12 months with the renewal of the Works for Queensland as well as the Works for Queensland COVID-19 stimulus funding providing additional resources for the upgrade of community assets. The Queensland Department of Main Roads has also provided Council with significant work over the last twelve months with contracts including RMPC work totalling \$10,067,733. These contracts lock in employment for a number of staff in Council's infrastructure section.

Council's comprehensive income for the year was \$15,140,251 based on a net result of \$69,584.

Council is well placed financially with low debt relative to cash on hand. Council will have to address its operating deficit over the next two years and has strategies in place to do this.

The COVID-19 pandemic has had less of an economic impact on the Banana Shire than other areas in Australia thanks to strong performance by our key resource and agricultural based industries. I acknowledge the effort and measures companies such as Anglo, Batchfire, Teys Brothers and CS Energy for the effort each company has put into maintaining operations and employment.

Tom Upton
CHIEF EXECUTIVE OFFICER

Senior Management

Employees Remuneration Packages

Local Government Act 2009 Section 201

Number of remuneration packages payable to senior management - 4

Number of employees in senior management who are being paid within each band of remuneration.

Package Range	Number
\$100,000 to \$199,999	3
\$200,000 to \$299,999	1

*(The **senior management**, of a local government, consists of the chief executive officer and all senior executive employees of the local government.*

*A **senior executive employee**, of a local government, is an employee of the local government—*

(a) who reports directly to the chief executive officer; and

(b) whose position ordinarily would be considered to be a senior position in the local government's corporate structure)

Overseas Travel – Employees

Local Government Regulation 2012 Section 188

No overseas travel was undertaken by local government employees in an official capacity during the financial year.

Corporate Planning

Assessment of implementation of 5 Year Corporate Plan and Operational Plan

Local Government Regulation 2012 Section 190 (1) (a)

The 2014-2019 Corporate Plan was reviewed, amended and adopted in November 2016 to take effect from 1 July 2017 to 30 June 2019. The Corporate Plan was developed to reflect Council's strategic direction and vision for the future and also the requirements of the *Local Government Act 2009* and the *Local Government Regulation 2012*.

The 2014-2019 Corporate Plan was again reviewed in April 2018 following advice from the Local Government Association of Queensland that the Corporate Plan be aligned with Local Government Elections.

The 2014-2019 Corporate Plan was amended and renamed to the 2016-2021 Corporate Plan and adopted on 28 April 2018 for Banana Shire Council for the five year period 2016/2021 (1 July 2016 to 30 June 2021).

Council's Annual Operational Plan and Budget for 2019/20 were prepared to be consistent with the 2016-21 Corporate Plan.

An Operational Statement, Balance Sheet and Cash Flow, including a percentage comparison of budget with actual is presented to, and considered by, Council each month.

A comprehensive review of progress in implementing the Operational Plan is presented to, and considered by, Council each quarter.

Detailed reports and assessment on the status of the various functions of Council are included in the following pages of this Annual Report.

A new Corporate Plan for 2021-2026 is currently being developed.



Council's Operations and Performance

Local Government Regulation 2012 Section 190 (1) (b)

Other Issues Relevant to Making an Informed Assessment

The social impacts of the drought in particular continue to impact the rural community and consequently Council's operations and budget.

COVID-19 has had both a direct and indirect impact on the Shire from March through to June of this year. Direct impacts of forced business closures during lockdowns have been felt by many hospitality businesses, particularly hotels and cafes.

Indirectly the economic slowdown that has accompanied the pandemic has been reflected in lower resource prices, particularly for gas and coal.

Resource companies continued operations throughout the COVID-19 lockdowns limiting the direct impact of the pandemic to around 20% of Council's ratepayers.

Exploration for coal and gas throughout the shire has also continued during the year.

Government subsidy and grants for infrastructure development continue at relatively consistent levels, whilst it remains difficult to obtain contributions from resource companies with COVID-19 stimulus important to the budget.

Innovative funding programs, such as the Queensland Government 'Works 4 Queensland Program' has however, enabled Council to fast track a number of projects throughout the shire.

Council continues to consider and respond to any new funding opportunities where appropriate and affordable.

The attraction and retention of staff continues to be a challenge to Council as it is still difficult to attract staff to rural and regional areas.

Corporate Plan – Key Strategies

A review of the 2014-2019 Corporate Plan was conducted in November 2016 which resulted in an updated Corporate Plan being adopted to take effect from 1 July 2017 to 30 June 2019. The 2014-19 Corporate Plan was again reviewed in April 2018, resulting in it being amended and renamed the 2016-2021 Corporate Plan, which was adopted on 28 April 2018 for Banana Shire Council for the five-year period 2016-2021 (1 July 2016 to 30 June 2021).

A new Corporate Plan for 2021-2026 is currently being developed.

Following are the Key Strategies from the 2016-2021 Corporate Plan.

Key Strategies

1. Governance

1.1. Strategic Direction

To ensure Council demonstrates leadership and is accountable to internal and external key stakeholders, including the community through transparent and inclusive decision making processes and effective service delivery and operations.

- a. Manage Council in a cost effective and efficient manner.
- b. Undertake continuous financial assessment, and increase the financial sustainability focus by being more business orientated, look for opportunities to generate supplementary income and increasing efficiency and use of technology.
- c. Manage debt levels and rate increases.
- d. Review and monitor the costs of service delivery.
- e. Undertake engagement and communication with stakeholders and the community, and strive to improve the relationship between Council and its constituents.
- f. Demonstrate Council's passion for the community and the services it provides through continued or enhanced service delivery.
- g. Undertake continuous improvement of Council's processes and services.
- h. Use technological solutions to provide modern and cost effective service delivery.
- i. Respect and develop staff through training and definition of roles and responsibilities and through the provision of safe, healthy and injury free workplaces and facilities.
- j. Maintain appropriate staffing levels, plant and equipment, and administrative or operative facilities to preserve and improve on the current level of services, functions and activities in line with community needs and good governance practices.
- k. Manage the whole of the local government area through effective and efficient planning and development management.
- l. Operate with probity and integrity while achieving legislative compliance.
- m. Acknowledge that cost shifting from other spheres of government is an increasing issue and make representation in relation to the impacts on the Council and its local service delivery.

- n. Ensure the operations and services of Council are delivered within a safety framework.
- o. Deliver a range of governance support systems and Council services that meet the community's needs and fall within Council's jurisdiction and affordability.

1.2. Performance Indicators:

- a. Meeting the governance requirements of legislation.
- b. Obtaining unqualified financial audits.
- c. Financial management that meets the Government's expectations in relation to the sustainability ratios.
- d. Expenditures are managed within the adopted budget.
- e. Service delivery that reflects Council's standards.
- f. Employee accident/injury levels and staff turnover at an acceptable level.

2. Social Wellbeing

2.1. Strategic Direction

To deliver our shared future and cultural vision, which is encapsulated by the following:-

- a. Develop partnerships and relationships with the community, business and government.
- b. Build relationships with traditional owners and facilitate the resolution of ILUA matters.
- c. Encourage healthy and happy communities through provision, encouragement or support of a range of well-being services and facilities including community resources, arts and culture, recreation and sport, commemorations, communication facilities, festivities and events.
- d. Encourage healthy and balanced communities through effective and efficient planning and development management.
- e. Consider strategies for determining appropriate levels of service and methods of delivering services in the smaller communities and rural areas.
- f. Undertake a lobbying and advocacy role in relation to well-being services that are traditionally provided by the State and Commonwealth Government including, but not limited to, health and education.
- g. Lobby the State and Commonwealth Governments to deliver reliable internet and phone connectivity to support community wellbeing.
- h. Encourage community resilience through information sharing and promotion.
- i. Subject to sustainability and financial resources, maintain and where appropriate improve the current level of services, activities and functions to meet community needs.
- j. Manage disaster management and preparedness by developing community resilience, understanding the flood zone and patterns, the impact on property and the cost to the community and Council.

2.2. Performance Indicators:

- a. Service delivery that reflects Council's standards.
- b. Council has responded to stakeholders within the specified timelines.

3. Environment

3.1 Strategic Direction

To promote and manage the unique natural resources of Banana Shire, ensuring a healthy and sustainable environment where the community's social, physical and economic well-being is enhanced for present and future generations.

- a. Undertake environmental assessments of services to ensure that they meet the legislated performance requirements and can continue to deliver adequate services to the community.
- b. Use technological solutions to moderate impacts on the environment.
- c. Consider environmental sustainability and life-cycle when designing, purchasing, developing, operating and maintaining Council assets and services.
- d. Monitor and report on environmental impacts of Council operations.

3.2. Performance Indicators

- a. Meeting water, sewerage solid waste and recycled waste environment standards.
- b. Meeting the environmental standards for Council construction sites.

4. Economic

4.1. Strategic Direction

Support the retention, expansion and diversification of businesses and industries to provide long term economic sustainability.

- a. Encourage local employment by promoting the benefits and opportunities of the Shire.
- b. Negotiate positive outcomes for development opportunities and actively communicate with potential developers to encourage positive development outcomes.
- c. Monitor, understand and plan for pressure on Council's infrastructure created by existing and new development.
- d. Capitalise on government land availability, natural and other resources to attract industry and visitors to the Shire.
- e. Encourage local development that provides enhanced services to the community.
- f. Consider the long term affordability of services when undertaking economic modelling and planning.

- g. Lobby the State and Commonwealth Governments to deliver reliable internet and phone connectivity to promote fair and equal opportunities for local businesses.
- h. Provide and maintain effective transport infrastructure subject to sustainability and financial resources.
- i. Encourage economic diversity by focussing on tourism and agricultural activities.
- j. Identify options for moving to renewable energy and other innovations that increase the efficiency and reduces the long running cost of Council's operations.
- k. Ensure planning schemes reflect the needs of a rural community and that development processes are applicant / user friendly and result in positive outcomes.
- l. Lobby the State and Commonwealth Governments in relation to securing local water supplies for domestic and industry use, e.g. Nathan Dam and allocations.

4.1.1. Performance Indicators:

- a. Development applications processed within set service standards.
- b. Marketing activities completed within budget and marketing plan.

5. Infrastructure

5.1. Strategic Direction

Plan and deliver effective and efficient infrastructure services.

- a. Manage and develop infrastructure at levels of service which meet community expectations and ensure long term sustainability subject to financial resources.
- b. Focus on essential service delivery especially transport including road, street and bridges network and aerodromes, water and sewerage treatment and supply systems and waste including garbage and water.
- c. Lobby the State and Commonwealth Governments regarding funding programs for relating to local safety issues.
- d. Seek funding to assist delivery of essential infrastructure where the cost places an unrealistic burden on Council and the community.
- e. Place an increased focus on asset management including monitoring and managing the condition of assets, costs of service and service delivery on a regular and continuing basis.
- f. Provide information to the business and community in relation to service levels and service performance.
- g. Undertake risk management of essential service delivery.
- h. Provide and maintain effective transport infrastructure.
- i. Subject to sustainability and financial resources, maintain and where appropriate, improve the current level of services, activities and functions to meet community needs.

5.1.1. Performance Indicators:

- a. Meeting required water and wastewater quality standards.
- b. Responding in accordance with Council's customer charter and service standards.
- c. Achieving the CASA requirements at Council's airports where required.
- d. Managing Council's assets within the levels of service as set out in the asset management plans.
- e. Buildings are maintained at a determined service level.



Corporate Plan – Key Actions

1. Deliver a budget surplus while maintaining realistic service levels.
2. Continuously review the long term financial forecast, asset management plans and service standards.
3. Monitor costs and undertake process improvement.
4. Communicate with the community with a focus on improving the relationship with constituents.
5. Promote the Shire to encourage tourism and investment.
6. Secure sustainable long term water supply for urban communities and rural businesses.
7. Lobby for improved main roads outcomes including heavy vehicle bypasses for Biloela and Taroom, improved intersections and passing bays on main roads.
8. Continue to investigate the use of new technologies to increase efficiencies.
9. Lobby for improved communication connectivity for phones and internet.
10. Lobby for improved medical, education and transport services.
11. Facilitate the implementation of local ILUAs.
12. Monitor the use of air services within the Shire and advocate for continued and suitable scheduling of the flight timetable to suit community needs.
13. Maintain all weather and safe roads as defined in Council's service standards.



Governance

The most recent review of Council's Corporate Plan for the five year period ending on 30 June 2021 was in April 2018. Council's current Corporate Plan has five themes:

- Governance
- Social Well-being
- Environment
- Economic
- Infrastructure

These themes provide a framework for the strategic planning of service delivery for the community over the period covered by the plan.

GOVERNANCE

Under the theme of Governance, Council seeks to ensure that it demonstrates leadership and has the management structure to provide confidence to internal and external stakeholders, including the community, that it has transparent and inclusive decision making processes as well as an effective and responsive service delivery.

Key strategies outlined in the plan include:

- Cost effective and efficient operations
- Review of operations to ensure financial sustainability
- Manage debt and rate increases
- Respect and development of staff
- Ensure probity and integrity underpin all processes and operations
- Effectively manage risk and safety in operations

The key performance indicators for this theme are listed below:

1. Meeting the governance requirements of legislation
2. Financial management that meets the Government's expectations in relation to sustainability ratios
3. Obtaining unqualified audit reports on financial statements
4. Expenditures are managed within the adopted budget
5. Service delivery that reflects Council's standards
6. Employee accident/injury levels and staff turnover at an acceptable level

Council implemented the following priorities in respect to the Governance elements of the Corporate Plan:

1. Review of Policies and Strategies

Council undertook the systemic review of a range of Council policies, procedures and strategies over the course of the year and met the primary key performance indicator of 100% legislative compliance. Policies reviewed over the course of the financial year include:

- Acting CEO Policy
- Meeting Procedures, Standing Orders and Councillor Conduct Policy
- Acceptable Requests Guidelines Policy
- Exit Interview Policy
- Water Restrictions Policy
- Relation Assistance Policy
- Social Club Policy
- Entertainment and Hospitality – Employees Policy
- Mainstream Media Policy
- Procurement Policy
- Revenue 2020/21 Policy
- Debt 2020/21 Policy
- Investment 2020/21 Policy
- Training and Development Policy

The following new policies were developed:

- Salary Packaging Policy
- Community Lease Policy
- Compliance Policy
- Standpipe Reimbursement – Drought Declared Policy

2. Authorised Officers/Position Delegations

Over the course of the last year Council reviewed the power delegated to both staff and authorised officers. Council also reviewed the process for appointment of authorised officers as well as the delegation of powers from Council to the CEO and CEO to staff.

The above review resulted in new instruments of appointments for authorised officers being developed to ensure compliance with legislative requirements. The delegation of powers from the CEO to staff was also reviewed with the instrument of delegation amended to ensure clarity of the powers delegated and the responsibility of the officer receiving the delegation.

3. Complaints Management System

Council reporting and management of complaints over the course of the year. Council has met its principle key performance indicator of 100% legislative compliance and 100% compliance within statutory timeframes. More detail on Complaints Management is provided in the statutory information section of this report.

4. Budget Management

Council did not meet its budget management key performance indicator of expenditure being within the range of 5% of budget. Significant additional work was secured over the course of the year and the budget was amended to reflect this. Overall however the net result was lower than anticipated at budget.

5. Corporate Plan, Operational Plan and Annual Audit

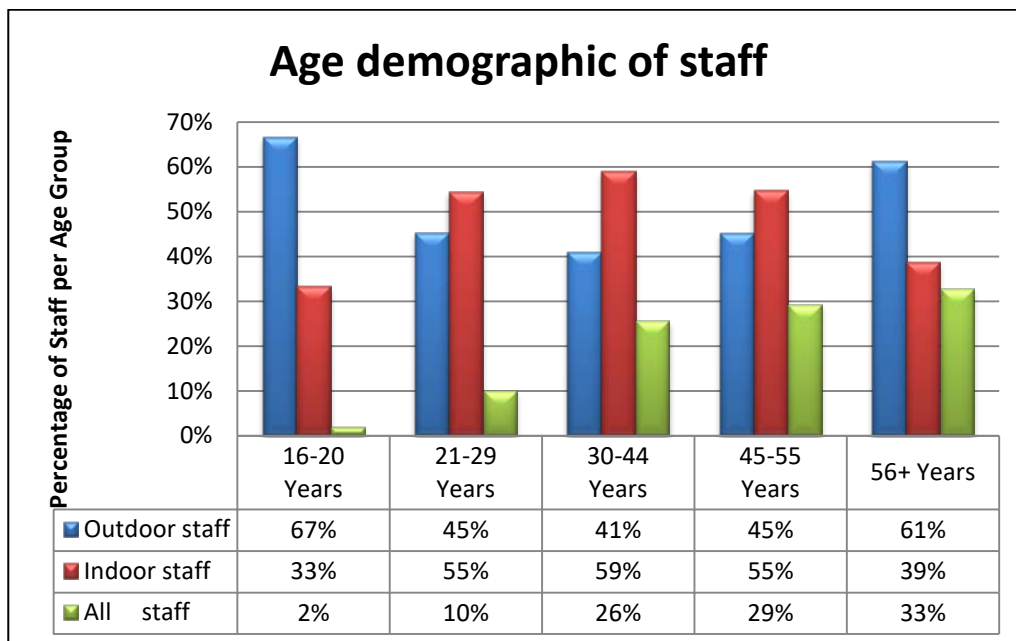
Council achieved its key performance indicators in respect to each of the above with all documents compliant with statutory obligation.



Human Resources Management

At the end of the financial year, Banana Shire Council's workforce consisted of 332 employees with 42 positions vacant. Our workforce profile indicates relatively even numbers between our indoor and outdoor workforce.

It is clear that Council has similar challenges to others when it comes to managing an ageing workforce - an issue facing all sectors of employment. Our data below shows the following status at the end of the financial year:



The ageing workforce will be a challenge for Council to manage, including managing transition to retirement, fitness for role, and social and economic challenges for our workforce. These are challenges that will need to be considered in workforce planning, job skills required, and the changing nature of work in respect of technology and the modern workplace.

Council's current Certified Agreement has the nominal expiry date of 30 June 2021 and therefore it is expected that midway through the coming financial year Council will again enter into enterprise negotiations with unions.

Based on feedback from the workplace, this year Council made a decision to reduce performance reviews from bi-annually to annually. The final bi-annual Performance Discussions were held in November 2019. A training package to be delivered in-house for Supervisors will be developed for roll-out in the new financial year.

During the final performance discussion, Council captured the "training needs assessment" (TNA) for each staff member. This process assists us to prepare our budget for the future financial year and allows us to plan mandatory learning and development needs, professional development and overall training needs related to job roles and individual employees.

Leave accruals continued to be monitored and proactively managed on an ongoing basis. These included annual leave, long service leave, rostered days off (RDOs) and time in lieu balances.

Workforce Statistics

The following tables provide a breakdown of the composition of Council's workforce and the full time equivalent number of employees in each Department as at 30 June 2020.

Employment Status	Male	Female	Total
Full Time	175	71	246
Part Time	1	26	27
Fixed Term	6	17	23
Casual	3	22	25
Apprentice	4	0	4
Trainee	4	3	7
TOTAL	193	139	332

Unfilled Vacancies	42
--------------------	----

Department	Full Time Equivalent
Executive Services	14.65
Corporate & Community Services	57.15
Council Services	69.85
Infrastructure Services	131.22
TOTAL	272.87

Learning and Development

Mandatory training

Completion of mandatory training by Banana Shire Council employees helps maintain a safe and healthy working environment and supports Council in meeting its obligations under Queensland's Work Health and Safety Act 2011.

All Banana Shire Council employees must complete the core mandatory training modules, with additional training requirements for specific staff, dependent on their occupation or responsibilities within their workplace.

Training of employees in the operation of plant / equipment within the Council fleet is provided by a trainer and assessor from a Registered Training Organisation. The employee when assessed as being competent is issued with a nationally Accredited Civil Construction competency.

Any employee who is a current Plant Operator within the Council undertakes a verification of competency every three years. This VOC consists of the theory component obtained from the accredited training packages purchased by Council. These employees are then assessed on location by demonstrating the operation of the plant / equipment. Coordinators with the Enterprise Trainer and Assessor Skill set perform these assessments.

Regular training provides continuous improvement and allows Council Supervisors to keep well-informed of legislative responsibilities and changes.

During the March – June 2020 period, a significant proportion of mandatory training was not able to be delivered due to COVID-19. This training is being scheduled in the first five months of the new financial year.

Apprenticeships / traineeships / cadets and work experience

Banana Shire Council was successful in obtaining two Traineeships with the State Government's First Start Funding as part of the Skilling Queenslanders for Work initiative who are completing a Cert III in Business Administration.

Priority areas such as water operations, plumbing and diesel fitting were progressed with vacancies filled. A range of employment programs is considered every year across the areas of apprenticeships, traineeships, cadets, graduates and work experience. These are seen as "feeder" roles into vacancies for further long term employment options. Council has been very successful in retaining a significant portion of these employees long term.

Council is currently upskilling workers in a Certificate III in Civil Construction (Road Maintenance) Traineeships. Other upskilling areas have been in Water Operations, Plumbing Apprenticeships and Plant Technician (Diesel Fitter) Apprenticeships.

Banana Shire Council can access State Government User Choice funding for Trainees and Apprentices. This is paid by the Government directly to the Registered Training Organisation for identified “skills shortage areas” such as plumbing.

Council has one Civil Engineer, and one Environmental Cadet working full time at the Biloela Office whilst studying part-time through the University of Central Queensland.

Due to COVID 19 there was no Work Experience for the financial year.

Professional Development

Banana Shire Council recognises that training, learning, and development are a continual and progressive process, and that new opportunities and methods must constantly be sought to ensure that Council is offering the most efficient and applicable training, learning and development program.

In addition to training opportunities, Council encourages the development of employees by providing financial assistance for professional association membership. This is designed to expose employees to networking opportunities and industry information.

Fleet Training

Learning and Development coordinates and monitors internal and external training requirements relating to plant operations.

External training providers are sourced if the training is outside the scope of qualifications of staff. Training for specialist or high risk equipment is also outsourced to a “Registered Training Organisation”.

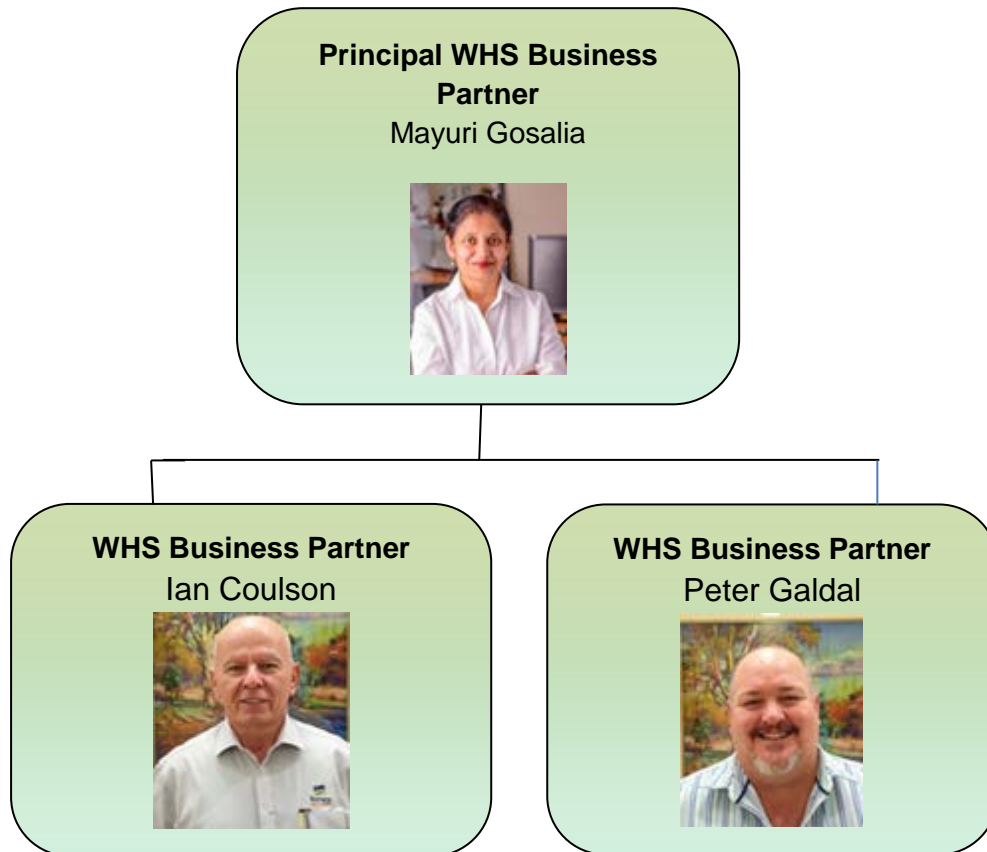
Disaster Management Training

Disaster Management training continues as a priority to assist Council staff who work in the Banana Shire Local Disaster Coordination Centre. The training covers QITPlus Guardian Incident Management System, QLD Disaster Management Framework Modules, and Roles and Responsibility training for those with designated positions.

A training needs analysis is conducted annually by Learning and Development in consultation with the Disaster Management Coordinator. Gap training and refresher courses are provided to staff for continuous improvement ensuring the Disaster Coordination Centre has the capability and capacity to respond should a disaster situation occur within the Banana Shire.

Work Health and Safety (WH&S)

Supporting Council in the provision of advice and assistance in WH&S is the team below:



WHS – The year in review included:

- Develop, Implement and promote a compliant, simplified and relevant safety management system.
- Increase site visits to understand WHS requirements of all workers.
- Implement an Occupational Hygiene program including Noise, Light and Respiratory Mask Fit tests.
- Prepare for LGW (Local Government WorkCare) audit – to be held in September 2020. Our goal is to achieve LGW audit compliance therefore assisting in Rehabilitation registration and TMR (Transport & Main Roads) registrations.
- Undertake promotions for Wellness, Healthy and Safe workplace across Council.
- Undertake training programs for non-accredited courses such as Silica, Asbestos awareness, Risk management, Manual tasks and other WHS topics as required.
- Increased consultation with strategic partners including input in major tenders.

WHS - Planned for the next year:

- WHS Intranet to be 100% populated with relevant and compliant documents.
- Promote awareness for safety in design at all levels within Council, including at the initial stages of all projects and significant purchases.
- Assist with and promote innovation in WHS.
- Develop strategies to incorporate automation in WHS activities to enhance lives of our workers.
- Actively promote and support our rewards and recognition program (particularly in safety) for staff who demonstrate safety leadership in daily activities.
- Assist and contribute to Council's Wellness program.

Our staff help us by active contribution:

- Being proactive in reporting hazards, incidents, injuries and near misses.
- Discussing with their manager if a gap in a WHS procedure or risk assessment is identified and follow up with WHS team.
- Proactive communication and consultation with the WHS Team, via the safety committee and other avenues.

Our goal is to:

- Improve the quality of life for our communities through the delivery of efficient, effective and sustainable services and facilities.
- Promote safety by example - Employees are prepared to stop a workmate from getting injured.

Records Management

Council's Records Management Section continued to strive through sound operational procedures to comply with the requirements of the *Public Records Act 2002*. This Act sets the requirements for Council in relation to creating, capturing, storing, retrieving and disposing of records.

The volume of incoming and outgoing correspondence registered into Council's recordkeeping system, MagiQ has increased by 12.4% over the 2019/20 year.

In regards to system training, Banana Shire Council continued to utilise a select group of advanced users, or "champions", to allow departments to provide targeted and specific training to their teams. Refresher training was also delivered to all users, focusing on both the use of MagiQ as well as legislative requirements for all employees to make and keep records of their business decisions and activities.

Council's archived documents are housed in Brisbane by a third party storage company. In December 2019 Council's archives were transferred from ZircoData Pty Ltd to Grace Records, for cost-saving and accountability purposes. Grace Records is responsible for the housing, maintenance and destruction of these documents. Retrievals and lodgements were organised as required using the Grace Records online web portal.

Four Right to Information applications were received during the year. Three were finalised during the 2019/20 year and one was completed early in the 2020/21 year. These applications were processed within the legislative timeframes.

Information and Communication Technology

The Information and Communication Technology Section (ICT) completed numerous projects and upgrades throughout the year in an effort to meet the rapidly growing resource requirements of the organisation.

ICT staff continues to source cost effective and relevant corporate technologies which will ensure the needs of the users are met now and in the future. Core network and corporate applications were available for more than ninety-nine per cent of work hours throughout the year. 794 logged user support requests were completed during the year.

Some projects completed and made operational during the year included:

- Two new servers built for Water SCADA control.
- New Domain Controller implemented.
- Completed upgrades to Exchange Email server.
- Migrated / upgraded of internet connections at seven sites in Moura to NBN network.
- Programmed PC and Smart Phone replacement.

COVID-19 required a number of staff to be tested on Business Continuity arrangements and work from home. A number of Council staff tested their work arrangements from a site different to their work location and additional laptops and mobile phones were made available to support staff in 2019-20 to manage the COVID issues.



Community Development

Networking

Council continues to coordinate quarterly interagency meetings in Biloela, Moura and Taroom as a tool for both Council and the community to receive regular updates on services available and general community information. The Community Development Advisor also attends similar community meetings in Theodore and Baralaba which are coordinated by local community services.

The Community Development Advisor has been actively involved in the planning and delivery of several community projects and initiatives including the CQ Suicide Prevention Banana Leadership Group and the Biloela Dementia Action Alliance.



