

REQUEST FOR QUOTE – Annual Lab Consumables Supply

RFQ # Q-2223-CS-69

Supplier Details:

Business Name	ABN
Trading Name	
Contact Person	Phone
Email Address	

Scope of work:

Banana Shire Council is seeking quotes to supply lab consumables and reagents for the remainder of the financial year, ending 30/06/2023.

The following items are required to be supplied at various intervals throughout the year. The amount required is an indication based on previous years, however, can vary depending on water quality and testing requirements. It is to be used as a guide only. Prices are to be supplied for each item individually.

<u>Product/Order Code</u>	<u>Description</u>	<u>Packaging</u>	<u>Annual Quantity Required (approx.)</u>
2105769	FerroVer Iron 10mls	100 pack	8
85428	FerroVer Iron 25mls	1000 pack	6
2105528	DPD Free Chlorine 10mL	1000 pack	6
1407028	DPD Free Chlorine 25mL	1000 pack	6
	Nitrate 10mls	100 pack	40
1403499	Nitrate 25mls	100 pack	40
2107169	Nitrite 10mls	100 pack	52
14862-66	BOD Nutrient Buffer Pillows 300mL dilution	50 pack	20
21258-25	Digestion Solution for COD		16
	Monochloromine Reagent 25ml	50 pack	40
	Poly Vinyl Alcohol	50ml	15
	Mineral Stabiliser	50ml	15
	Nessler Reagent	500ml	8

223632	Molybdate for Phosphate	100ml	16
193432	Acid	100ml	16
2329249	Indicator Solution	100ml	12
511050	DPD No 1	100 pack	24
	Colitag Coliforms 100	20 pack	50
	Colitag Bottles	100 pack	12
BSPVL701.5	Hydrochloric Acid 0.01%	5 Litres	8
	Decon 90	5 Litres	6
4756	Millipore Membrane Filters 47mm Round	600	4
258999	Fluoride Reagent	100 pack	10
34133	Kim Wipes	Box	50
2243300	Manganese Reagent Set 25mL	50ml Kit	-
2651700	Manganese Reagent Set 10mL	50ml Kit	50
KH1290	Ascorbic Acid Powder Pillows	100 pack	20
2556900	Chlorine Analyser Reagent Set	Kit	12
	Syringe Filter 0.22um (30mm diameter)	100 pack	12
	Syringe Filter 0.45um (30mm diameter)	100 pack	20
ECRE005	Electrode Storage Solution	1L	12
2283449	PH4 Buffer	500ml	24
2283549	PH7 Buffer	500ml	24
2283649	PH10 Buffer	500ml	24
2507200	4L Buffer Solution Kit	4L	3
KS0034	Fluoride Standard 0.5mg/L for CA610 F Analyser (2743811)	473ml	12
KS0035	Fluoride Standard 5.0mg/L for CA610 F Analyser (2797111)	473ml	12
KH1773	Hach Reagent TISAB for CA610 Analyser (2812811)	473ml	12
23292-49	Brocresol Green-Methyl Red	500ml	4

		Indicator Solution 500ml		
23292-32		Broresol Green- Methyl Red Indicator Solution 100ml	100ml	20
1455232		Bromphenol Blue Indicator Solution	100ml	5
2513603		Non-Sterile PDVF Syringe Filter, 33mm 0.45um	500 pack	3
		Ready Cult coliforms	100 pack	25
		Coliform water test sample container, transparent, sterile 100-120ml	100 pack	8
		1mm syringe	100 pack	4
		Whatman 47mm 100 Glass Microfibre Filters		4
		Whatman 70mm 100 Glass Microfibre Filters		4
		Whatman 90mm 100 Glass Microfibre Filters		4
		Whatman 150mm 100 Glass Microfibre Filters		4
		Syringe 50ml Slip tip Ecc Turumo	20 pack	12

Quotation Deadline

11am, Thursday, 06 October, 2022

IMPORTANT: Before submitting your quote, please refer to the Standard Terms and Conditions available on the Banana Shire website.

Submission Information:

☐ Submit as per annexure or other

Mandatory requirements:

☐ None

Evaluation criteria

Criteria	Weightage
Price/Value for money	60%
Availability/Lead Time	30%
Customer Service	10%

Quotation Submission

☐ Submit as per annexure

Item	Price inclusive of GST
Supply 12 months laboratory consumables as per scope of work	\$

Comments:

Conflict of Interest

Please advise if you have an association or connection to current members of staff.

☐ YES ☐ NO

If yes, please indicate persons you have an association with:

By signing this form, you acknowledge that you have provided the correct information and have read, understood, and agree to the Banana Shire Council Standard Terms and Conditions.

Signature _____ **Date** _____

To ensure your quote is processed accurately and in a timely manner please adhere to the following:

- Provide completed BOQ (Bill of Quantity) if required.
- Complete attached Quotation Schedule
- All associated costs have been included (Travel, accommodation etc.)
- Quotation format to be submitted in PDF format.
- Quotations shall be valid for (3) three calendar months after day of the closing of quotations.
- ONLY SUBMIT BY EMAIL to quotations@banana.qld.gov.au. Quotations received by paper or emailed to a different email will not be accepted.
- Provide all required documentation e.g., Insurance, forms, schedules etc.

Acceptance of Quote:

- BSC is not obliged to accept the lowest, or any quote, and may accept the quote most advantageous to it.
- BSC reserves the right to award the RFQ as a whole, in parts, to one or more suppliers, or not at all.
- No quote shall be taken as accepted and no contract will be formed, until the supplier
 - (a) executes and returns the Formal Instrument of Agreement to the RFQ, or alternatively
 - (b) receives a council issued purchase order to the price of the supply.
- Any variances are required to be submitted and approved prior to continuing. ONLY an amended council issued purchase order reflecting the required variances is accepted for any additional costs.

Submissions and enquiries by email to quotations@banana.qld.gov.au or to speak to a representative, please call 07 4992 9500.

Please use RFQ # as reference during all correspondence.