

REQUEST FOR QUOTE – COLLECTION OF PERSONAL HYGIENE BINS

RFQ # Q-2122-CS-81

Supplier Details:

Business Name	ABN
Trading Name	
Contact Person	Phone
Email Address	

Scope of work:

Collection and disposal of personal hygiene bins across the Banana Shire.

Location	Sanitary Disposal/Nappy Disposal	Number of Services
Week 1		
Biloela Library - Melton St Biloela	Nappy Disposal - 50L	2
Biloela Library - Melton St Biloela	Sanitary Disposal	3
Biloela Swimming Pool - Rainbow St Biloela	Nappy Disposal - 25L	1
Biloela Swimming Pool - Rainbow St Biloela	Nappy Disposal - 50L	2
Biloela Swimming Pool - Rainbow St Biloela	Sanitary Disposal	3
CRC - Rainbow St Biloela	Nappy Disposal - 25L	1
Moura Swimming Pool - 25 Davey St Moura	Nappy Disposal - 25L	2
Moura Swimming Pool - 25 Davey St Moura	Sanitary Disposal	3
Council Chambers - 62 Valentine Plains Rd Biloela	Sanitary Disposal	9
Council Chambers (Training Dept) - 64 Valentine Plains Rd Biloela	Sanitary Disposal	5
Council Chambers - 62 Valentine Plains Rd Biloela	Nappy Disposal - 25L	1
Biloela Lions Park - Cooper St Biloela	Sanitary Disposal	2
Public Toilets - Gillespie St Moura	Nappy Disposal - 25L	2
Public Toilets - Gillespie St Moura	Sanitary Disposal	2
Week 2		
Biloela Swimming Pool - Rainbow St Biloela	Nappy Disposal - 25L	1
Biloela Swimming Pool - Rainbow St Biloela	Nappy Disposal - 50L	2
Biloela Library - Melton St Biloela	Nappy Disposal - 50L	2
CRC - Rainbow St Biloela	Nappy Disposal - 25L	1
Moura Swimming Pool - 25 Davey St Moura	Nappy Disposal - 25L	2
Callide Dam Recreation Area	Sanitary Disposal	5
Week 3		
Kariboe St Toilets	Sanitary Disposal	2

Biloela Library - Melton St Biloela	Sanitary Disposal	3
Biloela Library - Melton St Biloela	Nappy Disposal - 50L	2
Civic Centre - Cnr Prairie & Rainbow St Biloela	Sanitary Disposal	6
Biloela Depot - Auburn St Biloela	Sanitary Disposal	2
Rural Services Dept Biloela	Sanitary Disposal	1
Bi-Centennial Park - Callide St Biloela	Sanitary Disposal	2
Public Toilets - Melton St Biloela	Sanitary Disposal	1
Tom Dawson Park - Heaton St Biloela	Sanitary Disposal	1
CRC - Rainbow St Biloela	Sanitary Disposal	3
CRC - Rainbow St Biloela	Nappy Disposal - 25L	1
Biloela Swimming Pool - Rainbow St Biloela	Nappy Disposal - 50L	2
Biloela Swimming Pool - Rainbow St Biloela	Nappy Disposal - 25L	1
Biloela Swimming Pool - Rainbow St Biloela	Sanitary Disposal	3
Thangool Park	Sanitary Disposal	1
Thangool Aerodrome	Sanitary Disposal	2
Moura Swimming Pool - 25 Davey St Moura	Sanitary Disposal	3
Moura Swimming Pool - 25 Davey St Moura	Nappy Disposal - 25L	2
Council Chambers - 62 Valentine Plains Rd Biloela	Sanitary Disposal	9
Council Chambers (Training Dept) - 64 Valentine Plains Rd Biloela	Sanitary Disposal	5
Council Chambers - 62 Valentine Plains Rd Biloela	Nappy Disposal - 25L	1
Council Workshop - Dunn St Biloela	Sanitary Disposal	1
Council Stores - 25-31 Dunn St Biloela	Sanitary Disposal	1
Moura Depot - Davey Street Moura	Sanitary Disposal	1
Moura Customer Service Centre - 43-47 Gillespie St Moura	Sanitary Disposal	2
Moura Recreation Reserve	Sanitary Disposal	3
Moura Library - McArthur St (near Kianga Hall) Moura	Sanitary Disposal	1
Kianga Hall - McArthur St Moura	Sanitary Disposal	3
Lions Park Moura	Sanitary Disposal	1
Moura Rotary Park	Sanitary Disposal	2
Public Toilets - Banana	Sanitary Disposal	1
Junction Park - Theodore	Sanitary Disposal	1
Neville Hewitt Park, The Boulevard Theodore	Sanitary Disposal	1
Memorial Park - Dululu	Sanitary Disposal	1
Biloela Lions Park - Cooper St Biloela	Sanitary Disposal	2
Public Toilets - Seventh Ave Theodore (near Tennis Courts)	Sanitary Disposal	1
RSL Hall - Baralaba	Sanitary Disposal	1
River Park - Baralaba	Sanitary Disposal	1
Council Office - Taroom	Sanitary Disposal	3
Town Hall - Taroom	Sanitary Disposal	1
Taroom Library	Sanitary Disposal	2
Taroom Pool	Sanitary Disposal	3
Taroom Pool	Nappy Disposal - 25L	1
Council Depot - Taroom	Sanitary Disposal	1
Taroom Showgrounds	Sanitary Disposal	5
Taroom Saleyards	Sanitary Disposal	1