Above: Attendees at one of the Biloela Interagency Meetings representing a variety of agencies both local and external to the Biloela community.

Online Services

The Community Development section provides tools for the community to assist in promotion and connectivity. The Community Events Calendar on Council's website is promoted as a one-stop-shop to advertise events across the Shire with an online form enabling community groups to submit local event information for inclusion.

Council pay an annual subscription to provide the Banana Shire Community Directory to the community via the Council's website and as a mobile app. The Directory lists services and organisations across the community and is categorised for easy navigation. The Directory is free for organisations to list their services and upon registration are given log-in details to maintain the currency of their information. Currently there are 349 organisations listed as providing 460 different services across 433 locations in the Shire.

Community Grants Program

Council approved a total of \$88,261.18 in grants to community groups across the Shire in the 2019/20 financial year. Fifty-eight grant applications were received under the program, with eleven of those being withdrawn, incomplete or unsuccessful. Five of the approved events were cancelled due to Covid-19. Four were funded and required to return funds (as indicated below). The below table details approved applications, along with additional Annual Contributions and Council Resolutions Contributions.

<i>Applicant</i>	<i>Project/Event</i>	<i>Financial Contribution</i>	<i>Committed In-Kind Assistance Contribution</i>
Council Resolutions Contributions			
Claude the Mower Man	Bravehearts Fundraising	\$ 200.00	
Wowan Sports Club	Purchase cricket pitch materials (follow on from application in the previous financial year)	\$ 1,500.00	
Tour de Cure	Biloela 24hr Cycling Classic	\$ 200.00	
Annual Contributions			
RACQ Capricorn Helicopter Rescue Service	Annual contribution - Council minute OM003599 - approved contribution for the remainder of Councils Term (2020)	\$ 5,500.00	
Child Safety Handbook	Annual contribution - subject to the request - processed operationally as per Community Grants Procedures	\$ 440.00	
Chaplaincy Vehicle	Annual budget for maintenance - Council minute OM003428 - approved contribution to 30.06.20	\$ 2,000.00	
Special Children's Xmas Party	Annual contribution - subject to the request - processed operationally as per Community Grants Procedures	\$ 250.00	
Theodore Pool	Annual contribution for public use & supervision - Council minute OM003523 - approved contribution for the remainder of Councils term (2020).	\$ 20,913.20	
Grants Applications			
Taroom State School P&C	Use of tables and chairs from Town Hall for Variety Club catering		\$ 400.00
Taroom Shire Cancer & Palliative Care Group	Purchase of tables and chairs for funerals	\$ 2,500.00	
Taroom District Development Assoc.	Dawson River Festival Art Show	\$ 467.50	

Banana Shire Art Gallery Assoc	Brigalow Arts Festival	\$ 1,100.00	
Moura Coal & Country Festival Assoc	Moura Coal & Country Festival	\$ 1,500.00	
Theodore State School P&C	Theodore Trail Ride	\$ 1,330.00	
Biloela Enterprise Assoc Inc	Biloela Christmas Festival	\$ 988.24	\$ 511.76
Baralaba Tennis Club	Playground Upgrade	\$ 2,500.00	
Biloela Probus Inc	Purchase Portable PA System	\$ 1,707.00	
Leichhardt Branch Australian Stock Horse Society Inc	Futurity Maturity and Super Horse Event	\$ 2,000.00	
Theodore Community Link	Eat Street	\$ 767.55	
Biloela Scout Group	Repairs to the deck and hot water system	\$ 4,956.00	
St Vincent de Paul Society Qld	Purchase and installation of shade sails at the meeting place of Biloela conference	\$ 3,900.00	
Rotary Club of Biloela	Biloela Autofeste	\$ 1,730.00	
Rotary Club of Biloela	Annual Market Day	\$ 1,500.00	
St Joseph's Catholic Parish	St Joseph's Parish Fair	\$ 1,500.00	
Biloela Community Dance Club Inc	Spring Time Dance Weekend	\$ 1,046.50	
Banana Sports Committee Inc	Banana Races	\$ 5,000.00	
Wowan State School P&C Assoc	Community Christmas Tree	\$ 1,500.00	
Wowan Agricultural Society	86th Wowan Show	\$ 1,396.00	
Dawson Jockey Club	2019 September and December Race Days - Rubbish Truck		\$ 156.00
CV BMX	Biloela BMX Bash	\$ 1,500.00	
Jambin State School P&C	2020 Bullarama	\$ 1,500.00	
Baralaba Local Ambulance Committee	Christmas Carnival	\$ 1,500.00	
Taroom Golf Club	Purchase of Equipment	\$ 1,769.70	
Brangus Youth Committee	Brangus Youth Camp	\$ 4,961.59	
Taroom Swimming Club	Venue hire fees	\$ 2,340.00	
Taroom Kindergarten	Purchase of outdoor furniture	\$ 1,453.10	
Thangool Inc	Christmas Markets and Twilight Fair	\$ 1,054.80	
*Rotary Club of Biloela	2020 Rotary High Tea	\$ 1,500.00	
Upper Dawson Branch Wildlife Preservation Society Qld	Bird Hide Theodore	\$ 2,500.00	

*Biloela Eisteddfod Society Inc	Music, Speech & Drama Eisteddfod	\$ 1,500.00	
Moura District Golf Club	Computer replacement	\$ 1,135.44	
Moura Men's Shed Inc	Purchase of wood thicknesser	\$ 2,299.00	
Theodore Early Childhood Centre	Install two aluminium panels of indigenous artwork to beautify bike track area	\$ 2,000.00	
Taroom Show Society	Taroom Show	\$ 1,107.00	
*Moura Fish Stocking Group	Moura Muddy Water Classic Family Fishing Competition	\$ 1,500.00	
CQ Gliding Club Inc	Replace rainwater tank	\$ 2,500.00	
Oasis Church Moura	Kitchen upgrade	\$ 2,500.00	
Biloela Community Well-Being Group Inc	Safe Talk & Assist Workshops - Biloela, Moura & Theodore	\$ 1,828.00	
Biloela Dirt Riders Club	Supply and delivery of excess fill for track		\$ 2,200.00
Wowan Sports Club	Cricket Pitch Materials	\$ 1,500.00	
Taroom Men's Shed	Connect Electricity to shed	\$ 5,000.00	
C&K Coo-Inda Community Kindergarten	Installation of ceiling fans	\$ 1,000.00	
Theodore Bowls Club	Replacement of water pump	\$ 2,500.00	
Dawson Jockey Club	2020 September and December Race Days - Rubbish Truck		\$ 156.00
Prospect Creek State School P&C	Shelving for shed	\$ 1,000.00	

* = funds refunded due to cancelled event

Community Project Support

Twenty-seven letters of support or references were provided throughout the period for a variety of community groups to strengthen their applications for funding from external sources.

Events

Festival of Small Halls

On Wednesday 6 November 2019 Banana Shire hosted its second Festival of Small Halls spring tour at the Theodore RSL Hall. The Theodore Chamber of Commerce hosted the event which enabled them to fundraise for ongoing improvements in the community. Given the event was held mid-week, it was still a great success with 92 tickets sold and all who attended expressing what a great atmosphere the event had.



Above: Audience members enjoying the entertainment at the Festival of Small Halls event in Theodore.

Garage Sale Trail

Banana Shire participated in Garage Sale Trail for the fourth year in 2019 with fifteen sales registered across the Shire from the communities of Biloela, Thangool, Goovigen and Baralaba. 1013 residents participated as either a shopper or seller which was almost double the participation rate of the previous year. 90% of sellers and 94% of shoppers advised that they would participate again. A total of \$7,193 was generated from the collective garage sales and an average of \$321 was made per household sale. Garage Sale Trail nationwide for 2019 resulted in a record 3,500 tonnes of items being re-homed, a third of which were otherwise destined for landfill.



Above: Banana Shire Councillors promoting the Garage Sale Trail message

Aussie Helpers Hay Day

On Saturday 21 September the Biloela Showgrounds was abuzz for the Aussie Helpers Hay Day. Council processed 167 requests for assistance from local farmers and landholders and all who submitted a request were able to receive some level of assistance.

Aussie Helpers sourced and delivered 634 round bales, 40,000 litres of liquid supplement and 80 bulk bags of stock pellets to the Banana Shire. The Hay Day was a huge success and the biggest of its kind in Aussie Helpers history. On Friday 4 October Council coordinated the second round where the items remaining from the Hay Day were distributed to those who had submitted requests for assistance but missed out initially. We successfully distributed the remaining 89 hay bales, 11 pods of supplement and 7.5-tonne bags of pellets.

Aussie Helpers also brought with them countless supplies of clothing, children's toys and books, fruit, water, biscuits, toiletries and cleaning products. All of these items were made available to those who submitted requests for assistance to take what they needed and any remaining items after the second Hay Day were donated to the Banana Shire Support Centre, St Vincent de Paul and Anglicare CQ to distribute amongst their clients.

We would not have been able to make these days the success they were without the very generous support of staff, Councillors and members of our community.

Banana Shire Council thank Aussie Helpers for the work they do across Australia and pay our respects to the Aussie Helpers family on the passing of co-founder Brian Egan.

Customer Service

Customer Service Officers answered approximately 20,800 calls, which equates to approximately 83 calls per workday and approximately 3466 per Customer Service Officer annually. These statistics include calls made to the Moura and Taroom offices and do not include direct calls made to internal numbers or mobiles. Call statistics will continue to be monitored to ensure an efficient and effective service is provided to ratepayers.

Resident visitation to Banana Shire Administration Buildings this financial year is 12,180 face-to-face customers; Biloela Office attended to 7117 external and 1119 internal customers. Moura 1207 external, 354 internal and 136 tourists. Taroom 1856 external and 527 internal. Counter statistics will continue to be monitored to ensure an efficient and effective service is provided to ratepayers.

Our teams issued 4678 receipts. The receipts from the Biloela Administration Office 3283, Moura Customer Service Centre 750 and Taroom Customer Service Office 645.



Financial Services

Operational and capital financial reports were presented to the Council on a monthly basis in accordance with the *Local Government Regulation 2012*. Financial Services staff reviewed Council's Asset Management Strategy to ensure that all Asset Management Plans align with Council's direction for asset management. The continual development of long term Asset Management Plans remains a high priority within the Financial Services section of Council.

Council's 2019/2020 Financial Statements have been audited without qualification and all other statutory reports were completed in accordance with relevant legislation.

Stores / Procurement

Council contracted an external consultant in the early part of 2020 which allowed a full review on Council's Procurement Procedures. These recommendations have been adopted and will be rolled out in the New Year after further consultation with key staff. The consultation will allow minimal disruptions as new procedures are put in place for all staff.

The training sessions for all new employees have continued and allowed new staff a better understanding of their obligations and adherence to Local Government legislation and the Council's Procurement Policy and Procedures.

COVID-19 impacted our stock levels at the beginning of the pandemic, but as Council adapted to the pandemic and the effects felt throughout the world, staff were able to reassess stock levels and were able to reach a "new" normal. Supplies took longer than expected to arrive but staff were able to keep levels at an acceptable level and kept disruptions to a minimum.



Disaster Management

All local governments within Queensland are required to establish a Local Disaster Management Group (LDMG) to support and coordinate disaster management activities within their relevant area.

Banana Shire Local Disaster Management Group consists of Banana Shire Council Mayor as chairperson of the group, a senior officer of Council appointed as the Local Disaster Coordinator (LDC), local emergency service agencies, Council representatives, local industry representatives and non-government welfare organisations

Council has also formed an LDMG Executive Management Team to oversee, promote and ensure the implementation of Council's disaster management programmes and responsibilities. The LDMG Executive Team comprises the Local Disaster Management Group Chairperson, Deputy Chairperson and Local Disaster Coordinator with each of these positions having legislated functions under the Disaster Management Act.

LDMG Activations

The Banana Shire Local Disaster Management Group (LDMG) was activated on 17 March 2020 in response to the COVID19 Pandemic, in order to support Queensland Health as the Primary Agency for responding to this event.

The LDMG currently remains at "Lean Forward" level of activation due to the pandemic.

Training

Disaster Management training is an essential means through which agencies can develop and maintain their disaster management capabilities and capacity.

Queensland Fire and Emergency Services (Emergency Management) maintains responsibility, for ensuring persons involved in disaster management are appropriately trained in accordance with the Queensland Disaster Management Training Framework.

Council supports this training through coordination and development of an annual training calendar and the provision of training facilities.

Council ensures that other local disaster management stakeholders are also offered the opportunity to participate in any training coordinated by Banana Shire Council.

Exercises

Disaster Management exercises are required to be conducted on an annual basis and are an essential component of disaster preparedness. Exercises are used by the LDMG and member agencies to enhance capacity and contribute towards continuous improvement.

Rain and River Gauges

Council maintains a significant rain and river gauge network throughout the Dawson River and Callide Valley catchments, to ensure the Local Disaster Management Group's access to "real time" rain and river height data and situational intelligence in relation to flood events.



SES (State Emergency Service)

Local SES groups are invaluable in contributing to Council's disaster response capabilities and Council continues to support local State Emergency Service groups in accordance with a Memorandum of Understanding with the State Government.

As part of this support Council accepts responsibility for the provision of SES facilities, vehicles and relevant equipment.



Social Wellbeing - Arts

Strategic Direction

To deliver our shared future and cultural vision, this is encapsulated by the following statement relating to strong communities:

“A shared community journey, where our past is revered, our present is strengthened, and our future is forged through living creatively together in a bountiful and vital location”.

Banana Shire Regional Art Gallery



The Banana Shire Regional Gallery (BSRAG) is an initiative operated by the Banana Shire Council and sits alongside the Banana Shire Council Administration Centre in Biloela. The gallery is free to the public and displays local, Central Queensland artists, and works from beyond through touring exhibitions. The gallery has two exhibition spaces where displays are changed around every 6-8 weeks, and workshop facilities.

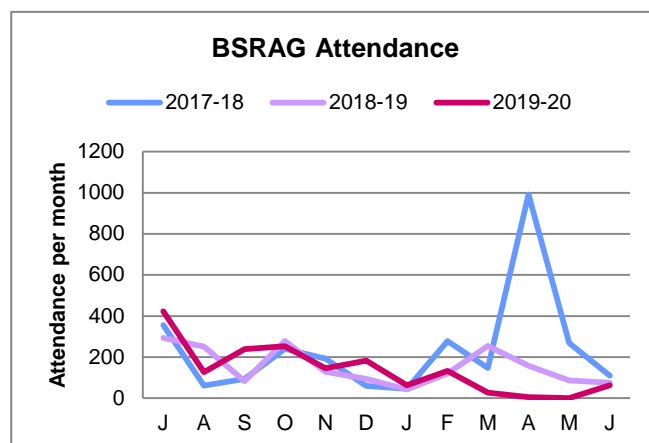
Banana Shire Regional Art Gallery was affected by the global COVID-19 pandemic, under public health directions the gallery was closed for 43 business days. This affected visitation, public programs and the exhibition schedule.

Exhibitions

- *Art Mix 2019*, Banana Shire Youth Visual Arts Showcase
- *Landscapes of the Mind*, Central Queensland Contemporary Artists
- *Time Out*, Great Girls Giving Back
- *2020 Brigalow Arts Festival*
- *USE*, Jewellers and Metalsmiths Group of Queensland
- *House*, Erin Dunne
- *Once Upon a Forest*, Veronika Zeil
- *Recovering The Past*, Ian Alderman
- *Homeland*, Auda and Cathy Maclean

Volunteer support continues to play a major role in the success of the gallery with a significant amount of hours contributed by the community. Banana Shire Regional Art Gallery and Council would like to acknowledge this contribution and thank the volunteer team for their time and dedication.

Total Attendance	1656
Adults	1074
Children (18 & U)	582
Number of Group Visits	1
Number of Educational Visits	11
Number of Public Programs	16
Number of Weekends Open	10
Public Programs Attendance	623
Weekend Hours Attendance	79
Outreach Program Attendance	17
Number of volunteers	15



Banana Shire Art Collection

The Banana Shire Art Collection comprises of 366 works. Fire Season by local artist Kathy Poole was selected for 2019 acquisition through the Brigalow Arts Festival Acquisition Program



(Left) 2020 Brigalow Arts Festival Committee – Banana Shire Art Gallery Association, with Judge Tallara Gray



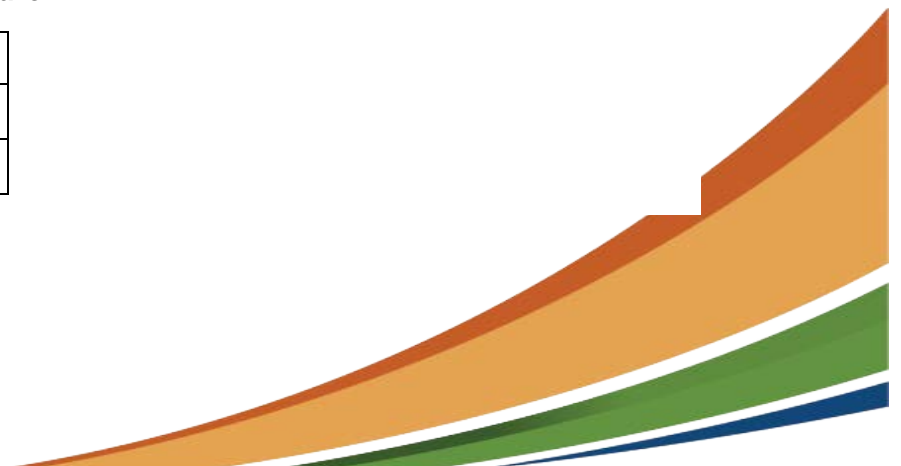
(Above) Kathy Poole (1961-) Fire Season 2019, pastel on paper. Collection: Banana Shire Council, acquired through the Banana Shire Council Brigalow Arts Festival Acquisition Award 2019. © the artist

(Above) Art Mix 2019

The cost of providing the service to the community over the course of the year is summarised below.

2019-20 Revenue and Expenditure

Revenue	\$20,757.94
Expense	\$(132,030.41)
Net Cost	\$(111,272.47)



Focus

Council's *Focus on the Banana Shire* newsletter was circulated quarterly. The newsletter is one of the ways that Council shares news and information to the Shire.

The newsletter is mailed to all mailing addresses within the Banana Shire (approximately 4,000) and is also available from Shire Offices and Libraries (including the Mobile Library), the Community Resource Centre, as well as Visitor Information Centres, Lake Callide Retreat and the Thangool Airport. It is also available to view on Council's website, along with past issues.

The newsletter can also be emailed. It will still arrive in the mailbox but an email can be forwarded to family and friends, so it is a convenient way of sharing our Shire's news. To have an email address added to our newsletter sharing list you can email enquiries@banana.qld.gov.au.

Focus on the Banana Shire newsletter always includes a Community Calendar of Events. Items from the Community Calendar of Events can be viewed on Council's website by accessing the Community Calendar menu on the front page. All clubs and organisations within the Shire seeking publicity for their event in the *Focus* can do so by emailing enquiries@banana.qld.gov.au.



Libraries

The Banana Shire Library Service has branches in Biloela, Taroom, Theodore and Moura; a Mobile Library Service and a Home Library Service.

Branch opening hours are:

- Biloela Library 5.5 days/week
- Mobile Library 3 days/week
- Taroom Library 3 days/week
- Moura Library 3.5 days/week
- Theodore Library 10 hrs/week.



The Mobile Library supplements library services at the following schools: Mt Murchison, Prospect Creek, Banana, Goovigen, Jambin, and Wowan. It services the townships of Banana, Baralaba, Goovigen, Jambin, Wowan, Dululu and Cracow on a rotating two-week roster.

The Home Library Service caters to housebound community members and residents at Wahroonga fortnightly, on a Tuesday. Items delivered include: books, magazines, CDs, DVDs and audiobooks. Library staff enjoy quick chats with housebound community members as they do their pick-up and delivery; The service has beneficial health effects for those with limited mobility and opportunities to socialise.

COVID-19 Closure and restrictions

As per State Government directives, the libraries closed from Wednesday 25 March, 2020 at 5pm for six weeks. Library staff used this opportunity to weed (cull) the Adult Non-fiction (ANF) collection. Approximately 3500 items were culled; some given to local kindergartens, hospitals, caravan parks and a book exchange in Baralaba that plans to donate sales to various health services based in Baralaba.

A Whole of Shire stocktake was then undertaken. The process involved every item being taken off the shelf, scanned and replaced. At this time all items were visually accessed to gauge if repairs or replacement were required. A total of 49,592 items were handled during the stocktake process.

Grants

Recurring:

- Public Libraries Grant received for 2019-2020 was \$78,051 (GST exempt). This grant (recurring) is allocated to Councils and is based on a number of factors including population, location and number of library branches and is for the purchasing of items for the library collection, e.g. books, DVDs, CDs, magazines, etc.
- First 5 Forever grant of \$12,333 (GST exempt) was allocated for the 2019-20 financial year to enable the local delivery of this program through the library service.

Applied for by SL & ISA:

- Be Connected Activity Grant Round 24, December 2019. \$2,000 allocated for the purchase of tablets to enable teaching sessions for older citizens.
- Be Connected Community Engagement Grant Round 4, January 2020. \$1,500 allocated to promote the Be Connected Program – digital sessions for older citizens.
- First 5 Forever Project Grant, May 2020 – April 2021; awarded \$29,890 for a Multi-Cultural Outreach Storytime session.
- Public Library Strategic Priorities Grant, June 2020 - \$25,000 awarded to purchase a Hublet; a docking station with six iPads for in-library use.
- First 5 Forever Innovation Micro-Grant -Moura Library Capability increase, May 2020 – October 2020, \$4,685 used to make the Storytime space more visually appealing and effective for the purpose.
- First 5 Forever Innovation Micro-Grant – Session Extensions - May 2020-October 2020 - \$4,969.70 granted to build on existing resources to enable F5F session facilitation.
- Strategic Priorities Micro-Grant – June 2020-October 2020 - \$2,940 for purchase of a Mini UP 2 3D printer and laptop.



the
ES

Programs

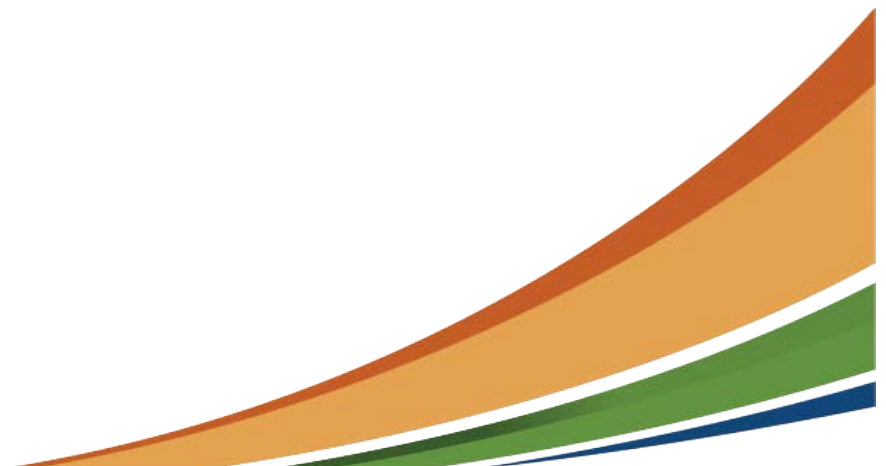
Attendance numbers for programs (all branches, full-year) are below. Please note that all programs do not run during January and were ceased from 23 March, 2020 – 30 June 2020 inclusive due to COVID-19 restrictions. Programs with an * were new in 2020 and just commencing in February/March when they had to be ceased.

Programs/Activities	Attendance
Story Time	Adults and children: Biloela 702; Moura 733; Taroom 217; Theodore 30
Virtual Story Time (April –June 2020)*	Reached 11,666; Post clicks 176; Link clicks 41; Reactions 132
Baby Bounce	Biloela 335; Moura (6 months only) 275; Taroom 66
Virtual Baby Bounce (April – June 2020)	Reached 6,557 ; Post clicks 130 ; Link clicks 32; Reactions 67

School Holiday Activities	Children: Biloela 246; Theodore 23; Moura 69; Taroom 72
Monday Meet up	44 adults
Create a Meet*	12 adults
Monday Movie Classics*	2
Virtual Reality - Moura	28
Brain Training Program (Micro Grant) Taroom (10 sessions)	52
Under 5s Day - Moura	78 children; 61 adults
Thespian Thursdays (1)*	13
Santa visit	37
School & Kindy Visits	Biloela 10 children, 2 adults; Taroom 171 children 38 adults
Craft Station (kids under 5)	Biloela 210
Total	3599

Statistics

Comparative statistics 2018-19 to 2019-20 provide evidence that membership throughout the Shire has decreased, as have visits to the library. This is largely due to the COVID-19 restrictions and the implementation of a new process of monitoring membership and culling non-users (not borrowed in the past two years) every six months. According to these statistics loans are down, however, these statistics do not include e-borrowings which have increased.



	Physical Loans (not including e-books, e-audio)		User visits (p.a.)		Membership (June 2020)	
	2018-19	2019-20	2018-19	2019-20	2018-19	2019-20
Biloela	38,439	31,867	51,798	36,357	3,239	2,234
Mobile	6,085	4,777	1,752	1,324	454	259
Moura	11,082	8,705	7,851	6,462	809	610
Theodore	2,811	1,879	1,282	789	194	161
Taroom	6,244	4,899	4,132	3,197	445	283
Total	64,661	52,127	66,474	48,129	5,141	3,547

2019-20 Revenue and Expenditure

Revenue	\$176,715.86
Expense	\$(1,047,723.19)
Net Cost	\$(871,007.33)

Community Resource Centre (CRC)

The Community Resource Centre (CRC) provides access to services and resources to support and empower individuals and families in the community to meet their needs. This is achieved via:

Resource Library

The CRC Library currently holds 6,155 catalogued resources, including 288 new resources accessioned during the 2019/2020 financial year. During this period 2,710 items were borrowed. These statistics represent borrowings throughout the Shire and include toys and games, classroom and therapy resources and specialised equipment. This community-wide support is testament to the value placed on the CRC by the residents of Banana Shire.

CRC Programs

The CRC provides services to individuals in our community who have identified physical, intellectual or social needs. Clients are referred to the CRC through a wide network of professionals, groups and organisations who visit and use the CRC facilities to provide centre-based programs and activities.

CRC – Specialist Disability Services to Schools (SDSS) Programs

These funded programs are designed to enhance access to and participation in the curriculum and as a result, enhance educational outcomes of eligible children with disabilities in schools. Programs are accessed by schools via a request for service.

School Support Services Program

Individual and group therapy services provided included Speech-Language Pathology, Physiotherapy, Educators and therapy assistants to schools in Biloela (four schools), Moura (two schools), Mount Murchison, Prospect Creek and Thangool. Banana, Baralaba, Jambin, Goovigen, Theodore and Taroom schools did not request services during the 2019/2020 year. Services included a range of delivery models including face to face therapy, mentoring, consultative and advisory interactions, provision of resources and specialised equipment. The program targets areas such as social skills, gross and fine motor skill development and community engagement to support educational programs and lifelong learning, and to provide support to enable students with disabilities to participate in educational activities on the same basis as their peers.

Specialised Equipment Program

This program continues to lend a range of specialised equipment to the people of Banana Shire to assist access to community activities and learning opportunities. Acquisitions during the 2019/2020 year have included custom made steps and ramp, a customised adult posture chair, six scoop rockers, 2 'ergerite' low floor seats and 2 'move n sits'.

CRC – Fee for Service

The CRC is a registered provider of therapeutic and early childhood services under the National Disability Insurance Scheme (NDIS). This year has seen ongoing delivery of therapy services, including Speech-Language Pathology, Physiotherapy and Early Childhood Educator.

CRC - Callide Dawson Special Needs Support Group Inc.

The Callide Dawson Special Needs Support Group Inc. (CDSNSG) continues to provide the CRC with wonderful support and resources through their advocacy, successful funding applications and community donations. This year CDSNSG worked with the council to organise and host an open day showcasing the CRC and the services it offers to the community on the 14 September. Displays and activities were provided by many of the organisations who deliver disability support services in the region. The morning was well supported with an estimated 350 – 400 visitors from the wider community attending.

Programs Run by other Organisations at the CRC

The CRC plays a vital role in facilitating services into the Banana Shire. Outreach and local organisations access resources and facilities to enhance and support the delivery of services to people in our community.

Allied health services for residents of Banana Shire were provided at the CRC by a number of organisations, including speech pathology, occupational therapy, psychology, counselling, and physiotherapy services.

Speech therapy was provided by Dr Amanda Heit Speech Pathologist, All Sorts Developmental and Spot 4 Kids, occupational therapy was provided by All Sorts Developmental, psychology services by Jaime Parnell, psychologist, counselling services by Converge and physiotherapy by Physiotherapy2go.

Roseberry House, Multicultural Australia (formally MDA Parents Next), the Family Relationships Centre, Gladstone Youth Justice, and Endeavour provided outreach services to Banana Shire from the CRC premises. Other services to utilise the CRC to provide services included the employment arm of APM, Callide Valley Chaplaincy, and Central Queensland Rural Health. A number of organisations also used the CRC meeting rooms to run training sessions and workshops. These included Biloela Massage and Kinesiology, NDIA, and Maree Dwyer, Psychologist.

