

## REQUEST FOR QUOTE – Installation of Hand Dryers – Public Amenities

RFQ # Q-2223-CS-1

### Supplier Details:

Business Name	ABN
Trading Name	
Contact Person	Phone
Email Address	

### Scope of work:

Banana Shire Council is seeking suitably qualified electricians to install 15 hand dryers in Council's public amenities to reduce blockages and vandalism.

### Requirements:

- Jetdryer Eco hand driers to be provided by the Contractor;
- Hand dryers to be hardwired back to the sub boards with RCD protection;
- Ducting in conduit is required at each site;
- Risk assessments to be provided to Council prior to commencement of works;
- Appropriate management and disposal of asbestos, where relevant, must be completed in accordance with the *Work Health and Safety Act 2011* and the *Work Health and Safety Regulation 2011*.

Site	Hand dryers required	Notes
School of Arts amenities Kariboe Street, Biloela	1 female side; 1 male side	Asbestos ceiling
Bicentennial Park amenities Callide Street, Biloela	1 female side; 1 male side	Asbestos ceiling
Melton Park amenities Melton Street, Biloela	1 female cubicle; 1 male cubicle	Asbestos ceiling
Lions Park amenities Cooper Street, Biloela	3 unisex cubicles	Timber amenities block only
Jim Hooper Park amenities Valley View Drive, Biloela	3 unisex cubicles	Timber amenities block only
Sutherland Hall amenities 83 Bowen Street, Banana	1 female side; 1 male side	Asbestos ceiling
Baralaba RSL amenities 26 Stopford Street, Baralaba	1 to be installed on the front of the building	Steel frame

Please provide an estimated timeframe for completion of each site with your quotation. Quote for each location is to include travel to & from site if applicable, preparation and clean-up on completion.

If you would like to arrange a site meeting, please contact Building Services on (07) 4992 9500.

### Quotation Deadline

11:00am, Thursday 21 July 2022

**IMPORTANT:** Before submitting your quote, please refer to the Standard Terms and Conditions available on the Banana Shire website.

### Submission Information:

Submit as per table below

### Mandatory requirements:

None  Refer to scope of works

### Evaluation criteria

Criteria	Weightage
Price/Value for money	60%
Availability and Capacity	30%
Encouragement of local businesses	10%

### Quotation Submission

Submit as per annexure

Price inclusive of GST	
School of Arts amenities	
Bicentennial Park amenities	
Melton Park amenities	
Lions Park amenities	
Jim Hooper Park amenities	
Sutherland Hall amenities	
Baralaba RSL amenities	
<b>Total</b>	<b>\$</b>

**Comments:**

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**Conflict of Interest**

Please advise if you have an association or connection to current members of staff.

YES       NO

If yes, please indicate persons you have an association with:

By signing this form, you acknowledge that you have provided the correct information and have read, understood, and agree to the Banana Shire Council Standard Terms and Conditions.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**To ensure your quote is processed accurately and in a timely manner please adhere to the following:**

- Provide completed BOQ (Bill of Quantity) if required.
- Complete attached Quotation Schedule
- All associated costs have been included (Travel, accommodation, signage etc.)
- Quotation format to be submitted in PDF format.
- Quotations shall be valid for (3) three calendar months after day of the closing of quotations.
- ONLY SUBMIT BY EMAIL to [quotations@banana.qld.gov.au](mailto:quotations@banana.qld.gov.au). Quotations received by paper or emailed to a different email will not be accepted.
- Provide all required documentation e.g., Insurance, forms, schedules etc.

**Acceptance of Quote:**

- BSC is not obliged to accept the lowest, or any quote, and may accept the quote most advantageous to it.

- BSC reserves the right to award the RFQ as a whole, in parts, to one or more suppliers, or not at all.
- No quote shall be taken as accepted and no contract will be formed, until the supplier
  - (a) executes and returns the Formal Instrument of Agreement to the RFQ, or alternatively
  - (b) receives a council issued purchase order to the price of the supply.
- Any variances are required to be submitted and approved prior to continuing. ONLY an amended council issued purchase order reflecting the required variances is accepted for any additional costs.

**Submissions and enquiries by email to [quotations@banana.qld.gov.au](mailto:quotations@banana.qld.gov.au) or to speak to a representative, please call 07 4992 9500.**

*Please use RFQ # as reference during all correspondence.*