

Banana

62 Valentine Plains Road, Biloela PO Box 412 Biloela QLD 4715 Phone 07 4992 9500 • Fax 4992 3493

Email enquiries@banana.qld.gov.au 

• www.banana.qld.gov.au

• www.banana.qld.gov.au

• ccs-PR-03-023

• Document Version: 5 November 2021

Page 1 of 4

# REQUEST FOR QUOTE – Microsoft Licensing RFQ # Q-2122-CCS-21

-

#### **Supplier Details:**

Business Name	ABN
Trading Name	
Contact Person	Phone
Email Address	

### Scope of work:

Microsoft Open Value (Govt) Program – Agreement renewal

Description	Quantity			
Software Assurance Renewals				
Microsoft WINENTDVC Software Assurance OLV	2			
Microsoft Exchange Server Standard Software Assurance OLV	1			
Microsoft Core CAL SA OLV User	200			
Microsoft Windows Server DC Core SA OLV 2S	22			
Microsoft Windows Remote Desktop CAL SA User Software Assurance OLV	10			
Microsoft SQL Server Standard Core SA OLV 2S	2			
	Microsoft WINENTDVC Software Assurance OLV  Microsoft Exchange Server Standard Software Assurance OLV  Microsoft Core CAL SA OLV User  Microsoft Windows Server DC Core SA OLV 2S  Microsoft Windows Remote Desktop CAL SA User Software Assurance OLV			

#### **Additional New Licenses**

6VC-00835	Microsoft Windows Remote Desktop User CAL LSA 20	
W06-01104	Microsoft Core CAL LSA User	73
W06-01099	Microsoft Core CAL LSA Device	12
R18-02407	Microsoft Windows Server CAL	12
7NQ-00126	Microsoft SQL Server Standard Core LSA 2 Licenses	1

Any enquiries please contact Council's ICT Team on 49929500.



**Banana Shire Council** 62 Valentine Plains Road, Biloela

PO Box 412 Biloela QLD 4715
Phone 07 4992 9500 • Fax 4992 3493
Email enquiries@banana.qld.gov.au • www.banana.qld.gov.au
CCS-PR-03-023 Document Version: 5 November 2021

#### **Quotation Deadline**

11	am	Thursd	ay, 30	June	2022
----	----	--------	--------	------	------

<b>IMPORTANT:</b> Before submitting your quote, please refer to the Standard Terms a the Banana Shire website.	nd Conditions available on
Submission Information:	
□ Submit as per annexure or other	
Mandatory requirements:	
□ None □ Refer to details of mandatory requirements in the	annexure
Evaluation criteria	
Criteria	Weightage
Price/Value for money	85%
Local supplier	5%
Product Knowledge and Support	10%
Quotation Submission  ☐ Submit as per annexure	
Price inclusive of GST	
Comments:	



**Signature** 

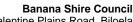
**Banana Shire Council** 62 Valentine Plains Road, Biloela

PO Box 412 Biloela QLD 4715
Phone 07 4992 9500 • Fax 4992 3493
Email enquiries@banana.qld.gov.au • www.banana.qld.gov.au
CCS-PR-03-023 Document Version: 5 November 2021

Page 3 of 4

Conflict of Interest	Please advise if you have an association or connection to current members of staff.		
	□ YES I	□ NO	
	If yes, please i	ndicate persons you have an association with:	
, , ,		dge that you have provided the correct information and to the Banana Shire Council Standard Terms and	

**Date** 



62 Valentine Plains Road, Biloela PO Box 412 Biloela QLD 4715 Phone 07 4992 9500 • Fax 4992 3493

Email enquiries@banana.qld.gov.au ◆ www.banana.qld.gov.au CCS-PR-03-023 Document Version: 5 November 2021



## CCS-PR-03-023 Document version: 5 November 2 Page 4

# To ensure your quote is processed accurately and in a timely manner please adhere to the following:

- Provide completed BOQ (Bill of Quantity) if required.
- Complete attached Quotation Schedule
- All associated costs have been included (Travel, accommodation, signage etc.)
- Quotation format to be submitted in PDF format.
- Quotations shall be valid for (3) three calendar months after day of the closing of quotations.
- ONLY SUBMIT BY EMAIL to quotations@banana.qld.gov.au. Quotations received by paper or emailed to a different email will not be accepted.
- Provide all required documentation e.g., Insurance, forms, schedules etc.

#### Acceptance of Quote:

- BSC is not obliged to accept the lowest, or any quote, and may accept the quote most advantageous to it.
- BSC reserves the right to award the RFQ as a whole, in parts, to one or more suppliers, or not at all.
- No quote shall be taken as accepted and no contract will be formed, until the supplier
  - (a) executes and returns the Formal Instrument of Agreement to the RFQ, or alternatively
  - o (b) receives a council issued purchase order to the price of the supply.
- Any variances are required to be submitted and approved prior to continuing. ONLY an amended council issued purchase order reflecting the required variances is accepted for any additional costs.

Submissions and enquiries by email to <u>quotations@banana.qld.gov.au</u> or to speak to a representative, please call 07 4992 9500.

Please use RFQ # as reference during all correspondence.