

## REQUEST FOR QUOTE – Internal Painting of Kitchen, Pantry & North Hall Wall – Kianga Hall, Moura

**RFQ # Q-2223-CS-35**

### Supplier Details:

|                |       |
|----------------|-------|
| Business Name  | ABN   |
| Trading Name   |       |
| Contact Person | Phone |
| Email Address  |       |

### Scope of work:

**All works are to be completed in accordance with the AS/NZS 2311:2017, Guide to Painting of Buildings**

**Hall** – The north wall of the hall has an area of approx. 20mL \* 15mW of paintable surface





#### Work Scope -

1. Source and Supply Paint - Dulux Snowy Mountain (SW1E6) or equivalent in semi-gloss.
2. Prepare Surface per Paint Specifications AS/NZS 2311:2017 including removing old bluetac, hooks and wire
3. Paint Surface per Paint Specifications.
4. Ensure floor and other surfaces are protected from paint drops and cleaned if required once painting is complete.
5. Reattach hook and wire once paint is dry

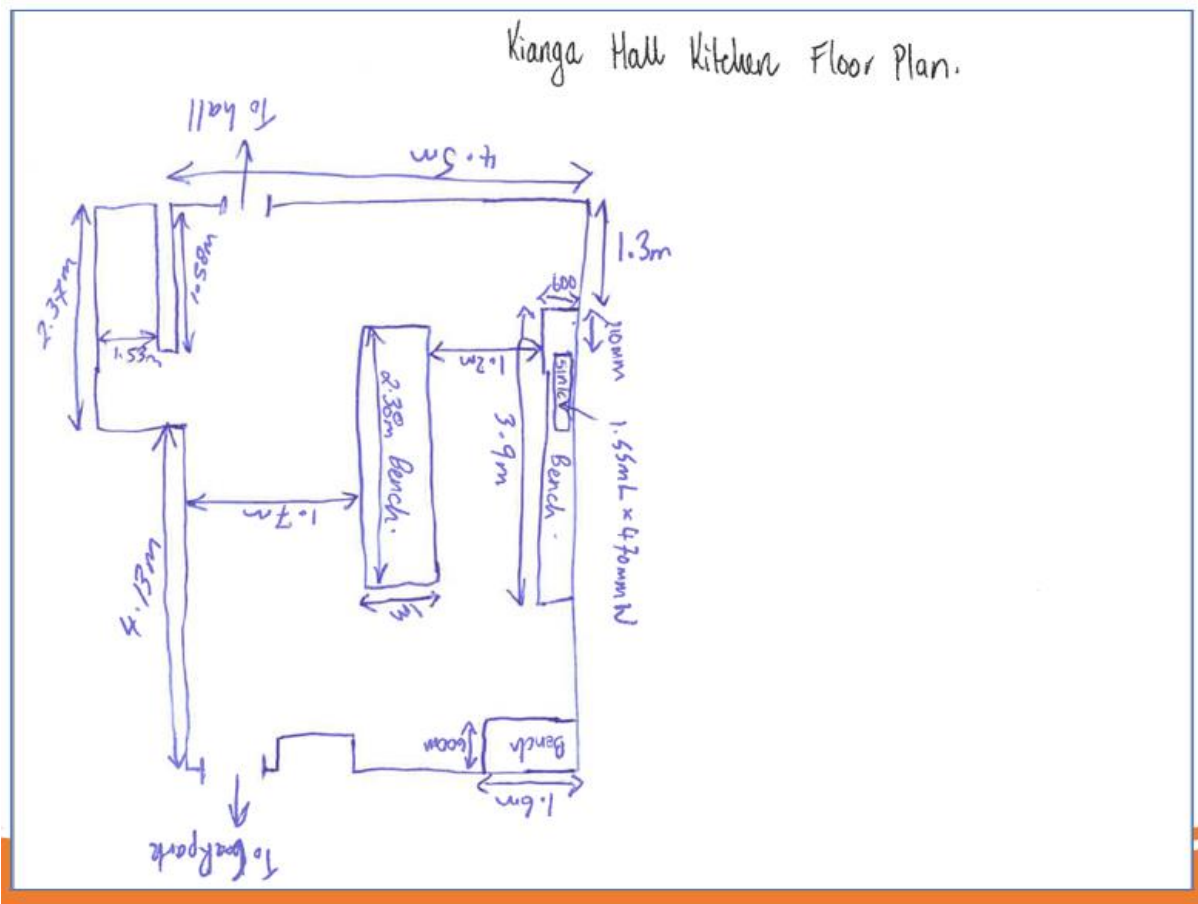
## Kitchen & Pantry

The kitchen is located on the NE side of the hall.