CRC Volunteers

Volunteer contributions to the CRC are priceless. Our volunteers accession and process returned resources and review and update the collection and its management systems under the guidance of CRC staff and therapists.

Statistics collected by the Banana Shire Council (BSC) in their Volunteer Database show that volunteers contributed 1352 hours of their time to CRC in the 2019/2020 year. On an estimated \$40 per hour then the volunteer contribution to the CRC and the BSC totalled \$54,080.

Impacting Statistics and Services

The COVID 19 pandemic and its resultant restrictions have had quite an impact on the number of people who accessed the CRC and its services in the 3rd and 4th quarters this year. Many visiting allied health and disability services discontinued providing face to face meetings and scheduled online sessions instead, which meant that the demand for room hire at the CRC reduced significantly and resulted in reduced revenue being generated.

2019-20 Income and Expenditure

Revenue	\$352,169.42
Expense	\$(602,464.50)
Net Cost	\$(250,295.08)

Regional Arts Development Fund (RADF)

The Regional Arts Development Fund (RADF) is a partnership between the Queensland Government and the Banana Shire Council to support local arts and culture in regional Queensland. RADF promotes the role and value of arts, culture and heritage as key drivers of diverse and inclusive communities and strong regions. RADF invests in local arts and cultural priorities as determined by local communities.

The Banana Shire RADF Program includes Council initiatives and a Community/Individual Grants Program. The Program operates September-September, reporting includes information from the 2018-19 and 2019-20 programs.

RADF GRANTS APPROVED IN 2019-20			
Program	Applicant	Project	Grant
2018-19	Moura Community Progress Inc.	Moura Dawson Highway Café Wall Mural	1,740
2019-20	Banana Shire Art Gallery Association	Brigalow Arts Festival Photography Workshop	1,500
	Katrina Elliott Photography	CQ Blossoms – Biloela Hospital	2,000
	Taroom District Development Association	Anna Bartlett Painting Workshops	2,000
	Taroom Kindergarten	Kindermusik	2,000
	The Ideas Distillery	CQ Shopfront	1,940
	Banana Shire Historical Society	Workshop on Significance	3,000
	Greg Huglin	Filmmaking Workshop Incursion Fostering Youth Engagement	3,000
	Katrina Elliott	The Art Gallery Biloela Hospital	3,000
	Owen Anderson	Woodwork with Geoff Hannah	1,000
	Kilburnie Homestead	Markets with Music	3,000



The Regional Arts Development Fund (RADF) is a partnership between the Queensland Government and Banana Shire Council to support local arts and culture in regional Queensland.

HACC – Home and Community Care

HACC can provide basic support services so that frail older people and people with a disability can continue to live in their community. These services provide eligible people with help at home, support in getting out into the community, and a break for carers.

HACC services provided at home may include:

- Domestic assistance (home help/home care)
- Household jobs like cleaning, clothes washing and ironing.
- Personal care
- Includes help with bathing or showering, dressing, hair care and toileting.
- Home maintenance
- Home maintenance is general repair and care of a client's house or yard (for example, changing light bulbs, fixing door locks).
- Home modification
- Services can install safety aids like alarms, ramps and support rails in your home.
- Community nursing
- Provided in your home by a qualified nurse (eg. wound dressing, continence advice).

Council continued to provide HACC services to the towns of Taroom, Wandoan and surrounding areas as per funding agreements. Services are being delivered in line with funding service agreements for both the Commonwealth Home Support Program and the State Queensland Community Care Program. Both programs are meeting their financial and governance targets. This service is of great benefit to these communities where other providers are not available.

Since January 2020, COVID has presented additional challenges to deliver HACC services. Council followed a COVID Safe Plan to ensure the safety and wellbeing of its clients and compliant with the Queensland and Australian Government directions.

2019-20 Revenue and Expenditure

Revenue	\$302,524.30
Expense	\$(383,291.03)
Net Cost	\$(80,766.73)

Parks and Open Spaces

Significant projects that have been carried out in the Parks and Open Spaces area this year have included:

Capital Works

Taroom

- Installation of Gravel pavement and shade structure at Wide Water Reserve



Wide Water - before



Wide Water - After

Biloela

- Upgrading of the Magavallis Netball Courts resurfacing – including the repair of the existing concrete.



Magavallis Netball Courts – Before



Magavallis Netball Courts – After

Thangool

- Installation of concrete slab for use by the mobile skate facility and half basketball court



Thangool Skate Park Slab – under construction



Thangool Skate Park Slab - Complete

Baralaba

- Reconstructing the Baralaba netball courts with new surface



Baralaba Netball courts – Before



Baralaba Netball courts – Complete

Operational Works

Biloela

Melton Park

- Vandalism continued until maze was demolished beyond repair, seeking insurance and funding to upgrade park

Lions Park

- Replacement of sand with chip bark to reduce ongoing maintenance
- New baby & Mum swing has been installed

Engle Park

- Replacement of sand with chip bark to reduce ongoing maintenance

Moura

- Installation of solar LED lights to improve visibility at Rotary Park And The Miner statue

Lions Park

- Replacement of swing seat, damaged by vandals

Theodore

- Replacement of playground gate at the Bullring Park after being vandalised

Baralaba

- Installation of automatic irrigation to another centre traffic island in Stopford Street

Cemeteries

Banana Shire Council administers or is trustee for 11 cemeteries in total across the Shire, including several historical sites.

Throughout the 2019/20 financial year, Council undertook a total of 80 burials, 18 ashes interments and processed 50 applications for the installation of headstones or monuments.

Unfortunately the current drought in the Banana Shire impacted on presentation of the cemeteries, limiting the amount of water able to be used in the maintenance and landscaping of the grounds. However, Council continued routine maintenance where possible to ensure the cemeteries were kept clean and tidy for residents visiting their loved ones.

The following improvement works were undertaken during the 2019/20 financial year, in accordance with the adopted strategy:

- Installation of signage at Rannes Cemetery, an historical site;
- Installation of solar lighting bollards at Theodore Cemetery;
- Routine maintenance including spraying of weeds.

Animal Control

Responsible pet ownership and Council's local law requirements for animal control continued to be promoted and enforced throughout the year. As at the end of 2019/20, Council has a total of 2576 dogs registered, with 1737 of these dogs both desexed and microchipped.

As a result of public education programs and proactive enforcement of the Animal Management (Cat & Dog) Act 2008, Council saw a 70% decrease on the previous year's dog attack reports received throughout the year. Of the 12 dog attacks, only three resulted in a dangerous declaration for the animal. All other attacks were able to be finalised by way of warning notices. Council attended only one court case regarding a contested declaration, however the outcome was favourable to Council, with no further reportings.

Following on from the 2018/19 financial year, we encouraged the use of the National Desexing Network which is a program subsidised by Council. Council financially assisted in the desexing of 88 cats during the year, however due to the lack of community uptake, this program will be halted for the 2020/21 financial year while Council works with local vet clinics to announce a new program more fitting to the community's needs.

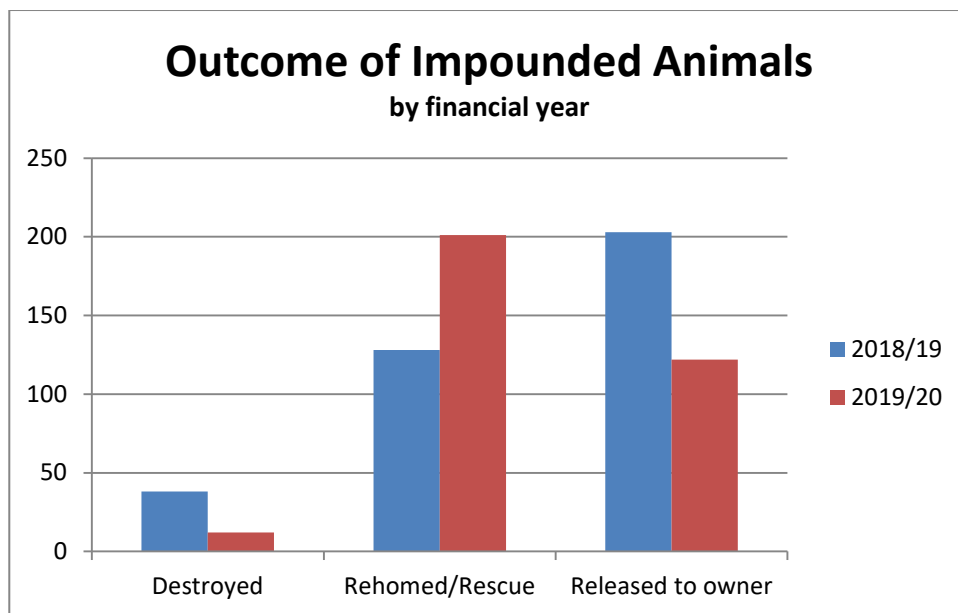
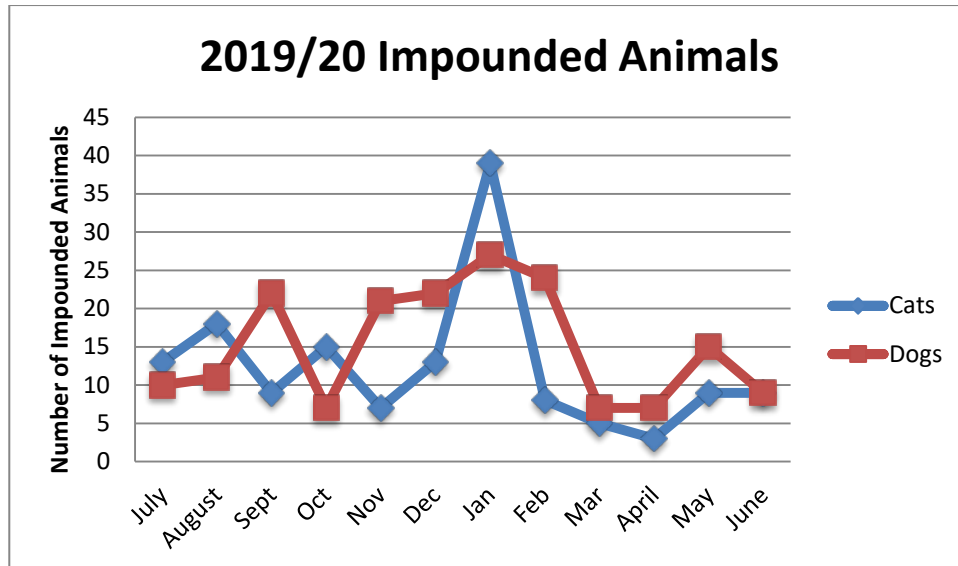
Council continued to offer free registration for dogs which are both desexed and microchipped.

Pound Operations

Unfortunately the Christmas and New Year Period once again saw an increase in the number of animals impounded. However, Compliance Officers continued building and maintaining positive relationships with rescue organisations within the Central Queensland region leading to a 68% decrease in the number of stray or surrendered animals destroyed.

Throughout 2019/20, Council undertook a successful cat trapping program in a targeted area of Biloela, to reduce the number of stray and feral cats in the area. The majority of these cats were not

desexed or microchipped, however were advertised as lost on the Council website to try to locate an owner prior to rehoming.



Public Relations and Education

Banana Shire Council Compliance Team once again continued the support of many public relations and education programs. On 28 October 2019, the team was pleased to announce a successful Dogs Day Out in Moura, inviting pet-related businesses and local animal rescue organisations to set up a stall to promote their goods and services as well as promote responsible pet ownership. The event was well-attended with over 20 animals microchipped for free by the Moura Veterinary Clinic and several new dog registrations received.

In August 2019, Banana Shire Council hosted the Dog High Jump event at the Moura Coal & Country Festival. The event was a great success, with the winner jumping a staggering height of 2.08m.



During 2019/20, the Compliance Team conducted four Pets and People Education Program (PetPEP) sessions at schools and educational facilities around the Shire. These sessions are designed by the Australian Veterinary Association to teach children the importance of responsible pet ownership. Unfortunately due to COVID-19 restrictions, all outreach programs from March onwards were cancelled, including the Dog High Jump event at the Callide Valley Agricultural Show, another Dogs Day Out event and the Banana Shire Kindy Day.

Environment Health Services

Sharps Disposal Program

Council's sharps disposal program continued throughout the year. This program aims to promote appropriate disposal of sharps, in order to reduce the risk of needle stick and other such injury to the community and Council staff. It involves the provision of sharps disposal containers in various public toilets for use by the public and a sharps disposal container exchange program, involving the provision of new containers and an avenue for disposal of filled containers, free of charge to diabetics or those with similar health needs, through a number of locations within the Shire.

Vector and Vermin Control

With limited rainfall over the year only minimal mosquito control activities were undertaken, with these involving the application of larvicide to potential breeding sites as required.

Council utilised social media to speedily disseminate general advice to the community on mosquito avoidance and breeding prevention where relevant.

Between January and May, Council officers assisted Queensland Health in conducting an alpha virus program to detect the presence of Ross River Virus and Barmah Forest Virus in the local mosquito population. This program involved the trapping of mosquitoes and the analysis of honey-soaked feeding cards for the presence of viruses.

Council also assisted Queensland Health in conducting a mosquito monitoring program in Taroom for species identification between March and June.

Council continues to be proactive in reducing the public health and safety threats posed by vermin by identifying overgrown allotments throughout Shire townships, responding to complaints, issuing notices where appropriate, and undertaking enter and clear action where necessary.

Public Health, Environmental and Local Law Nuisance

Council officers continued to respond to complaints in relation to environmental nuisances, littering, water pollution and public health risks, issuing directions or notices where appropriate in an effort to protect the environment and the quality of life for the community.

Council officers continued monitoring water quality for Council's reticulated supply, Council swimming pools and food premises on a non-reticulated supply.

Flying Fox and Magpie Management

Council continued to undertake quarterly monitoring of flying fox roosts within the Shire as coordinated by the Department of Environment and Science, which aligns with the CSIRO National Flying Fox Monitoring Program.

Reports of flying foxes in the Shire during the year were addressed in accordance with Council's Flying Fox Roost Management Plan. Council intervention included monitoring and providing advice in relation to a population of Black flying foxes in Theodore and an established roost in Wowan.

Council received a number of reports of magpies swooping during their nesting season of July to December. Warning signs were erected where necessary, and several complaints of dangerous birds were investigated with no relocations undertaken.

Licensing

Licensed activities have continued to be monitored for compliance with legislative requirements to ensure safe, hygienic food and accommodation services and the minimisation of environmental harm or nuisance.

The number of facilities/businesses that held licenses by the end of the 2019/20 financial year was as follows:

Food business license	119
Temporary food business licence (commercial)	14
Environmental registration	0
Shared accommodation permit	1
Caravan park operator permit	8
Higher risk personal appearance service	1
Footpath permit	38
Commercial activity permit	4

Free Online Food Safety Training – I'M ALERT

To assist food businesses and charity groups in ensuring they and their staff have appropriate skills and knowledge in food hygiene, Council continued to provide access to a free online food safety training program called "I'm Alert" via Council's website.

Environment

3.1 Strategic Direction

To promote and manage the unique natural resources of Banana Shire, ensuring a healthy and sustainable environment where the community's social, physical and economic well-being is enhanced for present and future generations.

Rural Services

Banana Shire Council's Rural Services team aims to promote and manage the unique natural resources of Banana Shire through the management of a number of issues in the Shire including the management of Stock Routes, wandering stock, pest animals as well as pest plants.

Invasive Pest Control

Council's Land Protection staff continued the fight against invasive pest plants with extensive treatment programs targeting: Giant Rats Tail Grass, Parthenium, Mother of Millions, Prickly Acacia, Rubbervine, Lantana, Bellyache Bush, Parkinsonia and Harrisia Cactus.

Council's bounty system for dingo/wild dog, fox and feral cat scalps continued with the following bounty claims processed by Council officers:

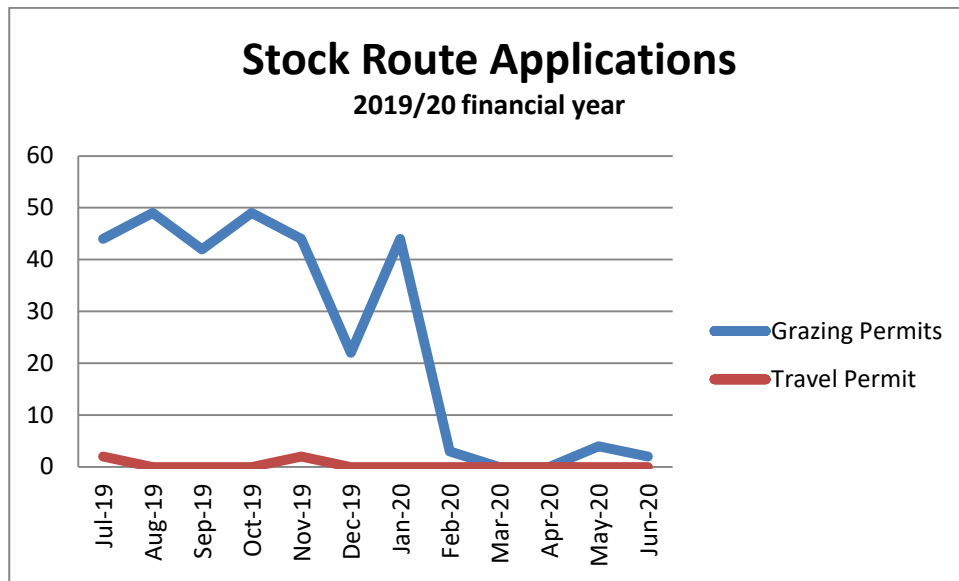
Species	Male	Female	Total
Dingo / Wild Dog	399	292	691
Fox	32	23	55
Feral Cat	85	54	139

Council also undertook a number of trapping programs to reduce feral cat numbers within the Shire. 1080 baits were also deposited on properties around the shire in order to reduce the wild dog and feral pig populations.

Stock and Stock Route Management

Conditions continued to be dry over an extensive area of the Shire, resulting in a large number of applications for stock route agistment, with 303 stock route grazing permits involving 15,257 head for drought purposes being issued and 4 travel permits involving 2,850 head of stock.

Following rain in December and January, the number of stock route applications processed decreased significantly.



A large number of stock were reported wandering on Shire roads during the year and were subsequently attended to by Council's Land Protection staff.



Wash Down Bays

Wash down bays continued to receive high usage for the prevention of weed seed spread with Council officers also conducting a large number of wash down inspections.

Tick Clearing Yards

Maintenance of the Taroom tick clearing yards and dip was ongoing.

Cattle dipping usage:

Number of head through yards – 35,434

Number of head dipped – 58,185

Number of head quarantined – 14,929

Economic

4.1 Strategic Direction

Support the retention, expansion and diversification of businesses and industries to provide long term economic sustainability.

Development Applications

All Development Permit Applications are processed in accordance with the *Planning Act 2016* and are assessed against the Banana Shire Planning Scheme 2005 or the Taroom Shire Planning Scheme 2006.

The number of Development Permit Applications Council received is a significant increase from last financial year.

Development Permit Type	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20
Material Change of Use	34	23	9	12	13	8	7	13
Reconfiguration of a Lot	15	9	6	7	8	8	4	12
Combined (i.e. both Material Change of Use and Reconfiguration of a Lot)	0	2	3	1	0	2	3	1
Total	49	34	18	20	21	18	14	26

*17 Concurrence Agency Responses were also issued in the 2019/20 period.

Town Planning Certificates

The total number of certificates increased slightly.

Certificate Type	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20
Limited	42	26	19	15	30	21	8	15
Standard	7	3	1	0	2	1	18	15
Full	5	2	0	1	0	0	3	1
Total	54	31	20	16	32	22	29	31

Plumbing

The number of Plumbing Approvals continues to decrease however not so significantly.

Financial Year	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20
Plumbing Approvals	142	42	53	63	50	43	33	32

Building

The number of Building Approvals has increased from the last financial year.

Financial Year	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20
Building Approvals	216	171	155	175	138	144	124	142
Council Certified Approvals	34	45	58	81	85	97	80	100
Privately Certified Approvals	182	126	97	94	53	47	44	42

Swimming Pool Safety Certification

Financial Year	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20
Certificates Issued	0	4	9	17	15	18	21	23

Strategic Planning - New Planning Scheme

The drafting of the new Planning Scheme was completed in March 2019 and submitted to the State Government for the full State Interests Review (SIR). The State provided a response requesting additional information to assist in the SIR. Discussions with State determined that additional reporting was required, specifically in relation to addressing the identified flood hazard in parts of the Shire.

The compilation of the additional information was completed in March 2020 and resubmitted to the State with permission sought to undertake the statutory public consultation. The State responded in May 2020, indicating that should Council proceed to public consultation conditions would be imposed to satisfy a number of State interests. Council officers engaged with the State to determine what changes would be required to the draft Planning Scheme to avoid any conditions. As a consequence additional re-drafting occurred with the draft Planning Scheme resubmitted to the State in July 2020.

PS: The State Government responded in August providing unconditional assent for Council to commence public consultation. Arrangements are now underway for this to occur, commencing September 2020.

Tourism Development

The Banana Shire Tourism Working Group now comprises of representatives from Biloela, Moura, Theodore, Baralaba, Wowan, Cracow, Outback Queensland Tourism Association, Tourism and Events Queensland and Banana Shire Council. The group held three meetings this year, one each during October, March and June, chaired by Mayor Nev Ferrier.

The meetings discussed future directions and priorities for tourism in our Shire. The Working Group worked on the development of different tourism projects and refreshed the Sandstone Wonders Tourist Guide in March 2020. In addition to this, hopes are to apply for Outback Queensland funding for development of an App to accompany the creation of the Sandstone Wonders Safari.

Information Bureaus continue to receive funding annually as per Council's Tourism Support Policy and Budgetary Procedure.

Statistical information is currently being collected via WiFi ports at Visitor Information Centres, Council Offices and Libraries as well as various camping locations throughout the Shire. This has been undertaken via both wireless and paper data collection. The use of postcode data now enables targeted marketing. Council-supplied WiFi not only attracts visitors who wish to stay connected on their travels but also allows regional councils to utilise this faster and more efficient way of data collection.

Sandstone Wonders Brochure:

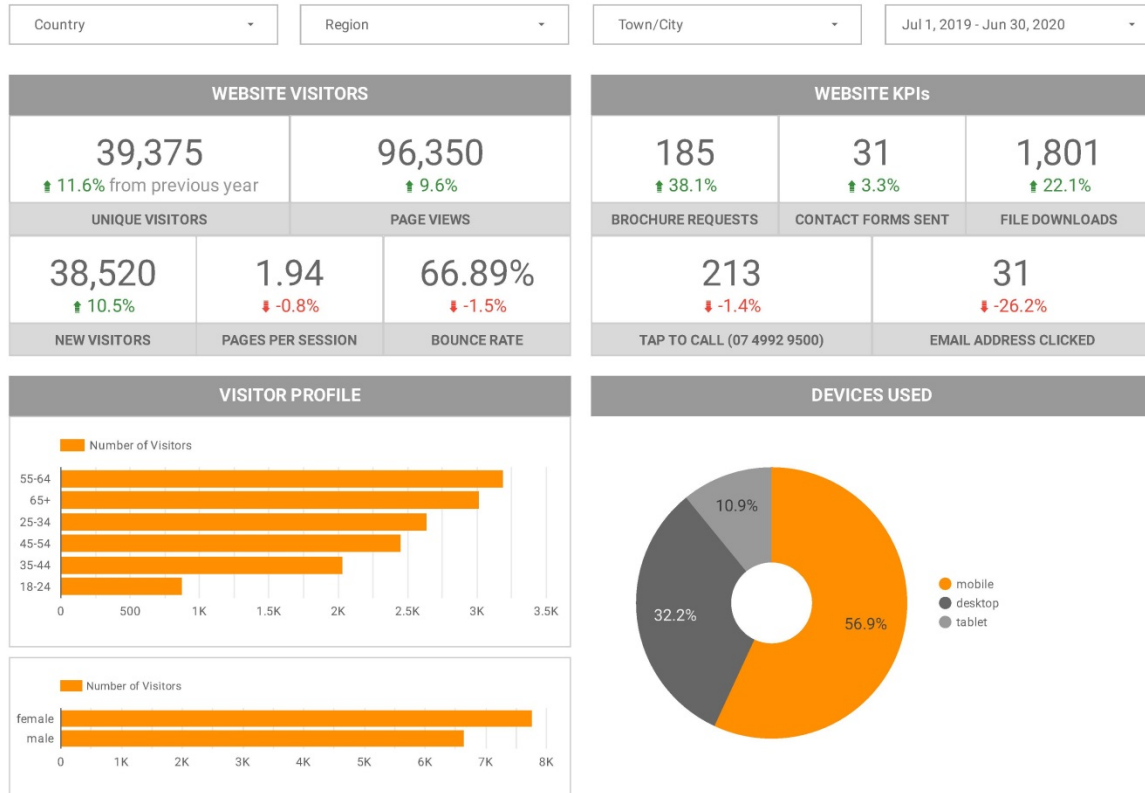
- 10,000 copies were printed in March 2020
- All of the Visitor Information Centres have been provided with the copies of Sandstone Wonders and the Biloela Library is provided with a copy.

Sandstone Wonders Webpage:

- Website visitors are up 11.6% from 2018-2019 financial year
- Page Views are up 9.6% from 2018-2019 financial year
- New Visitors are up 10.5% from 2018-2019 financial year

See full insights report attached.

