



# BANANA SHIRE COUNCIL

## SCHEDULE

TITLE	<b>LEGISLATIVE ACCESS OF DOCUMENT SCHEDULE</b>
RELATES TO POLICY	<b>ADMINISTRATIVE RELEASE OF INFORMATION POLICY</b>
APPROVED BY CEO	<b>Executive Management Team Meeting 5/12/16</b>
REVIEWED/AMENDED	

### LEGISLATIVE ACCESS

Certain government legislation compels Council to release specific documents.

These documents are not included under the Council's Administrative Release arrangements.

Depending on the legislation and the nature of the documents, access to these documents may be free or charges may apply for access to this type of information.

These Acts and Regulations also provide specific process in relation to the release of these documents.

Certain documents may be published on Council's web site or available for perusal at Council's offices or both. Other documents require an application form and/or payment of the application fee.

Legislative Access is available to all relevant documents prescribed by legislation including but not limited to the following:

LEGISLATION	SECTION	NOTES
<b><i>Animal management (Cats and Dogs) Act 2008</i></b>		
Proposed Inspection Program	114	
Proposed Inspection Program	115	
Dog registry	179	
Inspect Registers	173	
<b><i>Environmental Protection Act 1994</i></b>		
Proponent Notice	51	Proponents Website
Public access to draft terms of reference	65	
Application Documents	153	
Application Notice & Documents	156	
Application	157	Applicants Website
Enforceable undertakings	507	
Enforceable undertakings	509	
Registers required under act	541	
Registers required under act	542	
Decision	558	

<b>Local Government Act 2009</b>		
Local Law Notice of making	29B	
Local Laws	31	On Department's Website
Local Laws Register	31	
Notice of Closing of Road	69	Publish in an appropriate way
Road Map & Register	74	
Register of Cost Recovery Fees	98	
Council or Councillor not performing properly (if directed by minister)	116	
Inspection Program Notice	134	
Councillor Vacancy-nomination invitation	166	
Material Personal Interest of Councillor	172	
Conflict of Interest of Councillor	173	
Councillor Misconduct notice of hearing (if directed)	178	
Complaints about Councillors Outcome	181A	
Substituted Service for notice on holder of rateable land	239	
Statement of a law	239A	
Delegations Register	260	
<b>Local Government Regulation 2012</b>		
Local Laws Register	14	Access-Free of Charge
Local Laws Register	14	Certified extract available-fee chargeable
Code of Competitive Conduct - full statement for business activity	34 & 35	
Land Record	155	Reasonable Fee for access
Land Record	155	No charge for owner or adjoining landholder (or their agent)
Annual Report	182 & 199	
5 year Corporate Plan	199	
Annual Budget	199	
General Purpose Financial Statement	199	
Community Financial Report	199	
Annual Report	199	
Investment Policy	199	
Debt Policy	199	
Community Grants Policy	199	
Procurement Policy	199	
Discretionary Funds-availability notice	202	
Contract worth \$200,000 or more	237	
Expenses Reimbursement Policy	251	
Minutes-Council Meetings	272	
Minutes-Committee Meetings	272	
Meeting Notice-Council Meetings	277	
Agenda-Council Meetings	277	
Meeting Notice-Committee Meetings	277	
Agenda-Committee Meetings	277	
Register of Interests of Councillors	295	

Administrative Action Complaints-Management Process including Policies & Procedures	306	
<b>Local Government Electoral Act 2011</b>		
Postal Ballot	45	
Results of Election	100	
<b>Public Interest Disclosure Act 2010</b>		
Procedures to deal with Public Interest Disclosures	28	
<b>Public Sector Ethics Act 1994</b>		
Ethics Principles and Values	19	
Code of Conduct	19	
<b>Right to Information Act 2009</b>		
Disclosure Log	78B	

**APPROVED**



CHIEF EXECUTIVE OFFICER  
BANANA SHIRE COUNCIL

4-4-17  
DATE