

**REQUEST FOR QUOTE – DESIGN OF RNP INSTRUMENT FLIGHT PROCEDURES FOR THEODORE (YTDR) AERODROME RWY 17, RWY 35 RNP (Circling Only);**

**RFQ # Q-2122-CCS-17**

**Supplier Details:**

Business Name	ABN
Trading Name	
Contact Person	Phone
Email Address	

**SCOPE OF WORK**

Generation of instrument flight procedures.

- RWY 17 RNP (Circling Only);
- RWY 35 RNP (Circling Only);

Aerodrome data collection and entry of project information;

- 25nm & 10nm MSA, circling areas & overlaying other IFP's;
- Design Correspondence;
- Concept Procedure Design Plates; and
- Verification of Design & Process.

Preparation of Flight Validation

- Flight validation authorisation;
- Flight validation arrangements with CASA pilot;
- Preparation of charts, topographical maps, obstacle list including controlling obstacles, procedure waypoint co-ordinates lists; and
- Ensure environmental assessment completed.

Delivery of noise modeling (environmental)

- Consultation;
- noise modeling and noise contours;
- high level overview of other environmental issues;
- draft report; and
- submission of report.

Final package preparation

- Post Flight Validation Review;
- Final chart delivered to CASA for approval;
- Obstacle Cover Letter to Aerodrome Operator; Compilation & review of publication package for publishing procedures; and

Delivery of publication package to Airservices Australia AIS.

**Quotation Deadline**

11am Thursday, 21 APRIL 2022

**IMPORTANT:** Before submitting your quote, please refer to the Standard Terms and Conditions available on the Banana Shire website.

**Submission Information:**

Submit as per annexure or other

**Mandatory requirements:**

None                    X  
Project to be completed by 31 August 2022

**Evaluation criteria**

Criteria	Weightage
Price/Value for money	50%
On time completion of project	30%
Relevant previous experience	20%

**Quotation Submission**

x Submit as per below  
x Price to include GST

Price incl. GST	
RNP Procedures	
Environmental	
Final Package preparation	
SUB TOTAL	
Maintenance of Procedures (Yearly)	
Flight Validation	

**Comments:**

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**Conflict of Interest**

Please advise if you have an association or connection to current members of staff.

YES       NO

If yes, please indicate persons you have an association with:

By signing this form, you acknowledge that you have provided the correct information and have read, understood, and agree to the Banana Shire Council Standard Terms and Conditions.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**To ensure your quote is processed accurately and in a timely manner please adhere to the following:**

- Provide completed BOQ (Bill of Quantity) if required.
- Complete attached Quotation Schedule
- All associated costs have been included (Travel, accommodation, signage etc.)
- Quotation format to be submitted in PDF format.
- Quotations shall be valid for (3) three calendar months after day of the closing of quotations.
- ONLY SUBMIT BY EMAIL to [quotations@banana.qld.gov.au](mailto:quotations@banana.qld.gov.au). Quotations received by paper or emailed to a different email will not be accepted.
- Provide all required documentation e.g., Insurance, forms, schedules etc.

**Acceptance of Quote:**

- BSC is not obliged to accept the lowest, or any quote, and may accept the quote most advantageous to it.
- BSC reserves the right to award the RFQ as a whole, in parts, to one or more suppliers, or not at all.
- No quote shall be taken as accepted and no contract will be formed, until the supplier
  - (a) executes and returns the Formal Instrument of Agreement to the RFQ, or alternatively
  - (b) receives a council issued purchase order to the price of the supply.
- Any variances are required to be submitted and approved prior to continuing. ONLY an amended council issued purchase order reflecting the required variances is accepted for any additional costs.

**Submissions and enquiries by email to [quotations@banana.qld.gov.au](mailto:quotations@banana.qld.gov.au) or to speak to a representative, please call 07 4992 9500.**

*Please use RFQ # as reference during all correspondence.*