INSIGHTS DASHBOARD: sandstonewonders.com



INSIGHTS DASHBOARD: sandstonewonders.com



Country

Region

Town/City

Jul 1, 2019 - Jun 30, 2020

TOP VISITED PAGES			
Page URL	Views	% of Total	Avg. Time on Page
/towns/biloela/	6,797	7.05%	00:02:35
/	5,815	6.04%	00:01:06
/camping/	4,452	4.62%	00:01:39
/towns/banana/	3,444	3.57%	00:02:10
/towns/moura/	3,345	3.47%	00:02:40
/towns/cracow/	3,012	3.13%	00:03:27
/towns/theodore/	2,254	2.34%	00:02:35
/stories/lake-callide-retreat/	2,218	2.3%	00:03:38
/fishing-the-sandstone-wonders/	1,993	2.07%	00:03:41
/discover/kroombit-tops/	1,989	2.06%	00:03:07
/discover/camping-glebe-weir/	1,922	1.99%	00:02:38
/discover/expedition/	1,901	1.97%	00:03:31
/towns/taroom/	1,884	1.96%	00:02:18
/discover/camping-apex-park/	1,654	1.72%	00:02:34
/towns/baralaba/	1,640	1.7%	00:02:14
/discover/camping-neville-hewitt-weir-baralaba/	1,635	1.7%	00:02:02
/discover/camping-cracow-beach/	1,634	1.7%	00:02:28
/discover/camping-junction-park/	1,562	1.62%	00:02:03
/town-maps/	1,421	1.47%	00:01:08
/discover/isla-gorge/	1,366	1.42%	00:03:06

INSIGHTS DASHBOARD: sandstonewonders.com



Country

Region

Town/City

Jul 1, 2019 - Jun 30, 2020

SEARCH TERMS USED, WHERE THE WEBSITE APPEARED IN GOOGLE SEARCH RESULTS						
Query	Impressions	% Δ	Clicks	% Δ	Site CTR	% Δ
biloeila	105,431	715.2% ↑	2,014	359.8% ↑	1.91%	-43.6% ↓
theodore	32,512	550.9% ↑	326	715.0% ↑	1%	25.2% ↑
moura	24,622	571.6% ↑	603	443.2% ↑	2.45%	-19.1% ↓
taroom	21,621	521.1% ↑	528	1,047.8% ↑	2.44%	84.8% ↑
cracow	19,573	316.7% ↑	438	584.4% ↑	2.24%	64.2% ↑
baralaba	13,609	617.8% ↑	525	600.0% ↑	3.86%	-2.5% ↓
moura qld	13,416	419.2% ↑	711	451.2% ↑	5.3%	6.2% ↑
biloeila qld	10,979	715.7% ↑	372	490.5% ↑	3.39%	-27.6% ↓
kroombit tops	8,482	466.2% ↑	290	383.3% ↑	3.42%	-14.6% ↓
banana qld	7,604	460.4% ↑	486	604.3% ↑	6.39%	25.7% ↑
wowan	7,544	952.2% ↑	166	8,200.0% ↑	2.2%	688.9% ↑
theodore qld	7,102	428.4% ↑	160	627.3% ↑	2.25%	37.6% ↑
thangool	5,835	634.9% ↑	120	990.9% ↑	2.06%	48.4% ↑
taroom qld	4,484	710.8% ↑	136	1,136.4% ↑	3.03%	52.5% ↑
callide dam	4,467	566.7% ↑	232	527.0% ↑	5.19%	-6.0% ↓
cracow qld	4,292	495.3% ↑	353	620.4% ↑	8.22%	21.0% ↑
free camping	4,246	1,478.4% ↑	5	-	0.12%	-
banana shire	4,049	658.2% ↑	26	333.3% ↑	0.64%	-42.9% ↓
banana town	3,954	551.4% ↑	129	396.2% ↑	3.26%	-23.8% ↓
sandstone	3,951	462.0% ↑	0	-100.0% ↓	0%	-100.0% ↓

1 - 20 / 12186 < >

INSIGHTS DASHBOARD: sandstonewonders.com



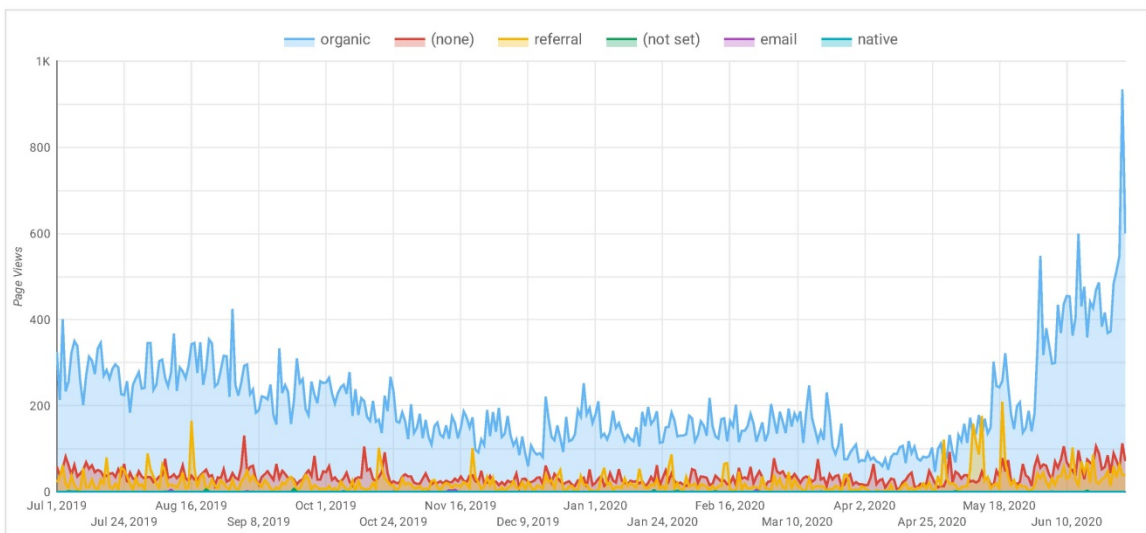
Country

Region

Town/City

Jul 1, 2019 - Jun 30, 2020

NUMBER OF UNIQUE VISITORS, BY SOURCE			
29,690	6,480	3,682	10
↑ 32.1%	↓ -1.1%	↓ -44.2%	↑ 900.0%
ORGANIC	NOT SPECIFIED	REFERRAL	EMAIL



INSIGHTS DASHBOARD: sandstonewonders.com



Country

Region

Town/City

Jul 1, 2019 - Jun 30, 2020

TOP REFERRAL SOURCES						
Medium	Source	Sessions	% New Sessions	Avg. Time on Page	Bounce Rate	Pages/Session
referral	google.com	1	0%	null	100%	1
referral	zhcsapp.net	1	100%	null	100%	1
referral	docomo.ne.jp	1	100%	null	100%	1
referral	cenet.okta.com	1	100%	null	100%	1
referral	us14.campaign-archive.com	1	100%	null	100%	1
native	australiantraveller	1	100%	null	100%	1
referral	elizabethbruno.top	1	100%	null	100%	1
referral	chorus.terakeet.com	1	100%	null	100%	1
organic	naver	1	100%	null	100%	1
referral	buzzfeed.com	1	100%	null	100%	1
referral	wwof.com.au	1	100%	null	100%	1
referral	dev-q-album.pantheon.io	1	100%	null	100%	1
referral	web.facebook.com	1	100%	null	100%	1

101 - 113 / 113 < >

INSIGHTS DASHBOARD: sandstonewonders.com



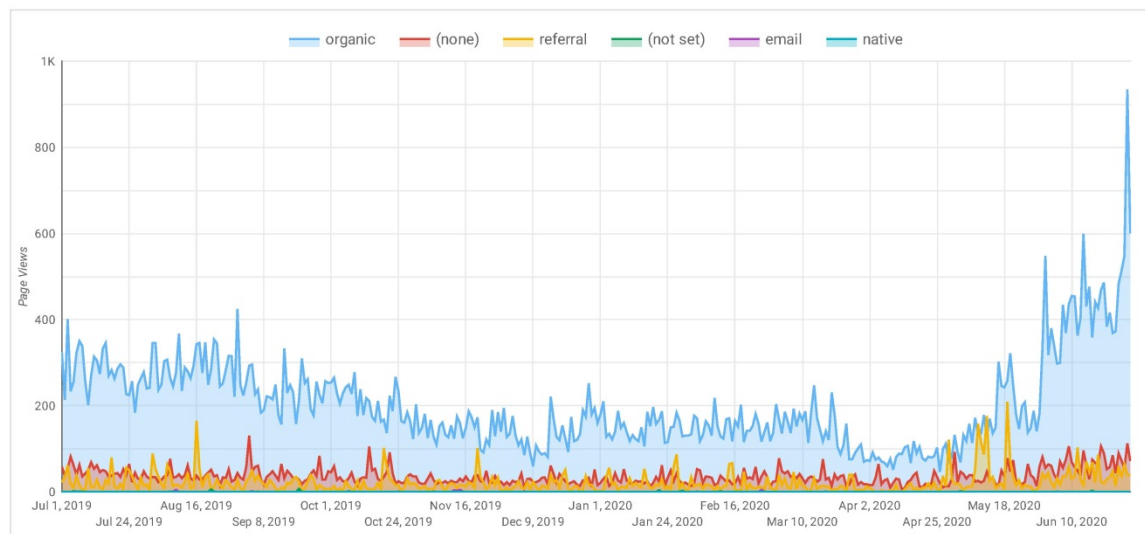
Country

Region

Town/City

Jul 1, 2019 - Jun 30, 2020

PAGES VIEWED, BY VISITOR SOURCE			
74,440 ↑ 22.6%	13,462 ↑ 3.8%	8,377 ↓ -40.9%	32 ↑ 700.0%
ORGANIC	NOT SPECIFIED	REFERRAL	EMAIL



Economic Development

Broad Direction

Council continued to support the four pillar economic development strategy for the shire based on:

- Tourism
- Agriculture
- Resources
- Construction

To foster development in these areas, Council has taken the following approach:

- Communication and engagement with economic development and community organisations, industry and government
- Promote a positive framework to support development and facilitate an enabling environment for business and industry growth
- Preparation of strategies to enable long term aspirations and economic goals for the Banana Shire local government area

Economic Development Management

The Economic Development function is a key area of focus for Banana Shire Council.

The Economic Development operational function within Council is managed by the Development and Environmental Services area as this role is closely aligned with the Development and Planning functions. Regular engagement with business and economic development groups along with advocacy and leadership and development facilitation have formed part of the department's activities. As applicable, Council has disseminated business and industry related information to the public.

The Economic Development Strategy (EDS) to highlight strategic policies that will support a strong, forward moving economy and long term economic prosperity was adopted by Council in October 2017. The EDS provides the policy basis for the development of action plans for each town/district by individual commerce chambers or progress associations.

Council formed an Economic Development Advisory Group this year and have engaged consultants to investigate opportunities for the Shire.

Future Intentions and Projects

- Continue engagement with key local, regional, state and federal stakeholders.
- Advance new planning scheme to further facilitate development within the Shire.

Infrastructure

5.1 Strategic Direction

Plan and deliver effective and efficient infrastructure services.

Water and Sewerage Supply

Water:

Council operates and maintains eleven water supply schemes that have a total asset (replacement) value of over \$140 million.

- The communities of Banana, Baralaba, Moura and Theodore are provided with treated water from the Dawson River.
- Taroom is supplied with aerated and chlorinated groundwater from the Great Artesian Basin.
- Biloela, Thangool and Callide Dam communities are provided with a combination of treated water from the Callide Dam and chlorinated groundwater obtained from the Callide Valley Aquifer.
- Water supplied to the towns of Goovigen (potable) and Wowan (non-potable) is chlorinated water obtained from local groundwater bores.
- A non-potable trickle feed water supply scheme is provided for Cracow, and
- Additional raw water schemes supply a number of community-based users at Taroom and Baralaba.

Council monitors and reports water quality parameters to the Water Supply Regulator in accordance with the *Water Supply (Safety & Reliability) Act 2008*.

Operational efficiencies continue to be pursued for all water supply and sewerage schemes, and there is a continued focus on replacement/refurbishment of ageing infrastructure to assist in the reduction of maintenance costs and repair costs, particularly the replacement of old pipelines and infrastructure that are no longer serviceable.

During the 2019/20 financial year, ongoing focus remained on asset replacement/refurbishment, necessitated by the deterioration with age, of Council's water supply scheme infrastructure. These capital works included but are not limited to:-

- Water main replacement (Biloela, Goovigen, Moura, Taroom, Theodore, Wowan)
- Completion of Moura Raw Water Pump Station. This project was jointly funded by Council and the Queensland State Government under the 'Building Our Regions' program.
- Ongoing installation of Automated Meter Reading hardware at Biloela, Moura, Banana, Callide Dam and Thangool (partly funded by the Queensland State Government Work for Queensland Program).
- Programmed water meter replacement and large diameter meter upgrades (various schemes).
- Hydrant and Valve replacement program (various schemes).

- Thangool Booster Pump Station and chlorination (water security improvement).
- Thangool reservoir refurbishment.
- Biloela WTP clarifier refurbishment.

Drinking water quality is regulated in Queensland under the Water Supply (Safety and Reliability) Act 2008.. The drinking water provisions in the Act are primarily aimed at the protection of public health through the delivery of safe drinking water.

Council is a registered drinking water service provider under the Act and has an approved Drinking Water Quality Management Plan (DWQMP) that demonstrates how Council manages the quality of drinking water supplied to its customers. Council must comply with their approved DWQMP and the conditions placed upon that plan by the State Government Water Supply Regulator.

Council's Drinking Water Quality Management Plan can be viewed / downloaded from Council's website.

Sewerage:

Council operates and maintains four sewerage schemes that have a total asset (replacement) value of over \$83 million.

Reticulated sewerage schemes are operated and maintained for the towns of Biloela, Moura, Taroom and Theodore.

Operational efficiencies continue to be pursued for all water supply and sewerage schemes, and there is a continued focus on replacement/refurbishment of ageing infrastructure to assist in the reduction of maintenance costs and repair costs, particularly the replacement of old pipelines, manholes and infrastructure that are no longer serviceable.

During the 2019/20 financial year, ongoing focus remained on asset replacement, necessitated by the deterioration with age, of Council's sewerage scheme infrastructure. These capital works included but were not limited to:-

- Contract awarded and preliminary works commenced for Raedon Street Sewage Pump Station (Biloela Industrial Estate). This project is jointly funded by Council and the Queensland State Government under the 'Building Our Regions' program.
- Refurbishment and lining of 450mm dia trunk sewer main (Biloela).
- Preliminary work (planning, options report, design report, tender specification) for Taroom STP upgrade. This project is jointly funded by Council and the Queensland Government under the Local Government Grants and Subsidies program with construction scheduled for completion by June 2021.
- Sewer manhole refurbishment (various schemes).
- Installation of standby power generator and security fencing at sewage pump station (Biloela SPS4).

Built Environment

Built Environment is responsible for the repairs and maintenance of Council buildings and facilities, as well as all new capital works relating to structural buildings and other work as required.

Last financial year works were undertaken throughout the Shire under the Works for Queensland Program (W4Q) and various State Government grants. This work included the installation of a 30Kw solar system at the Moura Sewage Treatment Plant, Magavalis netball court stabilisation in Biloela, the installation of a disability access ramp at the Biloela 25m Pool and the installation of an amenities building at the Lake Callide Retreat.

95% of capital projects were completed and are at a 85% close out rate for Building Maintenance across the Shire.

Council is continuing to investigate energy management by utilising LED, energy efficient appliances and future solar projects. Built Environment is currently investigating options to reduce costs to Council's infrastructure.

Council continues a very proactive approach to maintaining a high standard of maintenance to Council facilities for the safety and enjoyment of users and the community, and to strengthen relationships with Shire residents.



Biloela 25m Pool disability access ramp



Moura Sewage Treatment Plant 30Kw solar system

Infrastructure Services

Infrastructure Services has two primary functions:

1. Infrastructure Technology (Infrastructure planning and design)
2. Infrastructure Delivery (Project delivery and infrastructure maintenance)

Infrastructure Technology

The Infrastructure Technology section provides Council with a strategic framework for roads, bridges, drainage, parks and associated public infrastructure.

The Infrastructure Technology section's core functions are:

- Surveys and design for capital improvements to the Shire's road, stormwater and pathway networks;
- Strategic planning for parklands, road safety, urban parking, heavy vehicle management, development projects and street lighting;
- Operational works assessment and compliance, and development advice to the town planning section of Council.

The Infrastructure Technology team also perform other technical duties including bridge inspections, flood modelling and National Heavy Vehicle Regulator road use consent.

Design and Survey

Survey and design is required to accurately and efficiently construct and maintain Council assets. Surveyors provide detailed measurements for civil engineers to design the most efficient structures to Council and Australian standards and guidelines. Surveyors and engineers then provide survey control and technical advice to infrastructure delivery crews.

In 2019/20 staff movements and increased advanced design expectations provided a challenge to the design team, additional resourcing was sourced to assist with building design inventory. In addition to detailed design the design team participated in road safety audits, bridge inspections, project management, rain/river gauge maintenance and attended customer requests. Survey requirements increased with the design and project delivery support. The increased survey demand has been met through a combination of utilising multi-skilled engineers, targeted contractor engagement and machine guidance technology.

Strategic Planning

Technical staff collate information including population growth predictions, traffic counts, future development opportunities and asset condition to develop strategic direction for maintenance and construction activities within the Shire.

In 2019/20 the Infrastructure Technology team, with the assistance of the BSC asset management and Infrastructure Delivery teams completed a review of the road hierarchy within the Shire's road network. The road hierarchy revision will form the basis for future road maintenance and construction activities.

Operational Works

Operational Works assessment is a service undertaken by the technical team. Operational works vary from power pole replacement to shopping centre construction.

Major operational works assessment and monitoring in 2019/20 included the Three Chain Road upgrade and Liberty Service Station construction.

Infrastructure Delivery

Project Delivery

Capital Works

Banana Shire Council's Infrastructure Services department completed an Infrastructure Capital Program in excess of \$13M for 2019/20, highlights for the year include:

- Continuation of the expansion of the Biloela Heavy Vehicle bypass projects, Jambin Dakenba Rd, Dunn Street, Quarrie Rd. value \$750,000.
- Banana Shire unsealed roads – approximately 17km of gravel resheeting across various roads; value \$881,000.
- Theodore-Moura Road – approximately 2.8km pavement rehabilitation, widening and reseal; value \$1,458,000.
- Smiths Road, Taroom – 1.1km pavement rehabilitation, widening and seal; value \$120,000.
- Deearne Road, Taroom – 3.15km pavement reconstruction, culvert upgrade and bitumen seal; value \$934,614.
- River Road, Moura – pavement rehabilitation, widening and seal; value \$86,054.
- Biloela Industrial Estate stage 3 – completion of lots, services and Roads; value \$652,041.
- Argoon Highway Road - Replacement of the damaged concrete floodway; value \$113,193.
- Defence Road – Repair of Oxtrack Creek bridge, new deck and repair/replacement of deteriorated support structures; value \$447,765.
- Injune Road, Taroom – Replacement of the damaged concrete floodway; value \$142,423.
- Barrett Street, Biloela – widen road including K&C replacement, line-mark and sign on-road bikeway, value \$176,000.
- Yaldwyn Street, Taroom – Replacement of 220m of kerb and channel on each side of Yaldwyn Street from Wolsey Street to Miller Street (405m); value \$253,873.
- Thangool Drainage, Thangool – Stormwater drainage, inlet and outlet structures. As per 2015 Thangool drainage study; value \$467,741.
- Urban Reseals – Reseals of various streets around Biloela and Moura; value \$524,574.

Jambin Dakenba Road, Biloela



Jambin Dakenba Road during construction



Jambin Dakenba Road nearing completion

Dunn Street, Biloela



Dunn Street at start of construction



Dunn Street – Complete

Banana Shire rural roads



Deearne Road during construction



Deearne Road nearing completion

Banana Shire urban roads



Maynard Lane under construction



Maynard Lane nearing completion



Yaldwyn Street Taroom – during construction



Yaldwyn Street Taroom - complete



Barrett Street widening for on road bikeway



Barrett Street widening for on road bikeway



Herzog Street Pathway



Herzog Street Pathway

Waste Management

Banana Shire Council provides a wheelie bin collection service to 4156 residential properties and 542 non-residential properties in 11 towns within the Shire, collecting a total of 2893.27 tonnes of waste over the 2019/20 year. Council also operates eight transfer stations and three landfills for the disposal of waste and collection of recyclable materials.

Council is committed to identifying and developing recycling initiatives to decrease the amount of waste going into landfill. In addition to the recycling stockpiles located at each of the transfer stations Council operates a cardboard collection service to a number of schools, community facilities and local businesses which are also accessible by the public. This collection service continued to expand throughout the year.

The diversion of waste from landfill through recycling and reprocessing activities provides both economic and environmental benefits to the Shire. The following quantities of material were diverted from landfill in 2019/20:

Waste type	Quantities diverted
Green waste	5635.14 tonnes
Scrap metal	268.98 tonnes
Cardboard	257.83 tonnes
Tyres	669 tyres
Waste Oil	4590.00 tonnes

The following waste streams were also diverted from landfill:

- Car batteries, waste paint collected for recycling at Biloela and Moura Transfer Stations;
- eWaste collected at Biloela and Moura Transfer Stations;
- Biloela Transfer Station operates a tip shop to divert any reusable goods from landfill;
- Concrete waste stockpiled at various locations ready for crushing and reuse;
- Council support and promote the ChemClear and DrumMuster programs for management of unwanted chemicals and collection of empty chemical containers;
- In addition to drop off points at both Moura and Biloela Transfer Stations, Council provided a limited cardboard collection service to a number of Shire schools and community facilities;
- Council support and promote the Containers for Change scheme for the collection of recycling of glass and plastic bottles and aluminium cans.

During 2019/20 Council undertook the following improvements and activities at transfer stations and landfills within the Shire:

- Continuous gas and groundwater monitoring at Trap Gully Landfill, which assists in identifying areas which require rehabilitation to reduce emissions;
- The first stage of the earthworks for the new Taroom Waste Transfer Station has been completed. The tender for the second stage has been awarded and work begun on construction;
- Security fencing was constructed at all Waste Transfer Stations using funding received through the Works for Queensland funding program;

- Historic landfill sites are currently being rehabilitated with four sites completed and two in progress, ensuring that rehabilitation works are compliant with the conditions set out by Council's Environmental Authority;
- Concrete removed from historic and current waste facilities and crushed for operational use around the Shire, including for fill or road base.
- Asbestos clean-up at the Taroom, Banana, Jambin, Theodore and Biloela Transfer Stations following illegal dumping, with the cost of these activities passed on to the offenders where possible;
- Planning and acquiring quotes for automatic gates for the Waste Transfer Stations in order to implement restricted access for Banana Shire residents only and number plate cameras to deter illegal dumping and littering at all waste facilities.

Misuse of waste facilities, such as incorrect disposal, disposal of hazardous material or lighting of fires can be both costly and hazardous to the public and Council staff. As many of Council's waste facilities are unmanned, Council relies on the use of security cameras to monitor the use of these facilities for both maintenance and enforcement. With the assistance of these cameras Council issued numerous warning notices and infringement notices.

1 July 2019 saw the implementation of the Waste Levy by the Department of Environment and Science. Banana Shire Council's Waste Levy Working Group ensured that Council was able to meet all reporting and financial requirements, including the creation of a fact sheet for Banana Shire residents and businesses to explain any relevant changes to waste disposal and fees and charges. Council received a payment of \$505,705.00 from the Department of Environment and Science for the purpose of ensuring that costs associated with the Waste Levy were not passed on to householders.



Jambin Waste Transfer Station

Aerodromes

Banana Shire maintains five aerodromes located at Thangool, Taroom, Moura, Theodore and Baralaba, and one aircraft landing area (ALA) located at Taroom. Passenger services are conducted from the Thangool Aerodrome.

Fly Corporate provided seven weekly, commercial flights between Thangool and Brisbane.

Taroom, Thangool and Theodore Aerodrome have been utilised by fly-in fly-out charter aircraft servicing the resource industries. The remaining aerodromes are maintained for general aviation with a primary focus on availability for emergency services aircraft.

In January 2019, Theodore Aerodrome was certified by the Civil Aviation Safety Authority (CASA). Theodore Aerodrome is now Council's third certified aerodrome, together with Thangool Aerodrome and Taroom Aerodrome.

Council is actively committed to the improvement and maintenance of all Shire aerodromes with regular maintenance occurring to uphold the excellent condition of these facilities.

2019/2020 Capital Projects:

- Thangool Aerodrome - Installation of Security Camera System
- Thangool Aerodrome – Installation of Back-Up Generator for Fuel Facility
- Moura Aerodrome – Installation of Back-Up Generator for Airfield Lights



Thangool Aerodrome Generator



Moura Aerodrome Generator



Thangool Aerodrome Security Camera System

Plant and Fleet Operations

Banana Shire Council has a wide range of fleet vehicles from the humble lawn mower to light vehicles, trucks, large earthmoving and road building equipment. Council has a fully equipped workshop in Biloela and is fitted out with a fully functional engineering workshop, designated work bays and vehicle hoists to carry out all servicing and repair needs to Council fleet.

The Biloela workshop services the Plant and Fleet in Wowan, Moura, Theodore and Baralaba using two fully equipped service trucks. Taroom's plant and fleet is currently maintained by local businesses. Council provides a fleet maintenance, replacement and acquisition program for its fleet, ensuring Council maintains its responsibility for safe fleet, balanced with efficient cost management.

The workshop supports several office staff, highly trained diesel fitters and apprentices. Council also works with the local high schools and has a school-based apprentice program with the capacity for more opportunities for apprentices and qualified personnel.

Council fleet and workshop operations are active in supporting local businesses from buying oils, parts and consumables to buying new fleet and equipment.



Beneficial Enterprises

Local Government Act 2009 Section 41

Council did not conduct any Beneficial Enterprises during the Financial Year.

Business Activities

Local Government Act 2009 Section 45 (a) to (d)

Schedule of business activities conducted during the financial year -

45 (a) List of Business Activities	45 (b) Significant Business Activity (Sect 43)	45 (c) ** Competitive Neutrality Principle Applied (Sect 43)	45 (d) New Business Activity (Sect 46)	Code of Competitive Conduct Applied (Sect 47)
Aerodromes	No	No	No	No
Building Certification	No	No	No	Yes
Cemeteries, Funerals and Undertaking	No	No	No	No
Land Development	No	No	No	No
Plant	No	No	No	Yes
Roads *	No	Yes	No	Yes
Roads-Other	No	No	No	Yes
Sewerage	Yes	Yes	No	Yes
Stock Dip	No	No	No	No
Wash down Facilities	No	No	No	No
Library Operations	No	No	No	No
Waste Management	No	No	No	No
Water	Yes	Yes	No	Yes

* Constructing or maintaining State roads or other roads that are put out to competitive tender

** Reason must be supplied if Competitive Neutrality Principle is not applied to a Significant Business Activity

Commercial Business Unit – Annual Operational Reports

Local Government Regulation 2012 Section 190 (1) (c)

Council did not conduct any Commercial Business Units during the Financial Year.

Commercial Business Unit – Information to Allow Informed Assessment

Local Government Regulation 2012 Section 190 (2) (a) to (d)

Council did not conduct any Commercial Business Units during the Financial Year.

Joint Local Government Activity

Local Government Regulation 2012 Section 190 (1) (d)

Council does not have any arrangement or agreements for conducting a joint local government activity and accordingly no other Local Government has taken any action for, and expenditure on, a service, facility or activity for Council under an arrangement for conducting a joint government activity; for which Council levied special rates or charges during the financial year.

Invitations to Change Tenders

Local Government Regulation 2012 Section 190 (1) (e)

The number of invitations to change tenders under section 228(7) of the *Local Government Regulation 2012* during the financial year;

(Section 228 (7) If—

(a) an invitation to tender under subsection (4) or (6)(b) states that the local government might later invite all tenderers to change their tenders to take account of a change in the tender specifications; and

(b) the local government does change the tender specifications;

the local government may invite all the persons who submitted a tender to change their tender to take account of the change, before making a decision on the tenders.

Council made the following changes to tender specifications during the last financial year:

CHANGE	NUMBER
Changed the specifications	0
Extended the closing date	5
Clarified queries	8
Attached plan inadvertently missed in original documents	2
Hydrology Assessment Report Supplied	1
BOQ adjusted to reflect missing components	1

Council advised by email and via Notices to all parties that had requested tender documents of the changes in the tender specifications.

List of Registers

Local Government Regulation 2012 Section 190 (1) (f)

Council keeps the following registers:

Administrative Action Complaints

Asset

Conflict of Interest

Contact with a Lobbyist

Cost Recovery Fees

Delegations

Gifts and Sponsored Hospitality Benefits

Instruments of Appointment

Interests of a Councillor

Interests of a Related Person of a Councillor

Interests of the CEO

Interests of a Related Person of a CEO

Interests of a Senior Executive Employee

Interests of a Related Person of a Senior Executive Employee

Local Laws

Material Personal Interest (at a Meeting of Council)

Policies, Procedures and Protocols

Pre Qualified Suppliers

Public Interest Disclosures

Rate Write-Offs

Right to Information and Information Privacy Applications

Roads (Included in Asset Register)

Financial Assistance Grants - FAGS

Financial Assistance Grants are monies received from the Federal Government annually. Council takes this opportunity to acknowledge the valuable contribution that these funds make towards the maintenance and upgrade of Council infrastructure and assets. These monies are distributed by the Queensland Grants Commission using an approved methodology.

