

REQUEST FOR QUOTE – Vacuum Truck Hire with Operator for 2 months or 240 hours Reticulation work only

RFQ # Q-2223-CS-16

Supplier Details:

Business Name	ABN
Trading Name	
Contact Person	Phone
Email Address	

Scope of work:

Supply of Vac truck with Operator for work across the shire attending a variety of tasks upon request. Council requires vac trucks for emergency work and after hours call outs as well, these prices will need to be added in the below tables. The price table will be available for trucks rating from 3,500 L to 25,000 L trucks with 4 to 6 inch vac hose lines, with approx. 50 m hose (upon request due to some locations) Estimated weekly time 30 hours per week, pending work load and weather conditions, this may vary due to tasks and emergency call outs. All breakdowns will be covered by the supplier and stand down will be NO CHARGE.

Delivery date by the 1st August 2022 with hire date till the 31th September 2022

If any quires contact Matt - Quotations@banana.qld.gov.au

Quotation Deadline

11am Thursday, 28 July 2022

IMPORTANT: Before submitting your quote, please refer to the Standard Terms and Conditions available on the Banana Shire website.

Submission Information:

☐ Submit as per annexure or other

Mandatory requirements:

- **SOP** for operation of vac truck
- SOP for high pressure work
- Truck to have PSI limiter (3500 max)
- Price table to have all prices listed.
- Risk assessment to be supplied for each task by operator.
- Each Operator to supply white card / blue card and current driver's license for council to keep on record. This will need to be supplied upon request.

○ Insurance details:

Name of Insurer	
Policy Number	
Limit of Protection	
Expiry Date	

○ Work Cover Details:

Policy Number	
Expiry Date	

Evaluation criteria

Criteria	Weightage
Price/Value for money	50 %
locality	10%
availability	40 %

Quotation Submission

Price inclusive of GST	
3,500 litre vac truck with operator	\$
4,000 litre vac truck with operator	\$
5,000 litre vac truck with operator	\$
7,500 litre vac truck with operator	\$
10,000 litre vac truck with operator	\$
13,000 litre vac truck with operator	\$
25,000 litre vac truck with operator	\$
Travel time km or hourly rate	\$
Emergency call outs after hours	\$
Over time rates	\$
Minimal notice for availability	Time frame -
Down time rates if council is at fault	\$
Second operator if required	\$
Accommodation rates if required	Daily -
Meal allowances if required	Daily -
Wet pay	

Comments:

**Conflict of
Interest**

Please advise if you have an association or connection to current members of staff.

☐ YES ☐ NO

If yes, please indicate persons you have an association with:

By signing this form, you acknowledge that you have provided the correct information and have read, understood, and agree to the Banana Shire Council Standard Terms and Conditions.

Signature _____ **Date** _____

To ensure your quote is processed accurately and in a timely manner please adhere to the following:

- Provide completed BOQ (Bill of Quantity) if required.
- Complete attached Quotation Schedule
- All associated costs have been included (Travel, accommodation, signage etc.)
- Quotation format to be submitted in PDF format.
- Quotations shall be valid for (3) three calendar months after day of the closing of quotations.
- ONLY SUBMIT BY EMAIL to quotations@banana.qld.gov.au. Quotations received by paper or emailed to a different email will not be accepted.
- Provide all required documentation e.g., Insurance, forms, schedules etc.

Acceptance of Quote:

- BSC is not obliged to accept the lowest, or any quote, and may accept the quote most advantageous to it.
- BSC reserves the right to award the RFQ as a whole, in parts, to one or more suppliers, or not at all.
- No quote shall be taken as accepted and no contract will be formed, until the supplier
 - (a) executes and returns the Formal Instrument of Agreement to the RFQ, or alternatively
 - (b) Receives a council issued purchase order to the price of the supply.
- Any variances are required to be submitted and approved prior to continuing. ONLY an amended council issued purchase order reflecting the required variances is accepted for any additional costs.

Submissions and enquiries by email to quotations@banana.qld.gov.au or to speak to a representative, please call 07 4992 9500.

Please use RFQ # as reference during all correspondence.