

REQUEST FOR QUOTE – Multiple Building Works at Moura Kianga Hall.

RFQ # Q-2223-CS-37

Supplier Details:

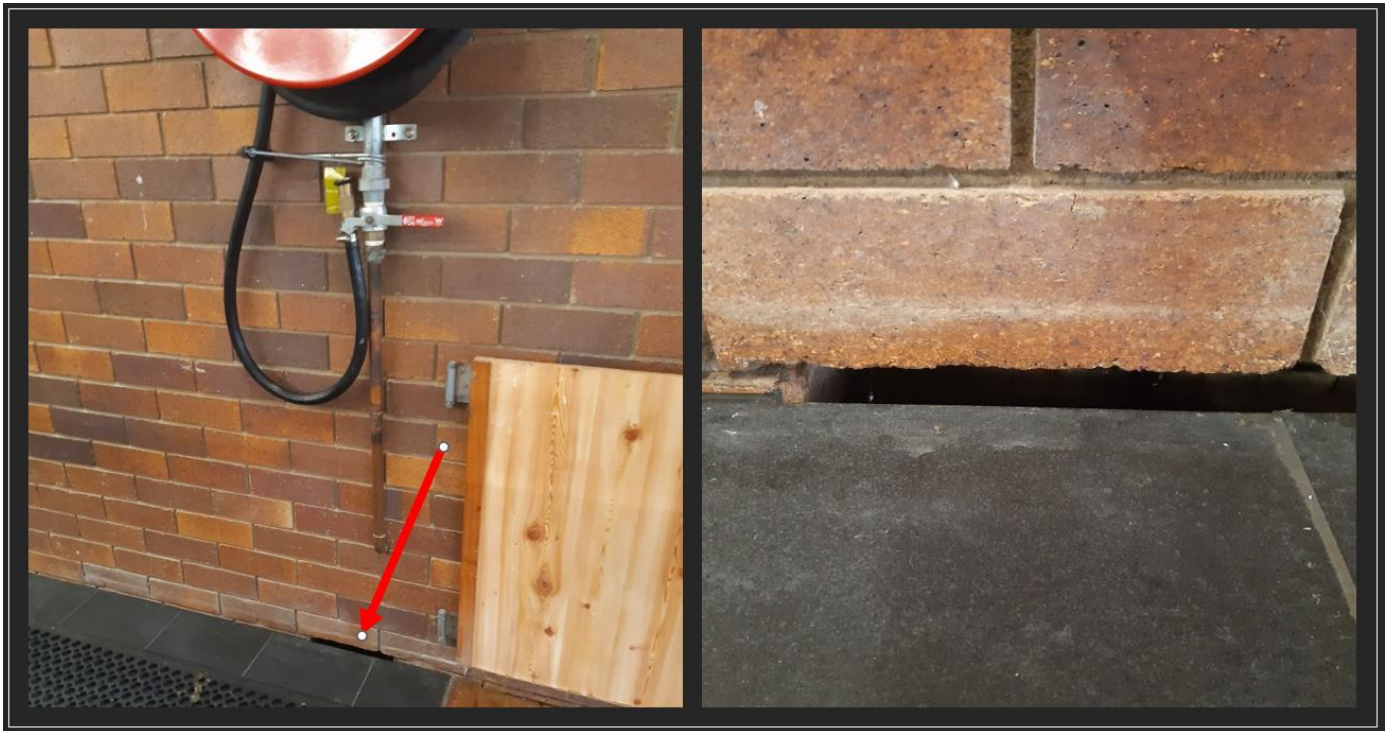
Business Name	ABN
Trading Name	
Contact Person	Phone
Email Address	

Scope of work:

Banana Shire Council is seeking the services of a builder to undertake works on site at the Moura Kianga Hall located McArthur St Moura.

These works will need to be completed between in the month of October – November 2022

Project 1: Bar Area Floor



Work Scope:

1. Close off the identified gap to ensure vermin cannot enter the hall area through this hole.
2. Ensure chosen solution blends in with the colour of the existing wall.

Project 2: External Eaves Repair & Paint on South Side Main Entrance



Work Scope:

1. Clean mud and dirt from eaves.
2. Reattach plasterboard sheeting and make secure;
3. Supply and Install 'Bird Slider' product or equivalent product along the edges of the eaves as shown in the image below so that future nesting of birds is prevented



4. Prepare surface for painting including the 'Bird Sliders' per AS/NZS 2311:2017, Guide to Painting of Buildings
5. Repaint surfaces matching existing colour

Note: These eaves are about 6m from the ground, consideration will need to be shown in the quote how you will safely undertake this work.

Quotation Deadline

11am, Thursday, 25th August 2022

IMPORTANT: Before submitting your quote, please refer to the Standard Terms and Conditions available on the Banana Shire website.

Submission Information:

☐ Submit via email to quotations@banana.qld.gov.au

Mandatory requirements:

☐ As listed in the Scope Criteria & Evaluation Criteria

Evaluation criteria

Criteria	Weightage
Timeframe – Works need to be able to happen the between 1 st October and 30 th November – Quote must show contractors proposed start date.	30%
Quote Offered – Does the quote ensure quality and value for money for shire ratepayers.	40%
WHS – Is the companies WHS policy submitted including Insurances Certificate of Currency.	10%
Previous Experience – Has the quote detailed how the works will be done and former experience given to demonstrate achievement of work scope	15%
Local Buy – Does the quote align with Councils commitment to developing local industry	5%

Quotation Submission

☐ Submit as per annexure

Price inclusive of GST	
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Comments:

**Conflict of
Interest**

Please advise if you have an association or connection to current members of staff.

☐ YES ☐ NO

If yes, please indicate persons you have an association with:

By signing this form, you acknowledge that you have provided the correct information and have read, understood, and agree to the Banana Shire Council Standard Terms and Conditions.

Signature _____ **Date** _____

To ensure your quote is processed accurately and in a timely manner please adhere to the following:

- Provide completed BOQ (Bill of Quantity) if required.
- Complete attached Quotation Schedule
- All associated costs have been included (Travel, accommodation, signage etc.)
- Quotation format to be submitted in PDF format.
- Quotations shall be valid for (3) three calendar months after day of the closing of quotations.
- ONLY SUBMIT BY EMAIL to quotations@banana.qld.gov.au. Quotations received by paper or emailed to a different email will not be accepted.
- Provide all required documentation e.g., Insurance, forms, schedules etc.

Acceptance of Quote:

- BSC is not obliged to accept the lowest, or any quote, and may accept the quote most advantageous to it.
- BSC reserves the right to award the RFQ as a whole, in parts, to one or more suppliers, or not at all.
- No quote shall be taken as accepted and no contract will be formed, until the supplier
 - (a) executes and returns the Formal Instrument of Agreement to the RFQ, or alternatively
 - (b) receives a council issued purchase order to the price of the supply.
- Any variances are required to be submitted and approved prior to continuing. ONLY an amended council issued purchase order reflecting the required variances is accepted for any additional costs.

Submissions and enquiries by email to quotations@banana.qld.gov.au or to speak to a representative, please call 07 4992 9500.

Please use RFQ # as reference during all correspondence.