Council received the following Financial Assistance Grants:

Financial Assistance Grant	Grant
General Purpose Grant	\$4,823,213
Identified Road Grant	\$2,573,149
Total	\$7,396,362

The Identified Road Grant component of \$2,573,149 has been utilised as a contribution to capital road works totalling of \$13.38 million on the following roads:

Project	Expenditure	Project	Expenditure
Aerodrome Rd-KariboeCk-RD19/20	\$2,822.95	Bitumen Access to Biloela Showgrounds	\$39,413.75
Argoon Hwy Callide Ck RD 19/20	\$115,934.01	Branston St Banana UR 19/20	\$5,802.62
Argoon Hwy Rd RR 19/20	\$11,455.88	Broadmere Rd RR 19/20	\$11,093.11
Auburn St Biloela UR 19/20	\$10,047.94	Callide St Pathway FP 19/20	\$72,414.87
Baileys Lane F/Way 18/19	\$2,067.07	Callistemon St Extn - UC 18/19	\$675,239.38
Baralaba River Bank 19/20	\$56,595.10	Carraba St Taroom UR 19/20	\$7,255.18
Barrett St Biloela UD 18/19	\$433,378.26	Cockatoo Rd RR 19/20	\$83,767.39
Biloela Industrial Estate19/20	\$696,680.03	Cracow Rd RR 19/20	\$34,175.46
Cracow RV Park Access	\$53,021.47	Dunn St Biloela UC 19/20	\$894,112.44
Dawson Hwy Pathway FP 17/18	\$4,679.74	Dunn St UC 18/19	\$37,311.58
Dee River Rd R/C-Seal 19/20	\$217,035.54	Eriksens Rd RC Gravel Pavement 19/20	\$50,113.04
Dee River Rd RR 19/20	\$135,096.13	Farmer St Moura UR 19/20	\$58,788.40
Dearne Rd RC Seal 19/20	\$933,866.98	Flagstaff Rd RC Gravel Pvmt 19/20	\$251,713.56
Defence Rd Oxtrack Ck RD 19/20	\$447,764.69	Flagstaff Rd RR 19/20	\$89,811.01
Dudarko Road - RD 19/20	\$28,049.11	Gillespie St Carpark Shade 19/20	\$50,893.25

Project	Expenditure	Project	Expenditure
Goovigen Connection Rd- Callide Ck 19/20	\$89,707.67	Glebe Weir Rd RR 19/20	\$41,244.08
Grantleigh Pheasant Ck Rd RR 19/20	\$9,216.31	Glenmoral R/Stone Gravel Pvm 19/20	\$173,758.31
Grevillea St Biloela UR 19/20	\$93,987.38	Glenmoral R/Stone Rd RR 19/20	\$32,765.09
Herzog St Pathway - FP 19/20	\$85,169.76	Jambin Goovigen Rd RR 19/20	\$63,894.64
Injune RD Floodway RD 19/20	\$141,608.75	Kariboe St Pathway 18/19	\$9,494.99
Injune Rd RC Gravel Pavement 19/20	\$192,607.67	Kianga Replace RCBC600x450	\$51,106.30
Injune Rd RR 19/20	\$64,529.51	Kinfauns Rd RR 19/20	\$28,097.39
Jambin Dakenba RC Seal 19/20	\$32,590.41	Knaggs St Pathway - FP19/20	\$52,276.17
Jambin Dakenba Rd 18/19 Stage 2	\$155,675.84	Koko Wandoo Rd RC Seal 19/20	\$105,307.85
Jambin Dakenba Rd RC LCS 19/20	\$289,358.22	Kokotungo Wandoo Rd RR 19/20	\$166,699.90
Jambin Goovigen Rd RR 19/20	\$63,894.64	Linkes Rd - Floodway - RD 19/20	\$1,893.75
Miller St Taroom UD 18/19	\$13,416.10	Luhrs St Moura UR 19/20	\$53,024.73
Moura Bindaree Rd F/Way 19/20	\$14,971.98	Malakoff Rd-RC-Gravel Pvm 19/20	\$127,752.84
Moura Bindaree Rd Seg 1 RR 19/20	\$65,575.99	Martin St UC 18/19	\$40,061.63
Nobb St UD 18/19	\$10,721.47	Maynard Lane UC 19/20	\$125,991.22
Pocket Ck Bridge 18/19	\$269,124.47	Melton St Biloela UR 19/20	\$46,681.66
Prairie St Biloela UR 19/20	\$164,689.57	Quarrie Rd Biloela-Stge219/20	\$103,551.85
Prairie Street, Biloela- P/way19/20	\$25,178.78	Quarrie Rd, Biloela-Stage 3 19/20	\$24,062.75
Prospect Ck Goovigen Rd RR 19/20	\$43,048.92	Ridley St Taroom UR 19/20	\$1,228.61
Quarrie Rd Biloela UC 19/20	\$390,489.32	River Rd Moura RC Seal 19/20	\$86,054.24
Theodore Moura Rd F/way RD 19/20	\$189,864.06	River Rd Moura RR 19/20	\$62,888.08
Theodore Moura Rd -R/C- LCS 19/20	\$8,834.88	Saleyards Rd - RD 19/20	\$84,416.96
Theodore Moura Rd RC Seal 19/20	\$1,236,931.39	Sawmill Rd RR 19/20	\$10,349.87
Urban Drainage General 19/20	\$111,566.77	Smith's Rd RC - Seal 19/20	\$120,492.40
Urban Drainage K&C 19/20	\$57,150.06	Smith's Rd RR 19/20	\$58,656.50
Urban Drainage Pit Upgrade 19/20	\$22,284.82	Stephenson St Moura UR 19/20	\$97,568.98

Project	Expenditure	Project	Expenditure
Van Itallies Rd RC Seal 19/20	\$773,734.22	Stopford St Pathway FP 19/20	\$118,105.95
Water Bores 19/20	\$93,139.95	Taroom Aero Runway Re-sheeting	\$17,644.70
Western lane Theodore UD 19/20	\$38,127.60	Thangool Hall Carpark 18/19	\$6,405.90
Wide Water Picnic Area 19/20	\$52,672.10	Thangool S/W Drain U/G 18/19	\$5,359.54
Wowan Multi-Purpose Centre Generator	\$38,303.80	Thangool UD 19/20 (Stage 2)	\$484,766.74
Wowan Westwood Gogango Ck Bridge 18/19	\$298,994.64	Yaldwyn St Taroom UD 19/20	\$165,237.63
Wowan Westwood Rd – Rural/Reseal 19/20	\$18,263.62	Yaldwyn St, Taroom K&C UD 19/20	\$97,359.34
Wowan Westwood Rd RC Gravel 19/20	\$84,107.42	Yeovill Rd RR 19/20	\$33,577.87

Concessions on rates and charges

Local Government Regulation 2012 Section 190 (1) (g)

Council granted the following concessions on rates to not-for-profit organisations and for eligible pensioners:

Function	Reference	Concessions	
Retirement Homes	2010-1195-0000	\$352,662.76	Plus water consumption and general rates on applicable parcels
Council Pensioner Rebate	2010-1180-0000 2010-1181-0000 2010-1182-0000	\$192,379.04	
Rates Based Financial Assistance	2010-1194-0000	\$128,289.17	
Approved Subdivider Vacant Land		\$ 57,177.91	Water and Sewerage Vacant Land Charges on subdivided land – eligible for 100% of water and sewerage vacant land charges for a period of twelve months from the registration date of the plan - Council currently have no ratepayers eligible for this concession
Total Council Concessions		\$730,508.88	
State Government Pension Rebate	2010-1170-0000	\$126,226.60	

Internal Audit - Report for the Financial Year

Local Government Regulation 2012 Section 190 (1) (h)

Council's Internal Audit Committee met two times during the financial year to consider the status of items on the Audit Action Plan and to report to Council.

The internal Audit Plan for the year involved engagement of an external party to assist in the review of internal controls with IT Infrastructure and Conflict of Interest.

Competitive Neutrality Complaints

Summary of Investigation Notices

Local Government Regulation 2012 Section 190 (1) (i)

No investigation notices were given in the financial year under Section 49 of the *Local Government Regulation 2012* for competitive neutrality complaints.

Council's Response

Local Government Regulation 2012 Section 190 (1) (j)

No recommendations for competitive neutrality complaints under Section 52 (3) of the *Local Government Regulation 2012* were received from the QCA during the financial year.



Ethics

Public Sector Ethics Act 1994 Section 23

Implementation Statement

Detailing action taken to comply with:

- Section 15 Preparation of Codes of Conduct
- Section 21 Education and Training
- Section 22 Procedures and Practices for Public Sector Entities

Council adopted a Code of Conduct on 4 March 2015 to meet the principles of the *Public Sector Act 1994* for employees and other persons who have a contract or other agreement with Council.

The provisions for employees, volunteers and other persons carrying out work for Council are based on the compliant Code of Conduct prepared by the LGAQ HR Advance Service.

All employees and other relevant persons have ready access to the ethics principles and values and the standards of conduct stated in Council's Code of Conduct on Council's web site and its internal intranet. As well hard copies are readily available for those requiring this medium. Training sessions have been held for staff and the Code of Conduct is part of the induction process for all new employees.

A Code of Conduct for Councillors in Queensland was implemented by the Minister of Local Government effective from 3 December 2018.

Councillors had received appropriate training on the provisions of their relevant Code.

This Code of Conduct sets out the principles and standards of behaviour expected of Councillors and Mayors when carrying out their roles, responsibilities and obligations as elected members of their communities.

Appropriate training on the provisions of this code has been provided.

The administrative procedures and management practices of Council will have proper regard to the Public Sector Act 1994, in particular the ethics principles and values and also the relevant code of conduct.



Financial Statements

General purpose financial statement

Local Government Regulation 2012 Section 183 (a)

See Attached Documents (*At end of Annual Report*)

Current year financial sustainability statement

Local Government Regulation 2012 Section 183 (b)

See Attached Document (*Included in the Financial Statements*)

Long term financial sustainability statement

Local Government Regulation 2012 Section 183 (c)

See Attached Document (*Included in the Financial Statements*)

Auditor General's report about the general purpose financial statement

Local Government Regulation 2012 Section 183 (d)

See Attached Document (*Included in the Financial Statements*)

Community Financial Report

Local Government Regulation 2012 Section 184

The Community Financial Report is a plain English summary of Council's Financial Statements prepared in accordance with Section 179 of the *Local Government Regulation 2012*.

1. About Council's End of Year Financial Statements

What you will find in the Financial Statements

The Audited Financial Statements of Council set out the financial performance, financial position, cash flows and the net wealth of Council for the financial year ended 30 June 2020.

About the Management Certificate

The Financial Statements must be certified by both the Mayor and the Chief Executive Officer as "presenting fairly" the Council's financial results for the year, and are required to be adopted by Council - ensuring both responsibility for and ownership of the Financial Statements by management and elected representatives.

About the Financial Statements

The Financial Statements incorporate four primary financial statements and accompanying notes.

1. A Statement of Comprehensive Income

A summary of Council's financial performance for the year, listing both (i) regular income and expenses and (ii) other comprehensive income which records items such as changes in the fair values of Council's assets and investments.

2. A Statement of Financial Position (Balance Sheet)

A 30 June snapshot of Council's Financial Position including its assets and liabilities.

3. A Statement of Changes in Equity

This statement represents the overall change for the year (in dollars) of Council's "net wealth".

4. A Statement of Cash Flows

Indicates where Council's cash came from and where it was spent.

5. Notes to the Financial Statements

These provide greater detail to the line numbers of the four primary financial statements.

About the Auditor's Reports

Council's Financial Statements are required to be audited by the Queensland Audit Office. The audit of many Queensland Councils is contracted to Audit firms

that specialise in Local Government. The Auditor provides an audit report which gives an opinion on whether the Financial Statements present fairly the Council's financial performance and position.

Where to find a complete version of Council's 2019/20 Financial Statements?

A complete version of Council's Financial Statements for the 12 months to 30 June 2020 can be found in the 2019/20 Annual Report on our website:

<http://www.banana.qld.gov.au>

or at Council's administration offices:

- 62 Valentine Plains Road, Valentine Plains, Biloela Qld 4715
 - 18 Yaldwyn Street, Taroom Qld 4420
 - Gillespie Street, Moura Qld 4718

2. An Overview of this year's Financial Result and Financial Position

2.1 Council's Statement of Comprehensive Income (Profit & Loss) for 2019/20

Council's result for the 2019/20 year was a \$5,981,915 deficit. This includes capital income and expenses.

Council's Operating Result

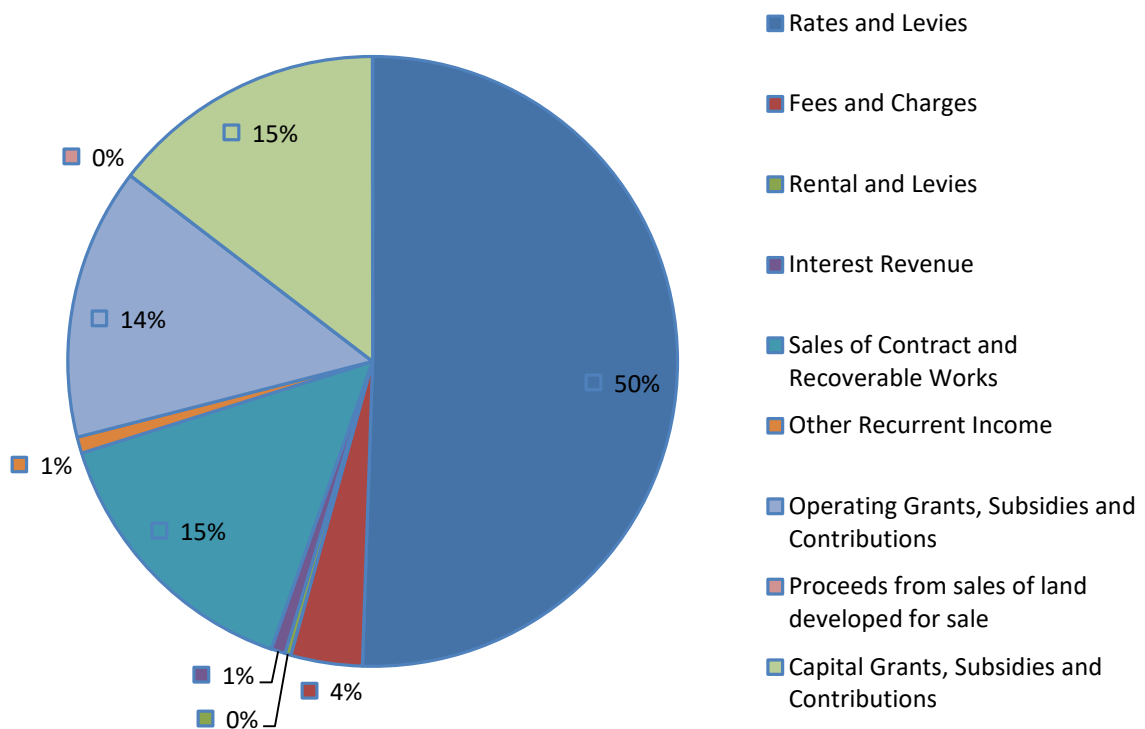
	Actual 2020	Original Budget 2020	Actual 2019
Expenditure (excl. capital expenses)	(66,309,617)	(63,784,349)	(72,805,843)
Revenues (excl. capital income)	61,868,398	61,871,654	69,087,442
Operating Surplus/(Deficit) for the period	(4,441,249)	(1,912,695)	(3,718,401)

The operational deficit for the year represents a shortfall between annual operating income after annual operating expenses have been met.

Council's Revenue Sources for the 2019/20 year

The chart below summarises where Council's revenue came from:

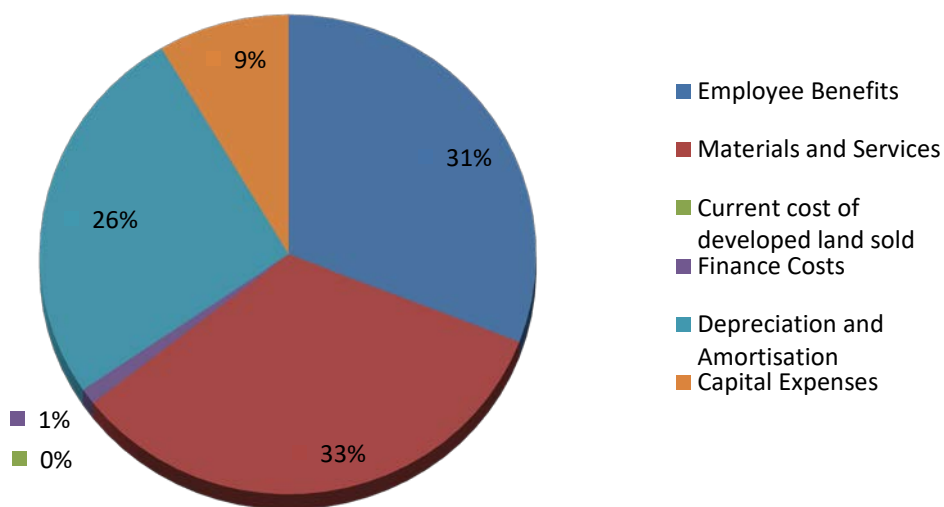
Revenue



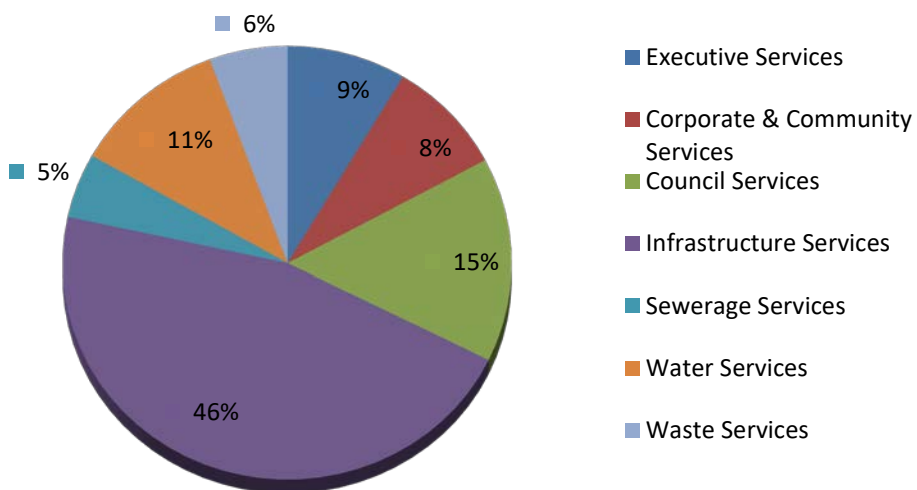
Council's Expenditure for the 2019/20 year

Council's total expenditures (operating and capital) covered the following activities/functions:

Expenses by Nature



Expenses by Function



2.2 Councils Statement of Financial Position (Balance Sheet) for 2019/20

Council's Net Wealth

The Statement of Financial Position (Balance Sheet) discloses the Net Community Equity of Council, which represents its wealth as measured by a dollar value of its assets less liabilities.

The total of Council's Wealth (Net Community Equity) as at 30 June 2020 was \$835,608,876 (\$819,833,208 at 30 June 2019).

The major items that make up Council's Wealth include the following assets:	Actual 2020	Actual 2019
Available Cash & Investments	15,497,744	10,691,094
Cash & Investments "restricted" for future funding purposes	11,383,047	15,373,649
Trade Debtors	1,151,771	5,301,497
Infrastructure, Property Plant and Equipment	830,203,777	828,649,699
Council has funded some of its operations and assets by the following liabilities:		
Loans & Borrowings	5,365,114	6,581,440
Provisions for Restoration of Refuse and Quarry sites	13,603,530	28,819,710

3. Financial Sustainability Measures

(Sec 169(5) *Local Government Regulation 2012*)

The financial sustainability of Council is a cornerstone of the Local Government Act and a core responsibility of individual Councils across Queensland.

Financial sustainability is defined as when a **"Local Government is able to maintain its financial capital and infrastructure capital over the long term"** [source: *Local Government Act 2009* section 104(2)].

The Financial Sustainability indicators (in accordance with the *Local Government Regulation 2012*) that Council must publish are as follows:

Operating Surplus Ratio - Net Result divided by Total Operating Revenue

This is an indicator of the extent to which revenues raised cover operational expenses only or are available for capital funding purposes or other purposes.

Asset Sustainability Ratio - Capital Expenditure on the Replacement of Assets (Renewals) divided by Depreciation Expense

This is an approximation of the extent to which the infrastructure assets managed by the local government are being replaced as these reach the end of their useful lives.

Depreciation expense represents an estimate of the extent to which the infrastructure assets have been consumed in a period.

Capital expenditure on renewals (replacing assets that the local government already has) is an indicator of the extent to which the infrastructure assets are being replaced.

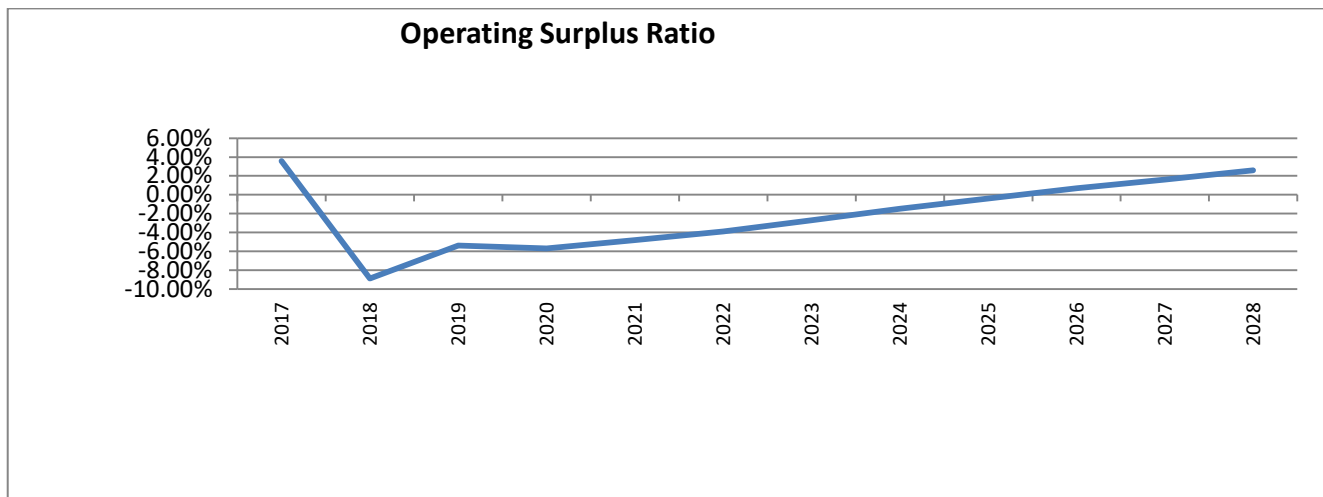
This ratio indicates whether a local government is renewing or replacing existing non-financial assets at the same rate that its overall stock of assets is wearing out.

Net Financial Liabilities Ratio - Total Liabilities less Current Assets divided by Total Operating Revenue

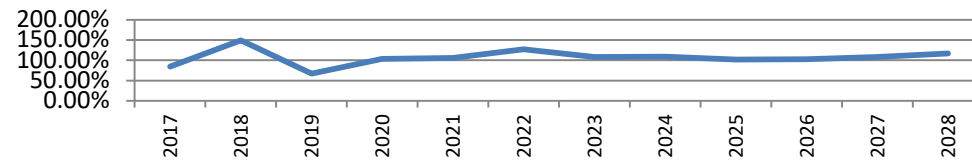
This is an indicator of the extent to which the net financial liabilities of a local government can be serviced by its operating revenues.

Financial Sustainability Indicators for the year ended 30 June 2019

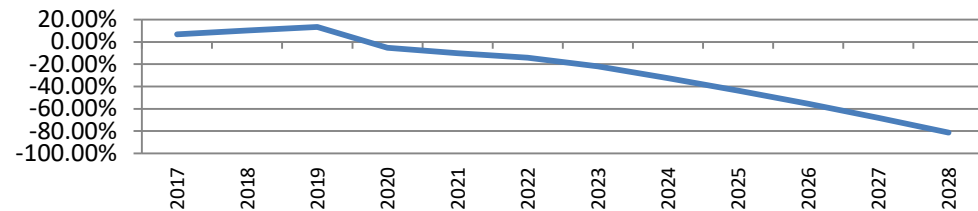
		Actual 2017	Actual 2018	Actual 2019	Long Term Financial Plan Projections								
					BUDGET 2020	Yr 2 2021	Yr 3 2022	Yr 4 2023	Yr 5 2024	Yr 6 2025	Yr 7 2026	Yr 8 2027	Yr 9 2028
Ratio													
Operating Surplus Ratio	0 - 10%	3.56%	-8.89%	-5.38%	-5.70%	-4.80%	-3.90%	-2.70%	-1.50%	-0.40%	0.70%	1.60%	2.60%
Asset Sustainability Ratio	> 90%	84.28%	149.57%	67.22%	103.30%	105.40%	127.20%	108.30%	108.70%	102.00%	102.90%	108.10%	116.70%
Net Financial Liabilities Ratio	< 60%	6.74%	10.30%	13.57%	-5.20%	-10.00%	-14.10%	-22.00%	-32.40%	-43.70%	-55.60%	-68.20%	-81.40%



Asset Sustainability Ratio



Net Financial Liabilities Ratio



Valuation of Non-Current Physical Assets

Local Government Regulation 2012 Section 185 (b)

List of Council resolutions, under section 206 (2) of the *Local Government Regulation 2012*, setting an amount for each different type of non-current physical asset below which the value of an asset of the same type must be treated as an expense made during the year.

Council Meeting Date	Resolution Number	Resolution
No resolutions setting an amount for each different type of non-current physical asset below which the value of an asset of the same type must be treated as an expense were made during the year.		

The following policies of Council applied for the financial year:

- Asset Management Policy adopted 27 July 2016, and
- Non-Current Asset Threshold Policy adopted 14 December 2017.

These policies are available on Council's website: <http://www.banana.qld.gov.au>



Council's Borrowings & Debt

Debt, Interest and Redemption by Fund and Function

FOR THE YEAR TO 30 JUNE 2020

Banana Shire Council's loan portfolio is raised solely with the Queensland Treasury Corporation. The current repayment terms to the individual loan accounts are as follows:

	A	B	C	D	A + B + C - D
FUNCTION DESCRIPTION	BOOK DEBT BALANCE 30/06/2019 \$	QTC INTEREST ACCRUED \$	QTC LOAN CHARGES AND ADJUSTMENTS \$	QTC REPAYMENTS (BORROWINGS) \$	BOOK DEBT BALANCE 30/06/2020 \$
GENERAL FUNCTIONS					
Consolidated Account	6,599,650	405,861	6,994	1,632,547	5,379,958
TOTAL	6,599,650	405,861	6,994	1,632,547	5,379,958

Council's Consolidated Account listed above is a combination of pre-existing loans that were amalgamated on 30 September 2014.

New borrowings will lengthen the term of our debt pool unless taken as a separate loan account. This will allow the term of the loan to better match the repayment structure of the asset being funded.

The total repayment amounts for the 2019/20 financial year are indicated in the table below.

Loan Description	<u>Debt Pool</u>	<u>Approximate Remaining Term</u>
Consolidated Account	8 years	3 years 9 months

BANANA SHIRE COUNCIL

2019/2020 FINANCIAL REPORT





Banana Shire Council

Financial Statements

For the year ended 30 June 2020

BANANA SHIRE COUNCIL

Financial Statements

For the year ended 30 June 2020

Table of Contents

Note

	Statement of Comprehensive Income
	Statement of Financial Position
	Statement of Changes in Equity
	Statement of Cash Flows
	Notes to the Financial Statements
1	Significant accounting policies
2	Analysis of results by function
3	Revenue
4	Grants, subsidies, contributions and donations
5	Gain (loss) on the disposal of capital assets
6	Employee benefits
7	Materials and services
8	Finance costs
9	Capital expenses
10	Loss on write-off of capital assets
11	Cash and cash equivalents
12	Trade and other receivables
13	Inventories
14	Land purchased for development and sale
15	Other assets
16	Property, plant and equipment
17	Fair value measurements
18	Trade and other payables
19	Provisions
20	Borrowings
21	Contract balances
22	Other liabilities
23	Asset revaluation surplus
24	Commitments for expenditure
25	Contingent liabilities
26	Superannuation - Regional Defined Benefit Fund
27	Reconciliation of net result for the year to net cash from operating activities
28	Change in accounting policy
29	Financial instruments and Financial Risk Management
30	National competition policy
31	Related Parties
	Management Certificate
	Independent Auditor's Report
	Current year measures of financial sustainability
	Independent Auditor's Report on Current Year Measures of Financial Sustainability

Addendum to the financial statements

The following unaudited statements and reports are attached to provide additional information that the Council considers will provide the reader with more useful information in the process of interpreting these financial statements. These additional reports are not required under the Australian Accounting Standards and therefore do not form part of the audited financial statements.

Long-term measures of financial sustainability

BANANA SHIRE COUNCIL

Statement of Comprehensive Income

For the year ended 30 June 2020

		2020	2019
	Note	\$	\$
Income			
Recurrent revenue			
Rates and levies	3 (a)	36,605,251	35,568,211
Fees and charges	3 (b)	2,743,032	2,319,131
Rental and levies		232,010	365,446
Interest received	3 (c)	536,057	880,901
Sales of contract and recoverable works	3 (d)	10,684,295	18,309,199
Other recurrent income		625,562	526,810
Grants, subsidies, contributions and donations	4 (a)	10,442,191	10,863,586
Proceeds from sales of land developed for sale		-	254,158
Total operating revenue		61,868,398	69,087,442
Capital revenue			
Grants, subsidies, contributions and donations	4 (b)	10,561,765	9,006,625
		10,561,765	9,006,625
Total income	2 (b)	72,430,163	78,094,067
Expenses			
Recurrent expenses			
Employee benefits	6	(22,422,118)	(21,818,944)
Materials and services	7	(24,246,219)	(32,479,641)
Current cost of developed land sold		-	(81,193)
Finance costs	8	(792,021)	(1,484,940)
Depreciation			
(a) Depreciation of non-current assets	16	(18,794,070)	(16,900,760)
(b) Amortisation of intangible assets		(55,219)	(40,365)
Total operating expenses		(66,309,647)	(72,805,843)
Capital expenses			
Other capital expenses	9	(6,190,100)	(11,270,139)
Total expenses	2 (b)	(72,499,747)	(84,075,982)
Net result		(69,584)	(5,981,915)
Other comprehensive income			
Items that will not be reclassified to net result			
Increase in asset revaluation surplus	23	15,209,835	148,806,250
Total other comprehensive income for the year		15,209,835	148,806,250
Total comprehensive income for the year		15,140,251	142,824,335

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

The comparatives have not been restated on adoption of AASB 15 / 1058 and AASB 16 and therefore the comparative information is presented using the previous standards relating to revenue and leases.

