

## BARKING NUISANCE COMPLAINT FORM AND DIARY

Contact Council if you have any specific enquiries regarding how to complete this form. Type or print clearly and select boxes where applicable.

### COMPLAINANT DETAILS

Complainant Name *		
Residential Address *		
Locality/Town *	State *	Postcode *
Postal Address * <input type="checkbox"/> As above		
Locality/Town	State	Postcode
Phone Number *	Mobile Number	
Email		

### OFFENCE LOCATION

Name of Animal's Keeper (if known):		
Address That Noise Is Coming From:		
Locality/Town *	State *	Postcode *

**To complete the barking nuisance diary, you must record fourteen (14) days (or more) of information.**

On each occasion you identify the nuisance, you should make notes to fully describe volume, frequency and length of the disruption and how the nuisance impacted your ordinary activities. This information is essential to Council Officers, as it will form part of the assessment as to whether further investigation is required under any of Banana Shire Council's Local Laws.

Upon completion of this document, a Council Officer will assess the information you have provided, in concert with other evidence collected and establish whether a pattern exists to substantiate a nuisance offence. If Council is unable to substantiate an offence, you will be informed of the decision and the matter will be closed, unless substantial new evidence that affects the decision or outcome is provided.

Please note, that if sufficient evidence of a barking nuisance cannot be established, Council has limited avenues to pursue the barking complaint under its Local Laws.

### DECLARATION

- The information I have provided in this document is true and accurate.
- I am a willing participant in the complaint process, and I am prepared to testify in Court if required. I understand that, if Council substantiates that an investigation is required, it will be necessary for Council to share the information I supplied in my nuisance diary.
- I understand that my personal information is protected under the *Information Privacy Act 2009* and will not be released, unless this matter goes to Court and this document is submitted as evidence.
- I consent to the installation of an electronic noise monitoring device for the duration of the monitoring period that may have the ability to record sounds that may later be produced as evidence in Court.

Signature

Date / /

**Please note: This complaint form must be completed, signed and returned to Council with at least fourteen (14) days of barking noise data.**

### PRIVACY NOTICE

Banana Shire Council is collecting your personal information to process your complaint. The information will not be disclosed to any other person or agency external to Council without your consent, unless required by or authorised by law. Personal information will be handled in accordance with the *Information Privacy Act 2009*

### OFFICE USE ONLY

Date Received:	Application Checked: <input type="checkbox"/> YES <input type="checkbox"/> NO
Taken By:	FID 8208
Related Doc ID:	

	DATE	TIME	Duration (Minutes)	How did the noise affect you? What activity was impacted by the noise?	Possible cause (If known) And other notes if needed
	DD/MM/YY	7am	10 min	Was talking with my neighbour and couldn't hear her from the barking	No reason that I could see
	DD/MM/YY	8am – 3pm		At Work	
	DD/MM/YY	8pm	5 minutes	It was hard to hear the television over the dog barking	It was too dark to see
	DD/MM/YY	10.30pm	15 minutes	Woke me up and struggled to get back to sleep	
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	DATE	TIME	Duration (Minutes)	How did the noise affect you? What activity was impacted by the noise?	Possible cause (If known) And other notes if needed
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	DATE	TIME	Duration (Minutes)	How did the noise affect you? What activity was impacted by the noise?	Possible cause (If known) And other notes if needed
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