



62 Valentine Plains Road, Biloela PO Box 412 Biloela QLD 4715 PH 07 4992 9500 • Fax 07 4992 3493

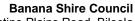
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DAILY CLEANING AND SANITISING

Week starting

AREAS OR EQUIPMENT TO BE CLEANED ON A DAILY BASIS		COMPLETED BY (PLEASE SIGN)						
Area / Equipment	Responsible Person	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday





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WEEKLY CLEANING AND SANITISING

Week starting

AREAS OR EQUIPMENT TO BE CLEANED ON A WEEKLY (OR LESS FREQUENTLY THAN DAILY) BASIS INCLUDING DAY CLEANING IS TO BE UNDERTAKEN		COMPLETED BY (PLEASE SIGN)						
Area / Equipment	Responsible Person	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday



Banana Shire Council

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MONTHLY CLEANING AND SANITISING

Month	

AREAS OR EQUIPMENT TO BE FREQUENTLY TH	CLEANED ON A MONTHLY (OR MORE HAN A WEEKLY) BASIS			
Area / Equipment	Responsible Person	Date Scheduled	Date Completed	Completed By (Please Sign)



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YEARLY CLEANING AND SANITISING

AREAS OR EQUIPMENT TO BE CLEANED (FREQUENTLY THAN A MONT				
Area / Equipment	Responsible Person	Date Scheduled	Date Completed	Completed By (Please Sign)