

REQUEST FOR QUOTE – Solar Lighting – Magavalis Sports Complex & Thangool Aerodrome carpark

RFQ # Q-2223-CS-61

Supplier Details:

| | |
|----------------|-------|
| Business Name | ABN |
| Trading Name | |
| Contact Person | Phone |
| Email Address | |

Scope of work:

Council requires a suitably qualified contractor for the installation of new lighting at Magavalis Sports Complex and replacement of existing lighting in the Thangool Aerodrome carpark.

General requirements:

- Lights required: Mirage Series solar area light 30W 60000L;
- Risk assessments to be provided to Council prior to commencement of works;
- All personnel on site must have a current Banana Shire Council general induction;
- All waste to be transported & disposed at contractor's expense to Trap Gully Landfill, 142 Forestry Road, Biloela.

Magavalis Sports Complex:

- Supply and install three (3) new lights including the manufacture of poles, civil works and concrete;
- Site location and light directions are indicated on Attachment 1.

Thangool Aerodrome carpark:

- Supply and install seven (7) lights in the carpark area;
- The successful contractor is to use the existing poles and the lights are to be installed in the same orientation as currently in place;
- An elevated work platform will be required for installation.

Please provide an estimated timeframe for completion of each site with your quotation. Quote for each location is to include travel to & from site if applicable, preparation and clean-up on completion.

If you would like to arrange a site meeting, please contact Building Services on (07) 4992 9500 or enquiries@banana.qld.gov.au

Quotation Deadline

11:00am, Thursday 29 September 2022

IMPORTANT: Before submitting your quote, please refer to the Standard Terms and Conditions available on the Banana Shire website.

Submission Information:

☒ Submit as per table below

Mandatory requirements:

☐ None ☒ Refer to scope of works

Evaluation criteria

| Criteria | Weightage |
|-----------------------------------|-----------|
| Price/Value for money | 60% |
| Availability and Capacity | 30% |
| Encouragement of local businesses | 10% |

Quotation Submission

☐ Submit as per annexure

| | |
|---|-----------|
| Price inclusive of GST | |
| Magavalis Sports Complex | |
| Supply of lights | \$ |
| Manufacture of new light poles | \$ |
| Civil works and concreting | \$ |
| Labour | \$ |
| Magavalis Sports Complex total (inc GST) | \$ |
| Thangool Aerodrome carpark | |
| Supply of lights | \$ |
| Elevated work platform | \$ |
| Labour | \$ |
| Thangool Aerodrome carpark total (inc GST) | \$ |
| Project Total (inc GST) | \$ |

Comments:

**Conflict of
Interest**

Please advise if you have an association or connection to current members of staff.

☐ YES ☐ NO

If yes, please indicate persons you have an association with:

By signing this form, you acknowledge that you have provided the correct information and have read, understood, and agree to the Banana Shire Council Standard Terms and Conditions.

Signature _____

Date _____

To ensure your quote is processed accurately and in a timely manner please adhere to the following:

- Provide completed BOQ (Bill of Quantity) if required.
- Complete attached Quotation Schedule
- All associated costs have been included (Travel, accommodation, signage etc.)
- Quotation format to be submitted in PDF format.
- Quotations shall be valid for (3) three calendar months after day of the closing of quotations.
- ONLY SUBMIT BY EMAIL to quotations@banana.qld.gov.au. Quotations received by paper or emailed to a different email will not be accepted.
- Provide all required documentation e.g., Insurance, forms, schedules etc.

Acceptance of Quote:

- BSC is not obliged to accept the lowest, or any quote, and may accept the quote most advantageous to it.
- BSC reserves the right to award the RFQ as a whole, in parts, to one or more suppliers, or not at all.
- No quote shall be taken as accepted and no contract will be formed, until the supplier
 - (a) executes and returns the Formal Instrument of Agreement to the RFQ, or alternatively
 - (b) receives a council issued purchase order to the price of the supply.
- Any variances are required to be submitted and approved prior to continuing. ONLY an amended council issued purchase order reflecting the required variances is accepted for any additional costs.

Submissions and enquiries by email to quotations@banana.qld.gov.au or to speak to a representative, please call 07 4992 9500.

Please use RFQ # as reference during all correspondence.