**Scope of work:**

1. Source and supply Hygienic Gloss paint that meets the requirements under the Design & Fit Out Guide from the Food Act 2006 legislation.  
  
Colours of paint will be  
Ceiling White for the ceilings & one standard door leading to the carpark.  
Dulux Snowy Mountain (SW1E6) colour or equivalent for walls
2. Source and supply timber stain for skirting boards and door jambs leading to pantry and hall.
3. Relocate non fixed kitchen equipment
4. Undertake assessment of surfaces in accordance with section 7.3.1 of the AS/NZS 2311:2017 as some of the ceiling and wall surfaces have flaking paint.
5. Undertake required pre-treatment & preparation of these surfaces ensuring all open joints, cracks and crevices are filled in accordance with the Food Act 2006.
6. Undertaking painting ensuring correct number of coats are applied per the standards.
7. Once dry ensure all surfaces are clean of any paint splatter and non-fixed kitchen equipment is brought back into their positions.

Site Inspections can be booked by contacting the Senior Land & Lease Manager on 07 4992 9500.

**Quotation Deadline**

11am, Thursday, 25<sup>th</sup> August 2022

**IMPORTANT:** Before submitting your quote, please refer to the Standard Terms and Conditions available on the Banana Shire website.

**Submission Information:**

- ☐ Submit via email to [quotations@banana.qld.gov.au](mailto:quotations@banana.qld.gov.au)

**Mandatory requirements:**

- ☒ As listed in the Scope Criteria & Evaluation Criteria

## Evaluation criteria

| Criteria  | Weightage |
|---|-----------|
| Timeframe – Works need to be able to happen prior to 31 <sup>st</sup> October– Quote must show contractors proposed start date.                                 | 30%       |
| Quote Offered – Does the quote ensure quality and value for money for shire ratepayers.   | 40%       |
| WHS – Are the companies WHS policy submitted including Insurances Certificate of Currency.  | 10%       |
| Previous Experience – Has the quote detailed how the works will be done and has previous experience been given to demonstrate ability to achieve the work scope | 15%       |
| Local Buy – Does the quote align with Councils commitment to developing local industry  | 5%        |

## Quotation Submission

☐ Submit as per annexure

|                        |  |
|------------------------|--|
| Price inclusive of GST |  |
|------------------------|--|

## Comments:

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### Conflict of Interest

Please advise if you have an association or connection to current members of staff.

☐ YES      ☐ NO

If yes, please indicate persons you have an association with:

By signing this form, you acknowledge that you have provided the correct information and have read, understood, and agree to the Banana Shire Council Standard Terms and Conditions.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**To ensure your quote is processed accurately and in a timely manner please adhere to the following:**

- Provide completed BOQ (Bill of Quantity) if required.
- Complete attached Quotation Schedule
- All associated costs have been included (Travel, accommodation, signage etc.)
- Quotation format to be submitted in PDF format.
- Quotations shall be valid for (3) three calendar months after day of the closing of quotations.
- ONLY SUBMIT BY EMAIL to [quotations@banana.qld.gov.au](mailto:quotations@banana.qld.gov.au). Quotations received by paper or emailed to a different email will not be accepted.
- Provide all required documentation e.g., Insurance, forms, schedules etc.

**Acceptance of Quote:**

- BSC is not obliged to accept the lowest, or any quote, and may accept the quote most advantageous to it.
- BSC reserves the right to award the RFQ as a whole, in parts, to one or more suppliers, or not at all.
- No quote shall be taken as accepted and no contract will be formed, until the supplier
  - (a) executes and returns the Formal Instrument of Agreement to the RFQ, or alternatively
  - (b) receives a council issued purchase order to the price of the supply.
- Any variances are required to be submitted and approved prior to continuing. ONLY an amended council issued purchase order reflecting the required variances is accepted for any additional costs.

**Submissions and enquiries by email to [quotations@banana.qld.gov.au](mailto:quotations@banana.qld.gov.au) or to speak to a representative, please call 07 4992 9500.**

*Please use RFQ # as reference during all correspondence.*