

REQUEST FOR QUOTE – Supply and Delivery of Solar Lights

RFQ # Q-2122-INF-63

Supplier Details:

Business Name	ABN
Trading Name	
Contact Person	Phone
Email Address	

Scope of work:

Supply and delivery of solar lights to meet the below:

- X 16 items
- Light and solar panel separated unit
- Solar panel 80 W
- LED output 50 W
- Lumen output 7000 lm
- Min 2 years warranty
- X 4 items
- Light and solar panel in one rounded unit (UFO like)
- To fit 76 mm post
- Solar panel 50W
- LED output 30W
- Lumen output 5200 lm
- Min 3 years warranty

Delivery to 25 Dunn Street - Council stores 4715 Biloela Qld

Quotation Deadline

11am Thursday, 14th of April 2022

IMPORTANT: Before submitting your quote, please refer to the Standard Terms and Conditions available on the Banana Shire website.

Submission Information:

Price inclusive of GST	

Please provide quotation that includes:

- Supply
- Delivery to 25 Dunn street Council stores 4715 Biloela Qld
- GST

Evaluation criteria

Criteria	Weightage
Price/Value for money	60%
Estimate delivery time	20%
Warranty on products	20%

Comments:

Conflict of Interest

Please advise if you have an association or connection to current members of staff.

☐ YES ☐ NO

If yes, please indicate persons you have an association with:

By signing this form, you acknowledge that you have provided the correct information and have read, understood, and agree to the Banana Shire Council Standard Terms and Conditions.

Signature _____ **Date** _____

To ensure your quote is processed accurately and in a timely manner please adhere to the following:

- Provide completed BOQ (Bill of Quantity) if required.
- Complete attached Quotation Schedule
- All associated costs have been included (Travel, accommodation, signage etc.)
- Quotation format to be submitted in PDF format.
- Quotations shall be valid for (3) three calendar months after day of the closing of quotations.
- ONLY SUBMIT BY EMAIL to quotations@banana.qld.gov.au. Quotations received by paper or emailed to a different email will not be accepted.
- Provide all required documentation e.g., Insurance, forms, schedules etc.

Acceptance of Quote:

- BSC is not obliged to accept the lowest, or any quote, and may accept the quote most advantageous to it.
- BSC reserves the right to award the RFQ as a whole, in parts, to one or more suppliers, or not at all.
- No quote shall be taken as accepted and no contract will be formed, until the supplier
 - (a) executes and returns the Formal Instrument of Agreement to the RFQ, or alternatively
 - (b) receives a council issued purchase order to the price of the supply.
- Any variances are required to be submitted and approved prior to continuing. ONLY an amended council issued purchase order reflecting the required variances is accepted for any additional costs.

Submissions and enquiries by email to quotations@banana.qld.gov.au or to speak to a representative, please call 07 4992 9500.

Please use RFQ # as reference during all correspondence.