BANANA SHIRE COUNCIL

Statement of Financial Position As at 30 June 2020

	Note	2020 \$	2019 \$
Current assets			
Cash and cash equivalents	11	28,792,367	26,064,743
Trade and other receivables	12 (a)	3,194,680	7,182,629
Inventories	13	2,465,851	2,772,764
Contract assets	21 (a)	812,591	-
Other assets	15	2,263,695	2,473,391
		<u>37,529,184</u>	<u>38,493,527</u>
Non-current assets held for sale		160,000	160,000
Total current assets		<u>37,689,184</u>	<u>38,653,527</u>
Non-current assets			
Trade and other receivables	12 (b)	56,818	202,500
Property, plant and equipment	16	830,203,777	828,649,699
Intangible assets		144,053	199,271
Total non-current assets		<u>830,404,648</u>	<u>829,051,470</u>
TOTAL ASSETS		<u>868,093,832</u>	<u>867,704,997</u>
Current liabilities			
Trade and other payables	18	8,067,053	7,149,461
Provisions	19	5,945,129	4,535,124
Borrowings	20	1,301,016	1,216,326
Contract liabilities	21 (b)	338,609	-
Other	22	166,604	564,886
Total current liabilities		<u>15,818,411</u>	<u>13,465,797</u>
Non-current liabilities			
Provisions	19	12,602,447	29,040,878
Borrowings	20	4,064,098	5,365,114
Total non-current liabilities		<u>16,666,545</u>	<u>34,405,992</u>
TOTAL LIABILITIES		<u>32,484,956</u>	<u>47,871,789</u>
NET COMMUNITY ASSETS		<u>835,608,876</u>	<u>819,833,208</u>
Community equity			
Asset revaluation surplus	23	632,078,619	616,868,784
Retained surplus (deficiency)		203,530,257	202,964,424
Reserves		-	-
TOTAL COMMUNITY EQUITY		<u>835,608,876</u>	<u>819,833,208</u>

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

The comparatives have not been restated on adoption of AASB 15 / 1058 and AASB 16 and therefore the comparative information is presented

BANANA SHIRE COUNCIL

**Statement of Changes in Equity
For the year ended 30 June 2020**

	Note	Total		Retained surplus (deficit)		Asset revaluation surplus	
		2020 \$	2019 \$	2020 \$	2019 \$	2020 \$	2019 \$
Balance at beginning of the year		819,833,208	677,021,605	202,964,424	208,959,071	616,868,784	468,062,534
Corrections to opening balances		-	(12,732)	-	(12,732)	-	-
Adjust on initial application of AASB 15 & AASB 28	28	635,417	-	635,417	-	-	-
Restated opening balances		820,468,625	677,008,873	203,599,841	208,946,339	616,868,784	468,062,534
Net result		(69,584)	(5,981,915)	(69,584)	(5,981,915)	-	-
Other comprehensive income for the year							
Revaluations							
Property, plant & equipment	16	560,967	148,806,250	-	-	560,967	148,806,250
Change in value of future rehabilitation costs							
- Change in discount rate - refuse sites	19	(741,641)	-	-	-	(741,641)	-
- Change in discount rate - quarries	19	(31,086)	-	-	-	(31,086)	-
- Decrease in estimate of future cost	19	15,421,595	-	-	-	15,421,595	-
Total comprehensive income for the year		15,140,251	142,824,335	(69,584)	(5,981,915)	15,209,835	148,806,250
Balance at end of the year		835,608,876	819,833,208	203,530,257	202,964,424	632,078,619	616,868,784

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

The comparatives have not been restated on adoption of AASB 15 / 1038 and AASB 16 and therefore the comparative information is presented using the previous standards relating to revenue and leases.

BANANA SHIRE COUNCIL

Statement of Cash Flows

For the year ended 30 June 2020

	Note	2020 \$	2019 \$
Cash flows from operating activities			
Receipts			
Receipts from customers		59,302,019	61,433,736
Operating grants, subsidies and contributions		11,141,929	10,863,586
Interest received		615,383	877,429
Proceeds from sales of land developed for sale		-	254,158
Payments			
Payments to suppliers and employees		(50,752,332)	(57,694,018)
Interest expense		(409,229)	(512,285)
Net cash inflow (outflow) from operating activities	27	<u>19,897,770</u>	<u>15,222,606</u>
Cash flows from investing activities			
Commonwealth government grants		8,128,965	2,030,290
State government subsidies and grants arising from contract assets and liabilities		(538,303)	-
State government subsidies and grants		2,333,206	5,161,281
Other non-government subsidies		5,843	1,041,708
Capital contributions		32,751	388,936
Payments for property, plant and equipment	16	(26,693,260)	(21,025,335)
Payments for intangible assets		-	(14,250)
Proceeds from sale of property, plant and equipment	5	776,978	139,351
Net cash inflow (outflow) from investing activities		<u>(15,953,820)</u>	<u>(12,278,019)</u>
Cash flows from financing activities			
Repayment of borrowings	20	(1,216,326)	(3,298,265)
Net cash inflow (outflow) from financing activities		<u>(1,216,326)</u>	<u>(3,298,265)</u>
Net increase (decrease) in cash and cash equivalents held		<u>2,727,624</u>	<u>(353,678)</u>
Cash and cash equivalents at beginning of the financial year		26,064,743	26,418,421
Cash and cash equivalents at end of the financial year	11	<u>28,792,367</u>	<u>26,064,743</u>

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

The comparatives have not been restated on adoption of AASB 15 / 1058 and AASB 16 and therefore the comparative information is presented using the previous standards relating to revenue and leases.

BANANA SHIRE COUNCIL

Notes to the Financial Statements For the year ended 30 June 2020

- 1 Significant accounting policies**
- 1. 1 Statement of compliance**
These general purpose financial statements are for the period 1 July 2019 to 30 June 2020 and have been prepared in compliance with the requirements of the Local Government Act 2009 and the Local Government Regulation 2012.
- Except where stated, these financial statements have been prepared under the historical cost convention.
- 1. 2 Constitution**
The Banana Shire Council is constituted under the Queensland Local Government Act 2009 and is domiciled in Australia.
- 1. 3 New and revised Accounting Standards adopted during the year**
The council adopted all standards which became mandatorily effective for annual reporting periods beginning on 1 July 2019, the standards which had an impact on reported position, performance and cash flows were those relating to revenue and leases.
- Refer to the change in accounting policy note 28 for transition disclosures for AASB 15 Revenue from Contracts with Customers, AASB 1058 Income of NFP Entities and AASB 16 Leases.
- 1. 4 Date of authorisation**
The financial statements are authorised for issue on the date they were submitted to the Auditor-General for final signature. This is the date the management certificate is signed.
- The Council uses the Australian dollar as its functional currency and its presentation currency.
- 1. 5 Standards issued by the AASB not yet effective**
The AASB has issued Australian Accounting Standards and Interpretations which are not effective at 30 June 2020, these standards have not been adopted by Council and will be included in the financial statements on their effective date.
- 1. 6 Estimates and judgements**
Councils make a number of judgements, estimates and assumptions in preparing these financial statements. These are based on the best information available to Council at the time, however due to the passage of time, these assumptions may change and therefore the recorded balances may not reflect the final outcomes. The significant judgements, estimates and assumptions relate to the following items and specific information is provided in the relevant note:
- Judgements, estimates and assumptions that have a potential significant effect are outlined in the following financial statement notes:
- Valuation and depreciation of property, plant and equipment - note 17
 - Provision for restoration and long service leave - note 19
 - Contingent liabilities - note 25
 - Financial instruments and financial liabilities - note 29
- 1. 7 National competition policy**
The Council has reviewed its activities and has identified 5 activities that are business activities. Details of these activities can be found in note 30.
- 1. 8 Rounding and comparatives**
The financial statements are in Australian dollars and have been rounded to the nearest \$1.
- Comparative information is generally restated for reclassifications, errors and changes in accounting policies unless permitted otherwise by transition rules in a new Accounting Standard.
- 1. 9 Taxation**
Council is exempt from income tax, however council is subject to Fringe Benefits Tax, Goods and Services Tax ('GST') and payroll tax on certain activities. The net amount of GST recoverable from the ATO or payable to the ATO is shown as an asset or liability respectively.
- The Council pays payroll tax to the Queensland Government on certain activities.

BANANA SHIRE COUNCIL

Notes to the Financial Statements For the year ended 30 June 2020

2 Analysis of results by function

(a) Components of Council functions

The activities relating to the Council's components are reported in Note 2 (b).

Executive Services

The objective of executive services is for Council to be open, accountable, transparent and deliver value for money community outcomes. The function includes strategic and operational planning, risk management, internal audit, corporate governance and administrative support. The Mayor, Councillors and Chief Executive Officer are included in Executive Services.

Corporate & Community Services

The objective of Corporate & Community Services is to provide professional finance, plant, aerodrome and community services across council and the shire. This function includes: customer service, financial management and services, records management, stores and procurement, information technology, library and education services, community development, plant management, aerodrome planning and maintenance, asset management and geographic information systems and mapping.

Council Services

This function facilitates the shire growth and prosperity through well planned and quality development. The objective of planning and development is to ensure that Banana Shire Council is well designed and efficient yet also preserves the character and natural environment on the shire. This function includes: services related to the environmental health, public building maintenance, animal control, planning and management of the developmental approval processes.

Infrastructure Services

The objective of the infrastructure services is to ensure the community is serviced by a high quality and effective road network. The function provides and maintains transport infrastructure, including the maintenance and provision of the drainage network; parks; public toilets; technical services; disaster management and SES support.

Sewerage Services

This function protects and supports the health of our community by sustainably managing sewerage infrastructure.

Water Services

The goal of this program is to support a healthy, safe community through sustainable water services. This function includes all activities relating to managing Council's water infrastructure.

Waste Services

The goal of this function is to protect and support our community and natural environment by sustainably managing refuse. The function provides refuse collection and disposal services.

BANANA SHIRE COUNCIL

Notes to the Financial Statements
For the year ended 30 June 2020

2 Analysis of results by function

(b) Income and expenses defined between recurring and capital and assets are attributed to the following programs:-

	Gross program income						Total income	Gross program expenses		Total expenses	Operating surplus/(deficit) from recurrent operations	Net result for year	Assets
	Recurrent revenue		Capital revenue										
	Grants		Grants		Other								
	2020	\$	2020	\$	2020	\$		2020	\$				
Programs													
Executive Services	78,198		55,121	-	-	133,319	(6,214,398)	-	-	(6,214,398)	(6,081,079)	-	-
Corporate & Community Services	5,863,878		23,885,498	3,253,500	1,000	33,003,876	(5,965,927)	(237,941)	(6,203,868)	23,783,449	26,800,008	48,016,400	
Council Services	133,000		870,016	515,223	98,594	1,616,833	(8,406,285)	(2,618,594)	(11,024,879)	(7,403,269)	(9,408,046)	82,263,149	
Infrastructure Services	4,344,943		10,611,887	6,197,072	-	21,153,902	(30,390,471)	(3,014,947)	(33,405,418)	(15,433,641)	(12,251,516)	598,145,563	
Sewerage Services			3,761,356	96,591	-	3,857,947	(3,395,092)	(97,122)	(3,492,214)	366,264	365,733	43,738,889	
Water Services	17,500		8,349,544	50,000	-	8,417,044	(7,888,812)	(191,351)	(8,080,163)	478,232	336,881	93,660,159	
Waste Services	4,672		3,892,785	349,785	-	4,247,242	(4,048,662)	(30,145)	(4,078,807)	(151,205)	168,435	2,269,673	
Total	10,442,191		51,426,207	10,462,171	99,594	72,430,163	(66,309,647)	(6,190,100)	(72,499,747)	(4,441,249)	(69,584)	868,093,832	

For the year ended 30 June 2019

Programs	Gross program income				Total income	Gross program expenses	Total expenses	Operating surplus/(deficit) from recurrent operations	Net result for year	Assets
	Recurrent revenue		Capital revenue							
	Grants	Other	Grants	Other						
	2019	2019	2019	2019						
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Executive Services	44,500	23,119	-	-	67,619	(5,674,239)	-	(5,674,239)	(5,606,620)	-
Corporate & Community Services	6,077,816	23,907,254	-	1,041,708	31,026,778	(6,617,769)	(995,213)	(7,612,982)	23,367,301	50,697,261
Council Services	-	691,610	277,500	523,346	1,492,456	(8,231,006)	(891,555)	(9,122,561)	(7,539,396)	82,397,561
Infrastructure Services	4,668,543	18,318,352	5,881,505	-	28,868,400	(36,926,581)	(3,881,183)	(40,807,764)	(13,939,686)	599,958,665
Sewerage Services	-	3,633,079	430,000	50,000	4,113,079	(3,633,079)	(251,875)	(3,884,954)	-	43,252,105
Water Services	-	8,171,061	208,888	200,000	8,579,949	(8,171,061)	(501,449)	(8,672,510)	-	89,015,986
Waste Services	72,727	3,479,381	393,678	-	3,945,786	(3,552,108)	(4,748,864)	(8,300,972)	-	(4,355,186)
Total	10,863,586	58,223,856	7,191,571	1,815,054	78,094,067	(72,805,843)	(11,270,139)	(84,075,982)	(3,718,401)	2,383,419
										867,704,997

BANANA SHIRE COUNCIL

Notes to the Financial Statements For the year ended 30 June 2020

	Note	2020 \$	2019 \$
3 Revenue			
(a) Rates and levies			
2020 accounting policy: Rates and annual charges are recognised as revenue when the council obtains control over the assets comprising these receipts which is at the beginning of the rating period to which they relate. Prepaid rates are recognised as a financial liability until the beginning of the rating period.			
2019 accounting policy: Rates and annual charges are recognised as revenue when the Council obtains control over the assets comprising these receipts which is at the beginning of the rating period to which they relate. Prepaid rates are recognised as a financial liability until the beginning of the rating period.			
General rates		25,340,333	24,624,630
Water		8,068,281	7,769,452
Sewerage		3,931,776	3,854,603
Environmental Levy		731,521	725,225
Garbage charges		2,710,252	2,480,450
Rates and utility charge revenue		40,782,163	39,454,360
Less: Discounts		(3,631,621)	(3,393,306)
Less: Pensioner remissions		(545,291)	(492,843)
Net rates and utility charges		36,605,251	35,568,211

(b) Fees and Charges

2020 accounting policy: Revenue arising from fees and charges is recognised when or as the performance obligation is completed and the customer receives the benefit of the goods / services being provided.

The performance obligation relates to the specific services which are provided to the customers and generally the payment terms are within 30 days of the provision of the service or in some cases, the customer is required to pay on arrival, for example caravan parks. There is no material obligation for Council in relation to refunds or returns.

Licences granted by Council are all either short-term or low value and all revenue from licences is recognised at the time that the licence is granted rather than the term of the licence.

Revenue from infringements is recognised on issue of infringement notice after applying, if material, the expected credit loss model relating to impairment of receivables for initial recognition of statutory receivables.

2019 Accounting Policy: Fees and Charges are recognised when council is unconditionally entitled to those funds. Generally, this is upon lodgement or the relevant applications or documents, issuing of an infringement notice or when the service is provided.

Statutory fees and charges include			
Development Application Fees		73,625	64,742
Building fees & charges		105,622	126,910
Animal Registrations		50,682	51,486
Fines and infringements		13,279	12,223
Saleyard fees		116,979	77,128
Disposal fees		730,006	505,283
Other statutory fees		269,061	213,375
User fees and charges		1,383,778	1,267,984
		2,743,032	2,319,131

(c) Interest received

Interest received from term deposits is accrued over the term of the investment.

Investments		388,675	695,571
Over due rates and utility charges		147,382	185,330
		536,057	880,901

BANANA SHIRE COUNCIL

Notes to the Financial Statements For the year ended 30 June 2020

	2020	2019
3 Revenue - continued		
(d) Sales of contract and recoverable works		
Sale of goods revenue is recognised when the customer has taken delivery of the goods. Revenue from services is recognised when the service is rendered.		
Revenue from contracts and recoverable works generally comprises a recoupment of material costs together with an hourly charge for use of equipment and employees. This revenue and the associated costs are recognised by reference to the stage of completion of the contract activity based on costs incurred at the reporting date. Where consideration is received for the service in advance it is included in other liabilities and is recognised as revenue in the period when the service is performed. There are no contracts in progress at the year end. The contract work carried out is not subject to retentions.		
Transport and Main Roads	10,067,733	18,175,826
Private works	549,967	85,746
Other	66,595	47,627
	<u>10,684,295</u>	<u>18,309,199</u>

4 Grants, subsidies, contributions and donations

2020 accounting policy:

Grant income under AASB 15

Where grant income arises from an agreement which is enforceable and contains sufficiently specific performance obligations then the revenue is recognised when control of each performance obligations is satisfied.

The performance obligations and payments vary depending on the terms of the grant, cash is received upfront for some grants and on the achievement of certain payment milestones for others.

Each performance obligation is considered to ensure that the revenue recognition reflects the transfer of control and within grant agreements. There may be some performance obligations where control transfers at a point in time and others which have continuous transfer of control over the life of the contract.

Where control is transferred over time, generally the input methods being either costs, or time incurred, are deemed to be the most appropriate methods to reflect the transfer of benefit.

Grant income under AASB 1058

Assets arising from grants in the scope of AASB 1058 are recognised at the assets fair value when the asset is received. Councils considers whether there are any related liability or equity items associated with the asset which are recognised in accordance with the relevant accounting standard.

Once the assets and liabilities have been recognised then income is recognised for any remaining asset value at the time that the asset is received

Capital grants

Capital grants are received to enable Council to acquire or construct an item of property, plant and equipment to identified specifications which will be under Council's control and which is enforceable are recognised as revenue as and when the obligation to construct or purchase is completed.

For construction projects, this is generally as the construction progresses in accordance with costs incurred since this is deemed to be the most appropriate measure of the completeness of the construction project as there is no profit margin.

Where assets are donated or purchased for significantly below fair value, the revenue is recognised when the asset is acquired and controlled by the Council.

Donations and contributions are generally recognised on receipt of the asset since there are no enforceable performance obligations.

Physical assets contributed to Council by developers in the form of road works, stormwater, water and wastewater infrastructure and park equipment are recognised as revenue when the development becomes "on maintenance" (i.e. the Council obtains control of the assets and becomes liable for any ongoing maintenance) and there is sufficient data in the form of drawings and plans to determine the approximate specifications and values of such assets. All non-cash contributions are recognised at the fair value of the contribution received on the date of acquisition

Developers also pay infrastructure charges for trunk infrastructure, such as pumping stations, treatment works, mains, sewers and water pollution control works. These infrastructure charges are not within the scope of AASB Interpretation 18 because there is no performance obligation associated with them. Consequently, the infrastructure charges are recognised as income when received.

BANANA SHIRE COUNCIL

Notes to the Financial Statements **For the year ended 30 June 2020**

	2020	2019
4 Grants, subsidies, contributions and donations - continued		
(a) Recurrent		
General purpose grants	7,647,423	7,246,520
Commonwealth subsidies and grants	295,000	-
State government subsidies and grants	1,139,371	1,591,920
NDRRA flood damage grants for operational repairs	1,360,397	2,025,146
Total recurrent revenue	10,442,191	10,863,586
The 1st quarter of the 2020/21 Financial Assistance Grant for the amount of \$3,942,334 was paid to Council in May 2020.		
(b) Capital		
(i) Monetary revenue designated for capital funding purposes		
Commonwealth government grants	8,128,965	2,030,290
State government subsidies and grants	2,333,206	5,009,763
NDRRA flood damage grants for capitalised repairs	-	151,518
Other non-government subsidies	5,843	1,041,708
Contributions	32,751	388,936
	10,500,765	8,622,215
(ii) Non-monetary revenue received -		
Donations from third parties at fair value	61,000	384,410
	61,000	384,410
Total capital revenue	10,561,765	9,006,625
5 Gain (loss) on the disposal of capital assets		
(a) Proceeds from the sale of plant and equipment	335,838	123,151
Less book value of plant and equipment sold	(573,780)	(194,258)
	(237,942)	(71,107)
(b) Proceeds from the sale of land and buildings	441,140	16,200
Less book value of land and buildings sold	(2,993,967)	(31,350)
	(2,552,827)	(15,150)
Total gain (loss) on the disposal of capital assets	9 (2,790,769)	(86,257)
6 Employee benefits		
Total staff wages and salaries	17,413,352	17,015,797
Councillors' remuneration	480,879	413,362
Annual, sick and long service leave entitlements	3,892,706	3,828,083
Superannuation	26 2,285,523	2,219,060
	24,072,460	23,476,302
Other employee related expenses	1,239,464	1,044,550
	25,311,924	24,520,852
Less capitalised employee expenses	(2,889,806)	(2,701,908)
Total employee benefits	22,422,118	21,818,944
Councillor remuneration represents salary, and other allowances paid in respect of carrying out their duties.		
Total Council employees at 30 June	2020	2019
Elected members	7	7
Administration staff	128	105
Depot and outdoors staff	140	150
Total full time equivalent employees	275	262

BANANA SHIRE COUNCIL

Notes to the Financial Statements For the year ended 30 June 2020

		2020	2019
7 Materials and services			
Audit of annual financial statements by the Auditor-General of Queensland *		79,375	89,178
Internal Audit		17,675	6,931
Council Road Maintenance		6,967,544	6,198,445
Contractors and Private Works		8,691,686	13,610,916
Donations and Contributions Paid		156,810	144,057
Public Liability Insurance		351,053	156,647
Electricity		1,409,265	1,509,294
Contractors (non Works)		1,249,092	1,643,746
Flood Restorations		160,837	4,658,337
Plant Operation and Maintenance		3,451,402	3,748,301
Other material and services		1,711,480	713,789
Total materials and services		<u>24,246,219</u>	<u>32,479,641</u>
* The total audit fee quoted by the Queensland Audit Office for the 2019-20 financial statements is \$102,000 (2019: \$99,300)			
8 Finance costs			
Finance costs charged by the Queensland Treasury Corporation		409,229	564,703
Bank charges		91,465	102,302
Impairment of receivables and bad debts written-off		69,018	161,649
Refuse sites - change in present value over time		201,365	610,262
Quarry sites - change in present value over time		20,944	46,024
Total finance costs		<u>792,021</u>	<u>1,484,940</u>
9 Capital expenses			
Loss on the sale of capital assets	5	2,790,769	86,257
Loss on write-off of capital assets	10	3,399,331	6,353,992
Increase in rehabilitation provision relating to council controlled site, but no asset revaluation surplus available in the related asset		-	4,829,890
Total capital expenses		<u>6,190,100</u>	<u>11,270,139</u>
10 Loss on write-off of capital assets			
Site improvements		30,145	-
Buildings		65,767	871,349
Roads, drainage & runway network		3,014,947	3,800,157
Water		191,351	501,449
Sewerage		97,121	251,875
Environmental infrastructure assets		-	5,056
Artwork		-	924,106
Total loss on write-off of capital assets	9	<u>3,399,331</u>	<u>6,353,992</u>
11 Cash and cash equivalents			
Cash and cash equivalents in the statement of cash flows include cash on hand, all cash and cheques receipted but not banked at the year end, deposits held at call with financial institutions, other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to cash and which are subject to an insignificant risk of changes in value, and bank overdrafts.			
Operating cash accounts are held with the National Australia Bank (NAB), ANZ and Bendigo Bank. At call funds are held with Queensland Treasury Corporation (QTC) .			
Cash at bank and on hand		468,624	659,562
Deposits at call		28,323,743	20,405,181
Term deposits		-	5,000,000
Total cash and cash equivalents per statement of cash flows		<u>28,792,367</u>	<u>26,064,743</u>
Total cash assets		<u>28,792,367</u>	<u>26,064,743</u>

BANANA SHIRE COUNCIL

Notes to the Financial Statements For the year ended 30 June 2020

	2020	2019
11 Cash and cash equivalents - continued		
Council's cash and cash equivalents are subject to a number of external restrictions that limit amounts available for discretionary or future use. These include externally imposed expenditure restrictions:		
Cash at bank and on hand at 30 June 2020 includes \$505,705 received from the State government to mitigate the direct impacts on households of the State Waste Levy, which came into effect from 1 July 2019. This money has been set aside to help fund the Council's 2019-20 levy expense.		
Unspent government grants and subsidies	-	595,025
Unspent other contributions	2,535,065	2,455,208
Council has resolved to set aside revenue to provide funding for specific future projects that will be required to meet delivery of essential services and meet day to day operational requirements.		
Funds set aside by council to meet specific future funding requirements	23,997,897	23,014,509
Total cash held to contribute to identified funding commitments	<u>26,532,962</u>	<u>26,064,742</u>
Trust funds		
In accordance with the Local Government Act 2009 and Local Government Regulation 2012, a separate trust bank account and separate accounting records are maintained for funds held on behalf of outside parties. Funds held in the trust account include those funds from the sale of land for arrears in rates, deposits for the contracted sale of land, security deposits lodged to guarantee performance and unclaimed monies (e.g. wages). The Council performs only a custodian role in respect of these monies and because the monies cannot be used for Council purposes, they are not considered revenue nor brought to account in the financial statements since Council has no control over the assets.		
Trust funds held for outside parties		
Security deposits	315,639	407,194
	<u>315,639</u>	<u>407,194</u>
12 Trade and other receivables		
Receivables, loans and advances are amounts owed to council at year end. They are recognised at the amount due at the time of sale or service delivery or advance. Settlement of receivables is required within 30 days after the invoice is issued.		
Debts are regularly assessed for collectability and allowance is made, where appropriate, for impairment. All known bad debts were written-off at 30 June. If an amount is recovered in a subsequent period it is recognised as revenue.		
While Council is empowered under the provisions of the Local Government Act 2009 to sell an owner's property to recover outstanding rate debts, there may be instances where rates are owed on: property that Council has no authority to sell (certain forms of State leasehold land); or property where the value of the property is significantly less than the amount of rates owing (valueless land). Accordingly, Council assesses all outstanding rates annually and, where either of these criteria is met, quantifies the bad debt expense and takes up an impairment provision to outstanding rates.		
(a) Current		
Rateable revenue and utility charges	1,870,091	1,853,036
Less: Loss Allowance	(154,026)	(167,239)
Net Rates and Utility Charges	1,716,065	1,685,797
Accrued interest	17,684	97,010
GST recoverable	310,459	99,898
Other debtors	1,151,771	5,301,497
Less Loss Allowance	(1,299)	(1,573)
	<u>3,194,680</u>	<u>5,496,832</u>
	<u>3,194,680</u>	<u>7,182,629</u>
(b) Non-current		
Deferred debtors	56,818	202,500
	<u>56,818</u>	<u>202,500</u>

Interest in the 2019-2020 financial year was charged on outstanding rates at a rate of 9.83% per annum, previously 11%. No interest is charged on other debtors. There is no concentration of credit risk for rates and utility charges, fees and other debtors receivable.

BANANA SHIRE COUNCIL

Notes to the Financial Statements For the year ended 30 June 2020

	2020	2019
12 Trade and other receivables - continued		
Movement in accumulated impairment losses (trade and other receivables)		
Balance at beginning of the year	168,812	127,754
Impairment adjustment in year	(13,487)	41,058
Balance at end of the year	155,325	168,812
Ageing of past due receivables (excluding prepayments) and the amount of any impairment is disclosed in the following table:		
Not past due	2,360,539	5,152,101
Past due - 31 to 60 days	27,817	8,556
- 61 to 90 days	834	632
- Over 90 days	665,514	2,066,573
Less impaired	(155,325)	(168,812)
Total	2,899,379	7,059,050
13 Inventories		
Stores, raw materials and water held for resale are valued at the lower of cost and net realisable value and include, where applicable, direct material, direct labour and an appropriate portion of variable and fixed overheads. Costs are assigned on the basis of weighted average cost except for land where the costs are allocated to the relevant parcel.		
Land acquired by Council with the intention of reselling it (with or without further development) is classified as inventory. This land is valued at the lower of cost or net realisable value. As an inventory item, this land held for resale is treated as a current asset. Proceeds from the sale of this land will be recognised as sales revenue on the signing of a valid unconditional contract of sale.		
Inventories for internal use-		
Quarry and road materials	225,225	606,091
Stores and materials	946,462	872,509
	1,171,687	1,478,600
Valued at cost, adjusted when applicable for any loss of service potential.		
Land purchased for development and sale	14 1,294,164	1,294,164
Total inventories	2,465,851	2,772,764
14 Land purchased for development and sale		
Balance at beginning of the year	1,294,164	650,001
Transferred from other asset category	-	725,000
Development costs	-	356
Less cost of developed land sold	-	(81,193)
Balance at end of the year	1,294,164	1,294,164
Land purchased for development and sale is valued at the lower of cost and net realisable value.		
15 Other assets		
Water charges yet to be levied	1,911,576	2,147,312
Prepayments	352,119	326,079
	2,263,695	2,473,391
16 Property, plant and equipment		
16 (a) Recognition		
Each class of property, plant and equipment is stated at cost or fair value less, where applicable, any accumulated depreciation and accumulated impairment loss. Items of plant and equipment with a total value of less than \$5,000, and infrastructure assets and buildings with a total value of less than \$10,000 are treated as an expense in the year of acquisition. All other items of property, plant and equipment are capitalised.		

BANANA SHIRE COUNCIL

Notes to the Financial Statements For the year ended 30 June 2020

2020

2019

16 Property, plant and equipment - continued

16 (b) Acquisition of assets

Acquisitions of assets are initially recorded at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including freight in, architect's fees and engineering design fees and all other establishment costs.

Property, plant and equipment received in the form of contributions, are recognised as assets and revenues at fair value by Council valuation where that value exceeds the recognition thresholds for the respective asset class. Fair value is the price that would be received to sell the asset in an orderly transaction between market participants at the measurement date.

16 (c) Capital and operating expenditure

Direct labour, materials and overheads incurred in the acquisition or construction of assets are treated as capital expenditure. Assets under construction are not depreciated until they are completed and commissioned, at which time they are reclassified from work in progress to the appropriate property, plant and equipment class.

Routine operating maintenance, repair costs and minor renewals to maintain the operational capacity and useful life of the non-current asset is expensed as incurred, while expenditure that relates to replacement of a major component of an asset to maintain its service potential is capitalised.

Expenditure incurred in accordance with Natural Disaster Relief and Recovery Arrangements on road assets is analysed to determine whether the expenditure is capital in nature. The analysis of the expenditure requires Council engineers to review the nature and extent of expenditure on a given asset. For example, expenditure that patches a road is generally maintenance in nature, whereas a kerb to kerb rebuild is treated as capital. Material expenditure that extends the useful life or renews the service potential of the asset is capitalised.

16 (d) Valuation

Land and improvements, buildings, major plant and all infrastructure assets are measured at fair value in accordance with AASB 116 Property, Plant & Equipment and AASB 13 Fair Value Measurement. Other plant and equipment and work in progress are measured at cost.