Taroom Tennis Courts	Sanitary Disposal	2
Week 4		
Biloela Swimming Pool - Rainbow St Biloela	Nappy Disposal - 25L	1
Biloela Swimming Pool - Rainbow St Biloela	Nappy Disposal - 50L	2
Biloela Library - Melton St Biloela	Nappy Disposal - 50L	2
CRC - Rainbow St Biloela	Nappy Disposal - 25L	1
Moura Swimming Pool - 25 Davey St Moura	Nappy Disposal - 25L	2
Callide Dam Recreation Area	Sanitary Disposal	5
Jim Hooper Park Biloela	Sanitary Disposal	1
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Quotation Deadline

11am, Thursday, 7 July 2022

IMPORTANT: Before submitting your quote, please refer to the Standard Terms and Conditions available on the Banana Shire website.

Submission Information:

Submit as per annexure

Mandatory requirements:

None

Evaluation criteria

Criteria	Weightage
Price/Value for money	60%
Demonstrated supply of quality product	30%
Availability/ Lead Time	10%

Quotation Submission

Submit as per annexure or quote (GST Inclusive)

Comments:

Conflict of Interest

Please advise if you have an association or connection to current members of staff.

YES NO

If yes, please indicate persons you have an association with:

By signing this form, you acknowledge that you have provided the correct information and have read, understood, and agree to the Banana Shire Council Standard Terms and Conditions.

Signature _____

Date _____

To ensure your quote is processed accurately and in a timely manner please adhere to the following:

- Provide completed BOQ (Bill of Quantity) if required.
- Complete attached Quotation Schedule
- All associated costs have been included (Travel, accommodation, signage etc.)
- Quotation format to be submitted in PDF format.
- Quotations shall be valid for (3) three calendar months after day of the closing of quotations.
- ONLY SUBMIT BY EMAIL to quotations@banana.qld.gov.au. Quotations received by paper or emailed to a different email will not be accepted.
- Provide all required documentation e.g., Insurance, forms, schedules etc.

Acceptance of Quote:

- BSC is not obliged to accept the lowest, or any quote, and may accept the quote most advantageous to it.
- BSC reserves the right to award the RFQ as a whole, in parts, to one or more suppliers, or not at all.
- No quote shall be taken as accepted and no contract will be formed, until the supplier
 - (a) executes and returns the Formal Instrument of Agreement to the RFQ, or alternatively
 - (b) receives a council issued purchase order to the price of the supply.
- Any variances are required to be submitted and approved prior to continuing. ONLY an amended council issued purchase order reflecting the required variances is accepted for any additional costs.

Submissions and enquiries by email to quotations@banana.qld.gov.au or to speak to a representative, please call 07 4992 9500.

Please use RFQ # as reference during all correspondence.