Non-current physical assets measured at fair value are revalued, where required, so that the carrying amount of each class of asset does not materially differ from its fair value at the reporting date. This is achieved by engaging independent, professionally qualified valuers to determine the fair value for each class of property, plant and equipment assets at least once every 3-5 years. This process involves the valuer physically sighting a representative sample of Council assets across all asset classes and making their own assessments of the condition of the assets at the date of inspection.

In the intervening years, Council uses internal engineers, asset managers and other professionals to assess the condition and cost assumptions associated with all infrastructure assets, the results of which are considered in combination with an appropriate cost index for the region. Together these are used to form the basis of a management valuation for infrastructure asset classes in each of the intervening years.

An analysis performed by management has indicated that, on average, the variance between an indexed asset value and the valuation by an independent valuer when performed is not significant and the indices used by Council are sound. Further details in relation to valuers, the methods of valuation and the key assumptions are disclosed in note 17.

Any revaluation increment arising on the revaluation of an asset is credited to the appropriate class of the asset revaluation surplus, except to the extent it reverses a revaluation decrement for the class previously recognised as an expense. A decrease in the carrying amount on revaluation is charged as an expense to the extent it exceeds the balance, if any, in the revaluation surplus of that asset class.

On revaluation, accumulated depreciation is restated proportionately with the change in the carrying amount of the asset and any change in the estimate of remaining useful life.

Separately identified components of assets are measured on the same basis as the assets to which they relate.

Further information on the fair value measurement is contained in note 17

16 (e) Capital work in progress

The cost of property, plant and equipment being constructed by the Council includes the cost of purchased services, materials, direct labour and an appropriate proportion of labour overheads.

BANANA SHIRE COUNCIL

Notes to the Financial Statements For the year ended 30 June 2020

	2020	2019
16 Property, plant and equipment - continued		
16 (f) Depreciation		
<p>Land is not depreciated as it has an unlimited useful life. Depreciation on other property, plant and equipment assets is calculated on a straight-line basis so as to write-off the net cost or revalued amount of each depreciable asset, less its estimated residual value, progressively over its estimated useful life to the Council. Management believe that the straight-line basis appropriately reflects the pattern of consumption of all Council assets.</p> <p>Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time an asset is completed and commissioned ready for use.</p> <p>Where assets have separately identifiable components that are subject to regular replacement, these components are assigned useful lives distinct from the asset to which they relate. Any expenditure that increases the originally assessed capacity or service potential of an asset is capitalised and the new depreciable amount is depreciated over the remaining useful life of the asset to the Council.</p> <p>Major spares purchased specifically for particular assets that are above the asset recognition threshold are capitalised and depreciated on the same basis as the asset to which they relate.</p> <p>The depreciable amount of improvements to or on leasehold land is allocated progressively over the estimated useful lives of the improvements to the Council or the unexpired period of the lease, whichever is the shorter.</p> <p>Depreciation methods, estimated useful lives and residual values of property, plant and equipment assets are reviewed at the end of each reporting period and adjusted where necessary to reflect any changes in the pattern of consumption, physical wear and tear, technical or commercial obsolescence, or management intentions. The condition assessments performed as part of the annual valuation process for assets measured at depreciated current replacement cost are used to estimate the useful lives of these assets at each reporting date.</p>		
16 (g) Impairment		
<p>Property, plant and equipment is assessed for indicators of impairment annually. If an indicator of possible impairment exists, the Council determines the asset's recoverable amount. Any amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss.</p>		
16 (h) Land under roads		
<p>Land under roads acquired before 30 June 2008 is recognised as a non-current asset where the Council holds title or a financial lease over the asset. The Banana Shire Council currently does not have any such land holdings.</p> <p>Land under the road network within the Council area that has been dedicated and opened for public use under the Land Act 1994 or the Land Title Act 1994 is not controlled by council but is controlled by the state pursuant to the relevant legislation. Therefore this land is not recognised in these financial statements.</p>		

BANANA SHIRE COUNCIL

Notes to the Financial Statements
For the year ended 30 June 2020

16 Property, plant and equipment

Basis of measurement Fair value category	Land	Site improvements		Buildings		Plant and equipment		Roads, drainage & runway network		Water		Sewerage		Artwork **		Works in progress		Total plant and equipment
		Valuation	Level 3	Valuation	Level 3	Cost	Level 3	Valuation	Level 3	Valuation	Level 3	Valuation	Level 3	Valuation	Level 3	Cost	Level 3	
Asset Values																		
Opening gross value as at 1 July 2019		5,853,861		108,261,116		24,723,761		731,778,959		137,256,532		80,989,754		294,392		16,891,195		1,111,506,134
Additions		744,572		3,042,203		2,867,111		2,192,701		872,754		172,565		2,262		16,711,498		26,693,260
Contributed assets at valuation		-		60,000		-		-		-		-		1,000		-		61,000
Internal transfers from work in progress		-		469,785		-		8,092,505		281,575		1,143,484		-		(11,097,535)		-
Disposals		(600,240)		(2,552,089)		(1,663,087)		-		(770,663)		(452,565)		-		-		(4,815,416)
Write-offs		-		(77,978)		(322,610)		(6,291,291)		-		-		-		-		(7,865,107)
Revaluation adjustment to other comprehensive income, (refer the ARS*)		-		-		-		-		3,198,146		1,870,199		114,609		-		(4,111,569)
Closing gross value as at 30 June 2020		5,998,193		108,958,405		25,927,785		726,478,351		140,888,344		83,723,437		412,263		22,505,158		1,121,468,302
Accumulated depreciation and impairment																		
Opening balance as at 1 July 2019		-		32,558,688		13,649,622		142,836,107		51,059,185		38,952,502		-		-		282,856,435
Depreciation provided in year		-		2,685,908		1,222,710		9,993,037		2,935,184		1,604,979		-		-		18,794,070
Depreciation on disposals		-		(158,362)		(1,089,307)		-		-		-		-		-		(1,247,669)
Depreciation on write-offs		-		(256,843)		-		(3,276,344)		(529,312)		(355,443)		-		-		(4,465,775)
Revaluation adjustment to other comprehensive income, (refer the ARS*)		-		-		-		16,756,322)		1,200,454		883,332		-		-		(4,672,536)
Accumulated depreciation as at 30 June 2020		-		34,829,391		13,783,025		142,796,478		54,665,511		41,085,370		-		-		291,264,525
Total written down value as at 30 June 2020		5,998,193		74,129,014		12,144,760		583,681,873		86,222,833		42,638,067		412,263		22,505,158		830,203,777
Range of estimated useful life in years		Not depreciable	0 - 60	5 - 146	4 - 25	4 - 25	3 - 100	4 - 225	10 - 150	10 - 150	10 - 150	10 - 150	10 - 150	Not Depreciated		11,391,458		14,652,839
Addition of renewal assets		-		252,815		-		2,093,883		827,089		-		-		-		12,101,421
Addition of other assets		744,572		2,849,388		2,867,111		98,818		45,665		172,565		3,262		5,320,040		26,754,260
Total additions in year		744,572		3,102,203		2,867,111		2,192,701		872,754		172,565		3,262		16,711,498		26,754,260

* ARS denotes - Asset Revaluation Surplus
** Previously Disclosed as Other Assets

BANANA SHIRE COUNCIL

Notes to the Financial Statements
For the year ended 30 June 2020

16 Property, plant and equipment - prior year

Basis of measurement Fair value category	Land	Site improvements		Buildings		Plant and equipment		Roads, drainage & runway network		Water		Sewerage		Environmental infrastructure assets		Other Assets		Works in progress		Total plant and equipment
		Valuation Level 2	Valuation Level 3	Valuation Level 3	Valuation Level 3	Cost	Valuation Level 3	Valuation Level 3	Valuation Level 3	Valuation Level 3	Valuation Level 3	Valuation Level 3	Valuation Level 3	Valuation Level 3	Valuation Level 3	Valuation Level 3	Valuation Level 3	Cost	Cost	
Asset Values																				
Opening gross value as at 1 July 2018		\$ 6,222,965	\$ 5,588,766	\$ 104,896,299	\$ 24,435,118	\$ -	\$ 525,738,322	\$ 133,738,844	\$ 78,732,465	\$ -	\$ -	\$ -	\$ -	\$ 869,936	\$ 11,164,770	\$ -	\$ -	\$ 15,024,787	\$ 906,412,272	\$ -
Minor correction to opening balance																				
Additions at cost																				
Contributed assets at valuation																				
Internal transfers from work in progress																				
Disposals																				
Write-offs																				
Revaluation adjustment to other comprehensive income. (refer the ARS*)																				
Internal transfers between asset classes																				
Transfer to inventory/ land assets																				
Closing gross value as at 30 June 2019		\$ 5,853,861	\$ 5,456,564	\$ 108,261,116	\$ 24,725,761	\$ -	\$ 731,778,959	\$ 137,256,532	\$ 80,989,754	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 294,392	\$ -	\$ -	\$ 16,891,195	\$ 1,111,506,134	\$ -

Note

5 Opening gross value as at 1 July 2018
9 Minor correction to opening balance
23 Contributed assets at valuation
Internal transfers from work in progress
Disposals
Write-offs
Revaluation adjustment to other comprehensive income. (refer the ARS*)
Internal transfers between asset classes
Transfer to inventory/ land assets
Closing gross value as at 30 June 2019

Accumulated depreciation and impairment

Opening balance as at 1 July 2018																				
Minor correction to opening balance																				
Depreciation provided in year																				
Depreciation on disposals																				
Depreciation on write-offs																				
Revaluation adjustment to other comprehensive income. (refer the ARS*)																				
Internal transfers between asset classes																				
Accumulated depreciation as at 30 June 2019																				
Total written down value as at 30 June 2019		\$ 5,853,861	\$ 1,656,233	\$ 75,702,428	\$ 11,074,139	\$ -	\$ 589,942,852	\$ 86,197,347	\$ 42,037,252	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 294,392	\$ -	\$ -	\$ 16,891,195	\$ 828,649,699	\$ -

5 Opening balance as at 1 July 2018
9 Minor correction to opening balance
23 Depreciation provided in year
Depreciation on disposals
Depreciation on write-offs
Revaluation adjustment to other comprehensive income. (refer the ARS*)
Internal transfers between asset classes
Accumulated depreciation as at 30 June 2019

Total written down value as at 30 June 2019

Range of estimated useful life in years

* ARS denotes - Asset Revaluation Surplus

Not de-recognised	0 - 60	5 - 146	4 - 25	4 - 225	3 - 100	10 - 150	7 - 80
-------------------	--------	---------	--------	---------	---------	----------	--------

BANANA SHIRE COUNCIL

Notes to the Financial Statements For the year ended 30 June 2020

17. Fair Value Measurements

(a) Recognised fair value measurements

Council measures and recognises the following assets at fair value on a recurring basis:

Property, plant and equipment

- Land
- Site improvements
- Buildings and other structures
- Roads, drainage and runway network
- Water
- Sewerage

Council does not measure any liabilities at fair value on a recurring basis.

Council has assets and liabilities which are not measured at fair value, but for which fair values are disclosed in other notes.

Council borrowings are measured at amortised cost with interest recognised in profit or loss when incurred. The fair value of borrowings disclosed in note 19 is provided by the Queensland Treasury Corporation and represents the contractual undiscounted cash flows at balance date (level 2).

The carrying amounts of trade receivables and trade payables are, due to their short-term nature, assumed to approximate their fair value.

Council also has assets measured at fair value on a non-recurring basis as a result of being reclassified as assets held for sale. These assets comprise land that was previously used as an administration centre. A description of the valuation techniques and the inputs used to determine the fair value of this land is included below under the heading "Land (level 2)".

In accordance with AASB 13 fair value measurements are categorised on the following basis:

- Fair value based on quoted prices (unadjusted) in active markets for identical assets or liabilities (level 1)
- Fair value based on inputs that are directly or indirectly observable for the asset or liability (level 2)
- Fair value based on unobservable inputs for the asset and liability (level 3)

The following table categorises fair value measurements as either level 2 or level 3 in accordance with AASB 13. Council does not have any assets or liabilities measured at fair value which meet the criteria for categorisation as level 1.

The fair values of the assets are determined using valuation techniques which maximise the use of observable data, where it is available, and minimise the use of entity specific estimates. If all significant inputs required to fair value of an asset are observable, the asset is included in level 2. If one or more of the significant inputs is not based on observable market data, the asset is included in level 3. This is the case for Council infrastructure assets, which are of a specialist nature for which there is no active market for similar or identical assets. These assets are valued using a combination of observable and unobservable inputs.

The table presents the Council's assets measured and recognised at fair value at 30 June 2020.

BANANA SHIRE COUNCIL

Notes to the Financial Statements
For the year ended 30 June 2020

17	Fair Value Measurements - continued		Note	Level 2		Level 3		Total	
	Category	Recurring fair value measurement		(Significant other observable inputs)	(Significant unobservable inputs)	(Significant other observable inputs)	(Significant unobservable inputs)	2020	2019
				\$	\$	\$	\$	\$	\$
				2020	2019	2020	2019	2020	2019
	Recurring fair value measurements								
	Land		17	5,998,193	5,853,861	-	-	5,998,193	5,853,861
	Site Improvements		17	-	-	2,471,616	1,656,233	2,471,616	1,656,233
	Buildings and other structures		17	-	-	74,129,014	75,702,428	74,129,014	75,702,428
	Road, drainage and runway network		17	-	-	583,681,873	588,942,852	583,681,873	588,942,852
	Water		17	-	-	86,222,833	86,197,347	86,222,833	86,197,347
	Sewerage		17	-	-	42,638,067	42,037,252	42,638,067	42,037,252
	Artwork		17	-	-	412,263	294,392	412,263	294,392
				<u>5,998,193</u>	<u>5,853,861</u>	<u>789,555,666</u>	<u>794,830,504</u>	<u>795,553,859</u>	<u>800,684,365</u>
	Non-recurring fair value								
	Non-current assets classified as held for sale			160,000	160,000	-	-	160,000	160,000

The revaluation of Land assets resulted in the fair value of this class having predominantly observable inputs (level 2). This table reflects that assessment.

Council's policy is to recognise transfers in and out of the fair value hierarchy levels as at the end of the reporting period.

BANANA SHIRE COUNCIL

Notes to the Financial Statements For the year ended 30 June 2020

17. Fair Value Measurements - continued

(b) Valuation techniques used to derive fair values for level 2 and level 3 valuations

Specific valuation techniques used to value Council's assets comprise:

Land, Site Improvements and Buildings and other structures (Levels 2 and 3)

Land, Buildings and Other Structures

Opteon Property Group Pty Ltd conducted a full revaluation of Council's land, buildings and other structures for the year ending 30th June 2018.

In this financial year, Council has considered the following when deciding on movements in fair value for the 2019-2020 financial year:

- The QAO has indicated that they are not currently anticipating a significant change in value as a result of COVID-19.
- The 2020 March quarter Brisbane CPI is 1.8%,
- The 2020 Local Government Cost Index of 1.88%
- Department of Natural Resources and Mines information concerning a decrease in urban land valuations over the previous 12 months in Banana Shire; and
- Local observations.

Based on these assumptions, Council believes that it is reasonable not to apply indexation to land and building assets for the 2019-2020 financial year as a 1.8% movement of \$1,334,332 is not sufficiently significant to the asset class or fixed assets in total to warrant an adjustment.

Infrastructure assets (Level 3)

All Council infrastructure assets were fair valued using written down current replacement cost (CRC). This valuation comprises the asset's current replacement cost less accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Council first determined the gross cost of replacing the full-service potential of the asset and then adjusted this amount to take account of the expired service potential of the asset.

CRC was measured by reference to the lowest cost at which the gross future economic benefits of the asset could currently be obtained in the normal course of business. Where existing assets were over designed, had excess capacity, or were redundant an adjustment was made so that the resulting valuation reflected the cost of replacing the existing economic benefits based on an efficient set of modern equivalent assets to achieve the required level of service output within the council's planning horizon.

The CRC was determined using methods relevant to the asset class as described under individual asset categories below.

Annual reviews of these values are completed to determine material differences.

Roads, Drainage and Runway Infrastructure

In the 2018-2019 financial year, Shepherd Services revalued Council's Roads, Drainage and Runway assets, having regard to the following:

- AASB 116 – Property Plant and Equipment
- AASB 13 – Fair Value Measurement
- The determination of asset condition using a combination of sample visual inspections and RACAS (Road Asset Condition Assessment System).
- The assessment of appropriate unit rates using, where possible, recent historic costing (2015-2019) of completed projects or from first principle estimates
- Using industry standards and sampling of Council's assets to determine appropriate useful lives

In 2019-2020 Council undertook a significant project to re-segment Council's road network to create, where possible uniform road lengths to better plan and deliver renewal and maintenance activities.

BANANA SHIRE COUNCIL

Notes to the Financial Statements For the year ended 30 June 2020

17. Fair Value Measurements - continued

Through the use of better imagery, RACAS data and selected onsite inspections, Council was able to correct road centreline and road width information. Then using this new information unit rates were applied to the new segments. This resulted in the following changes in Roads asset values:

Asset Class	Replacement value			Written Down Value		
	Balance prior	Balance after	Difference	Balance prior	Balance after	Difference
Sealed facility access	\$5,431,019	\$5,640,492	\$209,473	\$3,851,572	\$4,344,022	\$492,950
Sealed roads	\$351,050,476	\$345,224,602	(\$5,825,874)	\$259,434,396	\$260,445,179	\$1,010,783
Unsealed facility access	\$888,063	\$1,125,560	\$237,497	\$880,216	\$1,116,414	\$236,198
Unsealed roads	\$205,352,049	\$188,591,037	(\$16,761,012)	\$202,465,443	\$187,867,307	(\$14,598,136)
TOTALS	\$562,721,607	\$540,581,691	(\$22,139,916)	\$466,631,627	\$453,772,922	(\$12,858,205)

In addition to the re-segmentation, Council has considered the following when deciding on movements in fair value for the 2019-2020 financial year:

- Engineering Construction QLD Index increase of 1.5% for 12 months to December 2019;
- The 2020 March quarter Brisbane CPI is 1.8%;
- The 2020 Local Government Cost Index of 1.88%

Having reviewed this available information and considered comparisons with available relevant pricing data and industry construction indices relevant to Banana Shire Council activities and its locality, Council is satisfied that a 1.8% indexation is reasonable and should be applied to Council's Roads, drainage and runway assets as the movement is sufficiently significant to warrant an adjustment in asset valuations.

Water and Sewerage Infrastructure

A fair value assessment of Council's active and passive water and sewerage assets was last undertaken in 2016 - 2017 financial year. The next full revaluation will occur in the 2020-2021 financial year.

Passive assets

Council has undertaken limited construction of passive assets over the past 12-18 months. Major projects have typically been reconstruction in urban environments with differing challenges and are not considered to offer a ready comparison for indexation purposes.

Given the difficulty in comparing the construction costs of like for like passive asset type infrastructure construction works in a regional area such as the Banana Shire, the following indices were used as a guide:

- Engineering Construction QLD Index increase of 1.5% for 12 months to December 2019;
- The 2020 March quarter Brisbane CPI is 1.8%;
- It is also noted that the LGAQ Council Cost Index 2020 has been calculated at +1.88% (source LGAQ).

Having regard to the above Council is satisfied that a 1.8% indexation applied to asset value from 2019-2020 is a reasonable assumption for Banana Shire Council's Water & Sewerage Passive Assets as the movement is sufficiently significant to warrant an adjustment in asset valuations.

Active Assets

There has been some construction of active assets in the last 12-18 months (e.g. Thangool Booster Pump Station, Moura Raw Water Pump Station), but the nature of the work completed does not provide information useful for comparative valuation purposes.

BANANA SHIRE COUNCIL

Notes to the Financial Statements For the year ended 30 June 2020

17. Fair Value Measurements - continued

Given the difficulty in comparing the construction costs of like for like active asset type infrastructure construction works in a regional area such as the Banana Shire, the following indices were used:

- 3.6% increase in Asset Revaluation Index Machinery & Equipment for 12 months to March 2020;
- Engineering Construction QLD Index increase of 1.2% for 12 months to March 2020;
- The 2020 March quarter Brisbane CPI is 1.8%;
- It is also noted that the LGAQ Council Cost Index 2020 has been calculated at +1.88% (source LGAQ website).

Having regard to the above Council is satisfied that a 3% indexation applied to asset value from 2019-2020 is a reasonable assumption for Banana Shire Council's Water & Sewerage Active Assets as the movement is sufficiently significant to warrant an adjustment in asset valuations.

BANANA SHIRE COUNCIL

Notes to the Financial Statements **For the year ended 30 June 2020**

	2020	2019
18 Trade and other payables		
Creditors are recognised when goods or services are received, at the amount owed. Amounts owing are unsecured and are generally settled on 30 day terms.		
Current		
Accruals	6,281,567	4,838,124
Creditors	612,339	1,059,628
Rates received in advance	870,928	1,000,862
Employee related accruals	82,231	69,245
Other entitlements	219,988	181,602
	8,067,053	7,149,461

Employee benefit expenses are calculated at current pay levels and adjusted for inflation and likely future changes in salary level.

19 Provisions

Long Service Leave

The provision for long service leave represents the present value of the estimated future cash outflows to be made in respect of services provided by employees up to the reporting date. The liability is calculated using current pay rates and projected future increases in those rates and includes related employee on-costs. The estimates are adjusted for the probability of the employee remaining in the Council's employment or other associated employment which would result in the Council being required to meet the liability. Adjustments are then made to allow for the proportion of the benefit earned to date, and the result is discounted to present value. The interest rates attaching to Commonwealth Government guaranteed securities at the reporting date are used to discount the estimated future cash outflows to their present value.

Where employees have met the prerequisite length of service and council does not have an unconditional right to defer this liability beyond 12 months long service leave is classified as a current liability. Otherwise it is classified as non-current.

Property restoration

The provision for refuse restoration is calculated as the present value of anticipated future costs associated with the closure of the dump sites, decontamination and monitoring of historical residues and leaching on these sites. The calculation of this provision requires assumptions such as application of environmental legislation, site closure dates, available technologies and engineering cost estimates. These uncertainties may result in future actual expenditure differing from amounts currently provided. Because of the long-term nature of the liability, the most significant uncertainty in estimating the provision is the costs that will be incurred. The provision recognised for dump sites is reviewed at least annually and updated based on the facts and circumstances available at the time.

The provision for quarry rehabilitation represents the present value of the anticipated future costs associated with the closure of the quarries, refilling the basin, and reclamation and rehabilitation of these sites. The calculation of this provision requires assumptions such as application of environmental legislation, site closure dates, available technologies and engineering cost estimates. These uncertainties may result in future actual expenditure differing from amounts currently provided. Because of the long-term nature of the liability, the most significant uncertainty in estimating the provision is the costs that will be incurred. The provision recognised for quarry rehabilitation is reviewed at least annually and updated based on the facts and circumstances available at the time. Management estimates that the restoration will occur in 2051.

Quarries are situated on Council controlled land and are classified as land and improvement assets. The provision for restoration is, therefore, included in the cost of the land and amortised over the expected useful life of the quarry. Changes in the provision not arising from the passing of time are added to or deducted from the asset revaluation surplus for land. If there is no available revaluation surplus, increases in the provision are treated as an expense and recovered out of future decreases (if any). Changes to the provision resulting from the passing of time (the unwinding of the discount) are treated as a finance cost.

Current		
Annual leave	2,018,742	1,894,315
Long service leave	2,632,840	2,640,809
Property restoration:		
(i) Refuse sites	1,293,547	-
	5,945,129	4,535,124
Non-Current		
Long service leave	292,464	221,168
Property restoration		
(i) Refuse sites	10,121,402	26,683,159
(ii) Quarry sites	2,188,581	2,136,551
	12,602,447	29,040,878

BANANA SHIRE COUNCIL

Notes to the Financial Statements **For the year ended 30 June 2020**

	2020	2019
19 Provisions - continued		
Details of movements in provisions		
Property Restoration		
(i) Refuse sites		
Balance at beginning of the year	26,683,159	21,884,997
Increase due to change in time	201,365	610,262
Increase (decrease) due to change in discount rate	741,641	4,748,864
Amount expended in year	(789,621)	(560,964)
Increase (decrease) in estimate of future cost	(15,421,595)	-
Balance at end of the year	11,414,949	26,683,159
Current portion	1,293,547	-
Non-current portion	10,121,402	26,683,159
	11,414,949	26,683,159
 Cash funds committed to meet this liability at the reporting date are	3,920,873	4,500,441
(ii) Quarry sites		
Balance at beginning of the year	2,136,551	2,009,501
Increase due to change in time	20,944	46,024
Increase (decrease) due to change in discount rate	31,086	81,026
Balance at end of the year	2,188,581	2,136,551
Current portion	-	-
Non-current portion	2,188,581	2,136,551
	2,188,581	2,136,551

20 Borrowings

Unsecured borrowings are provided by the Queensland Treasury Corporation. All borrowings are in \$A denominated amounts and carried at amortised cost, interest being expensed as it accrues. No interest has been capitalised during the current or comparative reporting period. Expected final repayment dates is 15 March 2024.

Council adopts an annual debt policy that sets out council's planned borrowings for the next nine years. Council's current policy is to only borrow for capital projects and for a term no longer than the expected life of the asset. Council also aims to comply with the Queensland Treasury Corporation's borrowing guidelines and ensure that sustainability indicators remain within acceptable levels at all times.

Borrowings at balance date are

Current		
Queensland Treasury Corporation	1,301,016	1,216,326
Non-current		
Queensland Treasury Corporation	4,064,098	5,365,114

Movements in borrowings

Queensland Treasury Corporation		
Balance at beginning of the year	6,581,440	9,827,287
Capitalised interest	-	52,418
Principal repayments	(1,216,326)	(3,298,265)
Balance at end of the year	5,365,114	6,581,440
 Classified as		
Current	1,301,016	1,216,326
Non-current	4,064,098	5,365,114
	5,365,114	6,581,440

The loan market value at the reporting date was \$6,045,705

This represents the value of the debt if Council repaid it at that date. As it is the intention of Council to hold the debt for its term, no provision is required to be made in these accounts.

No assets have been pledged as security by the Council for any liabilities, however all loans are guaranteed by the Queensland Government.

BANANA SHIRE COUNCIL

Notes to the Financial Statements **For the year ended 30 June 2020**

	2020	2019
20 Borrowings - continued		
The following sets out the liquidity risk in relation to the above borrowings and represents the remaining contractual cash flows (principal and interest) at the end of the reporting period.		
0 to 1 year	1,301,016	1,216,326
1 to 5 years	4,060,565	5,365,114
Total contractual outflows	<u>5,361,581</u>	<u>6,581,440</u>
Carrying amount	<u>5,365,114</u>	<u>6,581,440</u>
The contractual outflows are not expected to occur significantly earlier and are not expected to be for significantly different amounts than indicated.		
Reconciliation of liabilities arising from finance activities		
Loans		
Balance at beginning of the year	6,581,440	9,827,287
Cash flows during the period	(1,216,326)	(3,245,847)
Balance at end of the year	<u>5,365,114</u>	<u>6,581,440</u>
21 Contract balances		
Where the amounts billed to customers are based on the achievement of various milestones established in the contract, the amounts recognised as revenue in a given period do not necessarily coincide with the amounts billed to or certified by the customer.		
When a performance obligation is satisfied by transferring a promised good or service to the customer before the customer pays consideration or before payment is due, Council presents the work in progress as a contract asset, unless the rights to that amount of consideration are unconditional, in which case Council recognises a receivable.		
When an amount of consideration is received from a customer / fund provider prior to Council transferring a good or service to the customer, Council presents the funds which exceed revenue recognised as a contract liability.		
(a) Contract assets		
Contract assets represents capital construction costs incurred to date for a Council asset to be funded by a capital grant paid in arrears but no receivable has arisen since the invoicing milestone has not yet been met.		
<i>Costs to fulfil a contract</i>		
Where costs are incurred to fulfil a contract, they are accounted for under the relevant accounting standard (if appropriate), otherwise if the costs relate directly to a contract, the costs generate or enhance resources of Council that will be used to satisfy performance obligations in the future and the costs are expected to be recovered then they are capitalised as contract costs assets and released to the statement of comprehensive income on a systematic basis consistent with the transfer to the customer of the goods or services to which the asset relates.		
Contract assets	812,591	-
Current	<u>812,591</u>	<u>-</u>
(b) Contract liabilities		
Capital grants funds received upfront to construct Council controlled assets	338,609	-
Current	<u>338,609</u>	<u>-</u>
Revenue recognised that was included in the contract liability balance at the beginning of the year		
Funds to construct Council controlled assets	<u>64,321</u>	<u>-</u>
(c) Significant changes in contract balances		
The contract assets and liabilities have arisen on adoption of AASB 15 and AASB 1058. Previously the revenue was recognised on receipt and therefore there was no effect on the statement of financial position.		
22 Other liabilities		
Current		
Unearned revenue	54,842	59,181
Waste levy refund received in advance	111,762	505,705
	<u>166,604</u>	<u>564,886</u>

BANANA SHIRE COUNCIL

Notes to the Financial Statements For the year ended 30 June 2020

		2020	2019
22 Other liabilities - continued			
<p>The State Government made an advance payment to Council in June 2020 to mitigate the impacts on households for 2020-21 of the State Waste Levy, for the period which takes effect from 1 July 2020. The Council will be liable to the State for payment of the levy on most forms of commercial and household waste delivered to its disposal sites from 1 July 2020. The state is required to make an annual payment to the council that essentially refunds the Council for the portion of the levy that relates to household waste. Council will fund the portion of the levy that relates to commercial waste through charges to commercial users of disposal sites from 1 July 2020. As the receipt from the State in June 2020 is for the a refund of Council's 2020-2021 levy expense, the full amount has been recognised as a liability at 30 June 2020.</p>			
23 Asset revaluation surplus			
<p>The asset revaluation surplus comprises adjustments relating to changes in value of property, plant and equipment that do not result from the use of those assets. Net incremental changes in the carrying value of classes of non-current assets since their initial recognition are accumulated in the asset revaluation surplus. Increases and decreases on revaluation are offset within a class of assets.</p> <p>Where a class of assets is decreased on revaluation, that decrease is offset first against the amount remaining in the asset revaluation surplus in respect of that class. Any excess is treated as an expense.</p> <p>When an asset is disposed of, the amount reported in surplus in respect of that asset is retained in the asset revaluation surplus and not transferred to retained surplus.</p>			
(i) Movements in the asset revaluation surplus			
Balance at beginning of the year		616,868,784	468,062,534
Adjustments to the property, plant and equipment through revaluations	16	560,967	148,806,250
Adjustment to site improvements arising from change in rehabilitation costs		14,648,868	-
Balance at end of the year		632,078,619	616,868,784
<p>The closing balance of the asset revaluation surplus is comprised of the following asset categories</p>			
Site improvements		22,592,514	7,943,646
Buildings		29,564,554	29,564,554
Plant and equipment		569,574	569,574
Roads, drainage & runway network		488,627,972	491,166,173
Water		57,041,277	55,043,585
Sewerage		33,141,796	32,154,929
Artwork		540,932	426,323
		632,078,619	616,868,784
24 Commitments for expenditure			
Contractual commitments			
Contractual commitments at end of financial year but not recognised in the financial statements			
Biloela Civic Centre - per year		81,933	81,933
Magavalis Sports Complex - per year		24,282	24,282
		106,215	106,215
Capital commitments			
Commitment for the construction of the following assets contracted for at end of the financial year but not recognised as liabilities			
Various Plant Items		-	1,127,028
Infrastructure Services (Roads, Bridges, Drainage, Streetscaping)		2,651,175	1,079,152
Water & Sewerage Infrastructure		1,387,604	2,721,419
Buildings, Parks, Pools and Other		465,698	89,727
		4,504,477	5,017,326
These expenditures are payable			
Within one year		4,504,477	5,017,326
25 Contingent liabilities			
Details and estimates of maximum amounts of contingent liabilities			
Local Government Workcare			
<p>The Banana Shire Council is a member of the Queensland local government workers compensation self-insurance scheme, Local Government Workcare.</p>			

BANANA SHIRE COUNCIL

Notes to the Financial Statements For the year ended 30 June 2020

	2020	2019
25 Contingent liabilities - continued		
Under this scheme the Council has provided a bank guarantee to cover bad debts which may remain should the self insurance licence be cancelled and there was insufficient funds available to cover outstanding liabilities.		
Only the Queensland Government's workers compensation authority may call on any part of the guarantee should the above circumstances arise.		
The Council's maximum exposure to the bank guarantee is	341,826	341,826
Local Government Mutual		
The Council is a member of the local government mutual liability self-insurance pool, LGM Queensland. In the event of the pool being wound up or it is unable to meet its debts as they fall due, the trust deed and rules provide that any accumulated deficit will be met by the individual pool members in the same proportion as their contribution is to the total pool contributions in respect to any year that a deficit arises.		
As at 30 June 2019 the financial statements reported an accumulated surplus and it is not anticipated any liability will arise.		
26 Superannuation - Regional Defined Benefit Fund		
Council contributes to the LGIASuper Regional Defined Benefits Fund (the scheme), at the rate of 12% for each permanent employee who is a defined benefit member. This rate is set in accordance with the LGIASuper trust deed and may be varied on the advice of an actuary. The Regional Defined Benefits Fund is a complying superannuation scheme for the purpose of the Commonwealth Superannuation Industry (Supervision) legislation and is also governed by the Local Government Act 2009.		
The scheme is a defined benefit plan, however Council is not able to account for it as a defined benefit plan in accordance with AASB119 because LGIASuper is unable to account for its proportionate share of the defined benefit obligation, plan assets and costs.		
Any amount by which the scheme is over or under funded may affect future benefits and result in a change to the contribution rate, but has not been recognised as an asset or liability of the Council.		
Technically Banana Shire Council can be liable to the scheme for a portion of another local governments' obligations should that local government be unable to meet them. However the risk of this occurring is extremely low and in accordance with the LGIASuper trust deed changes to council's obligations will only be made on the advice of an actuary.		
The last completed actuarial assessment of the scheme was undertaken as at 1 July 2018. The actuary indicated that "At the valuation date of 1 July 2018, the net assets of the scheme exceeded the vested benefits and the scheme was in a satisfactory financial position as at the valuation date." The Council is not aware of anything that has happened since that time that indicates the assets of the scheme are not sufficient to meet the vested benefits, as at the reporting date.		
No changes have been made to prescribed employer contributions which remain at 12% of employee assets and there are no known requirements to change the rate of contributions.		
Another actuarial investigation is being conducted as at 1 July 2021. At the time of signing these financial statements this investigation is still in progress.		
The most significant risks that may result in LGIASuper increasing the contribution rate, on the advice of the actuary, are:		
Investment risk - The risk that the scheme's investment returns will be lower than assumed and additional contributions are needed to fund the shortfall.		
Salary growth risk - The risk that wages or salaries will rise more rapidly than assumed, increasing vested benefits to be funded.		
There are currently 62 entities contributing to the scheme and any changes in contribution rates would apply equally to all 72 entities. Banana Shire Council made less than 4% of the total contributions to the plan in the 2018-19 financial year.		
Superannuation contributions made to the Regional Defined Benefits Fund	86,926	43,866
Other superannuation contributions for employees	2,198,597	2,175,194
Total superannuation contributions paid by Council for employees:	6 2,285,523	2,219,060
Contributions Council expects to make to the Regional Defined Benefits Fund for 2020 - 2021	81,358	89,212

BANANA SHIRE COUNCIL

Notes to the Financial Statements For the year ended 30 June 2020

		2020	2019
27 Reconciliation of net result for the year to net cash inflow (outflow) from operating activities			
Net result		(69,584)	(5,981,915)
Non-cash operating items			
Impairment of receivables and bad debts written-off	8	69,018	161,649
Depreciation and amortisation	16	18,849,289	16,941,125
Current cost of developed land sold	14	-	81,193
Change in restoration provisions expensed to finance costs		222,309	656,286
		<u>19,140,616</u>	<u>17,840,253</u>
Capital grants, subsidies and contributions	4	(10,561,765)	(9,006,625)
Capital expenses	9	6,190,100	11,270,139
Payment for land for sale and development costs in the year		-	(356)
		<u>(4,371,665)</u>	<u>2,263,158</u>
Capitalised interest		-	52,418
		-	52,418
(Increase) decrease in receivables		5,000,087	(924,442)
(Increase) decrease in inventories (excluding land)		306,913	(236,594)
Increase (decrease) in payables		751,970	2,299,055
Increase (decrease) in provisions		(726,294)	(479,385)
Increase (decrease) in other liabilities		(134,273)	390,058
		<u>5,198,403</u>	<u>1,048,692</u>
Net cash inflow from operating activities		<u>19,897,770</u>	<u>15,222,606</u>

28 Change in accounting policy

During the year ended 30 June 2020, the Council has adopted AASB 15 Revenue from Contracts with Customers, AASB 1058 Income of NFP Entities and AASB 16 Leases using the modified retrospective (cumulative catch-up) method and therefore the comparative information for the year ended 30 June 2019 has not been restated and continues to comply with AASB 111 Construction Contracts, AASB 117 Leases, AASB 118 Revenue, AASB 1004 Contributions and associated Accounting Interpretations.

All adjustments on adoption of AASB 15, AASB 1058 and AASB 16 have been taken to retained earnings at 1 July 2019.

The impacts of adopting these standards and associated transition disclosures are provided below:

Revenue standards - AASB 15 and AASB 1058

The following options have been applied on transition to AASB 15 and AASB 1058:

Council has not adopted the completed contract expedient and therefore has not excluded revenue which was fully recognised in previous years in accordance with the former accounting standards and pronouncements.

Council has not retrospectively restated contracts for modifications that occurred before 1 July 2019 unless such contract modification were minor.

Changes in accounting policy on adoption of AASB 15 and AASB 1058

Opening contract balances on transition at 1 July 2019

	Balance at 1 July 2019
	\$
Contract assets	
- Under AASB 15	-
- Under AASB 1058	699,738
Total contract assets	<u>699,738</u>
Contract liabilities	
- Under AASB 15	-
- Under AASB 1058	64,321
Total contract liabilities	<u>64,321</u>

Comparison of affected financial statements lines between AASB 15 / 1058 and previous revenue standards

The following table shows the amount by which the financial statement line item is affected by the application of AASB 15 and AASB 1058 as compared to the previous revenue standards.

28 Change in accounting policy - continued

Statement of financial position at 30 June 2020

	Carrying amount per Statement of Financial Position Dr / (Cr) \$	Adjustments Dr/(Cr) \$	Carrying amount if previous standards had been applied Dr / (Cr) \$
Contract assets	812,579	(812,579)	-
Contract liabilities - current	(338,609)	338,609	-
Retained surplus	(203,056,287)	473,970	(203,530,257)
	(203,530,257)	-	(203,530,257)

Statement of comprehensive income for the year ended 30 June 2020

	Balance per Statement of Comprehensive Income Dr / (Cr) \$	Adjustments Dr/(Cr) \$	Carrying amount if previous standards had been applied Dr / (Cr) \$
Revenue - capital	(10,561,765)	(161,432)	(10,723,197)
	(10,561,765)	(161,432)	(10,723,197)

The adjustments above relate to the recognition of contract assets and contract liabilities for revenue streams where the revenue is recognised

The adoption of AASB 15 and AASB 1058 has not caused a material change to the Statement of Cash Flows for the year ended 30 June 2020.

Lease standard - AASB 16

Council as a lessee

Under the previous lease accounting standard, Council assessed whether leases were operating or finance leases, based on its assessment of whether the significant risks and rewards of ownership had been transferred to Council or remained with the lessor. Under AASB 16, there is no differentiation between finance and operating leases for the lessee and therefore all leases which meet the definition of a lease are recognised on the statement of financial position (except for short-term leases and leases of low-value assets).

Council has used the exception to lease accounting for short-term leases and leases of low-value assets, and the lease expense relating to these leases is recognised in the Statement of Comprehensive Income on a straight-line basis.

Practical expedients used on transition

On transition, Council has applied the exceptions to lease accounting for both short-term leases (i.e. leases with a term of less than or equal to 12 months) and leases of low-value assets. Council recognises the payments associated with these leases as an expense on a straight-line basis over the lease term.

Accordingly, there was no material impact to Council on the transition to AASB 16.

BANANA SHIRE COUNCIL

Notes to the Financial Statements For the year ended 30 June 2020

29 Financial Instruments and Financial Risk Management

Banana Shire Council has exposure to the following risks arising from financial instruments

- credit risk
- liquidity risk
- market risk

Financial risk management

Banana Shire Council is responsible for the establishment and oversight of the risk management framework, together with developing and monitoring risk management policies.

Council's management approves policies for overall risk management, as well as specifically for managing credit, liquidity and market risk.

The Council's risk management policies are established to identify and analyse the risks faced, to set appropriate limits and controls and to monitor these risks and adherence against limits. The Council aims to manage volatility to minimise potential adverse effects on the financial performance of the Council.

The Council's audit committee oversees how management monitors compliance with the Council's risk management policies and procedures, and reviews the adequacy of the risk management framework in relation to the risks faced by the Council. The Council audit committee is assisted in its oversight role by internal audit. Internal audit undertakes both regular and ad hoc reviews of risk management controls and procedures, the results of which are reported to the audit committee.

Banana Shire Council does not enter into derivatives.

Credit risk

Credit risk is the risk of financial loss if a counterparty to a financial instrument fails to meet its contractual obligations. These obligations arise principally from the Council's investments and receivables from customers.

Exposure to credit risk is managed through regular analysis of credit counterparty ability to meet payment obligations. The carrying amount of financial assets represents the maximum credit exposure.

Investments in financial instruments are required to be made with Queensland Treasury Corporation (QTC) or similar state/commonwealth bodies or financial institutions in Australia, in line with the requirements of the Statutory Bodies Financial Arrangements Act 1982.

No collateral is held as security relating to the financial assets held by Banana Shire Council.

The carrying amounts of financial assets at the end of the reporting period represent the maximum exposure to credit risk for the Council.

The following table represents the maximum exposure to credit risk based on the carrying amounts of financial assets at the end of the reporting period.

	Note	2020 \$	2019 \$
Financial assets			
Cash at bank and on hand	11	468,624	659,562
Cash investments held with - QTC	11	28,323,743	20,405,181
Cash investments held with other approved deposit taking institutions	11	-	5,000,000
Receivables - rates	12 & 15	3,627,641	3,833,109
Receivables - other	12	1,535,433	5,699,332
Other credit exposure			
Guarantee	25	341,826	341,826
Total		34,297,267	35,939,010

Cash and cash equivalents

The Council may be exposed to credit risk through its investments in the QTC Cash Fund and QTC Working Capital Facility.

The QTC Cash Fund is an asset management portfolio that invests with a wide range of high credit rated counterparties.

Deposits with the QTC Cash Fund are capital guaranteed. Working Capital Facility deposits have a duration of one day and all investments are required to have a minimum credit rating of "A-", therefore the likelihood of the counterparty having capacity to meet its financial commitments is strong.

BANANA SHIRE COUNCIL

Notes to the Financial Statements For the year ended 30 June 2020

29 Financial Instruments and Financial Risk Management

Other financial assets

Other investments are held with financial institutions, which are rated AAA to AA- based on rating agency ratings provided by Standard & Poors, and whilst not capital guaranteed, the likelihood of a credit failure is assessed as remote.

Trade and other receivables

In the case of rate receivables, the Council has the power to sell the property to recover any defaulted amounts. In effect this power protects the Council against credit risk in the case of defaults.

In other cases, the Council assesses the credit risk before providing goods or services and applies normal business credit protection procedures to minimise the risk.

Due to the Council's operations occurring within its shire boundaries there is a geographical concentration of risk. Also, as the shire's economy depends largely on agriculture and mining, Council is exposed to risk associated with the often cyclical nature of these sectors.

The Council does not require collateral in respect of trade and other receivables. The Council does not have trade receivables for which no loss allowance is recognised because of collateral.

At 30 June 2020, the exposure to credit risk for trade receivables by type of counterparty was as follows:

	2020	2019
	\$	\$
Property charges	3,781,667	4,000,348
GST recoverable	310,459	99,898
Other	1,169,455	5,398,507
Total	5,261,581	9,498,753

Council did not impair trade receivables as the movement was not considered material.

Liquidity risk

Liquidity risk is the risk that the Council will encounter difficulty in meeting the obligations associated with its financial liabilities that are settled by delivering cash or another financial asset.

The Council's approach to managing liquidity is to ensure, as far as possible, that it will have sufficient liquidity to meet its liabilities when they are due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the Council's reputation

Exposure to liquidity risk

Banana Shire Council is exposed to liquidity risk through its normal course of business and through its borrowings with QTC.

The Council manages its exposure to liquidity risk by maintaining sufficient cash deposits and undrawn facilities, both short and long term, to cater for unexpected volatility in cash flows.

These facilities are disclosed in note 11.

The council does not have any overdraft facilities at the reporting date.

Market risk

Market risk is the risk that changes in market prices, such as interest rates, will affect the Council's income or the value of its holdings of financial instruments.

Interest rate risk

Banana Shire Council is exposed to interest rate risk through investments with QTC and other financial institutions.

The Council has access to a mix of variable and fixed rate funding options through QTC so that interest rate risk exposure can be minimised.

Fair Value

The fair value of trade and other receivables and payables is assumed to approximate the value of the original transaction, less any allowance for impairment.

QTC applies a book rate approach in the management of debt and interest rate risk, to limit the impact of market value movements to clients' cost of funding. The book value represents the carrying value based on amortised cost using the effective interest method.

BANANA SHIRE COUNCIL

Notes to the Financial Statements **For the year ended 30 June 2020**

30 National competition policy

Business activities to which the code of competitive conduct is applied

This requires the application of full cost pricing, identifying the cost of community service obligations (CSO) and eliminating the advantages and disadvantages of public ownership within that activity.

The CSO value is determined by Council, and represents an activities cost(s) which would not be incurred if the primary objective of the activity was to make a profit. The Council provides funding from general revenue to the business activity to cover the cost activities of providing non-commercial community services or costs deemed to be CSO's by the Council.

The Banana Shire Council applies the competitive code of conduct to the following activities

Plant Operations
Roads
Water Services
Sewerage Services
Waste Management

The following activity statements are for activities subject to the competitive code of conduct:

	Plant Operations	Roads	Water Services	Sewerage Services	Waste Management
	2020	2020	2020	2020	2020
	\$	\$	\$	\$	\$
Revenue for services provided to the Council	7,807,633	-	-	-	-
Revenue for services provided to external clients	-	10,067,734	8,746,122	3,982,013	4,542,332
* Community service obligations	-	-	7,400,000	1,400,000	1,100,000
	7,807,633	10,067,734	16,146,122	5,382,013	5,642,332
Less: Expenditure	6,632,161	8,922,418	16,121,871	5,315,034	5,590,796
Surplus (deficiency)	1,175,472	1,145,316	24,251	66,979	51,536

30 National competition policy - continued

Description of CSO's provided to business activities during the reporting year.

Activities	CSO description	Actual
Water Services	Cost of Water Services	7,400,000
Sewerage Services	Cost of Sewerage Services	1,400,000
Waste Management	Cost of Waste Services	1,100,000

BANANA SHIRE COUNCIL

Financial Statements

For the year ended 30 June 2020

31 Related Parties (a) Controlled Entities

Council does not have any controlled entities and therefore is not required to disclose matters on associated related parties.

(b) Key Management Personnel (KMP)

KMP include the Mayor, Councillors, council's Chief Executive Officer and all of council's executive leadership team. Transactions with KMP, in the form of compensation paid for 2019-2020, comprises:

Nature of Compensation	2020	2019
	\$	\$
Short-term employee benefits	1,476,226	1,444,258
Long-term benefits	63,645	-
Post-employment benefits	181,171	155,028
Termination benefits	144,849	-
Total	1,865,891	1,599,286

Detailed remuneration disclosures for KMP are provided in Council's annual report.

(c) Other Related Parties

Other related parties include the close family members of KMP and any entities controlled, or jointly controlled, by KMP or their close family. Details of transactions between council and other related parties are disclosed below:

Details of Transaction	Additional information	2020	2019
		\$	\$
Employee expenses for close family members of key management	31(c)(i)	63,407	129,566
Purchase of materials and services from entities controlled by key	31(c)(ii)	466,409	433,510
Key management personnel services provided by a related entity	31(c)(iii)	27,964	12,989

(i) There were three close family members of key management personnel. They were all employed through an arm's length process and are paid in accordance with the Award for the job they perform.

(ii) This disclosure includes \$465,548 paid to M&M Electrics an entity controlled by a close family member of Councillor Middleton, together with \$861 paid to Active Motorcycles and entity controlled by a close family member of Councillor Pender. All purchases were at arms length and were in the normal course of Council's operation.

(iii) These payments represent a range of activities, including:

- reimbursement of monies paid by key management personnel and related parties for legitimate Council expenditure.
- allowances payable to Councillors under Council Policy.

(d) Outstanding balances

At 30 June 2020, no related party owed money to Council. 2019: Nil.

(e) Transactions with related parties that have not been disclosed

Most of the entities and people that are related parties of council live and operate within the Banana Shire Council. Therefore, on a regular basis ordinary citizen transactions occur between Council and its related parties.

Some examples of these transactions are: payment of rates, dog registration, use of council pools and borrowing books from council's libraries.

(f) Commitments to/from other related parties

Council does not have any current material commitments to/from other related parties

BANANA SHIRE COUNCIL

FINANCIAL STATEMENTS

For the year ended 30 June 2020

MANAGEMENT CERTIFICATE

For the year ended 30 June 2020

These general purpose financial statements have been prepared pursuant to sections 176 and 177 of the Local Government Regulation 2012 (the Regulation) and other prescribed requirements.

In accordance with section 212(5) of the Regulation we certify that

- (i) the prescribed requirements of the Local Government Act 2009 and Local Government Regulation 2012 for the establishment and keeping of accounts have been complied with in all material respects; and
- (ii) the general purpose financial statements, as set out on pages 1 to 33, present a true and fair view, in accordance with Australian Accounting Standards, of the Council's transactions for the financial year and financial position at the end of the year.


Mayor

Name: Smillo Savvier

Date: 15/10/2020


Chief Executive Officer

Name: Thomas Upton

Date: 15/10/20

INDEPENDENT AUDITOR'S REPORT

To the Councillors of Banana Shire Council

Report on the audit of the financial report

Opinion

I have audited the accompanying financial report of Banana Shire Council (the council).

In my opinion, the financial report:

- a) gives a true and fair view of the council's financial position as at 30 June 2020, and of its financial performance and cash flows for the year then ended
- b) complies with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards.

The financial report comprises the statement of financial position as at 30 June 2020, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes to the financial statements including significant accounting policies and other explanatory information, and the certificate given by the Mayor and Chief Executive Officer.

Basis for opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial report* section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Other information

Other information comprises financial and non-financial information (other than the audited financial report) in an entity's annual report.

At the date of this auditor's report, the available other information in Banana Shire Council's annual report for the year ended 30 June 2020 was the current year financial sustainability statement and long-term financial sustainability statement.

The councillors are responsible for the other information.

My opinion on the financial report does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the Local Government Regulation 2012, I have expressed a separate opinion on the current year financial sustainability statement.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

Responsibilities of the councillors for the financial report

The councillors are responsible for the preparation of the financial report that gives a true and fair view in accordance with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards, and for such internal control as the councillors determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

The councillors are also responsible for assessing the council's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless it is intended to abolish the council or to otherwise cease operations.

Auditor's responsibilities for the audit of the financial report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for expressing an opinion on the effectiveness of the council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the council.

- Conclude on the appropriateness of the council's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the council's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. I base my conclusions on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the council to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Report on other legal and regulatory requirements

In accordance with s.40 of the *Auditor-General Act 2009*, for the year ended 30 June 2020:

- a) I received all the information and explanations I required.
- b) In my opinion, the prescribed requirements in relation to the establishment and keeping of accounts were complied with in all material respects.



Dale Hassell
as delegate of the Auditor-General

22 October 2020

Queensland Audit Office
Brisbane

BANANA SHIRE COUNCIL

For the year ended 30 June 2020

Current Year Financial Sustainability Statement

Certificate of Accuracy - for the Current Year Financial Sustainability Statement

Independent Auditor's Report (Current Year Financial Sustainability Statement)

BANANA SHIRE COUNCIL

Current-year Financial Sustainability Statement For the year ended 30 June 2020

Measures of Financial Sustainability

(i) **Operating surplus ratio**

Operating surplus (Net result excluding all capital items) divided by total operating revenue (excludes capital revenue).

(ii) **Asset sustainability ratio**

Capital expenditure on the replacement of assets (renewals) divided by depreciation expense.

(iii) **Net financial liabilities ratio**

Total liabilities less current assets divided by total operating revenue.

Council's performance at 30 June 2020 against key financial ratios

	Operating surplus ratio	Asset sustainability ratio	Net financial liabilities ratio
Target	between 0% and 10%	greater than 90%	not greater than 60%
Actual	-7.18%	83.39%	-8.41%

Note 1 - Basis of Preparation

The current year financial sustainability statement is a special purpose statement prepared in accordance with the requirements of the Local Government Regulation 2012 and the Financial Management (Sustainability) Guideline 2013. The amounts used to calculate the three reported measures are prepared on an accrual basis and are drawn from the Council's audited general purpose financial statements for the year ended 30 June 2020.

Certificate of Accuracy For the year ended 30 June 2020

This current-year financial sustainability statement has been prepared pursuant to Section 178 of the Local Government Regulation 2012 (the regulation).

In accordance with Section 212(5) of the Regulation we certify that this current-year financial sustainability statement has been accurately calculated.

Mayor

Name:

Date: 15/10/2020

Chief Executive Officer

Name:

Date: 15/10/20

INDEPENDENT AUDITOR'S REPORT

To the Councillors of Banana Shire Council

Report on the current year financial sustainability statement

Opinion

I have audited the accompanying current year financial sustainability statement of Banana Shire Council (the council) for the year ended 30 June 2020 comprising the statement, explanatory notes, and the certificate of accuracy given by the Mayor and the Chief Executive Officer.

In accordance with section 212 of the Local Government Regulation 2012, in my opinion, in all material respects, the current year financial sustainability statement of Banana Shire Council for the year ended 30 June 2020 has been accurately calculated.

Basis of opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the current year financial sustainability statement* section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the statement in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of matter – basis of accounting

I draw attention to Note 1 which describes the basis of accounting. The current year financial sustainability statement has been prepared in accordance with the Financial Management (Sustainability) Guideline 2013 for the purpose of fulfilling the council's reporting responsibilities under the Local Government Regulation 2012. As a result, the statement may not be suitable for another purpose. My opinion is not modified in respect of this matter.

Other Information

Other information comprises financial and non-financial information (other than the audited financial report) in an entity's annual report.

At the date of this auditor's report, the available other information in Banana Shire Council's annual report for the year ended 30 June 2020 was the general purpose financial statements and long-term financial sustainability statement.

The councillors are responsible for the other information.

My opinion on the current year financial sustainability statement does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the Local Government Regulation 2012, I have expressed a separate opinion on the general purpose financial report.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

Responsibilities of the councillors for the current year financial sustainability statement

The councillors are responsible for the preparation and fair presentation of the current year financial sustainability statement in accordance with the Local Government Regulation 2012. The councillors' responsibility also includes such internal control as the councillors determine is necessary to enable the preparation and fair presentation of the statement that is accurately calculated and is free from material misstatement, whether due to fraud or error.

Auditor's responsibilities for the audit of the current year financial sustainability statement

My objectives are to obtain reasonable assurance about whether the current year financial sustainability statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this statement.

My responsibility does not extend to forming an opinion on the appropriateness or relevance of the reported ratios, nor on the council's future sustainability.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the council.

- Evaluate the overall presentation, structure and content of the statement, including the disclosures, and whether the statement represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.



Dale Hassell
as delegate of the Auditor-General

22 October 2020

Queensland Audit Office
Brisbane

THE FOLLOWING REPORTS DO NOT FORM PART OF THE

AUDITED FINANCIAL STATEMENTS. THEY HAVE BEEN PROVIDED

AS ADDITIONAL MANAGEMENT INFORMATION TO ASSIST THE

READER IN THEIR ANALYSIS OF THE FINANCIAL STATEMENTS

BANANA SHIRE COUNCIL

Long-Term Financial Sustainability Statement Prepared as at 30 June 2020

Unaudited

Measures of Financial Sustainability

(i) Operating surplus ratio

Operating surplus (Net result excluding all capital items) divided by total operating revenue (excludes capital revenue).

(ii) Asset sustainability ratio

Capital expenditure on the replacement of assets (renewals) divided by depreciation expense.

(iii) Net financial liabilities ratio

Total liabilities less current assets divided by total operating revenue.

Council's performance at 30 June 2020 against key financial ratios

		Operating surplus ratio	Asset sustainability ratio	Net financial liabilities ratio
Target		between 0% and 10%	greater than 90%	not greater than 60%
Actuals at 30 June 2020		-7.18%	83.39%	-8.41%
Projected for the years ended	30 June 2021	-2.90%	109.30%	3.90%
	30 June 2022	-0.10%	101.10%	1.80%
	30 June 2023	0.10%	111.10%	0.70%
	30 June 2024	0.40%	109.20%	-5.20%
	30 June 2025	0.60%	98.70%	-17.20%
	30 June 2026	0.90%	92.10%	-31.80%
	30 June 2027	1.10%	103.50%	-46.50%
	30 June 2028	1.40%	98.50%	-62.10%
	30 June 2029	1.60%	95.00%	-78.50%

Financial Management Strategy

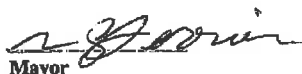
Council measures revenue and expenditure trends over time as a guide to future requirements and to make decisions about the efficient allocation of resources to ensure the most effective provision of services. Council ensures that its financial management strategy is prudent and that its long-term financial forecast shows a sound financial position whilst also being able to meet the community's current and future needs.

Certificate of Accuracy

For the long-term financial sustainability statement prepared as at 30 June 2020

This long-term financial sustainability statement has been prepared pursuant to Section 178 of the Local Government Regulation 2012 (the regulation).

In accordance with Section 212(5) of the Regulation we certify that this long-term financial sustainability statement has been accurately calculated.


Mayor

Name: Michelle Ferreira

Date: 15/10/2020


Chief Executive Officer

Name: Thomas Upton

Date: 15/10/2020